INTELLITIC BRAINS

DIGITAL LITERACY COURSE

THE STEP TOWARDS NEW ERA

DIGITAL LITERACY COURSE

Computers and computing devices are driving the world. Today is an era of computers and the internet hence, everyone on this planet should be digitally literate

.The computer works on 'O & 1' similarly choosing the right resource material online and learning at your own makes it difficult. This problem gets even critical when it comes to the use of the internet and internet security.
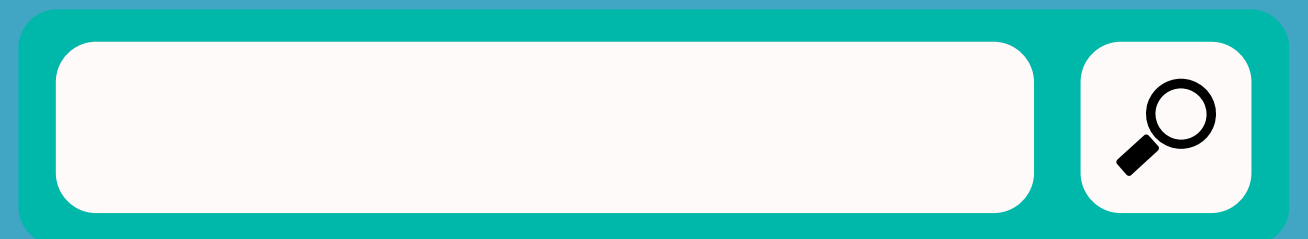
From this course, we help you to how to effectively use computing devices, software, and the internet to collaborate with others and discover, use, and create information.

COURSE CONTENT

- Computer and its working
  - Interaction with computers
  - Operating system
  - Software
  - Hardware
- Internet
  - Internet connection
  - Web browser
  - Searching
- Online communication
  - E-mail
  - Online chatting
- Online security
  - Online safety and privacy
- Creating digital content
  - Introduction to Microsoft Office
  - Introduction to Google G-suite
- Collaborate and manage content digitally
  - Google drive
  - calendar
  - Other G-Suite utilities

▶ Who can take this course ?

- Anyone who want to learn how to use computer
- Anyone who is interested to learn about use of internet, digital security and google services
- No prior knowledge is required

▶ Mode of couduction

- Online Courses
- Offline Workshops

▶ Resource Person

To accomplish this course and to help students to use computing devices and internet effectively, Team intellitic brains will bring on the most appropriate resource person in the form of student pursuing their graduation degree.

Students will be able to seek support and proper guidance from our resource person as a friend and being a graduate student, learners will connect to the resource person easily and they will be able to clear their doubts without any hesitation. Also, we will bring the values and techniques which are current instead of techniques that are old and boring.

CONTACT US

FOR INQUIRIES

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