



AGENDA

EL SEGUNDO CITY COUNCIL
REGULAR MEETING
TUESDAY, MAY 3, 2022

4:00 PM CLOSED SESSION
(OR AS SOON THEREAFTER UPON THE CONCLUSION OF THE SPECIAL
MEETING NOTICED FOR THIS DATE)
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER
350 MAIN STREET, EL SEGUNDO, CA 90245

THE CITY COUNCIL CHAMBER IS NOW OPEN TO THE PUBLIC

**Drew Boyles, Mayor
Chris Pimentel, Mayor Pro Tem
Carol Pirsztuk, Councilmember
Scot Nicol, Councilmember
Lance Giroux, Councilmember**

Tracy Weaver, City Clerk
Matthew Robinson, City Treasurer

Executive Team

Darrell George, Interim City Manager
Barbara Voss, Deputy City Manager
Jaime Bermudez, Police Chief
Michael Allen, Dev. Services Director
Elias Sassoon, Public Works Director
John Jones, Interim Com. Services Dir.

Mark Hensley, City Attorney
Joe Lillio, Chief Financial Officer
Deena Lee, Fire Chief
Rebecca Redyk, HR Director
Charles Mallory, IT Director

MISSION STATEMENT:
“Provide a great place to live, work, and visit.”

VISION STATEMENT:
“Be a global innovation leader where big ideas take off
while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at www.elsegundo.org and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 310-524-2305. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

4:00 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL

PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL) *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

SPECIAL ORDERS OF BUSINESS

RECESS INTO CLOSED SESSION: City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -1- MATTER(S)

1. BONNER v. CITY OF EL SEGUNDO, et al. Los Angeles Superior Court, Case No. 20STCV32011

PUBLIC EMPLOYMENT (GOV'T CODE § 54957) -1- MATTER(S)

1. City Manager Recruitment

6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL

INVOCATION – Rabbi Dovid Lisbon, Jewish Community Center

PLEDGE OF ALLEGIANCE – Council Member Pirsztuk

SPECIAL PRESENTATIONS

1. Recognition of ESHS Student Katy Durand - LA Marathon 1st Place Winner in the Women's 16-19 Age Group
2. Recognition of AYSO Boys U12 State Champions
3. Recognition of Jamie Taylor Retiring - 32 Years with the City of El Segundo
4. Fire Fighter of the Year Recognition

5. Older American of the Year and Elderfest Proclamation

PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL) Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.

CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)

A. PROCEDURAL MOTIONS

Read All Ordinances and Resolutions on the Agenda by Title OnlyA

Recommendation -

Approval

B. CONSENT

6. Regular and Special City Council Meeting Minutes of April 19, 2022 and Special Meeting Minutes of April 25, 2022

Recommendation -

1. Approve Regular and Special meeting minutes of April 19, 2022 and Special meeting minutes of April 25, 2022.

7. Warrant Demand Register for April 4, 2022 through April 10, 2022

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 19B: warrant numbers 3040214 through 3040304, and 9002479 through 9002481.

8. Extension of License Agreement with El Segundo Co-Op Nursery School

Recommendation -

1. Authorize the City Manager to Execute an Amendment with the El Segundo Co-Op Nursery School to Extend the Agreement for Three (3) Years to End September 30, 2025, with an Increase of \$50 per Year for the Next Three (3) Years.

9. Second Amendment to the Professional Services Agreement with Kimley Horn and Associates, Inc. for the Implementation of Senate Bill 743 Regarding the Analysis of Transportation Impacts Pursuant to the California Environmental Quality Act

Recommendation -

1. Approve a second amendment to a professional services agreement with Kimley-Horn and Associates, Inc. for the implementation of Senate Bill 743 Regarding the Analysis of Transportation Impacts Pursuant to CEQA to increase the total not-to-exceed compensation from \$50,000 to \$62,500.

10. Annual Housing Element Progress Report

Recommendation -

1. Receive and file the Annual Housing Element Progress Report.

11. Award Public Works Contract to Faze 1 Corporation DBA Premier Pipe, Inc. for Closed Circuit Television Inspection of Sanitary Sewer Collection System Project

Recommendation -

1. Authorize the City Manager to execute a standard Public Works Contract with Faze 1 Corporation DBA Premier Pipe, Inc. for \$254,893.74 for the Sanitary Sewer Collection System Closed Circuit Television Inspection, Project No. PW 21-12, and authorize an additional \$40,000 as contingency funds for potential unforeseen conditions.

12. Amendment to Professional Services Agreement with RRM Design Group for Consulting Services to Update the Downtown Specific Plan

Recommendation -

1. Approve an amendment to a professional services agreement with RRM Design Group to increase the total not-to-exceed compensation from \$444,377 to \$464,045 for preparing the Downtown Specific Plan update.

13. Professional Services Agreement with Miller Architectural Corporation for \$75,000 for the Design of ADA Improvements to the Civic Center Public Areas

Recommendation -

1. Authorize the City Manager to execute a Professional Services Agreement for design services with Miller Architectural Corporation for \$75,000.

14. Resolution Approving Final Vesting Parcel Map No. 82684 (EA-1259) for a One-Lot Residential Subdivision at 436 Sierra Street to Allow Construction and Subdivision for a Three-Unit Residential Condominium

Recommendation -

1. Adopt resolution approving final Vesting Parcel Map No. 82684, and authorize City staff and the City Clerk to sign the Map for recordation.

15. Purchase of Three AutoPulse Resuscitation Systems from Zoll Medical Corporation for \$53,335

Recommendation -

1. Approve the sole source purchase of three (3) AutoPulse resuscitation systems from Zoll Medical Corporation utilizing national purchasing partners cooperative pricing for \$53,335 to be reimbursed through County of Los Angeles Measure B grant funds.

16. Second Reading of an Uncodified Ordinance Adopting the City's Military Equipment Use Policy pursuant to California Assembly Bill No. 481

Recommendation -

1. Waive second reading and adopt an Ordinance approving the City's Military Use Policy.

C. PUBLIC HEARINGS

D. STAFF PRESENTATIONS

17. South Bay Cities Council of Governments Local Travel Network Wayfinding and Signage Project Report

Recommendation -

1. Receive and file a report on the South Bay Cities Council of Governments Local Travel Network Wayfinding and Signage Project.
2. Direct staff to work with South Bay Cities Council of Governments to implement Phase 1, which includes the following:
 - o Design and implementation of this project within the City of El Segundo
 - o Prepare a Measure M Application for Funding for this project

18. Resident and Business 2022 Survey Results Regarding Satisfaction with City Services (Net Promoter Survey Results)

Recommendation -

1. Receive and file the City's fifth resident and business Net Promoter Score survey results.

19. Outdoor Dining in the Public Right-of-Way in the Downtown Area

Recommendation -

1. Receive and file staff presentation of feedback from the April 7, 2022 community meeting, and the April 27, 2022 meeting with property owners.
2. Discuss and establish a date for the removal of the remainder of all temporary outdoor dining improvements that were allowed during the pandemic.
3. Direct staff to amend the agreement with RRM Consulting to include development of a long-term outdoor dining program as part of the Downtown Specific Plan Update.
4. Provide direction on next steps for the possible vacation of Richmond Street for purposes of outdoor dining.

20. Staff Presentation and City Council Direction on City Commercial (Retail Stores) Cannabis Regulatory Initiative Ordinance

Recommendation -

1. Receive and file a staff presentation regarding proposed terms for the City Commercial Cannabis Regulatory Initiative Ordinance.
2. Provide staff feedback and direction for finalization of the City Commercial Cannabis Regulatory Initiative Ordinance.

