

[Start an Application](#)

! Please be sure to read the Getting Started guide below before starting an application

FAU Residency Affidavit

Welcome to the FAU's online residency application. We make it easier and more convenient for you as a student to fill out your residency affidavit. Simply check out the Getting Started guide below to begin the process!

Let's Get Started

Step 1. Review what's required

Take a look at the [Florida Residency Guidelines](#) prior to beginning the form itself. Most questions will be answered by the guidelines above so be sure to review the basic requirements to qualify as a Florida Resident.

Step 2. Obtain necessary documents

If you plan to apply for in-state tuition you must provide valid documents which prove your residency claim.

Claimant must provide one of the following

- Florida Voter's registration card
- Florida Driver's license
- Florida State identification card
- Florida Vehicle registration
- Proof of permanent residence for 12 consecutive months prior to students
- Proof of homestead exemption in Florida
- Official transcripts from a Florida high school for 2 or more years
- Proof of permanent full-time employment (30+ hrs. a week) for a 12 month period

Claimant may provide one or more document to demonstrate residency in Florida

- Declaration of domicile in Florida in accordance with s. 222.17, Florida Statutes
- Florida professional or occupation license
- Florida incorporation
- Document evidencing family ties in Florida
- Proof of membership based in a Florida-based charitable or professional organization
- Any other documentation that supports your request for resident status (utility bills, lease agreement, etc...)

Once you've obtained the required documentation you are able to send them electronically via scanning them into your computer then uploading in the form itself. If you don't have a scanner any local UPS, FedEx Kinkos, Office Depot, library and many other places have scanners available if not for free then for a very reasonable price.

Step 3. Fill out the form

By now you've done the most tedious process of making sure you know what you need and getting what you need. Now it's time to finally fill out the form. Click [here](#) to get started or go to the top of the page and click on the Start new Application button. Fill in the necessary fields and ensure that the required documents you select to use are the same ones you are uploading to the form.



FAU Application Portal

Please enter your FAU Z-number (excluding the Z) to login and get started on your application

Z-Number:



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Student Application Dashboard

[Check Status](#)

Welcome to the Student Application Dashboard. Here you can submit or resubmit a residency application, check the status of a submitted application as well as review and edit submitted applications.

[View Last Application](#)[Submit New Application](#)[Edit Information](#)



Application Status

Name: user_name(First and Last name)

Your application has been received. You may contact FAU residency with any questions and to receive more information concerning your application. Refer to the information below to determine whether any additional information is required.

Application Info	Received
Residency Documents	has_documents(Yes or No, Date received)
Application status	application_status(Under Review)



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Application Status

Name: user_name(First and Last name)

Your application has been accepted! There is nothing left for you to do, thank you.

Your resident status is resident_status(instate or outofstate)

[Check Status](#)

Account Overview

Name: John Appleseed

Z-Number: Z12345678

Residency Status: In-state

Application Submitted: Yes - Jan 1st, 2016

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Based on selection, certain form fields may not be required or will change what needs to be filled out in the form.

Residency Form

Student Info

First Name

Middle Name

Last Name

Suffix

Z-Number

Term of Application

Year

Date of Birth

Email Address

[Proceed to Next Step](#)

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Residency Form

Student Info Continued...

Student is a:

▼
 ▼
 ▼
 ▼

Alien Registration Number:

Issue Date:

Visa Category:

? i

Residency status to apply for

▼
 ▼

[Proceed to Next Step](#)

Based on selection, student will either simply sign off as a non-florida resident in next step or continue with filling out the form and providing necessary documents

Due to the nature of the markups we are unable to create any sort of interaction between the mockup and the mouse. In the actual form users will be able to mouseover a '?' symbol or 'i' symbol next to any input and see exactly what they need as well as displaying any necessary information for the given form section



Residency Form

Non-Florida Resident

If student selected
Non-Florida Resident
they will get this page
as next step

I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted. I understand that should I qualify for a future term, it will be necessary for me to submit an updated Residency Declaration while providing prescribed, supporting documentation to substantiate as "reclassification" of my status. I understand being classified as a non-Florida resident will not exclude me from the possibility of receiving a waiver to cover part or all of the out-of-state fee as defined in s. 1009.26, Florida Statutes. Submission of an updated Residency Declaration must occur prior to the beginning of the term for which residency is sought. I do not have to complete any further portion of this form, with the exception of signing below.

