

**CR/NC Policy FAQs for Advisors**

The FAQs are prepared for advisors who will be reviewing students' CR/NC requests.

All the policies below are subject to change if UG Bulletin is updated.

**Q: What are the total CR/NC credits and the deadlines for students requesting it?**

	<b>Total CR/NC credit</b>	<b>Deadline to apply</b>
Class of 2023	Maximum 28 credits [16 standard + 12 additional in SP20, FA20, SP21], with <b>4 credits/term</b> .	Until the end of Drop/Add of the first session of the immediate next term <b><i>[after the grade was posted], except the student in graduating term, who must elect to change the grading basis within 24 hours after grades are posted.</i></b>
Class of 2024	Maximum 24 credits [16 standard + 8 additional in FA20, SP21], with <b>4 credits/term</b> .	
Class of 2025 & beyond	Total 16 credits, with <b>4 credits/session</b> .	Until the course withdrawal deadline of the session that the student takes the course <b><i>[before the grade was posted]</i></b>

**Q: Can students CR/NC any courses?**

Any student currently on academic probation may take no more than 4 credits as CR/NC grading basis during their probation term.

**Class of 2023 and 2024**

- Students must be enrolled in no less than a normal load of 16 credits to be approved to change to CR/NC.
- In students' first year, students can CR/NC any course.
- Starting from the second year, students should not CR/NC any major courses (foundations, disciplinary, interdisciplinary, capstone courses, and including prerequisites). Because courses taken on CR/NC basis from the 3<sup>rd</sup> term onward, do NOT count toward general education requirements or any other degree requirements. In addition, 8 credits of D grades count towards 136 total.
  - General education courses include Common Core, Distribution Requirements, Quantitative Reasoning, Language Courses

**Class of 2025 and beyond**

- First year students in the first session of their first term must be enrolled in no less than 6 credits. In all subsequent sessions, must enroll in no less than 8 credits.



- In student's first year, student can CR/NC any course **except GCHINA 101**
- Starting from the second year, students should not CR/NC any major courses (foundations, disciplinary, interdisciplinary, capstone courses, and including prerequisites). Because courses taken on CR/NC basis from the 3<sup>rd</sup> term onward, do NOT count toward general education requirements or any other degree requirements. In addition, 8 credits of D grades count towards 136 total.
  - General education courses include Common Core, Distribution Requirements, Quantitative Reasoning, Language Courses.
  - The 2-credit writing course is required for students class of 2026 and beyond. This course is also a general education requirement.

**Q: Can courses with CR grades count towards 136 credit requirements?**

- Students in any year, most courses in which a CR is earned do count toward the requirement of 136 credits and term credit requirements.
- However, no more than 2 credits of PE courses, which are typically only offered in CR/NC, may count towards the 136 credits requirements. PE courses are NOT counted towards the normal 16 CR/NC credit limitations.

**Q: Can students CR/NC repeated courses?**

- Students may NOT use a CR/NC option on a course being taken for a second or more time.
- You can review the students' course records in "Course History" on the "Student Center" page in DKUHub.

**Q: Does CR/NC factor into grade point average?**

- Neither CR nor NC will be factored into grade point average.

**Q: Will students be eligible for Dean's list with CR/NC courses?**

- CR may be eligible for the Dean's list if students completed at least 16 credits for a regularly assigned grade.
- NC will receive no credit for the course and will be ineligible for the Dean's list in that term. Students may be subject to academic warning or may take extra courses at later terms to graduate on time.

**Q: Can CR/NC change back to the original letter grade?**

- Once a student has notified the registrar to change the grading basis to CR/NC, it may NOT be changed back to a letter grade. However, the CR'ed course taken in 3<sup>rd</sup> semester may change back to letter grade after petitioning with the UG Studies if it's a major course after declaring a major.
- Need to be mindful before approving the pre – requisites of major courses and major courses, which may influence students' progress towards degree.

**Q: Are Duke Satisfactory/Unsatisfactory courses subject to DKU CR/NC policy?**



- Courses taken at Duke on S/U basis will transfer back to DKU using the CR/NC system.
- And such courses will be subject to all DKU CR/NC policy, including restrictions on the number of credits and which courses can be taken on this basis.

Q: Can student CR/NC Duke courses that have letter grades while studying at Duke?

- While at Duke, students can request CR/NC to Duke courses that have letter grades, by submitting the request to Academic Dean Dr. Liguozhang, [Liguozhang@duke.edu.cn](mailto:Liguozhang@duke.edu.cn), by 11:59pm on the [Duke withdrawal deadline](#).