

## VYAS CANCER RESEARCH PVT. LTD. EMPLOYEE LEAVE CARD

Employee Name: Pooja Reddy	Emp. No.: 0015	Leave Calendar Year: 2024	
, ,	-		Privilege Leave
Designation: Testing Engineer	Department: Information	Location: Vishakhapatnam	Opening
	Technology	_	Balance: 35.5
Date of Joining:	Date of Probation:	Date of Confirmation:	

Date of Application	Leave Date(s)		Reason for Availing Leave	No. of Days	Leave Address & Phone No.	Sign. of the Employee	Sign. of Recommending Authority	Sign. of Approving Authority	For HR Dept. Use Only	
									Balance Leave	Remarks & Sign
	From	То							Leave	& Sign
10-01-2024	10-01-202 4	10-01-2024	sick	01						
16-01-2024	16-01-202 4	16-01-2024	personal work	01						
31-01-2024	31-01-202 4	31-01-2024	personal work	01						
13-02-2024	13-02-202 4	13-02-2024	personal work	0.5						
23-02-2024	23-02-202 4	23-02-2024	personal work	0.5						



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									Balance Leave	Remarks & Sign
	From	То	Leave						Leave	& Sign