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS

F. REPORTS - CITY CLERK

G. REPORTS - CITY TREASURER

H. REPORTS - COUNCILMEMBERS

COUNCILMEMBER GIROUX

COUNCILMEMBER NICOL

COUNCILMEMBER PIRSZTUK

MAYOR PRO TEM PIMENTEL

21. Formation of an Ad Hoc City Council Subcommittee to Study Establishing a Sister City Relationship with a City in Slovakia or Hungary

Recommendation -

1. Discuss and consider forming an ad hoc Council subcommittee to study establishing a Sister City relationship with a city in Slovakia or Hungary.
2. Alternatively, discuss and take other possible action related to this item.

MAYOR BOYLES

I. REPORTS - CITY ATTORNEY

J. REPORTS/FOLLOW-UP - CITY MANAGER

CLOSED SESSION

The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.

REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)

MEMORIALS

ADJOURNMENT

POSTED:

DATE: April 29, 2022
TIME: 10:00 AM
BY: Tracy Weaver, City Clerk



proclamation

City of El Segundo, California

- WHEREAS**, May 2022 is National Older American Month, a time set aside annually to commemorate and celebrate the significant contribution older Americans have made to the community of El Segundo; and
- WHEREAS**, El Segundo is committed to valuing all individuals and recognizing their ongoing life achievements; and
- WHEREAS**, Older Americans possess and share a wealth of experience, background, and history, making them one of the City's most treasured and enduring resources; and
- WHEREAS**, Older Americans are available, capable and enthusiastic to provide volunteer services that contribute to a coordinated community-based system of social, emotional, physical well-being of not only other seniors but the community at large thus an important part of the ties that bind both family and community; and
- WHEREAS**, Recognizing the successes of community elders encourages their ongoing participation and further accomplishments; and
- WHEREAS**, This year all El Segundo Older Americans are being celebrated as we embrace the 2022 El Segundo Older Americans of the Year, a recognition which identifies, inspires and promotes community involvement and a spirit of giving back to others through volunteerism and community engagement;

NOW, THEREFORE, on this 3rd day of May, 2022, the Mayor and Members of the City Council of the City of El Segundo, California, do hereby proclaim the month of May, 2022,

OLDER AMERICANS MONTH 2022

And hereby recognize the Elderfest Celebration Saturday, May 11th, 2022, from 11:00 a.m. to 2:00 p.m., at the Joslyn Center to recognize all senior citizens who have given generously of their time and talent to improve the quality of life for all in El Segundo.



Mayor Drew Boyles

Mayor Pro Tem Chris Pimentel
Council Member Scot Nicol

Council Member Carol Pirsztuk
Council Member Lance Giroux

MEETING MINUTES THE EL SEGUNDO CITY COUNCIL
SPECIAL SESSION
TUESDAY, APRIL 19, 2022

The 6:00 PM Open Session ran concurrently with the Special Meeting of April 19, 2022

CALL TO ORDER - Mayor Boyles called to order at 6:04 PM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) See Regular meeting minutes of April 19, 2022 for public communications.

SPECIAL ORDERS OF BUSINESS:

(Item was presented after Consent on the regular open session of 6:00 PM)

1. CenterCal's and Topgolf's request to lower the adjustment percentage on the Community Benefit payment from 10% to 7.5% every five (5) years regarding the Topgolf driving lease payments. The City had previously granted Topgolf the right to change the par four (4) hole to two (2) par three (3) holes on the Lakes golf course in exchange for the 10% adjustment every five (5) years.
(Fiscal Impact: Loss of General Fund Revenue of \$5,000 over a five (5) year period; approximately \$71,613 over the 50-year life of the lease for an average of \$1,430 per year)

MOTION by Council Member Nicol, SECONDED by Council Member Giroux directing staff to lower the adjustment percentage on the Community Benefit payment from 10% to 7.5% every five (5) years regarding the Topgolf driving lease payments. MOTION PASSED BY UNANIMOUS VOTE. 5/0

Adjourned at 10:12 PM

Tracy Weaver, City Clerk

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL
TUESDAY, APRIL 19, 2022

The 6:00 PM Open Session ran concurrently with the Special Meeting of April 19, 2022

CLOSED SESSION – Mayor Boyles called to order at 5:00 PM due to lack of quorum at 4:00 PM.

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Government Code §54956.9(c): -1- matter.

CONFERENCE WITH CITY'S LABOR NEGOTIATOR (GOV'T CODE §54957.6): -2-
MATTER(S)

1. Employee Organizations: Fire Fighters Association and Police Officers Association

Agency Designated Representative: Irma Moisa Rodriquez, Interim City Manager, Darrell George, and Human Resources Director, Rebecca Redyk.

Adjourned at 5:55 PM

OPEN SESSION – Mayor Boyles called to order at 6:04 PM

ROLL CALL

Mayor Boyles	-	Present
Mayor Pro Tem Pimentel	-	Present
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

INVOCATION – The Rob McKenna, The Bridge Church

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Pimentel

SPECIAL PRESENTATIONS:

1. Council recognized the ESHS Girls' Soccer CIF Champions.
2. Police Chief Bermudez presented and Council recognized Police Officer Fix-Gonzalez of the Year and Nelson Merino Civilian of the Year.
3. Fire Chief Lee and Captain Leyman presented, and Council recognized the City's All-Hazard Incident Management Team.
4. Fire Chief Lee gave a presentation and update on the Fired-Up Girls' Camp held on March 26th and 27th 2022 sponsored by the El Segundo Fire Department.
5. Proclamation read by Council Member Nicol proclaiming April 30, 2022 as the 30th Annual Big 5 Run for Education. Committee Chair Ellen Faustine-Barnett accepted the Proclamation.
6. Proclamation read by Council Member Giroux proclaiming April 2022 as National Donate Life Month. Dave Hollon, Kidney + Pancreas recipient and OneLegacy Ambassador accepted the Proclamation.
7. Proclamation read by Council Member Pirsztuk proclaiming April 22, 2022 as Earth Day. ESHS AP Biology and Medical Interventions teacher, Tiffany Masionet and ESHS students Lori Thomas and Paris Sanchez-Mendez accepted the Proclamation.

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Mary Jane Crafton, resident, commented on tennis courts being used for Pickleball.

Tracey Miller-Zarneke, resident, invited all to visit Farmer's market this week in celebration of Earth Day 2022.

Jonatan Cvetko, non-resident, commented on item #D22.

Kail Ewell, resident, commented on item #D22.

Jack Baker, resident, commented on item #D22.

Don Braunecker commented on item #D22.

Sergio Boerica, resident, commented on tennis courts being used for Pickleball.

Nick Liebeskind, resident, commented on item #D22.

Sheena Parks, resident, commented on scoreboard for Little League at Brett Field and commented on item #D22.

Liz Garnholz, resident, commented on item #B15, #D22, and 2nd Public Comments portion of the meeting.

Vicki Foy, non-resident, commented on the broken Aquatics Center pool heater.

Michelle Keldorf, resident, commented on item #D22.

Ryan Baldino, resident, commented on item #D22.

Michael Long, non-resident, commented on item #D22.

Kellie Guiga, resident, commented on the lack of Recreation and Parks Youth Drama Programs.

CITY MANAGER FOLLOW-UP COMMENTS:

Darrell George, Interim City Manager, gave an update on the Aquatics Center heater. Mark Hensley, City Attorney commented on item #17 and the removal of the 2nd Public Comments portion of the meeting. Arecia Hester, Recreation and Parks Superintendent commented on the Youth Drama Program regarding the insurance requirements and expressed a hope that the program would be back within the month.