Student Name:

Printing your name will be accepted as a signature

Date:

mm/dd/yyyy



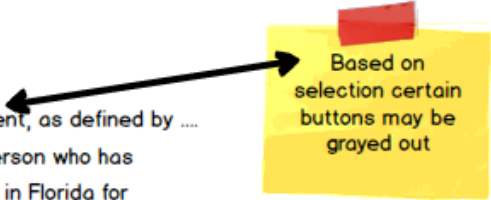
[Application Summary](#)



Residency Form

Student Seeking Florida Residency

- ☒ I am a dependent student, as defined by
- ☐ I am an independent person who has maintained legal residence in Florida for at least the past 12 consecutive months...
- ☐ I meet residency requirements through one of the Exceptions below...



Based on selection certain buttons may be grayed out

Proceed to Next Step



Residency Form

Student Info

First Name

Midle Name

Last Name

Suffix

None ▼

Jr

Sr

Other

Z-Number

Do not include the Z

Date of Birth

Month

Day

Year

Email Address

Proceed to Next Step



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Faculty Application Dashboard

[View New Applications](#)[Search Applications](#)

New Applications are all applications not yet viewed by an Admin while Search Applications will display ALL applications



New Applications will only contain applications not yet viewed by an Admin (viewed means they have marked them as viewed, not necessarily that they've only looked at them)



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You will also be able to filter by searching for specific attributes of filter by Student Name, Z-Number, Form Status, Date Submitted etc...

[Application Dashboard](#)
[FAQ](#)

New Applications

Click on Student Name or Z-Number to view their most recent application and required documents

 search

Student Name ▼	Z-Number ▼	Form Status ▼	Date Submitted ▼	Term Applied For ▼	Viewed By Admin ▼
Johnny Appleseed	Z12345678	Submitted	10/1/2016	SPRING 2017	No
James Jones	Z12345679	Submitted	10/1/2016	SPRING 2017	No
Richard Kelly	Z99999999	Submitted	10/2/2016	SUMMER 2017	No
William Beard	Z88888888	Submitted	10/2/2016	SUMMER 2017	No
Megan Mills	Z11111111	Submitted	10/4/2016	FALL 2017	No
Jack Fontenot	Z11111112	Submitted	10/5/2016	SPRING 2017	No
Alice Scruggs	Z12222222	Submitted	10/6/2016	SPRING 2017	No
Wendy Washington	Z33333112	Submitted	10/8/2016	FALL 2017	No
Kanye West	Z33333333	Submitted	10/8/2016	SPRING 2017	No
Mary Slone	Z44444444	Submitted	10/8/2016	SUMMER 2017	No
Adam Sandler	Z55555555	Submitted	10/9/2016	SUMMER 2017	No
Rass Trent	Z87654321	Submitted	10/10/2016	FALL 2017	No



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All applications will contain
literally every application (1
per student)

Getting Started

Application Dashboard

FAQ

All Applications

Click on Student Name or Z-Number to view their
most recent application and required documents

Q search

Student Name ▼	Z-Number ▼	Form Status ▼	Date Submitted ▼	Term Applied For ▼	Viewed By Admin ▼
Johnny Appleseed	Z12345678	Accepted	10/1/2016	SPRING 2017	Yes
James Jones	Z12345679	In Review	10/1/2016	SPRING 2017	Yes
Richard Kelly	Z99999999	Accepted	10/2/2016	SUMMER 2017	Yes
Nick Glory	Z89898989	In Review	10/2/2016	SUMMER 2017	Yes
Megan Mills	Z11111111	Accepted	10/4/2016	FALL 2017	Yes
Jack Fontenot	Z11111112	In Review	10/5/2016	SPRING 2017	Yes
Alice Scruggs	Z12222222	Submitted	10/6/2016	SPRING 2017	No
Willy Wonka	Z33333112	In Review	10/8/2016	FALL 2017	Yes
Kanye West	Z33333333	Accepted	10/8/2016	SPRING 2017	Yes
Mary Slone	Z44444444	In Review	10/8/2016	SUMMER 2017	Yes
Adam Sandler	Z55555555	In Review	10/9/2016	SUMMER 2017	Yes
Rass Trent	Z87654321	Submitted	10/10/2016	FALL 2017	No



No formfields are editable here.
In order to change any
information about student, a
new application must be
submitted.

