

Interview schedule

Name of client: Walter Samplonius

Date of interview: 12.11.2024

Time of interview: 15:15

Opening:

Introduction: Greetings

Goal of the interview: Gather basic information about the project

Interview duration: 30min

Main part:

- o What does your company do?
- o What is the reason for starting this project?
- o What is the timeframe of the project?
- o What is your budget?
- o Brief description of the project
- o What are the required features?
- o Is there an already existing infrastructure?
- o What benefits do you expect from the final product?

Ending the interview

A brief conclusion of the discussed topics.

Schedule the next meeting.

Remaining questions, comments?