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Council Member Nicol to read all ordinances and resolutions on the agenda by title only. MOTION PASSED BY UNANIMOUS VOTE. 5/0

- B. CONSENT:

8. Approve Special and Regular City Council Meeting minutes of March 15, 2022 and Special City Council Meeting Minutes of April 7, 2022.
(Fiscal Impact: None)
9. Approve warrants demand register for February 28, 2022 through April 3, 2022, numbers 17B, 18A, 18B, 18C and 19A: warrant numbers 3039691 through 3040213 and, 9002407 through 9002478. Ratify Payroll and employee benefit Checks; Checks released early due to contracts or agreement; Emergency disbursements and/or adjustments; and, Wire transfers.
(Fiscal Impact: \$7,817,490.55 (\$3,075,951.19 in check warrants and \$4,741,539.36 in wire warrants))
10. Waive second reading and adopt Ordinance No. 1635 adopting the Pacific Coast Commons Specific Plan (SP 19-01), approving Zone Change (ZC 19-01), Zone Text Amendment (ZTA 19-08), and Development Agreement (DA 19-02).
(Fiscal Impact: A Fiscal Impact Analysis was conducted to determine the impact of the proposed project on the City budget through a comparison of anticipated annual City revenues (taxes, service charges, etc.) versus the anticipated annual City costs for services (police, fire, recreation, etc.). The Fiscal Impact Analysis estimates the proposed mixed-use project will yield a net negative impact on the City's budget of \$127,631 annually. For contextual purposes, residential developments generally have a negative direct fiscal impact on cities compared to commercial developments. However, mixed-use multi-family residential uses result in an overall positive economic impact by creating complimentary, revenue-generating uses along commercial corridors, a stronger local customer base, and expanded overall service demands for local businesses)
11. Waive second reading and adopt Ordinance No. 1636 amending the Smoky Hollow Specific Plan (Specific Plan Amendment No. 21-02) to allow for increased building heights within a designated subarea of the Smoky Hollow Specific Plan Area, subject to approval of a Tier II Community Benefits Plan.
(Fiscal Impact: There are no direct fiscal impacts associated with this Smoky Hollow Specific Plan Amendment. A Community Benefits Analysis Reports

(prepared by Kosmont Companies, a financial consultant) for both sites show that the Project is expected to generate economic and community benefits in excess of the Project's value. The reports indicate that the Project will provide certain fiscal and economic benefits, such as: contributions to the General Fund including an increase in annual taxes, an increase in annual retail sales, and an increase in annual sales and business license fees)

12. Waive the first reading and introduce Ordinance No. 1637 approving an El Segundo Police Department military equipment use policy in accordance with California Assembly Bill 481 and schedule the second reading of the ordinance at the next regular City Council meeting on May 3, 2022
(Fiscal Impact: None)
13. Accept the City Hall Window Replacement Project by A.J. Fistes Corporation as complete and authorize the City Clerk to file a Notice of Completion in the County Recorder's office.
(Fiscal Impact: \$594,662.31)
14. Authorize City Manager to execute an amendment to Agreement No. 6129A with California Consulting, Inc., in the amount of \$30,000 for professional grant writing consulting services for the City of El Segundo.
(Fiscal Impact: Included in FY 2021/22 Budget)
15. Reject LA Design Group's bid as nonresponsive and authorize the City Manager to execute a standard Public Works Construction Contract No. 6340 with Gentry General Engineering, Inc. for \$200,010.61 for the construction of new sidewalks along the south sides of 400 block of West Mariposa Avenue and 300 block of West Pine Avenue and authorize an additional \$20,000 as contingency funds for potential unforeseen conditions. Project No. PW 21-07
(Fiscal Impact: \$254,620.61 - Measure M funds)
16. Approve and authorize Mayor, City Manager, and City Attorney to sign Automatic Fire Department Aid Agreement No. 6341 with the City of Los Angeles.
(Fiscal Impact: None)
17. Approve Resolution No. 5325 to continue the City's utilization of relaxed teleconferencing requirements under the Brown Act.
(Fiscal Impact: None)

MOTION by Council Member Pirsztuk SECONDED by Council Member Giroux approving Consent Agenda items 8, 9, 10, 11 (Boyles & Pimentel recused from the vote, passed 3/0 – Pirsztuk Nicol, Giroux), 12, 13, 14, 15, 16, and 17. MOTION PASSED BY UNANIMOUS VOTE. 5/0

SPECIAL ORDERS OF BUSINESS – SPECIAL ITEM FROM THE SPECIAL MEETING RUNNING CONCURRENTLY. SEE SPECIAL MINUTES OF APRIL 19, 2022 FOR ACTION TAKEN.

E. COMMITTEES, COMMISSIONS AND BOARDS: (*Item E23 moved forward on Agenda*)

23. Arts and Culture Advisory Committee Report

(Fiscal Impact: The expected fund balance for 2022-2023 is \$800,000. The ACC's recommendations for Fiscal Year 2022-2023 total \$326,000. The Cultural Development Fund currently has a balance of \$299,105 in unallocated funding)

Arts and Culture Committee Members Natalie Strong gave a presentation and answered Council's questions.

Council discussion

Council consensus to receive and file the presentation.

MOTION by Council Member Nicol, SECONDED by Council Member Giroux approve recommendations for the Cultural Development Fund initiatives for FY 2022-23. MOTION PASSED BY UNANIMOUS VOTE. 5/0

Recessed at 8:08 PM

Reconvened at 8:22 PM

D. STAFF PRESENTATIONS:

18. Conversion of the Finance Manager Classification from Civil Service to At-Will Status, Adoption of Revised Classification Specification and Examination Plan, and Modification of Salary Range

(Fiscal Impact: Sufficient funding for the current fiscal year is available in the adopted budget. The fiscal impact, if any, of the proposed salary range adjustment will depend on the actual salary of the replacement Finance Manager, which will not be known until after the recruitment is concluded in two to three months)

Rebecca Redyk, Human Resource Director reported the item.

Council Discussion

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk approving the conversion of the Finance Manager classification from Civil Service to at-will status and adopting the revised classification specification and examination plan for the Finance Manager position. MOTION PASSED BY UNANIMOUS VOTE. 5/0

Mark Hensley, City Attorney, read the resolution by title only;

RESOLUTION NO. 5326

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL
SEGUNDO, CALIFORNIA MODIFYING THE BASIC MONTHLY SALARY
RANGE FOR A FULL-TIME JOB CLASSIFICATION**

MOTION by Council Member Pirsztuk, SECONDED by Council Member Giroux adopting Resolution No. 5326. MOTION PASSED BY UNANIMOUS VOTE. 5/0

19. FY 2021-2022 Mid-Year Citywide Budget Report and Recommended Adjustments

(Fiscal Impact: The proposed General Fund, Golf Fund, and General Liability Fund Budget adjustments are necessary to ensure FY 2021-2022 ends with a balanced budget on June 30, 2022, as well as ensure City Council strategic goals are implemented. The total fiscal impact to the General Fund is an increase in appropriations of \$1,038,000 and an increase to General Fund revenues in the amount of \$404,465, an increase in the General Liability Fund (Fund 602) appropriations of \$100,000, an increase to the Golf Fund (Fund 503) appropriations of \$22,000 and an increase in the Solid Waste Fund (Fund 505) revenue of \$420,000.

Joe Lillio, Chief Financial Officer gave a presentation and answered Council's questions.

Council Discussion

Council consensus to receive and file the presentation.

MOTION by Council Member Pirsztuk, SECONDED by Council Member Nicol amending FY 2021-2022 General Fund Revenues from \$74,802,700 to \$75,207,165 and Appropriations from \$77,651,553 to \$78,689,553, amending FY 2021-2022 Golf Fund Appropriations from \$10,000 to \$32,000), amending FY 2021-2022 General Liability Fund Appropriations from \$3,094,306 to \$3,194,306, and amending FY 2021-2022 Solid Waste Fund Revenue from \$0 to \$420,000. MOTION PASSED BY UNANIMOUS VOTE. 5/0

20. Agreement with United Pickleball Management, LLC to Conduct a Pickleball Tournament on City Facilities.

(Fiscal Impact: Fees collected for rental of the pickleball and tennis courts during the same time period in previous years have been approximately \$4,500. The value of the sponsorship package and repair and resurfacing of the tennis courts is estimated at \$41,000, for a net benefit of approximately \$36,500)

Arecia Hester, Recreation and Parks Superintendent reported on the item.

