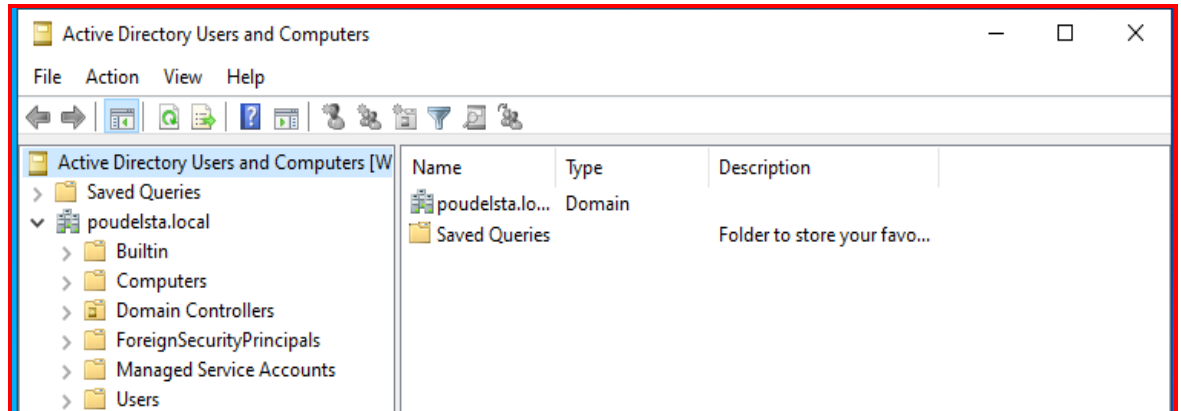


# Basic Active Directory Setup and Group Policy Management

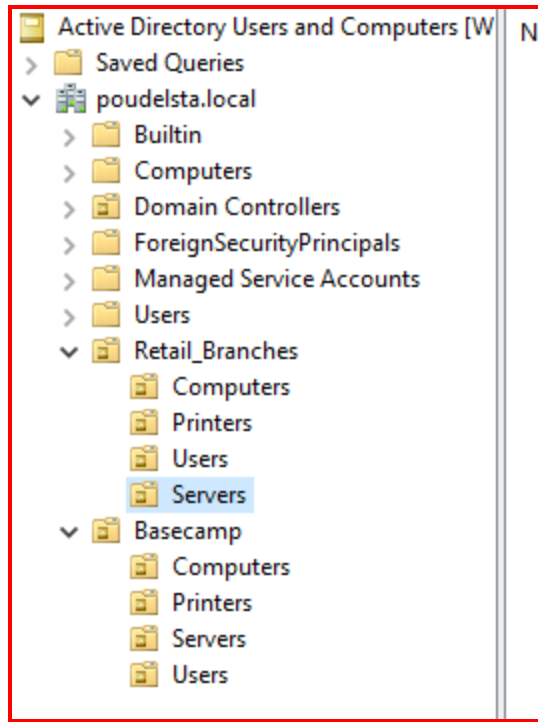
## 1. Open Active Directory Users and Computers (ADUC):

- We will click on **Active Directory Users and Computers** inside the Windows Administrative Tools folder. This is a primary tool for IT professionals.
- Here, we can see our domain, **poudelsta.local**, and all the built-in containers.



## 2. Create Organizational Units (OUs):

- We will create our first Organizational Unit (OU). **Right-click** on our domain (**poudelsta.local**), select **New > Organizational Unit**.
- We will name the first one **Retail Branches** and click **OK**.
- We will create a second top-level OU named **Basecamp**.
- **Note:** For clear organization, within both the **Retail Branches** and **Basecamp** OUs, we will create sub-OUs named **Computers**, **Printers**, **Servers**, and **Users**.



### 3. Create a New User Account:

- We will navigate to the **Users** OU under **Retail Branches**. **Right-click** on the **Users** OU, then select **New > User**.
- We will input the user's information (First Name, Last Name, User logon name) and click **Next**.

