

ACADEMIC STAFF POSITION DESCRIPTION



POSITION TITLE: Lecturer in Psychology

POSITION NUMBER: 50506A

**COLLEGE/
DEPARTMENT:** College of Arts

LOCATION/CAMPUS: Footscray Park

CLASSIFICATION: Academic Level B

SUPERVISOR: Dean, College of Arts / /

INCUMBENT: VACANT / /

APPROVED BY: / /

OVERALL PURPOSE

The overall purpose of this role is to make a contribution to the teaching and research within the Psychology Discipline. The incumbent will contribute to the teaching and research in the undergraduate program, as well as teaching and supervising research in the undergraduate and 4th year Psychology programs and postgraduate programs.

An important element of this role will be teaching biological and cognitive psychology in the undergraduate degrees.

ORGANISATIONAL ENVIRONMENT

Victoria University has seven Colleges charged with the delivery of education, research and knowledge exchange.

These are:

- College of Arts
- College of Business
- College of Education
- College of Engineering and Science
- College of Health and Biomedicine
- College of Law and Justice
- College of Sport and Exercise Science

Colleges offer diplomas, undergraduate degrees as well as postgraduate and research higher degrees. In addition to the seven Colleges above, the Trades College will focus on vocational training and form the foundation of an innovative Trades Academy in 2014. The focus of VU College is on learner academic support and leadership and coordination of the University's language, literacy and numeracy strategy.

Colleges are comprised of academic and teaching staff, Institutes and Centres. Staff from both vocational education and higher education work in the College structure. The Colleges are supported by shared educational, research and professional services to ensure high quality, efficient and innovative delivery of curriculum and the highest quality research and knowledge exchange in areas of distinctive specialisation. Distinctive specialisations form broad disciplinary groupings as the vehicles for collaboration, interaction and greater thematic integration across the University. Through the distinctive specialisations, Victoria University aims to develop world leading research capability in areas of strategic focus.

Each College will be the custodian of at least one distinctive specialisation. The role of the custodian College is to support the development and planning that will enable the distinctive specialisation to grow their potential. The University has a goal of being world renowned in Sport, Exercise and Active Living by 2016, and in at least another three areas by 2020. The distinctive specialisation areas will provide the focus of our learning and teaching, research and knowledge exchange activities as Victoria University strives to be nationally and world renowned in these distinctive areas.

The **College of Arts** was established in 2013 as the integration of the School of Communications and the Arts, and the School of Social Sciences and Psychology, together with related academic areas of the former TAFE Division. The College has seven Discipline Groups with offerings ranging from Diploma level to PhD.

Courses in the College of Arts are designed to help students reach their creative and conceptual potential, to become expert problem solvers, social critics and cultural leaders. These skills provide pathways into significant careers in psychology, public administration, social work, public relations, research, policy-making, librarianship, teaching, community development, writing, and many other areas.

The College also supports a substantial cohort of students enrolled in Masters by Research and Doctor of Philosophy degrees. As part of the University's Research Development and Investment Strategy, the College has developed an area of research strength embodied in the Centre for Cultural Diversity and Wellbeing to which many researchers are affiliated.

Within the College, there is significant research activity, output and student research around cultural and ethnic diversity. The College is seeking to strengthen this focus by fostering a research network focussing on Community, Identity and Displacement. Sub-themes include human rights, social inclusion/exclusion, immigration, place and displacement, dispossession (including homelessness), indigenous issues and refugees. Staff working in these areas span activities at both local and global levels. This initiative will interact with the College-based research Centre of Cultural Diversity and Wellbeing.

The College of Arts is a stakeholder in the development of the Footscray As A University Town. An initiative jointly sponsored by the University and the City of Maribyrnong.

The **Psychology Discipline** is the Accredited academic organisational unit for the delivery of psychology research and training unit within the College of Arts. The Psychology Discipline is responsible for the delivery of APAC accredited undergraduate, fourth year, masters and doctoral degrees in Psychology. It currently operates on the St Albans and Footscray Park campuses and has significant postgraduate education and training in clinical, community and sports psychology – but in 2015 will relocate its offerings to the Footscray University Town precinct, incorporating Footscray Park, Footscray Nicholson and MetroWest

This position is currently located at the Footscray Nicholson and the new Psychology Training Clinic MetroWest facility of the University in central Footscray (as a component of the University Town initiative). Teaching, research and administrative responsibilities may require attendance at other campuses. This position may be relocated to any other existing or future University work location.