Council Discussion

MOTION by Council Member Giroux, SECONDED by Council Member Pirsztuk approving Agreement No. 6342 with United Pickleball Management, LLC. MOTION PASSED BY UNANIMOUS VOTE. 5/0

Mayor Boyles excused himself from the dais due to possible conflict of interest.

21. Request from El Segundo Kiwanis Club to Host and Operate a "Beer Garden" at a Chili Cookoff at Recreation Park
(Fiscal Impact: Refund of \$324 for canceling youth programs that run from 9:00 AM – 1:00 PM for approximately 20 youth participants)

John Jones, Interim Community Services Director reported on the item.

Council discussion

MOTION by Council Member Giroux, SECONDED by Council Member Nicol approving the El Segundo Kiwanis Club request to host and operate a "Beer Garden" at a Chili Cookoff at Recreation Park. MOTION FAILED. 2/2 YES: Nicol Giroux NO: Pimentel Pirsztuk

MOTION by Council Member Pirsztuk, SECONDED by Council Member Nicol approving the El Segundo Kiwanis Club request to host and operate a "Beer Garden" at a Chili Cookoff at Library Park. MOTION PASSED BY UNANIMOUS VOTE. 4/0

Mayor Boyles returned to the dais.

22. Resolution Certifying Sufficiency of Commercial Cannabis Voter Initiative Petition and City Council Direction on Voter Initiative Ordinance, Potential City Cannabis Tax Measure, City Non-Initiative Regulatory Ordinance, and Competing City Regulatory Initiative.

(Fiscal Impact: The cost of reviewing 1660 signatures by the Los Angeles County Registrar-Recorder/County Clerk ("County") per City Council direction was \$4885.20. The signature presentation of the citizen initiative ordinance to the City's voters at the November 8, 2022 General Municipal Election comprises approximately \$2,513 of the total estimate from Los Angeles County. This cost will be included in the election portion of the FY 2022-2023 budget. Additional costs would be incurred for adding City initiative measures for a commercial cannabis regulatory initiative or a commercial cannabis tax initiative and for associated due diligence and initiative or ordinance preparation work, including environmental review)

Mark Hensley, City Attorney reported on the item.

Council discussion

Mark Hensley, City Attorney read by title only;

RESOLUTION NO. 5314

A RESOLUTION OF THE CITY COUNCIL OF CITY OF EL
SEGUNDO CONFIRMING THE CITY CLERK'S CERTIFICATION
OF THE SUFFICIENCY OF PETITION SIGNATURES FOR THE

EL SEGUNDO CITY COUNCIL MEETING MINUTES
APRIL 19, 2022
PAGE 7

VOTER INITIATIVE ENTITLED "AN INITIATIVE AMENDING THE
EL SEGUNDO MUNICIPAL CODE TO REPEAL THE CURRENT
PROHIBITION ON COMMERCIAL CANNABIS ACTIVITIES AND
INSTEAD AUTHORIZE COMMERCIAL CANNABIS RETAILING IN
SPECIFIED ZONES WITHIN THE CITY SUBJECT TO A
REGULATORY PERMITTING PROCESS."

MOTION by Council Member Nicol, SECONDED by Council Member Giroux approving Resolution No. 5314. MOTION PASSED BY UNANIMOUS VOTE. 5/0

MOTION by Council Member Giroux, SECONDED by Mayor Boyles to submit the initiative ordinance, without alteration, to the voters and direct the City Clerk to present the initiative ordinance as a ballot measure with the calling of the regular general municipal election to be held on November 8, 2022. MOTION PASSED BY UNANIMOUS VOTE. 5/0

MOTION by Mayor Pro Tem Pimentel, SECONDED by Mayor Boyles directing staff to begin the process of a city-initiated commercial cannabis tax initiative. MOTION PASSED BY UNANIMOUS VOTE. 5/0

MOTION by Council Member Boyles, SECONDED by Council Member Giroux directing staff to pursue a City commercial cannabis regulatory initiative to compete with the voter initiative. MOTION PASSED BY A VOTE. 4/1 YES: Boyles Pirsztuk Nicol Giroux NO: Pimentel

Potential items Council would like to see on a City generated initiative:

- No fronting in major thoroughfares.
- Business to operate east of Pacific Coast Highway
- Businesses to operate in Commercial or light industrial areas, not in retail areas.
- Require the business to occupy a minimum of 5000 sq. feet.
- Possibly add the cultivation aspect, must cultivate own product.
- Unlimited licenses

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS:

23. *Moved forward on the agenda*

24. Appointments to the Diversity, Equity, and Inclusion Committee

Mayor Boyles announced the following were appointed to the Diversity, Equity, and Inclusion Committee (DEI); Joseph (Michael) Lipsey – Full term ending October 31, 2025

Rebecca Yussman – Full term ending October 31, 2025 and Genesis Jackson – Partial term ending October 31, 2023

F. REPORTS – CITY CLERK – No report

G. REPORTS – CITY TREASURER – Not present

H. REPORTS – COUNCIL MEMBERS

Council Member Giroux – No report

Council Member Nicol – Reminded residents the El Segundo Citizen's Hyperion Forum will meet Thursday, April 21st at 6:00 PM via Zoom, please pre-register for the meeting. Thanked the Council for their continued ability to work together even when at times members have opposing views.

Council Member Pirsztuk – Thanked the Recreation and Parks staff for a successful Easter Egg Hunt at the Park on Saturday. Mentioned the homelessness is growing along Dockweiler Beach, this beach is not in our jurisdiction, but would like our City to point those with concerns in the right direction of who they should contact to express their concerns.

Mayor Pro Tem Pimentel – Mentioned he will be attending a Transportation meeting in May with a vote to determine the Green Line routing and attended a meeting with the L. A. City Attorney General, Mr. Gascon.

Mayor Boyles – Apologized for the Aquatics Center failed pool heater and lack of communication regarding the situation, attended the Mayor's Good Friday Breakfast on Friday, April 15 and mentioned the Housing Trust Fund will most likely come to fruition.

I. REPORTS – CITY ATTORNEY – No report

J. REPORTS/FOLLOW-UP – CITY MANAGER – Will attend the South Bay City Manager's Association Meeting tomorrow and the Housing Trust Fund item will be discussed, spoke with Gary Jones, Director of Beaches and Harbors and had a lengthy conversation regarding the growing homeless encampments on Dockweiler Beach.