New Object - Group

Create in: poudelsta.local/Retail\_Branches/Users

Group name:  
All Staff

Group name (pre-Windows 2000):  
All Staff

Group scope

☐ Domain local  
☒ Global  
☐ Universal

Group type

☒ Security  
☐ Distribution

OK Cancel

- We will create a password for the user and check the box that says **"User must change password at next logon"**. We will leave other options unchecked. Click **Next**, and then click **Finish**. (While onboarding is often scripted in production, we add users manually for this homelab.)
- **Simulating Password Reset:** If a user forgets their password, we would right-click the user account, select **All Tasks > Reset Password**. We will create a new temporary password and check **"User must change password at next logon."**

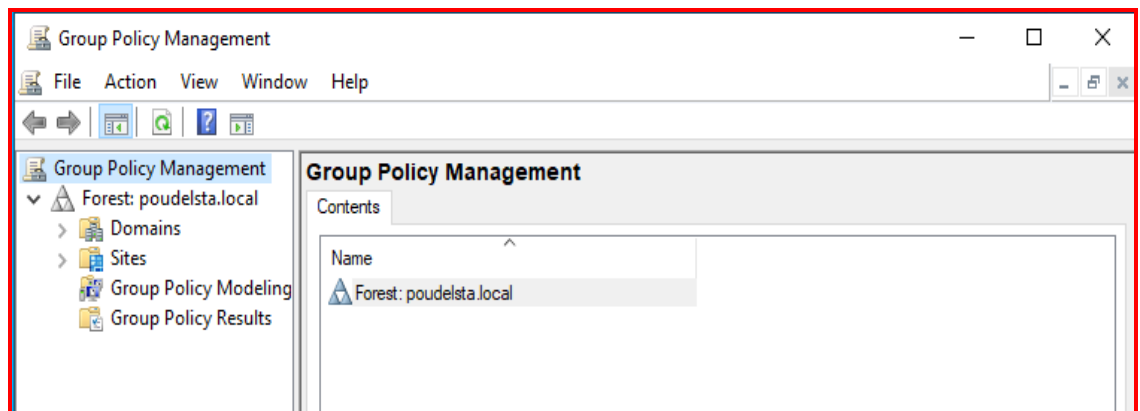
#### 4. Create Security and Distribution Groups:

- We will now create a group under the **Users** OU of **Retail Branches**.
- **Right-click** the **Users** OU, then select **New > Group**.
- We will name the group **All Staff**.
- **Reviewing Group Options:**
  - **Group Scope** (Determines where the group can be used):
    - **Domain local:** Used to assign permissions to local domain resources.

- **Global:** Can be used across any domain in the same forest. (Typically used for user organization).
  - **Universal:** Can be used across multiple domains in the same forest or trusting forests.
  - **Group Type** (Determines the group's purpose):
    - **Security:** Used to assign permissions (what users can access) and user rights (what users can do).
    - **Distribution:** Used only to create email distribution lists.
- For the **All Staff** group, we will set the **Group Scope** to **Global** and the **Group Type** to **Distribution**.
- We will repeat this process to create a **Branch Manager, All Frontline Staff, IT Admin, Sr IT Admin, Finance Staff, HR Staff, and HR Intern** group.

#### 5. Open Group Policy Management Console (GPMC):

- We will click on the Start menu, navigate to the **Windows Administrative Tools** folder, and open **Group Policy Management**.

