



# PROMPT TEMPLATES & PRACTICE

# Prompt Template Practice

Role: \_\_\_\_\_

Task: \_\_\_\_\_

Context: \_\_\_\_\_

Few-Shot: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Report: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

Final workspace to write prompt based on

R + T + C + F + R

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Prompt Template

Prompt Engineering: 50+ Ready-to-Use Prompt Templates

Designed for educators and learners - includes basic, intermediate, and advanced examples.

## A. Basic Prompt Templates

### 1. General Inquiry :

Explain [topic] in simple terms.

Explain about Generative AI in a  
simple manner.

### 2. Summarization :

Summarize the following text in [number] bullet points:

[Insert long text here]

Summarize the paragraph below into 5  
bullet points

### 3. Paraphrasing

Rewrite this sentence in your own words:

[Sentence here]

Rewrite the content of this letter to be  
more professional and polite.

# Prompt Template

## 4. Definition Request

What is the meaning of [term or concept]?

What is the meaning of the phrase  
"under the weather"

## 5. Comparison

Compare [A] and [B] based on [criteria].

Compare perplexity and Deepseek based on  
their ability to do advanced coding.

## B. Persona-Based Prompt Templates

### 6. Role + Explanation

You are a [role]. Explain [concept] to [audience].

Example: You are a chef. Explain how to make pasta to a beginner

You are a mechanic. Explain what could be  
the cause of rattling noise at the rear of  
a Honda City 2020 model.

### 7. Style Mimicry

Write like [famous person or character]: [topic].

Example: Write like Elon Musk: Why AI will change the world.

Write like Steve Jobs, why design and user  
experience is the most important thing.

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## 8. Professional Writing

You are a [job title]. Write a [document type] about [topic].

Example: You are a marketing manager. Write a product description for an electric car

You are a legal assistant. Write a simple tenancy agreement that is legally accepted in India.

## C. Few-Shot Prompt Templates

### 9. Classification Template

Classify sentiment:

[Example 1] → [Label 1]

[Example 2] → [Label 2]

[New Input] → \_\_\_\_

Example: The food was amazing → Positive | I hated the service

→ Negative | It was okay → \_\_\_\_

Classify Gen Z lingo. Dope → Positive |

Nah → Negative | Ohh → Negative

### 10. Translation Template

Translate the following sentences into [target language]:

[English sentence] → [Translated sentence]

[Another English sentence] → [Translated sentence]

# Prompt Template

[New sentence] →

Example: Write like Elon Musk: Why AI will change the world.

Translate the following into Tamil. Example:

Greetings → வணந்தும் | Good → தலைவர்

## 11. Question Answering Template

Answer these questions:

Who wrote "Romeo and Juliet"? → William Shakespeare

What is the capital of France? → Paris

Who discovered gravity? → \_\_\_\_\_

Country with largest population → India

Country with least population → ?

## D. Chain-of-Thought (CoT) Templates

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## 12. Step-by-Step Reasoning

Let's think step by step. [Problem statement]. First, we [step 1], then [step 2], so finally [conclusion].

Example: Let's think step by step. If a train travels at 60 km/h for 3 hours, how far does it go?

Let's think step by step. If there 30 more

males than females, and there are a total of

90 people. How many male and females are there?

# Prompt Template

## 13. Math Problem Solving

Solve this math problem by showing your work:

[Question here]

Solve this problem with the steps :

$$(2+2)^3 + (3+3)^2 = ?$$

## 14. Logical Puzzle

Solve the following logic puzzle. Show your reasoning process:

[Puzzle description]

Solve the following riddle and show your reasoning process.

## E. Instruction Tuning / Format Control

### 15. Output Formatting

Summarize the article below in exactly [X] bullet points.

Summarize the statement below in 5 bullet points.

## 16. Table Generation

Create a table comparing [A], [B], and [C] based on [criteria].

Create a comparison table for Windows and Linux, based on the UI.

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## 17. Email Writing

Write a professional email to [recipient] regarding [purpose]. Use a formal tone.

Write a formal email to the Honourable  
Minister for their donation.

## F. Contextual Prompts

### 18. Tailored Explanation

Explain [complex topic] to a [age group] who knows [background knowledge].

> Example: Explain blockchain to a high school student who understands basic computer science.

Explain about Artificial Intelligence to  
high school students with basic computer  
knowledge.

### 19. Industry-Specific Context

As a [industry expert], explain how [technology/product] impacts [specific industry].

As an economic expert, explain what is  
the outlook of the Indian economy in  
the next 3 years.

# Prompt Template

## G. Creative Writing Prompts

### 20. Story Writing

Write a short story about [character] who [goal] but faces [obstacle].

Write a short story about an elephant who  
got lost from its herd and the difficulties  
it faced before reuniting with the herd.

### 21. Poem Writing

Write a poem in [style/poetic form] about [theme].

Write a classical poem about friendship  
and betrayal.

### 22. Dialogue Writing

Write a realistic dialogue between [Person A] and [Person B] discussing [topic].

Write a cinematic dialogue between a  
pair of lovers who have met after a  
long time.

# Prompt Template

## H. Code & Technical Prompts

### 23. Code Generation

Write a [language] function that [does something].

Example: Write a Python function to calculate Fibonacci numbers.

Write a Python code to check for  
Palindromes.

### 24. Debugging Help

Here is some code. Find and fix any errors:

[code snippet]

Here is my python code. Find and fix  
the errors. .business redefined.

### 25. API Documentation

Explain how to use the [API name] with an example request and response.

Explain how to generate and use Open AI API  
in VS Code.

# Prompt Template

## I. Marketing & Business Prompts

### 26. Ad Copywriting

Write a compelling ad for [product/service] targeting [audience].

write a marketing ad for an AI Consulting  
agency targeting small/medium Businesses.

