

Pooja Suthar

CAREER OBJECTIVE

Detailed-oriented BCA undergraduate seeking a Data Analyst Intern role where I can apply Python, SQL, Excel, and Power BI skills to analyze data, build dashboards, and derive actionable insights.

EDUCATION

BACHELOR OF COMPUTER APPLICATIONS (BCA) MANIPAL UNIVERSITY ONLINE — 2ND YEAR

Expected Graduation: 2027

AI, ML & DATA SCIENCE PROGRAM RED & WHITE MULTIMEDIA EDUCATION

Ongoing to be completed by the end of 2026

TECHNICAL SKILLS

• Programming & Analysis:

Python (Pandas, NumPy, Matplotlib, Seaborn, Datetime)

• Databases:

SQL (Joins, Window Functions)

• Data Visualization:

Power BI (Dashboards, Drill-through)

• Tools:

Excel, Git, Jupyter Notebook

LEARNING IN PROGRESS

- Mathematics for Data Analysis
- Data Structures and Algorithms (DSA)
- Generative AI fundamentals (LLMs, prompts, use cases)
- Applied Machine Learning concepts

SOFT SKILLS

- Analytical Thinking
- Problem-Solving
- Quick Learner
- Time Management
- Attention to Detail

CONTACT

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ACADEMIC PROJECTS

LIBRARY DASHBOARD (PYTHON)

- Built a data analysis dashboard using Python libraries including Pandas, NumPy, Matplotlib, Seaborn, and Datetime.
- Performed data cleaning, exploratory data analysis, and visualization to identify patterns and trends.
- Delivered visual insights through charts and plots for improved data interpretation.

HOSPITAL MANAGEMENT SYSTEM (SQL)

- Designed and queried a hospital management database using SQL.
- Implemented complex joins and window functions to analyze patient, doctor, and treatment data.
- Generated structured outputs to support operational and analytical use cases.

E-COMMERCE SALES ANALYSIS (EXCEL)

- Analyzed e-commerce sales data using Excel.
- Used formulas, sorting, filtering, and pivot tables to identify sales trends and performance metrics.
- Created summary reports to support business decision-making.

COMPANY PERFORMANCE DASHBOARD (POWER BI)

- Developed an interactive Power BI dashboard using datasets including sales, returns, customers, products, regions, and date dimensions.
- Modeled relationships between fact and dimension tables.
- Implemented drill-through pages and time-based analysis to visualize performance trends.