

Houston, April 5 2016

Re: Description of internship in clinical neuropsychology at the memory clinic of Basel University Hospital

Dear Ms Fiero,

This is to certify that Dr Isabelle Bauer completed an internship in clinical neuropsychology from September 2004 to January 2006 as part of her Master's in clinical psychology (University of Geneva; obtained in July 2006). The Memory Clinic is an outpatient service offering dementia assessments, advice on medical management, memory training and caregiver support groups. This internship was a 12-month, 40 hours per week, 2000 hour internship. Since, at that time, she was also taking classes at the University of Geneva, she initially worked 3 days per week. She increased her workload to 5 days a week as of July 2005. As you will see the weekly hours breakdown for the duties she performed was multiplied it by 50 (instead of 52) thus accounting for public holidays and personal holidays.

The main goals of this internship was to learn how to characterize a range of neurodegenerative diseases, psychiatric disorders, and other central nervous disorders; gain expertise in using and selecting appropriate cognitive tests; learn how to write neuropsychological assessments to assist in a differential diagnosis (e.g., to determine whether possible mental and behavioral changes are related to memory changes); assist with evaluation before and after functional neurosurgical procedures (e.g., insertion of a ventriculoperitoneal shunt), to help determine if a given treatment is appropriate for a particular person; provide a baseline against which subsequent evaluations can be compared. She was also involved in the writing of capacity assessments to determine areas of daily functioning (e.g., financial management) with which the patient may need assistance.

Dr Bauer's primary duties were the following:

- ✓ Conduct patients' interviews
- ✓ Administer comprehensive neuropsychological assessments
- ✓ Score tests
- ✓ Write reports

- ✓ Record keeping
- ✓ Weekly meeting with multidisciplinary team (neurologist, psychiatrist, social worker)
- ✓ Participate in group supervision to discuss cases
- ✓ Attend weekly journal club
- ✓ Attend weekly department's lab meeting

	Administer Assessment	Interview	Supervision	Report writing	Scoring	Hours	Total weekly hours	Total yearly hours
Adult neuropsych evaluation	8	4	4	12	4		32	1600
Providing feedback to patients						2	2	100
Group supervision discuss weekly cases						2	2	100
Journal club with other interns/MD						1	1	50
Lab Meeting						1	1	50
staff cases								
Meeting with MDs to discuss case						1	1	50
Record keeping						1	1	50
								2000

If you required additional information about this please do not hesitate to contact Dr Bauer or myself Dr Schneitter either by email (marianne.schneitter@vtxfree.ch; Isabelle.E.Bauer@uth.tmc.edu) or by phone (832-812-9017).

Thanks

Kind regards



Marianne Schneitter PhD, FSP