



Style and Submission Guidelines for courses taught by Svetlana Peltsverger

**Work that does not meet style and submission guidelines will not be graded.**

## Style and File Names

### 1. File name

Name your assignment with file name convention

Course\_assignmentNumber\_spsuEmailID.doc (e.g. IT6733\_lab1\_jdow.doc, IT4323\_hw1\_bgreen2.doc, IT5203\_r4\_adsertsa.doc).

The name must have **exactly two underscores**, one after course name, and another one before email ID.

Providing wrong email ID will result your graded assignment to be sent to someone else.

I use scripts to collect assignments and return graded assignments back to you. If submission file has a wrong name it will be placed in the wrong folder and not graded.

### 2. File type

Only .doc and .docx documents are acceptable. I use Track Changes feature of MS Word to provide feedback on your assignments. Pdf submissions will not be graded.

### 3. Content

In the upper left corner of the first page of each item you turn in, put the following information:

*Course Name and Title*

IT 5203 Network and Platforms

*Your name*

John Dow

*Date when assignment is submitted*

February 12, 20XX

For each question provide:

- problem formulation
- DETAILED solution
- the result

Reports that have only the results will not be graded.

Examples:

1. Question: What is the relationship between period and frequency?

Answer: Frequency and period are the inverse of each other.  $T = 1/f$  and  $f = 1/T$ .

2. Question: What is the bit rate for a signal in which 1 bit lasts 2ms?

Answer: Bit rate =  $1/(\text{bit duration}) = 1/(2 \text{ ms}) = 1/(0.002 \text{ s}) = 500 \text{ bps}$

Examples of answers that will get 0 points:

1. Frequency and period are the inverse of each other.  $T = 1/f$  and  $f = 1/T$ . (problem formulation is missing)

2. Question: What is the bit rate for a signal in which 1 bit lasts 2ms?

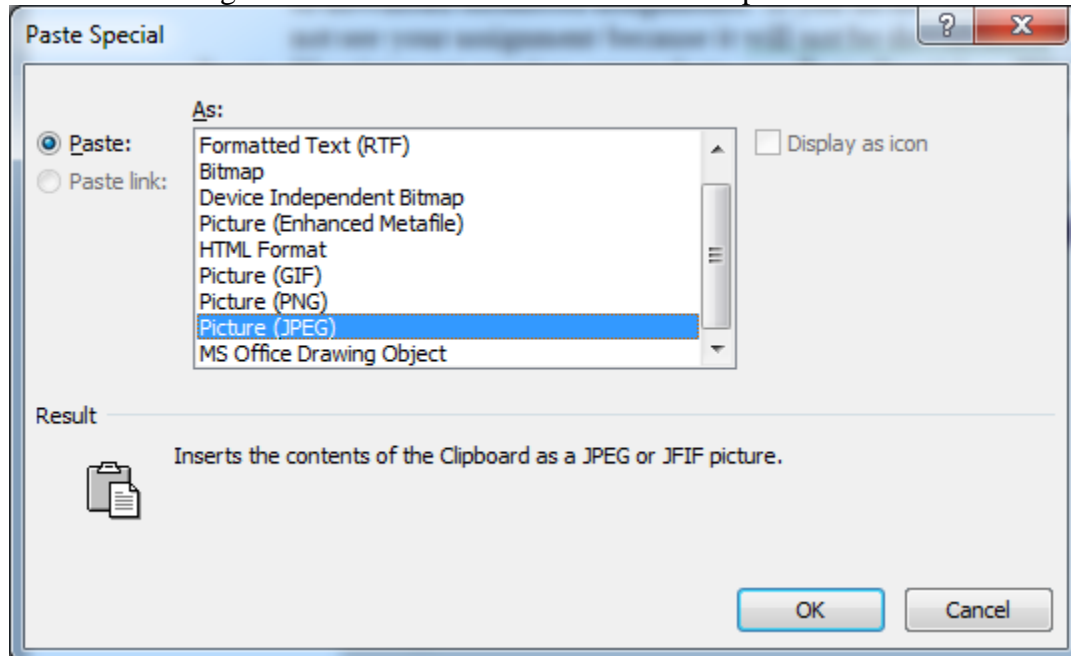
Answer: 500 bps (no solution, only answer is provided)