MEMORIALS – None

Adjourned at 10:12 PM

Tracy Weaver, City Clerk

SPECIAL MEETING MINUTES
CLOSED SESSION
THE EL SEGUNDO CITY COUNCIL
MONDAY, APRIL 25, 2022 - 3:00 PM

CALL TO ORDER – 3:04 PM

ROLL CALL

Mayor Boyles	-	Via Teleconference at 3:05 PM
Mayor Pro Tem Pimentel	-	Present at 3:10 PM
Council Member Pirsztuk	-	Present
Council Member Nicol	-	Present
Council Member Giroux	-	Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total) None

CLOSED SESSION:

City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City's Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City's Labor Negotiators. §

PUBLIC EMPLOYMENT (Gov't Code § 54957) -1- matter

1. City Manager Recruitment

Adjourned at 4:18 PM

Tracy Weaver, City Clerk

CITY OF EL SEGUNDO
WARRANTS TOTALS BY FUND

	DATE OF APPROVAL:	<u>AS OF 04/19/22</u>	
3040214 - 3040304			REGISTER # 19B
9002479 - 9002481			
001 GENERAL FUND	250,537.16		
104 TRAFFIC SAFETY FUND	-		
106 STATE GAS TAX FUND	-		
108 ASSOCIATED RECREATION ACTIVITIES FUND	-		
109 ASSET FORFEITURE FUND	4,374.65		
110 MEASURE "R"	-		
111 COMM. DEVEL. BLOCK GRANT	-		
112 PROP "A" TRANSPORTATION	637.40		
114 PROP "C" TRANSPORTATION	-		
115 AIR QUALITY INVESTMENT PROGRAM	-		
116 HOME SOUND INSTALLATION FUND	-		
117 HYPERION MITIGATION FUND	-		
118 TDA ARTICLE 3 - SB 621 BIKEWAY FUND	-		
119 MTA GRANT	-		
120 C.O.P.S. FUND	-		
121 FEMA	-		
122 L.A.W.A. FUND	-		
123 PSAF PROPERTY TAX PUBLIC SAFETY	-		
124 FEDERAL GRANTS	-		
125 STATE GRANT	-		
126 APP CUPA PROGRAM OVERSIGHT SURCHARGE	-		
128 SB-1	-		
129 CERTIFIED ACCESS SPECIALIST PROGRAM	-		
130 AFFORDABLE HOUSING	-		
131 COUNTY STORM WATER PROGRAM	-		
202 ASSESSMENT DISTRICT #73	-		
301 CAPITAL IMPROVEMENT FUND	-		
302 INFRASTRUCTURE REPLACEMENT FUND	-		
405 FACILITIES MAINTENANCE	-		
501 WATER UTILITY FUND	1,241.45		
502 WASTEWATER FUND	278.00		
503 GOLF COURSE FUND	-		
505 SOLID WASTE FUND	-		
601 EQUIPMENT REPLACEMENT	-		
602 LIABILITY INSURANCE	-		
603 WORKERS COMP. RESERVE/INSURANCE	-		
701 RETIRED EMP. INSURANCE	-		
702 EXPENDABLE TRUST FUND - DEVELOPER FEES	353.72		
703 EXPENDABLE TRUST FUND - OTHER	6,500.00		
704 CULTURAL DEVELOPMENT	4,461.30		
708 OUTSIDE SERVICES TRUST	35,129.88		
TOTAL WARRANTS		<u><u>\$ 303,513.56</u></u>	

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Director of Finance's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

AP - U = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER

Joseph Holtz
4-11-2022

DATE:

CITY MANAGER

DATE:

Bartana Vass
4-15-22

**CITY OF EL SEGUNDO
PAYMENTS BY WIRE TRANSFER
04/04/22 THROUGH 04/10/22**

Date	Payee		Description
4/4/2022	IRS	318,088.20	Federal 941 Deposit
4/4/2022	Unum	446.99	Long Term Care Premium - November
4/8/2022	Mission Square	573,916.39	457 payment Vantagepoint
4/8/2022	Mission Square	5,613.48	IRA payment Vantagepoint
4/8/2022	Cal Pers	1,400.00	Admin Fee - Retired Annuitant Late Fee
4/8/2022	Cal Pers	400.00	Admin Fee - Late Payroll Reporting
03/28/22-04/03/22	Workers Comp Activity	55,704.44	SCRMA checks issued, less Swiss Re check reimbursement
03/28/22-04/03/22	Liability Trust - Claims	-	Claim checks issued/(voided)
03/28/22-04/03/22	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>1,032,702.42</u>	

DATE OF RATIFICATION: 04/11/22

TOTAL PAYMENTS BY WIRE:

1,032,702.42

Certified as to the accuracy of the wire transfers by:

Jasmine Allen
Deputy City Treasurer II

04/11/22
Date

Joseph A. C.
Chief Financial Officer

4-11-2022
Date

Kathleen Kees
City Manager

4-15-22
Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

**CITY OF EL SEGUNDO
WARRANTS TOTALS BY DEPARTMENT
AS OF 04/19/22
REGISTER # 19B**

DEPT#	NAME	TOTAL
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GENERAL FUND DEPARTMENTAL EXPENDITURES

GENERAL GOVERNMENT

1101	City Council	457.67
1201	City Treasurer	1,909.57
1300	City Clerk	647.44
2101	City Manager	1,538.84
2102	Communications	79.17
2103	El Segundo Media	6,484.00
2201	City Attorney	
2401	Economic Development	602.82
2402	Planning	250.00
2500	Administrative Services	55,277.59
2601	Government Buildings	3,219.86
2700	Community Outreach/Planning	
2900	Nondepartmental	
6100	Library	2,524.57
		<hr/>
		72,991.53

PUBLIC SAFETY

3100	Police	27,615.71
3200	Fire	21,558.48
2403	Building Safety	74.86
2404	Plng/Bldg Sfty Administration	1,400.73
		<hr/>
		50,649.78

PUBLIC WORKS

4101	Engineering	83.16
4200	Streets/Park Maintenance	77,423.09
4300	Wastewater	309.90
4601	Equipment Maintenance	9,387.46
4801	Administration	
		<hr/>
		87,203.61

COMMUNITY DEVELOPMENT

5100,5200	Recreation & Parks	24,865.71
5400	Centennial	
		<hr/>
		24,865.71

EXPENDITURES

CAPITAL IMPROVEMENT

ALL OTHER ACCOUNTS	67,802.93
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TOTAL WARRANTS

<hr/>	303,513.56
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City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.8

TITLE:

Extension of License Agreement with El Segundo Co-Op Nursery School

RECOMMENDATION:

1. Authorize the City Manager to execute an amendment to the agreement with the El Segundo Co-Op Nursery School to extend the agreement for three (3) years to end September 30, 2025, with an increase of \$50 per year for the next three (3) years.

FISCAL IMPACT:

The total annual revenue from the License Agreement will be \$1050 for FY 22/23, \$1100 for FY 23/24 and \$1150 for FY 24/25. (\$3300 over three years)

BACKGROUND:

The El Segundo Co-Op Nursery School ("Co-Op") has been operating a non-profit pre-school in El Segundo since 1947. Since the early 1950s, the school has been located in the Clubhouse building in Recreation Park. During this time, it has served the community by offering a low-cost program to El Segundo residents utilizing one to two part-time staff members and parent volunteers to run the program. The pre-school serves up to 24 students per academic year and operates three days per week, Tuesday-Thursday, from 8:30am–12:30pm from early September through early June.

The City Council approved fee schedules for recreation facilities in 2014. Applying the standard meeting room rental rate of \$15.50 for a non-profit organization to the Co-Op's approximate 400 hours of facility use per year would equate to \$6,200 per year. Due to the Co-Op's low program fees and the school's limited budget, paying the standard rental fee is not feasible, according to the Co-Op's director.

In October 2014, the City and Co-Op entered into an agreement for a term of three years that provided a discounted rental rate to the school over the three years as follows: \$750 for FY 14/15, \$1,500 for FY 15/16, and \$3,000 for FY 16/17. However, on June 21, 2016, the Co-Op requested a modification to the agreement and the City Council approved a fee of \$1.00 per month for FY 16/17. The Co-Op also revealed a plan to design and fund a mural outside of the Clubhouse. The school requested that this mural donation be in lieu of rental fees for the upcoming FY 17/18 school year.

Extension of License Agreement with El Segundo Co-Op Nursery School

May 3, 2022

Page 2 of 3

Staff agreed and recommended that an amendment to the agreement be executed from October 1, 2017 – September 30, 2018 at no cost. City Council approved staff's recommendation.

