



# Himanshu Misra

## Financial Background

A total of 9.5 years of extensive experience in Finance with specialization in General Accounting , Month End Activities, Financial Planning & Analysis, Balance Sheet substantiation, Payroll Accounting, P&L Review etc. Talented leader with analytical approach to business planning and day-to-day problem-solving and expert team leadership, planning and organizational skills build during successful carrier.

### • Contact



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### • Skills

Financial Accounting



Budgeting & Forecasting



Advanced Excel



SAP



Time Management



Team Leadership



Verbal and Written  
Communication



Cross-Functional Teamwork



Complex Problem-Solving



### • Languages

English

### • Work History

2020-01 -

Current

#### Manager

HCL Technologies LTD

- Looking out for Payroll accounting for Netherlands Country for more than 800 employees
- Handling team of 5 people under me
- Validating taxes , Social Security returns for NL, and to ensure that all local statutory compliances are adhere
- Passing Journal entries into book of accounts by using SAP
- Preparing reconciliation of pension invoices which are received on monthly basis
- Making provisions report
- Developed and implemented new processes and procedures in order to reduce processing time and increase efficiency and accuracy
- Awarded employee of the month twice for performing great work
- Employee grievance handling, Coordination with various departments and Audit team
- I have single handily handled the NEN Certification which is one of the mandatory audit compliances of Netherlands
- Have worked with GT (Grant Thornton) who is our Local vendor in Netherlands for processing

all the payroll activities with 100% accuracy

- Processed payroll garnishments such as tax liens and child support.
- Investigated payroll variances and employee claims to resolve discrepancies and balance financial records.
- Performed calculations in overtime, vacation, and sick hours to provide accurate data to payroll processing database.
- Prepared and filed accurate and timely payroll tax returns and other related reports to comply with tax laws and regulations.

2014-11 -  
2019-12

## **SENIOR FINANCIAL ANALYST**

Royal Bank of Scotland Business Service

- Part of Royal bank of Scotland, Financial Control Services & Functions
- Preparation of monthly AP & GRNI Analysis and perform the comparative Analysis with prior periods
- Month End Accounting - Journals preparation, Account reconciliation and substantiation
- Presenting P&L Flash results month over month
- Presenting Flash vs Actuals Analysis with commentary for variances
- Working on various Flash & EXCO Packs
- Working on Trend Analysis and provide commentary
- Presenting department wise P&L Month over Month and provide commentary for variances
- Monthly, Quarterly and Yearly Comparative Analysis of Staff and Non-Staff Costs
- Swiftly learned and successfully delivered on year end covering month end accounting
- Liaising with the business intelligence on the booking of different expense and analysis on P&L movement and discussion on balance sheet schedules covering accruals, provision prepayment etc
- Monthly and quarterly SDP submission
- Working on Journal elimination project and successfully reduced 15% manual journals
- Stakeholder management, supporting effective and timely delivery of the disclosure

reporting and KPI reporting on performance

- Adhoc Activities: Working on analysis for Open Items and SOX Compliance/audit
- Identify opportunities for development and drive changes independently
- Monthly GRNI Analysis and coordinate with Top 20 Customers
- Substantiation and reconciliation of the balance sheet and P&L accounts within a controlled framework.

## • Education

2012-04 -  
2014-01

### **MBA: Finance**

Integral University - Lucknow

## • Personal Information

Date of Birth: 09/25/90