Application Viewer

You are currently viewing the application of (student name).

Application Status

Not viewed
In Review
In-state
Out-of-state

Student Information

Name of Student

Josh Richards

Z Number

Z09876543

Date of Birth

01/01/1996

Year to Apply For

2017

Term

Fall

Student is a:

☒ U.S. Citizen ☐ Non-U.S. Citizen ☐ Permanent Resident ☐ Other

Alien Registration Number:

N/A

Issue Date:

N/A

Visa Category:

N/A

Student Dependent status

Dependent

Qualifications List

- ☒ Florida Prepaid (selected)
☐ Married to a person who has maintained
legal residence in Florida
☐ Enrolled at Florida postsecondary institution
☐ Active duty member of Armed Services of US
All other options required will be here as well

Personal Documentation
(all submitted documentation is here)

Doc Name	Link
Voter's registration card	View
Driver's License	View

Claimant Information

Claimant/Name of Person Claiming FL Residency:

Jill Richards

Claimant's Relationship to student:

Mother

Claimant's Address:

1234 East Holland Rd. Coconut Park, Florida

Telephone Number:

(954) 123-1234

Date Claimant began establishing legal FL residence
(if upon birth, enter birthdate)

02/15/1975

Residency Declaration

Student Name(Print)

Josh Richards

Claimant Name(if not student)

Jill Ricahrds

Signature of Claimant

Jill Richards

Date

10/10/2016

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Note: The form will contain logic so that if say a student selects that they are a US citizen then they will not be able to fill out the portion which asks for illegal alien number or it will just not be accepted

Residency Form

Are you a Florida Resident?

This is the beginning of the forms for the student applicants. This web application interface was created to make it fundamentally more convenient to fill out the application and also check the status of the application. Please begin by stating if you are a Florida Resident or a Non-Florida Resident.

- ☐ Florida Resident
- ☐ Non-Florida Resident

If you have already filled out an application to check on the status please on the link:

[Status](#)

[Next](#)



Residency Form

FLORIDA RESIDENCY DECLARATION FOR TUITION PURPOSES

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residency in Florida for at least twelve (12) consecutive months preceding the first day of classes of the term for which Florida residency is sought.

Residence in Florida must be a bona fide domicile rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education.

To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, a foreign national in a nonimmigrant visa classification that grants you the legal ability to establish a bona fide domicile in the United States, a permanent resident alien, parolee, asylee, Cuban-Haitian entrant, legal alien granted indefinite stay, or other qualified alien as defined under federal law. Other persons not meeting the twelve-month legal residence requirements may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature pursuant to section 1009.21, Florida Statutes (see "Qualification by Exception" below). All other persons are ineligible for classification as a Florida "resident for tuition purposes."

Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend upon out-of-state parents for support are presumed to be legal residents of the same state as their parents.

Residency for tuition purposes requires the establishment of legal ties to the state of Florida. A student must verify that the student has broken ties to other states if the student or, in the case of a dependent student, his or her parent has moved from another state.

Continue to form by clicking, "Next" when you have finished reading all the above material

[Next](#)[Cancel](#)



Residency Form

Name of Student

Z Number

Date of Birth

Year

Term

Student is a:

☐ U.S. Citizen ☐ Non-U.S. Citizen ☐ Permanent Resident ☐ Other

Alien Registration Number:

Issue Date:

Visa Category:

All non-U.S. citizen students seeking classification as a Florida resident for tuition purposes are required to submit documentation of their legal status in the United States as issued by the United States Citizenship and Immigration Services office.

