

Poornima Ramamoorthy

Professional Experience

Director, Finance – High Level Marketing, W Bloomfield, MI▪ Jun, 2017 till date

- Head of the Finance Dept at HLM Inc
- Creation and tracking of adherence to growth plans for the company
- Billing management for HLM
- Creating dashboards to take all data available on projects/costing/resources etc into actionable evidence

Manager, FP&A – [GHS Holdings](#), Atlanta, GA▪ Aug, 2012– Jun, 2016

- Performed various types of financial analysis including, Overhead benchmarking, Beverage deal evaluation, Outsourcing analysis, Compensation analysis, Periodic business review, accounting, month-end close, reporting, budgeting and forecasting etc.
- Clients - PJ Boston LLC, A Papa John's Franchise, Quiznos, The Krystal Co, Crawford Company

Manager, Finance/Operations - HTA Inc, Atlanta, GA▪ Apr, 12– Jul, 12

- Handling all accounting and finance needs for the organization
- Managing day to day operations of the organization, including timesheets, task assignments, vendor contracts, employee payroll etc

Financial Business Analyst, Orchid Pharma, Inc (Manufacturing) – [Orchid Pharma](#), Chennai, India▪ Apr, 10– Feb, 12

- I performed a variety of Financial analysis and budgeting at Orchid, including Zero based budgeting, yield analysis, project financial feasibility, product planning, inventory control etc.

Senior Officer, GMAC (now Ally), –[Ally](#), Chennai, India▪ Apr, 08 – Apr, 09

- Responsible for reconciling receivables and treasury accounts

Junior Officer, Citigroup Global Services –[Citi](#), Chennai, India▪ Sep, 06 – Apr, 08

- Responsible for reconciling Cards transactions of Citibank Australia's customers.

Software Skills

- Microsoft Excel (vlookup, hlookup, pivot tables), Oracle Financials 11i, Oracle Hyperion, Salesforce Procure2Pay, SAP, GreatPlains, ADP Payroll, PayChex Payroll, QuickBooks
- Involved in the process migration of our entire payables module to Oracle 11i Procure to Pay (P2P).
- Great knowledge of SAP (Financial Accounting) (mainly the GL sub module), Microsoft dynamics - Great Plains, Oracle Hyperion.
- Involved in setting up IBHAR Corporate Performance Management (Cloud based) software at Orchid.

Education

MBA Finance - Great Lakes Institute of Management, 2009-10

Bachelor's in Commerce - Fatima College, 2003-2006