# A better way to find public records.

## RecordTrac

A project by POST CODE | CODE for AMERICA

## BETTER FOR THE PUBLIC

RecordTrac makes it easy to submit a public records request, but it also provides full transparency into what has already been requested, and the corresponding records. Anyone can search for and view pending and fulfilled requests from the website.

## BETTER FOR THE AGENCY

RecordTrac provides a simple interface for managing a records request. By making it easier to respond to requests, we've found that both speed and quality of the response go up.

## FEATURES

• **Request Public Records Online**
Residents have any easy and well designed portal to make requests.

• **Track Response Process**
The public can see who is responding to their request and where it is in the process.

• **Search Previous Requests**
Save staff and resident time by allowing the public to search previous requests.

• **Review Response Metrics**
See what departments are getting requests and the average time they take to respond.

### Inquiries Contact

Cris Cristina
*Co-founder*
*recordtrac@postcode.io*
*@criscristina*

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**www.postcode.io**  |  **www.recordtrac.com**  |  🐦 **@RecordTrac**