In 2018, City staff and the Co-Op met to discuss and agree upon new terms for FY 18/19. The group agreed to establish a three-year contract for use of the rooms at the Clubhouse. Due to staffing, utilities, and maintenance costs, City staff felt some cost-recovery was important. Staff recommended an amendment to the agreement with El Segundo Co-Op Nursery School from October 1, 2018 – September 30, 2021 at \$600 per year. The City Council approved this recommendation.

DISCUSSION:

In January 2021, the Co-Op resumed their operations after a hiatus because of the COVID-19 pandemic. In 2021, staff recommended amending the Co-Op's agreement to end on September 30, 2022 at the same cost of \$600 per year, which aligned the agreement with the City's new fiscal year. The City Council approved this recommendation.

In April 2022, staff met with the Co-Op President and class instructor to discuss the terms of the new agreement upon which staff members were informed by the Co-Op that they had actually been paying \$100 per month over 10 months (August-June), which totals \$1000 per year. This is actually above and beyond the original request in the most recent contract for \$600 per year. Staff would like to continue this partnership but continue to move in the direction of recovering costs for staff time, rental fees, maintenance, and utilities which are specifically linked to this program. Staff are agreeable to work with the Co-Op by establishing a small increase each year, over the next 3 years to continue fulfilling the need for cost recovery.

Staff recommends implementing an increase of \$50 per year in addition to their current payment of \$1000 per year, for the next 3 years. The increase will be as follows: \$1050 for FY 22/23, \$1100 for FY 23/24 and \$1150 for FY 24/25, which will total \$3300 for the full 3 years.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service and Engagement

Objective A: El Segundo provides unparalleled service to internal and external customers

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for businesses and the community

PREPARED BY:

Arecia Hester, Recreation Superintendent

REVIEWED BY:

John Jones, Interim Community Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

Extension of License Agreement with El Segundo Co-Op Nursery School

May 3, 2022

Page 3 of 3

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.9

TITLE:

Second Amendment to the Professional Services Agreement with Kimley Horn and Associates, Inc. for the Implementation of Senate Bill 743 Regarding the Analysis of Transportation Impacts Pursuant to the California Environmental Quality Act

RECOMMENDATION:

1. Approve a second amendment to a professional services agreement with Kimley-Horn and Associates, Inc. for the implementation of Senate Bill 743 Regarding the Analysis of Transportation Impacts Pursuant to CEQA to increase the total not-to-exceed compensation from \$50,000 to \$62,500.

FISCAL IMPACT:

The second amendment will increase the budgeted amount by an additional \$12,500; however, it is funded by the General Plan Maintenance Fund 708 (not the General Fund). This fund receives revenue from a dedicated permit fee collected from land use developments to be used to update the City's General Plan and applicable Specific Plans, and prepare policies that effectuate those Plans. The proposed Vehicle Miles Traveled (VMT) policy is a qualifying activity. There is sufficient balance in the General Plan Maintenance Fund to pay for this project and no additional appropriation is required.

BACKGROUND:

Historically, development projects subject to environmental analysis required "Level of Service" analysis to ascertain traffic impacts associated with those developments. Level of Service is commonly associated with evaluating the traffic volume at road segments or intersections in order to evaluate the impact a project may have on a road segment or intersection. However, Senate Bill (SB) 743 was signed into law and requires changes to the State CEQA Guidelines that define VMT as the most appropriate metric to evaluate project transportation impacts. VMT evaluates the vehicle miles traveled to and from a project site factoring in land use (i.e. residential vs. commercial), proximity to transit, jobs to housing ratio, etc. as a metric to evaluate project transportation impacts.

2nd Amendment to PSA with Kimley-Horn

May 3, 2022

Page 2 of 3

SB 743 requires cities, starting on July 1, 2020, to evaluate project impacts based on VMT and to adopt their own traffic impact analysis policies that are consistent with the law and the new State CEQA Guidelines. On July 9, 2020, the City entered into an agreement with Kimley-Horn to prepare a new policy and method for the analysis of project transportation impacts in compliance with SB 743. To date, Kimley-Horn has produced a draft VMT policy, developed VMT analysis thresholds and a spreadsheet tool for estimating VMT impacts.

On November 15, 2021, the City amended the agreement (1st Amendment) to increase the budget by \$4,530 for a total "not to exceed" sum of \$50,000. At that time, a budget increase was necessary to address additional staff comments on the draft VMT policy beyond the scope of the original agreement.

DISCUSSION:

In the preceding few months, Kimley-Horn and staff have discussed the prospect of updating the draft VMT policy to incorporate the following:

- Update the VMT impact thresholds and policy
- Incorporate the latest VMT mitigation measures (released in January 2022)
- Upgrade the VMT analysis tool from a spreadsheet to a new online platform developed by Kimley-Horn

The benefit of proceeding with the above upgrades and additional scope is that the City will be able to evaluate the VMT impacts more accurately and to reduce those impacts further using the latest mitigation measures available. Therefore, staff requests that City Council approve a second amendment to Kimley-Horn's contract to increase the budget from \$50,000 to \$62,500. The additional cost will not have an impact on the City General Fund, in that the source of funding for this contract is the General Plan Maintenance Fund.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Objective 4B: El Segundo's technology supports effective, efficient, and proactive operations.

2nd Amendment to PSA with Kimley-Horn

May 3, 2022

Page 3 of 3

PREPARED BY:

Paul Samaras, AICP, Principal Planner

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Draft 2nd Amendment to Agreement #5931 (Kimley-Horn)

SECOND AMENDMENT TO AGREEMENT NO. 5931 BETWEEN
THE CITY OF EL SEGUNDO AND KIMLEY-HORN AND ASSOCIATES, INC.

THIS SECOND AMENDMENT (“Amendment”) is made and entered into this _____ day of _____, 2022, by and between CITY OF EL SEGUNDO, a general law city and municipal corporation existing under the laws of California (“City”), and KIMLEY-HORN AND ASSOCIATES, INC., a North Carolina Corporation (“Consultant”).

1. Pursuant to Sections 10 and 33 of the Agreement, Section 1 (C) is amended to increase the total amount of monetary consideration by Five-Thousand, Four Hundred and Thirty Dollars (\$12,500), for a total “not to exceed” sum of Sixty-Two Thousand Five-Hundred Dollars (\$62,500).
2. Pursuant to Sections 10 and 33 of the Agreement, Section 2 is amended to include additional scope of services listed in Exhibit A, attached hereto.
3. Pursuant to Sections 10 and 33 of the Agreement, Section 7 is amended to extend the term of the Agreement to June 30, 2023.
4. This Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
5. Except as modified by this Amendment, all other terms and conditions of Agreement No. 5931 will remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment the day and year first hereinabove written.

CITY OF EL SEGUNDO

KIMLEY-HORN AND ASSOCIATES, INC.

Darrell George,
Interim City Manager

Darren Adrian
Senior Vice President

ATTEST:

Tracy Weaver,
City Clerk

APPROVED AS TO FORM:

Mark D. Hensley,
City Attorney

SECTION 00850 - CONTRACT CHANGE ORDER

Change Order No. 02

Date of Issuance: 03/18/22 Effective Date: 03/21/22

Project: City of El Segundo Senate Bill 743 Implementation	Owner: City of El Segundo	Owner's Contract No.:
Contractor: Kimley-Horn and Associates, Inc.		Date of Contract: 05/29/20
Contractor:		Consultant's Project No.:

The Contract Documents are modified as follows upon execution of this Change Order:

Based on feedback provided by Client, Kimley-Horn will complete the additional tasks outlined in Attachment A: Scope of Work and Fee, concerning updating VMT analysis thresholds, associated documentation, and updating the VMT analysis tool from an excel spreadsheet to Kimley-Horn's online TREDLite platform.