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Residency Form

TO BE COMPLETED BY THE STUDENT SEEKING FLORIDA RESIDENCY FOR TUITION PURPOSES:

I qualify as a resident for tuition purposes, as defined by s. 1009.21, Florida Statutes, for the term for which this application is submitted. I understand that it will be necessary for me to present evidence of residency for tuition purposes, supporting my claim as a Florida resident for tuition purposes. I have read the residency information on qualifying as a dependent or independent student, and declare that: (select one of the options below):

- ☐ I am a dependent student, as defined by s. 1009.21(1)(a), Florida Statutes, in that I am eligible to be claimed as a dependent under the federal income tax code by the claimant below. The claimant is my "parent" as defined by s. 1009.21(1)(f), Florida Statutes, (i.e., either or both parents of the student, any guardian of a student, or any person in a parental relationship to the student). My parent has maintained legal residence in Florida for at least the past 12 consecutive months. As defined by section 1009.21(1)(d), Florida Statutes, "legal resident" or "resident" means a person who has maintained his or her residence in this state for the preceding year, has purchased a home which is occupied by him or her as his or her residence, or has established a domicile in this state pursuant to s. 222.17." A copy of your parent's tax return may be requested to establish dependence.
- ☐ I am an independent person who has maintained legal residence in Florida for at least the past 12 consecutive months. I provide more than 50% of my own support. An independent student generally includes a person who is at least 24 years old, married, a graduate or professional student, a veteran, a member of the armed forces, a ward of the court, or someone with legal dependents other than a spouse, pursuant to the United States Department of Education for the purposes of federal financial aid eligibility. There may be limited cases where a person under the age of 24 years old may qualify as an independent student. Such students will be required to verify independence (including financial independence.) A copy of your tax return may be requested to establish independence.

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Residency Form

QUALIFICATION BY EXCEPTION

(to be completed by the student.)

As provided in s. 1009.21, Florida Statutes, I qualify for residency based on the following permitted exception (documentation required):

- ☐ I am a qualified beneficiary under the terms of the Florida Prepaid College Program (s. 1009.98, Florida Statutes.) (Required: Copy of Florida Prepaid Recipient card.)
- ☐ I am married to a person who has maintained legal residence in Florida for at least the past 12 consecutive months. I now have established legal residence and intend to make Florida my permanent home. (Required: copy of marriage certificate and/or other documents required to establish residency.)
- ☐ I was previously enrolled at a Florida state postsecondary institution and classified as a Florida resident for tuition purposes. I am transferring to another Florida state postsecondary institution within 12 months of the previous enrollment. (Required: Evidence of previous enrollment as a FL resident)
- ☐ I was previously enrolled at a Florida state postsecondary institution and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago and am now re-establishing Florida legal residence.
- ☐ Active duty members of the Armed Services of the United States residing in this state and their spouses and dependent children, and active drilling members of the Florida National Guard. (Required: Copy of military orders or DD2058 showing home of record.)

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Residency Form

TO BE COMPLETED BY THE CLAIMANT/PERSON CLAIMING FL RESIDENCY:

Note: If the student is a dependent, the parent is the claimant and will complete this section and provide evidence of residency supporting the claim. If the student is independent, the student is the claimant and will complete this section and provide evidence of residency supporting the claim. No single document shall be conclusive in establishing residency. Additional documentation, other than what is prescribed, may be requested in some cases. All documentation provided is subject to verification. Evidence of ties to another state may result in denial of Florida residency for tuition purposes.

Claimant/Name of Person Claiming FL Residency:

Claimant's Relationship to student:

Claimant's Address:

Telephone Number:

Date Claimant began establishing legal FL residence
(if upon birth, enter birthdate)

PROVISION OF DOCUMENTS TO SUPPORT CLAIM OF FLORIDA RESIDENCY

Per s. 1009.21(3)(c), Florida Statutes, the residency determination must be documented by the submission of written or electronic verification that includes two or more of the documents identified below. No single piece of evidence shall be conclusive.

A. Claimant must provide at least one of the following of his/her personal documentation:

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Residency Form

Residency Declaration

I, the undersigned, hereby declare that I have read the foregoing document and that the facts stated in it are true and further affirm the authenticity of the information provided on all pages of this Residency Declaration. I understand that any false or misleading information on this Residency Declaration, or provided in support of this Residency Declaration, will subject me to penalties pursuant to section 837.06, Florida Statutes, for making a false statement. I give permission for the institution to review or examine any and all documents and records, including those accessible electronically, which may assist in support of my claim as a Florida resident for tuition purposes.

Student Name(Print)

Claimant Name(if not student)

Signature of Claimant

Date

Submit



Residency Form

Confirmation Page

Thank you, (Student's name) for completing this application. A confirmation has been sent to your email, (student's FAU email).
You are now able to view the status of your application under the Residency Application page.



http://fauresidencyapp.com/gettingstarted



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