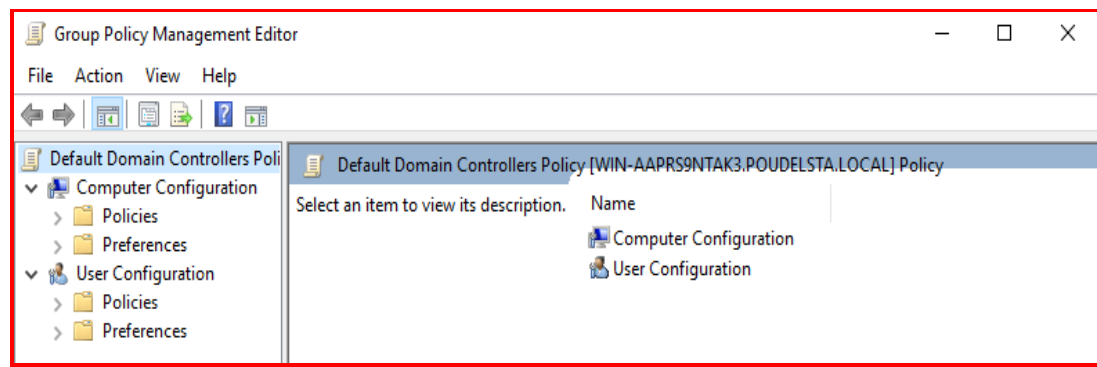


- On the left, we will navigate through **Forest > Domains > poudelsta.local**. We can see the OUs we created (**Basecamp** and **Retail Branches**).

#### 6. Understand Group Policy Configuration:

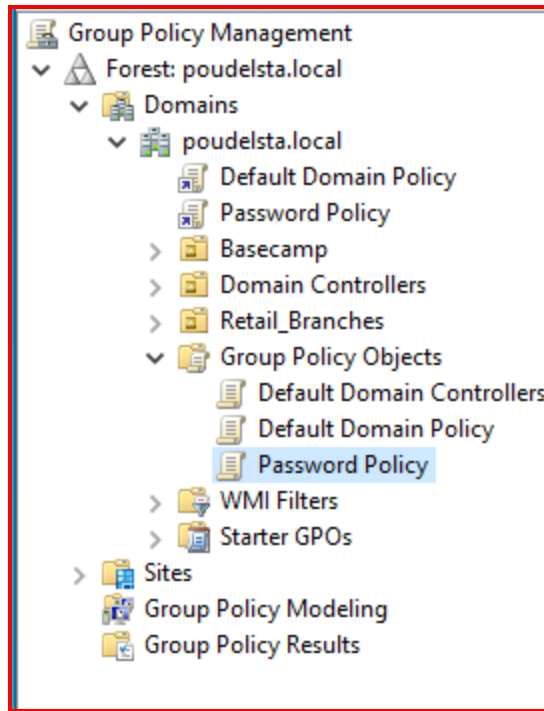
- We need to understand the two main configuration sections in the Group Policy Editor:

- **Computer Configuration:** Settings that apply to the **computer itself**, regardless of who logs on (e.g., security settings, startup scripts).
- **User Configuration:** Settings that apply to the **user**, regardless of which computer they log into (e.g., desktop wallpaper, drive mappings).
- **Policies vs. Preferences:**
  - **Policies:** Cannot be changed by the user (e.g., password policies, security restrictions).
  - **Preferences:** Can often be changed by the user and are used for configuring non-mandatory settings (e.g., mapped network drives, shortcuts).