Attachments (list documents supporting change):

Attachment A: Scope of Work and Fee.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:	
Original Contract Price + Change Order 01: \$ <u>50,000.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input checked="" type="checkbox"/> Calendar days Substantial completion (days or date): _____ Ready for final payment (days or date): _____	
Increase of this Change Order: \$ <u>12,500.00</u>	[Increase] [Decrease] of this Change Order: Substantial completion (days or date): <u>+~1 mos.</u> Ready for final payment (days or date): _____	
Contract Price incorporating this Change Order: \$ <u>62,500.00</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): _____ Ready for final payment (days or date): _____	
RECOMMENDED: By: <u>J. H. Garcia</u> Consultant (Authorized Signature) Date: <u>03/18/22</u>	ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED: By: _____ Contractor (Authorized) Date: _____
Approved by Funding Agency (if applicable): _____		

END OF SECTION



ATTACHMENT A: SCOPE OF WORK & FEE

To: Mr. Paul Samaras, AICP, Principal Planner, City of El Segundo (Client)

From: Mike Schmitt, AICP CTP, PTP, RSP_{1s}
Chris Gregerson, P.E., T.E., PTP, PTOE

Date: March 18, 2022

Subject: City of El Segundo Senate Bill 743 Implementation/Vehicle Miles Travelled Policy
Determination and Transportation Demand Management Analysis (“Project”)
Change Order No. 2

This Change Order No. 2 (CO 02) to Kimley-Horn’s 05/29/21 Proposal for Consulting Services (July 2020 Agreement) has been prepared in response to Client’s 03/08/22 request for additional services. Specifically, Client has requested that Kimley-Horn address new peer review comments completed by others on Kimley-Horn’s Project deliverables (i.e., VMT tool and associated VMT documentation).

SCOPE OF SERVICES¹

Task 1.0: Update VMT Policy and Thresholds

Kimley-Horn will update the City of El Segundo’s VMT analysis guidelines based on comments received from the Client and others. In addition, Kimley-Horn will update the City’s VMT thresholds to include service population (combined population and employment) rather than having separate thresholds for residential and employee-based non-residential land uses such as office buildings. The service population threshold will be based on Big Data (Replica) gathered during the fall 2019 rather than the SCAG model which has a base year of 2016. Once the thresholds and guidelines have been updated, Kimley-Horn will provide a copy for the Client to review. Kimley-Horn will conduct one (1) virtual meeting with Client to review the updated documentation and thresholds. This task assumes up to two (2) hours for meeting attendance.

Task 2.0: Mitigations

Kimley-Horn will use the *Handbook for Analyzing Greenhouse Gas Emission Reductions, Assessing Climate Vulnerabilities, and Advancing Health and Equity* (Handbook) published in January 2022 to update the mitigation portion of the City’s VMT tool. The previous guidance for estimating the impact of measures on VMT mitigation was released in 2010 and has not been updated since. The new public draft refines the older mitigation measures and provides updated research to better support the findings for each mitigation option. These new mitigation options and their updated VMT reduction percentages will be reviewed and incorporated into the City’s VMT tool, as appropriate. Kimley-Horn will conduct one (1) virtual meeting with Client to review the updated mitigation options. This task assumes up to two (2) hours for meeting attendance.

¹ All deliverables will be submitted electronically.

Task 3.0: TREDLite

Kimley-Horn will upgrade the City's VMT analysis tool from being Excel spreadsheet-based to the online platform developed by Kimley-Horn, TREDLite. This effort will be completed subsequent to Tasks 1.0 and 2.0 being completed and the City signing off on the newly established thresholds and mitigation options. Kimley-Horn will conduct one (1) virtual meeting with Client to review El Segundo's version of the TREDLite platform. This task assumes up to two (2) hours for meeting attendance.

Total Fee: \$12,500

(includes a \$7,500 budget for a 2-year TREDLite license, as described in Task 2.0)



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.10

TITLE:

Annual Housing Element Progress Report

RECOMMENDATION:

1. Receive and file the Annual Housing Element Progress Report.

FISCAL IMPACT:

N/A

BACKGROUND:

Pursuant to Government Code section 65400, cities are required to submit a housing element annual progress report to the State's Department of Housing and Community Development (HCD). The report is due to HCD every year by April 1. The report tracks the number, type and affordability levels of residential units permitted or entitled in a jurisdiction in a previous calendar year. City staff presented the annual report to the Planning Commission on March 24, 2022 and submitted the 2021 report to HCD on March 25, 2022.

DISCUSSION:

El Segundo's report (attached) for 2021 indicates that the City permitted 15 residential units and entitled four, as follows:

Permitted

- Nine accessory dwelling units (ADU)
- Three single-family dwelling units (SFD)
- Three multi-family units (MFD)

Annual Housing Element Progress Report

May 3, 2022

Page 2 of 2

Entitled

- Four multi-family dwelling units (MFD)

All units are market rate and none are restricted by covenant to households with moderate incomes or below.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Paul Samaras, AICP, Principal Planner

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Annual Housing Element Progress Report (2021)

Jurisdiction El Segundo
 Reporting Year 2021 (Jan. 1 - Dec. 31)
 Planning Period 5th Cycle (01/01/2021 - 06/30/2021)

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Note: "*" indicates an optional field
 Cells in gray contain auto-calculation formulas

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier				Unit Types		Affordability by Household Incomes - Completed Entitlement							Affordability by Household Incomes - Building Permits													
1		2		3		4							5							6						
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SFA,SFD,2 to 4+ADU,MH)	Tenure R/Renter Or Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units Issued Entitlements	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits		
Summary Row Start Data Entry Below							0	0	0	0	0	0	0	4	4	0	0	0	0	0	0	0	15	15		
41320201021	217 1/2 East Loma Vista St			C0377-19	ADU	R									0								1	10/11/2021	1	
4133624001	763 1/2 Maryland St			C0603-20	ADU	R									0								1	6/11/2021	1	
4132020014	494 1/2 East Maple Ave			C0051-20	ADU	R									0								1	9/7/2021	1	
4139020002	1210 1/2 East Main St			C0054-20	ADU	R									0								1	1/21/2021	1	
4132020038	740 1/2 Eucalyptus Dr			C0110-21	ADU	R									0								1	11/22/2021	1	
4132001032	438 1/2 West Acacia Ave			C0139-21	ADU	R									0								1	7/8/2021	1	
4135024002	436 Sierra St			C0375-19	2 to 4	O									0								3	3/8/2021	3	
4132033004	945 1/2 Shekin St			C0035-20	ADU	R									0								1	4/21/2021	1	
4131-016-006	777 West Mariposa Ave			C0161-20	SFD	O									0								1	5/18/2021	1	
4131600903	427 Loma Vista St			C0195-20	SFD	O									0								1	4/13/2021	1	
4133011015	315 1/2 Penn St			C0197-20	ADU	R									0								1	3/2/2021	1	
4131600904	315 1/2 Penn St			C0198-20	ADU	R									0								1	3/11/2021	1	
4131016008	733 1/2 West Mariposa Ave			C0084-21	ADU	R									0								1	9/3/2021	1	
4136024017	261 1/2 Piedmont St			EA1299	2 to 4	R									4	7/8/2021	4								0	

Jurisdiction	El Segundo
Reporting Year	2021 (Jan. 1 - Dec. 31)
Planning Period	5th Cycle 10/15/2013 - 10/15/2021

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

		1	Regional Housing Needs Allocation Progress Permitted Units Issued by Affordability										3	4
		RHNA Allocation by Income Level	2013	2014	2015	2016	2017	2018	2019	2020	2021	Total Units to Date (all years)	Total Remaining RHNA by Income Level	
Very Low	Deed Restricted	18	-	-	-	-	-	-	-	-	-	-	18	
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	11	-	-	-	-	-	-	-	-	-	-	11	
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Moderate	Deed Restricted	12	-	-	-	-	-	-	-	-	-	-	12	
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	
Above Moderate		28	-	-	-	-	120	45	19	26	15	225	-	
Total RHNA		69					120	45	19	26	15	225	41	
Total Units		-	-	-	-	-	120	45	19	26	15	225	41	

Note: units serving extremely low-income households are included in the very low-income permitted units totals and must be reported as very low-income units.