An Organisational Chart is attached.

MAJOR CHALLENGES/FREEDOM TO ACT

This position reports to and receives broad direction from the Dean of the College of Arts, liaising with the Head of the Psychology Discipline, and operates within the University policies, procedures and guidelines.

A key challenge of the position will be to assist in the provision of teaching, research, coordination, and administration in areas of expertise within psychology.

The accountabilities will include the development, implementation and evaluation of teaching and research. The appointee will be expected to contribute to research in the school and develop strong relationships that link the school to the relevant external professional, community and government organisations.

A Level B academic will undertake independent teaching and research in their discipline or related area. In research and/or scholarship and/or teaching, a Level B academic will make an independent contribution through professional practice and expertise and coordinate and/or lead the activities of other staff, as appropriate to the discipline. A Level B academic will normally contribute to teaching at undergraduate, honours and postgraduate level, engage in independent scholarship and/or research and/or professional activities appropriate to their profession or discipline. He or she will normally undertake administration primarily relating to their activities at the institution and may be required to perform the full academic responsibilities of and related administration for the coordination of an award program of the institution.

MAJOR DUTIES PERFORMED

In performing the following duties the incumbent is required to comply with quality assurance policies and procedures, and other relevant legislative requirements applicable to the University. The major duties performed are:

1. Initiate and develop high quality subject materials to teach undergraduate and postgraduate classes in units in area of expertise (ongoing).
2. Participate in administrative duties including unit co-ordination, course co-ordination, attending Discipline and/or College meetings, and/or membership of committees (as required)
3. Provide academic supervision to students undertaking research theses (ongoing).
4. Consult with and provide advice, support and feedback to students (ongoing).
5. Undertake marking and assessment (ongoing)
6. Participate in teaching teams within and across sectors (ongoing)
7. Participate in teaching evaluation (ongoing)
8. Participate in professional development activities in the scholarship of teaching and learning (as required)
9. Develop, trial and implement innovative teaching methods (ongoing)
10. For new employees, undertake induction for teaching program and complete Graduate Certificate in Tertiary Education in 3 years (as required)
11. Conduct research in accordance with the Measure of Research Activity expectations for this level (ongoing)
12. Participate in grant submissions (as required)
13. Conduct and disseminate research, including presentation of conference papers, in areas of expertise (ongoing).
14. Participate in University relationships with external partners (as required)
15. Ensure that the work for which they and their staff are responsible is carried out in a manner which safeguards the OHS of staff, students, visitors and contractors (ongoing)

SELECTION CRITERIA

Essential:

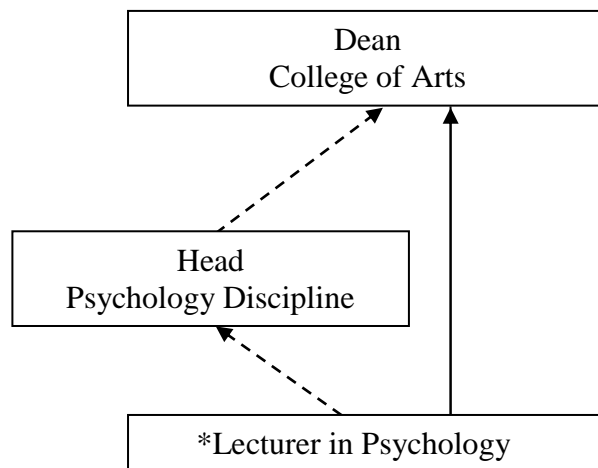
1. A PhD (or other research based doctorate) in Psychology
2. Eligibility for Membership of the Australian Psychological Society.
3. Demonstrated successful experience teaching in a university education program, preferably at the postgraduate level.
4. Experience in teaching at a tertiary level in Psychology and a demonstrable record and experience of operating in an academic environment.
5. Demonstrated successful experience in supervising student research.
6. Research capacity demonstrated by refereed journal articles and/or conference presentations in an area of strategic strength for the College.
7. Demonstrated ability to work as a member of a team with the Psychology Discipline and broader College.
8. A current Working With Children's Card and passing a Police Check
9. An awareness of OHS responsibilities and willingness to attend OHS training as required
10. Willingness to commit to Victoria University's values:
 - Values – Access, Excellence, Respect
 - Behaviours – Engagement, Collegiality, Courage.