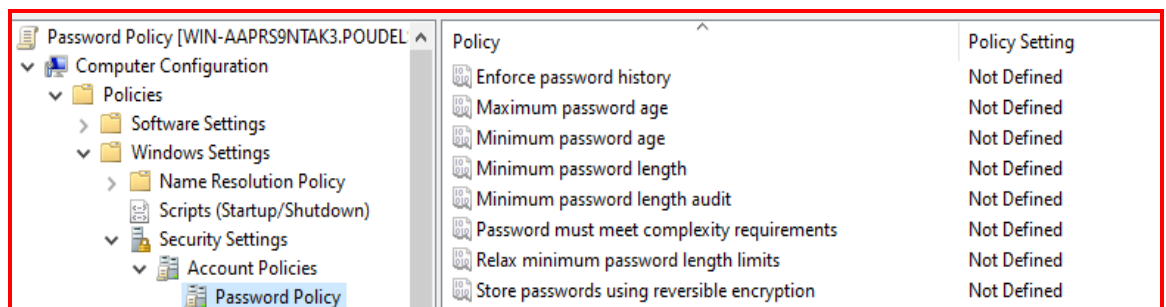


## 7. Create the Password Policy GPO:

- **Right-click** on our domain (**poudelsta.local**) and click **"Create a GPO in this domain, and Link it here..."**.
- We will name the new GPO **Password Policy** and click **OK**.



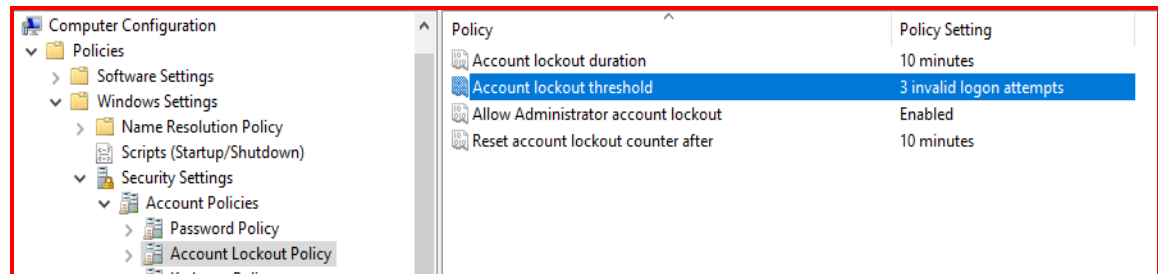
- **Right-click** on the new **Password Policy** GPO and click **Edit**.
- Password Policy is a Computer Configuration. Since this is a domain-level security setting, we navigate through **Computer Configuration > Policies > Windows Settings > Security Settings > Account Policies > Password Policy**.



- We will double-click and change **Minimum password length**, **Complexity requirements**, and **Maximum password age**. (Changing the maximum age will automatically prompt us to set a minimum password age.)

## 8. Create the Account Lockout Policy GPO:

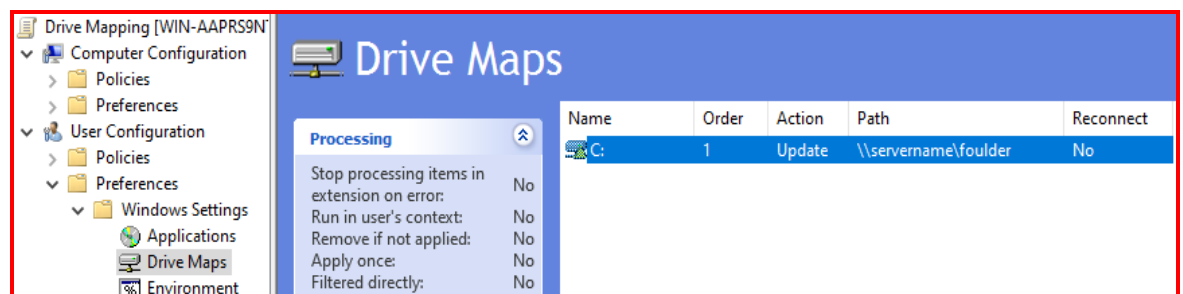
- We will create a second GPO linked to the domain named **Account Lockout Policy**.
- **Right-click** on Account Lockout Policy and click **Edit**.
- We navigate through **Computer Configuration > Policies > Windows Settings > Security Settings > Account Policies > Account Lockout Policy**.



- We will double-click **Account lockout threshold** and define the policy setting to **3 invalid logon attempts**. Click **Apply**. This action will automatically set the Account lockout duration (we will leave this default). Click **OK**.