### 27. Product Description

Write a persuasive product description for [product name].

write a persuasive product description for  
a Whatsapp Chatbot for Business.

### 28. Social Media Post

Create a social media post promoting [event/product/idea] in a friendly tone.

Create a social media post promoting a  
Charity Dinner in a friendly manner.

# Prompt Template

## J. Customer Support & Service Prompts

### 29. Response to Complaint

Respond professionally to this customer complaint:

[Customer message here]

Respond professionally to this complaint letter from a customer.

### 30. FAQ Generator

Generate 5 common FAQs and answers for [topic/product]

Generate 5 common FAQ and answers for Whatsapp app.

## K. Education & Tutoring Prompts

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### 31. Lesson Plan Creation

Create a lesson plan for teaching [topic] to [grade level].

Create a lesson plan for teaching Prompt Engineering to high school students.

### 32. Quiz Generation

Generate a 5-question quiz about [subject/topic].

Generate a 5-question quiz on Geography.

# Prompt Template

## 33. Homework Help

Explain how to solve this [math/science] problem:

[Question here]

Explain how to solve this math problem:

$x^2 + y^2 = 10, x + 2y = 15$ . Find x and y.

## L. Advanced Framework-Based Templates

### 34. ReAct Framework

Thought: [model thinks about what to do next]

Action: [model takes an action]

Observation: [result of the action]

Answer: [final answer]

Simulate agent behavior manually.

Use the ReAct framework to solve the  
following problem.

### 35. Tree of Thoughts (ToT)

Generate 3 possible solutions to [problem]. Evaluate each and choose the best one.

Generate 3 possible ways to host a static  
website for free. Evaluate each and choose  
the best one.

# Prompt Template

## 36. Self-Consistency Prompting

Solve the following question in 3 different ways and pick the most consistent answer:

[Question here]

Solve the following problem in 3 different ways

and pick the most consistent answer.

## M. Prompt Optimization & Evaluation

### 37. Prompt Refinement

Improve this prompt: "[Original prompt]"

Make it clearer, more specific, and structured.

Improve this prompt: "Generate a simple site  
for claims submission". Make it clearer,  
more specific and structured.

# Prompt Template

## 38. Prompt Grading Rubric

Rate this output based on the following criteria (1–5):

Relevance: \_\_\_\_\_

Accuracy: \_\_\_\_\_

Clarity: \_\_\_\_\_

Fluency: \_\_\_\_\_

Creativity: \_\_\_\_\_

Final Score: \_\_\_\_\_

## 39. Prompt Iteration Challenge

Take this weak prompt: "[Prompt]"

Now rewrite it 3 times to improve clarity and effectiveness.

Take this weak prompt : "Generate a test python code".

Rewrite this 3 times to improve clarity and effectiveness.

## N. Real-World Application Prompts

### 40. Job Posting Creation

Write a job posting for [position] at [company]. Include responsibilities, requirements, and benefits.

Write a job posting for a junior Agentic AI

developer at ABC Consulting - include the responsibilities, requirements and benefits.

# Prompt Template

## 41. Resume Summary Builder

Create a professional summary for a resume based on the following details:

[Experience, skills, achievements]

Create a professional summary for resume of a

Presales architect with 10 years of experience.

## 42. Business Proposal

Write a proposal for [project idea] to [client/investor]. Include objectives, methodology, and benefits

Write a proposal for multi-agent AI Assistant to

a Client. Include objectives, methodology and  
benefits.

## O. Miscellaneous Useful Templates

## 43. Opinion Writing

Write an opinion piece on [topic]. Use persuasive arguments and examples.

Write an opinion piece on Donald Trump a US President

so far. Use persuasive arguments and examples.

# Prompt Template

## 44. Debate Preparation

Prepare arguments for both sides of the debate: "[Debate topic]"

Prepare arguments for both sides of a debate

on "Positive/Negative Influence of Social media".

## 45. Travel Planning

Plan a 5-day trip to [destination] for [type of traveler]. Include activities, budget, and tips.

Plan a 5-day trip to Danang, Vietnam for 2 people.

Include activities, budget and tips.

## 46. Book/Movie Review

Write a review of [book/movie]. Include plot summary, strengths, weaknesses, and recommendation.

Write a review of Mission Impossible: Dead Reckoning.

Include a basic plot summary, strengths and weaknesses.

## 47. Personal Development

Give me actionable advice on how to [goal], including daily habits and mindset shifts.

Give me actionable advice on how to be more

productive, including daily habits and mindset shifts.

# Prompt Template

## P. Prompt Chaining Examples

### 48. Multi-step Research Task

Step 1:

Find out the top 5 causes of climate change.

Step 2:

Based on those causes, suggest 5 practical solutions individuals can adopt.

Step 1 : Identify the top 5 causes of car accidents.

Step 2 : Based on these, suggest practical solutions for individuals.

### 49. Idea to Execution

Step 1:

Generate 5 business ideas for eco-friendly products.

Step 2:

Pick one idea and create a marketing strategy for it.

Step 1 : Generate 5 online business ideas.

Step 2 : Pick one idea and create a proposal for it.

# Prompt Template

## Q. Prompt Template Generator

### 50. Universal Prompt Builder

[Role] + [Task] + [Context] + [Example]+ [Format]

Example:

You are a nutritionist. Create a weekly meal plan for someone with diabetes. Include breakfast, lunch, dinner, and snacks.

Format as a table.

You are a personal fitness trainer. Prepare  
a daily workout plan for 8 weeks for  
improving fitness and strength. The client  
is 60 year old female with joint issues.

Refer to attached document for the  
sample output. Format as an interactive  
table.

# NOTES

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# NOTES

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