Desirable:

1. Registration as a Psychologist, with Supervision and Endorsement with the Psychology Board of Australia.
2. Membership of the Australian Psychological Society and an appropriate College
3. Demonstrated ability to develop quality teaching material including flexible, innovative strategies and use information technologies such as the Learning Management System
4. Ability to teach Psychological Assessment

ORGANISATIONAL CHART

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*Denotes the position

ACADEMIC STAFF POSITION DESCRIPTION



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POSITION NUMBER: 50521A

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An element of this role may be the ability to teach into one of the postgraduate programs and provide direct supervision of students undertaking placements within the Psychology training clinic in Footscray.

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18. Provide academic supervision to students undertaking research theses (ongoing).
19. Consult with and provide advice, support and feedback to students (ongoing).
20. Undertake marking and assessment (ongoing)
21. Participate in teaching teams within and across sectors (ongoing)
22. Participate in teaching evaluation (ongoing)
23. Participate in professional development activities in the scholarship of teaching and learning (as required)
24. Develop, trial and implement innovative teaching methods (ongoing)
25. Supervise student on professional placement (as required/as appropriate)
26. For new employees, undertake induction for teaching program and complete Graduate Certificate in Tertiary Education in 3 years (as required)
27. Conduct research in accordance with the Measure of Research Activity expectations for this level (ongoing)
28. Participate in grant submissions (as required)
29. Conduct and disseminate research, including presentation of conference papers, in areas of expertise (ongoing).
30. Participate in University relationships with external partners (as required)
31. Ensure that the work for which they and their staff are responsible is carried out in a manner which safeguards the OHS of staff, students, visitors and contractors (ongoing)

SELECTION CRITERIA

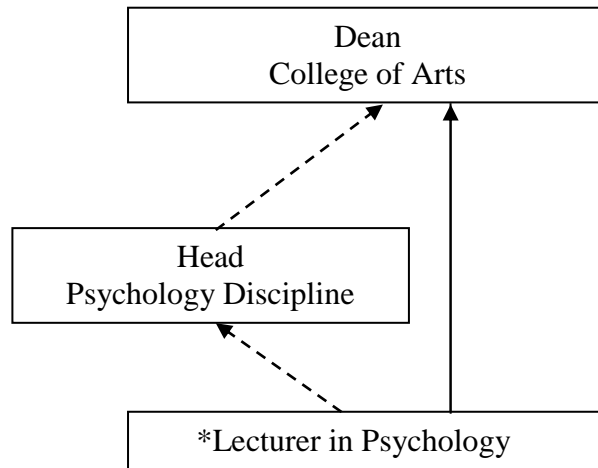
Essential:

11. A PhD (or other research based doctorate) in Psychology
12. Eligibility for Membership of the Australian Psychological Society.
13. Demonstrated successful experience teaching in a university education program, preferably at the postgraduate level.
14. Demonstrated ability to supervise the professional clinical work of postgraduate Psychology students
15. Experience in teaching at a tertiary level in Psychology and a demonstrable record and experience of operating in an academic environment
16. Research capacity demonstrated by refereed journal articles and/or conference presentations in an area of strategic strength for the College.
17. Demonstrated ability to work as a member of a team with the Psychology Discipline and broader College.
18. A current Working With Children's Card and passing a Police Check
19. An awareness of OHS responsibilities and willingness to attend OHS training as required
20. Willingness to commit to Victoria University's values:
 - Values – Access, Excellence, Respect
 - Behaviours – Engagement, Collegiality, Courage.

Desirable:

5. Registration as a Supervising Psychologist and endorsement in a relevant area
6. Membership of the Australian Psychological Society and eligibility for membership of a relevant College
7. Demonstrated ability to develop quality teaching material including flexible, innovative strategies and use information technologies such as the Learning Management System

ORGANISATIONAL CHART



*Denotes the position