## 9. Create the Drive Mapping GPO (User Preference):

- We will right-click on our domain poudelsta.local and click the first option "Create a GPO in this domain, and Link it here". We will create a GPO linked to the domain named **Desktop Wallpaper**.
- **Right-click** on Desktop Wallpaper and click **Edit**.
- Drive mapping is a **User Configuration Preference**. We navigate through **User Configuration > Preferences > Windows Settings > Drive Maps**.
- **Right-click** on **Drive Maps**, select **New > Mapped Drive**.
- We will set the **Location** (the network path to the shared folder) and select a **Drive Letter** (e.g., "C"). Click **OK**.



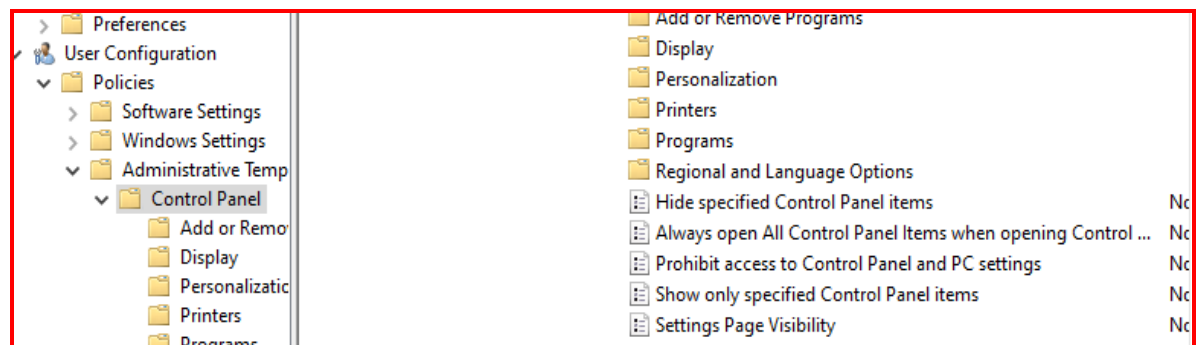
- **Note:** Drive mapping in Windows assigns a local letter (like C:) to a shared network resource.

#### 10. Create the Desktop Wallpaper GPO (User Policy):

- We will right-click on our domain poudelsta.local and click the first option "Create a GPO in this domain, and Link it here". We will create a GPO linked to the domain named **Desktop Wallpaper**.
- **Right-click** on Desktop Wallpaper and click **Edit**.
- This is a **User Configuration Policy** since we don't want the user to change it. We navigate through **User Configuration > Policies > Administrative Templates > Desktop > Desktop**.
- We will double-click on the "**Desktop Wallpaper**" setting, select **Enabled**. Under **Wallpaper Name**, we will add the network path to the wallpaper file. For **Wallpaper Style**, we will select **Fill**. Click **Apply** and then **OK**.

#### 11. Create the Restrict Control Panel GPO (User Policy):

- We will right-click on our domain poudelsta.local and click the first option "Create a GPO in this domain, and Link it here". We will create a GPO linked to the domain named **Restrict Control Panel**.
- **Right-click** on Restrict Control Panel and click **Edit**.
- This is a **User Configuration Policy**. We navigate through **User Configuration > Policies > Administrative Templates > Control Panel**.



- We will double-click "**Prohibit access to Control Panel and PC Settings**", select **Enabled**, then **Apply** and **OK**.



## 12. Create the Disable USB Devices GPO (Computer Policy):

- We will right-click on our domain poudelsta.local and click the first option "Create a GPO in this domain, and Link it here". We will create a GPO linked to the domain named **Disable USB Devices**.
- **Right-click** and click **Edit**.
- This is a **Computer Configuration Policy**. We navigate through **Computer Configuration > Policies > Administrative Templates > System > Removable Storage Access**.
- We will double-click "**All Removable Storage Classes: Deny all access**". We will select **Enabled**, then **Apply** and **OK**.

We did set up 6 GPOs, and we can see them like this:

