

## User guide

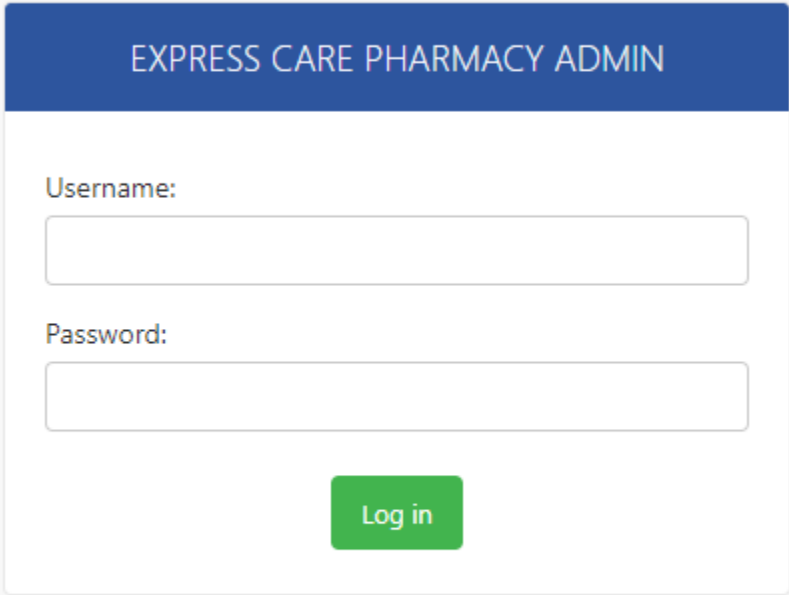
url: <https://www.express.co.zw/admin/login/?next=/admin/>

username: rue

password: Rue@2016#1Express

## Login page

- Enter username and password then click login



The screenshot shows a login form for 'EXPRESS CARE PHARMACY ADMIN'. The form has a blue header bar with the text 'EXPRESS CARE PHARMACY ADMIN'. Below the header, there are two input fields: 'Username:' and 'Password:'. Each field has a corresponding text input box. Below the password field is a green button labeled 'Log in'.

## View all Product Categories

- Click where it say product categories to see a list of all product categories

EXPRESS CARE PHARMACY ADMIN

WELCOME, RUE. VIEW SITE / CHANGE PASSWORD / LOG OUT

Site administration

CORPORATE

Map locators

+ Add

Change

Prescriptions

Change

Sliders

+ Add

Change

Terms and conditions

Change

PRODUCT

Product categories

+ Add

Change

Products

+ Add

Change

Promotions

+ Add

Change

Tips

+ Add

Change

Recent actions

My actions

None available

## Add a Product Categories

- Click add product category to add a new product category

EXPRESS CARE PHARMACY ADMIN

WELCOME, RUE. VIEW SITE / CHANGE PASSWORD / LOG OUT

Home Product Product categories

Start typing to filter...

CORPORATE

Map locators

+ Add

Prescriptions

Sliders

+ Add

Terms and conditions

PRODUCT

Product categories

+ Add

Products

+ Add

Promotions

+ Add

Tips

+ Add

Select product category to change

ADD PRODUCT CATEGORY +

Action: 

-----

 Go 0 of 8 selected

☐ PRODUCT CATEGORY

☐ women fragrances

☐ men fragrances

☐ hair care

☐ makeup

☐ skin care

☐ gift sets

☐ baby care

☐ personal care

8 product categories

## View all Products

- Click where it say products to see a list of all products

## Site administration

CORPORATE		
Map locators	+ Add	Change
Prescriptions		Change
Sliders	+ Add	Change
Terms and conditions		Change

## Recent actions

## My actions

None available

PRODUCT		
Product categories	+ Add	Change
Products	+ Add	Change
Promotions	+ Add	Change
Tips	+ Add	Change

## Add a Product

- Click add product to add a new product

EXPRESS CARE PHARMACY ADMIN

WELCOME, RUE VIEW SITE / CHANGE PASSWORD / LOG OUT ⓘ

Home Product Products

Start typing to filter...

CORPORATE

Map locators + Add

Prescriptions

Sliders + Add

Terms and conditions

PRODUCT

Product categories + Add

Products + Add

Promotions + Add

Tips + Add

Select product to change

Q

Search

< 2023

October 11

Action:

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Go

0 of 56 selected

<input type="checkbox"/>	NAME	CATEGORY		PRICE	SALE PRICE
<input type="checkbox"/>	icon silver box	men fragrances	✎ + 👁	75.0	
<input type="checkbox"/>	phantom 100mls	men fragrances	✎ + 👁	128.0	
<input type="checkbox"/>	one million perfume 50mls	men fragrances	✎ + 👁	83.0	
<input type="checkbox"/>	invictus victory	men fragrances	✎ + 👁	24.0	
<input type="checkbox"/>	gentleman boisee gift set	men fragrances	✎ + 👁	152.0	

ADD PRODUCT +

FILTER

1 By category

All

women fragrances

men fragrances

hair care

makeup

skin care

gift sets

baby care

personal care

1 By price

All

4.0

5.0

6.0

8.0

11.0

The same process repeats for:

- Tips
- Promotions
- Sliders
- Map locators