

Agenda for 10th formal meeting 2017/2/21

Date: 2017/2/21
Start: 5:00 p.m.
End: 6:30 p.m.
Location: The Third Space

Organizer: Shulan TANG

Required: Dave
Shangrong CAI
Wenchao WANG
Qifei CHEN
Chengfeng LAO

Update Tasks Due from <9th Formal Meeting> <20161129>

| Task | Owner | Due |
|----------------------------|-------|----------|
| Interim Report | All | 20161216 |
| Winter Holiday Development | All | 20170213 |
| New sprint set up | All | 20170219 |

Topics

1 <Outputs of winter holiday> by <Serena>

**2 <Discussion on spring semester plan > by
<All>**

3 <Feedback and suggestions > by <Dave>
