

ABOUT ME

A creative, organized, and initiative-taking web developer graduate who can work alongside other talented professionals in creating websites to the very highest standards. Enjoy challenges and learning new concepts. Excellent in providing help and maintaining tasks.

CONTACT

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BROWNSTOWN, MI



EDUCATION



HENRY FORD COLLEGE

Web Development

2019 – 2021

**EASTERN MICHIGAN
UNIVERSITY**

Social Work

2012 – 2016

POLLYANNA POEANA

WEB DEVELOPER

WORK EXPERIENCE

MEDICAL BILLING CLERK
MEDICAL ASSOCIATES, PC
(MAR 2020 – PRESENT)

- Provide daily billing department support and functions, including medical coding, claims, and payment posting.
- Examine patient encounter forms to verify diagnosis codes; enter diagnosis codes and patient information into EMR system.

MEDICAL RECORDS CLERK
MEDICAL ASSOCIATES, PC
(JUN 2015 - PRESENT)

- Find and retrieve information from patient files in response to requests from authorized users.
- Mail medical records and fax invoices on patient medical records to the correct authorized user.

BEHAVIORAL / MENTAL HEALTH SPECIALIST (BSW INTERN)
THE CHILDREN'S CENTER HEAD START ACADEMY
(SEPT 2015 – APR 2016)

- Collect information about clients/children through interviews with the teachers, observation in the classroom environment, and questionnaire reports filled by the parents.
- Develop and implement treatment plans based on clinical experience and knowledge.
- Collaborate with other staff members and evaluate progress.

ACADEMIC PROJECTS

COPPER COUNTRY CAMPGROUND
HENRY FORD COLLEGE, 2020

- Work with the front-end team to create a website
- Collaborate with the client, back-end team, and application team
- Meet with team and assign weekly tasks
- Present the website to the client

SKILLS

HTML, CSS, PYTHON, C#, MYSQL, JAVASCRIPT, PHP, DEBUGGING, GITHUB, PHOTOSHOP, WORK ETHIC, COLLABORATION, CRITICAL THINKING, CREATIVITY, ADAPTABILITY