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## Submission Instructions

1. If assignment requires submission of the source code, then you need to add all your project files in **one** ZIP file. The file must have **the same name** as your lab report, but .zip extension. I use scripts to download submitted assignments. If you do not follow submission guidelines, then I will not see your assignment because it will not be downloaded.
2. If assignment requires screenshots, use Paste Special as JPEG, to reduce report file size.
  - a. Pressing Alt + Print Screen will take a screenshot of the **currently selected window**, not the entire screen. If you just paste your screen capture to a Word document, it will be inserted as a bitmap.
  - b. Cut inserted image from Word document and use Paste Special to insert it as a JPEG.



- c. I created two documents, one with bitmap and another one with GIF/JPEG. You can see the differences in sizes of these two files

 bitmap.docx	970 KB	Microsoft Word Doc...
 gif.docx	194 KB	Microsoft Word Doc...

3. All work has to be submitted via assignment drop box in GeorgiaView D2L. Find the assignment you want to submit. Check that all your files have correct filenames (see above). Do not paste any answers in the Submission box.



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## Submit Files - Lab 0

[Folder List](#) [Submit Files](#)

### Folder Information

Folder: Lab 0

Instructions: See module for instructions

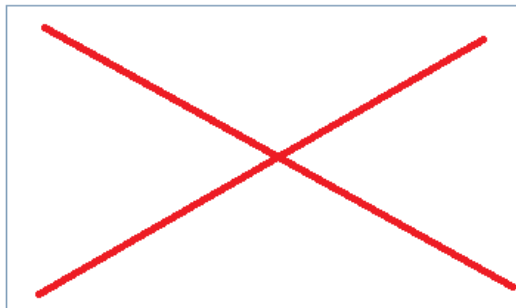
Attachments:

### Submit Files

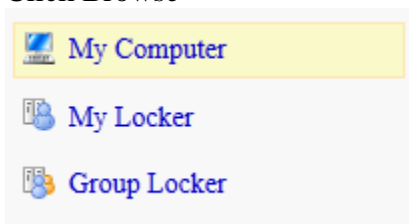
\* Files to submit: (0) file(s) to submit

After uploading, you must click Submit to complete the submission.

Comments:



4. Click Add a File button to attach a file from your computer and submit it as part of this assignment.
5. Click Browse



Select the file(s) to upload from your computer:

1.

6. Choose file(s) and click Upload.
7. **STOP:** Check that the file has a name similar to IT5555\_lab0\_jdow.docx
8. Click Submit to send the assignment to your instructor.  
 NOTE: YOU CAN EMAIL ME YOUR ASSIGNMENT, ONLY IF YOU HAVE QUESTIONS ABOUT ASSIGNMENT OR WOULD LIKE TO ASK MY FEEDBACK BEFORE FINAL SUBMISSION.
9. You can edit your assignments before the due date, just replace your submission file.



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## Help with Assignments

If you need help with your assignment, you have to submit all files necessary to reproduce your error and screenshots to demonstrate the error. You can email me ONE document that contains:

1. Screenshot of the problem.
2. All necessary details for me to reproduce your problem.
3. Description of at least two things you tried in order to resolve the issue.

If you have problems with your code, then IN ADDITION to above mentioned document you have to attach ONE ZIP ARCHIVE with your files.

Failure to submit all necessary files will delay my response. I will have to ask you to submit files and screenshots anyway.

## Graded Assignments

Graded assignment will be returned via regular SPSU email, using address specified in the file name (see style guidelines)

Returned file will have grade and my comments on you submission.



5. Medium network: In which scenario is there greater page loading delay (Client HTTP: Page Response Time)?

It gave errors

COMMENTS

Unable to load link object (hub <-> subnet\_1). I believe you did not connect hub to the subnet's switch.

If you do not see comments, check that "Show Markup" is selected.