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will include units that were permitted since the start of the planning period.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.11

TITLE:

Award Public Works Contract to Faze 1 Corporation DBA Premier Pipe, Inc. for Closed Circuit Television Inspection of Sanitary Sewer Collection System Project

RECOMMENDATION:

1. Authorize the City Manager to execute a standard Public Works Contract with Faze 1 Corporation DBA Premier Pipe, Inc. for \$254,893.74 for the Sanitary Sewer Collection System Closed Circuit Television Inspection, Project No. PW 21-12, and authorize an additional \$40,000 as contingency funds for potential unforeseen conditions.

FISCAL IMPACT:

Included in Adopted FY 2021/22 Budget

Amount Budgeted:\$300,000

Additional Appropriation: None

Account Number(s): 502-400-8204-8647

BACKGROUND:

On January 18, 2022, the City Council adopted the plans and specifications for the Sanitary Sewer Collection System Closed Circuit Television (CCTV) Inspection Project (Project). This project will identify pipe defects in the existing underground sanitary sewer collection system and will allow staff to establish future sanitary sewer rehabilitation projects and prioritize the necessary repairs based on the severity of the defects.

PW 21-12 Sewer Closed Circuit Television Inspection Project

May 3, 2022

Page 2 of 3

DISCUSSION:

On February 15, 2022, the City Clerk received and opened six bids as follows:

1. Faze 1 Corporation DBA Premier Pipe (Premier Pipe) - \$254,893.70
2. Empire Pipe Cleaning and Equipment, Inc. (Empire Pipe) - \$388,424.30
3. National Plant Services, Inc. - \$391,345.57
4. Pipe Tec, Inc. - \$396,118.23
5. Pro-Pipe, Inc. - \$412,326.12
6. DownStream - \$494,247.15

On February 17, 2022, Faze 1 Corporation DBA Premier Pipe, Inc. submitted a written request to withdraw their bid and a request to keep their bid bond amount. Under California law for bid withdrawal after the submission deadline (Pub. Contract Code, § 5100 et seq.), the “awarding authority” has discretion to “relieve” the bidder of the bid if certain conditions are met. In their letter, Premier Pipe cited clerical mistakes and entering wrong unit prices for several items for their withdrawal request. On April 20, 2022, Faze1 Corporation DBA Premier Pipe sent another letter stating they would like to void their withdrawal request and move forward with the project. Copies of both their letters are included with this staff report.

Staff checked the bid documents, license status, and references regarding Premier Pipe. Their state license and DIR registration are in good standing and they have satisfactorily completed sanitary sewer cleaning and CCTV projects for the cities of San Marino, Cypress, Arcadia, and Simi Valley.

Consequently, staff recommends City Council approve the recommended action and authorize the City Manager to execute a standard Public Works Construction Contract with Faze 1 Corporation DBA Premier Pipe, Inc. With the City Council's authorization, the anticipated schedule for this project is as follows:

May 2022: Contract Award

July 2022: Begin Construction

September 2022: Project Completion

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

PW 21-12 Sewer Closed Circuit Television Inspection Project

May 3, 2022

Page 3 of 3

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

PREPARED BY:

Floriza Rivera, Principal Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

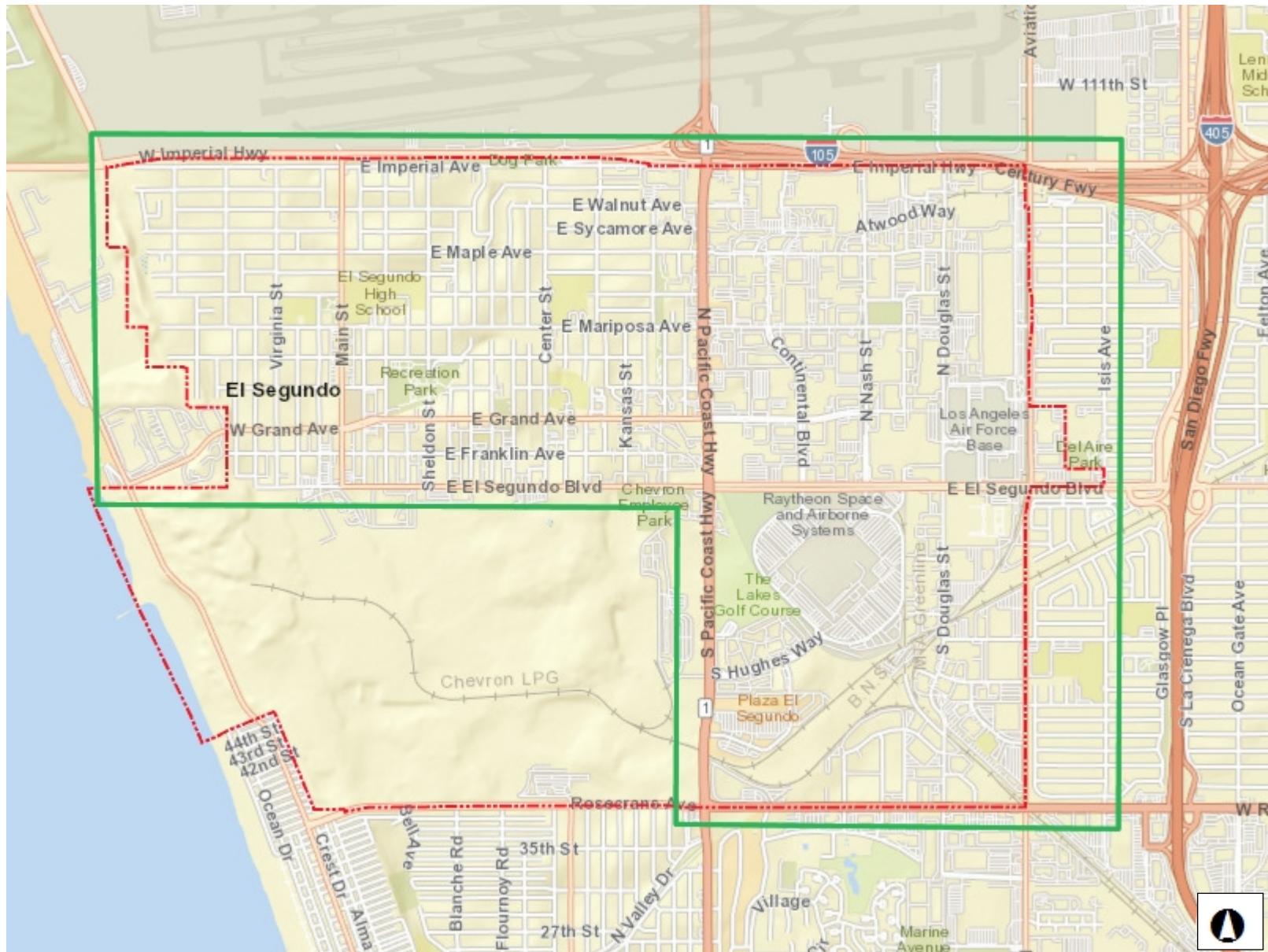
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map PW 21-12
2. Location Map PW 21-12
3. Premier Pipe Withdrawal Request PW 21-12
4. Premier Pipe Void Withdrawal Letter PW 21-12



Vicinity Map Citywide Sewer Closed Circuit Television (CCTV) Inspection Project



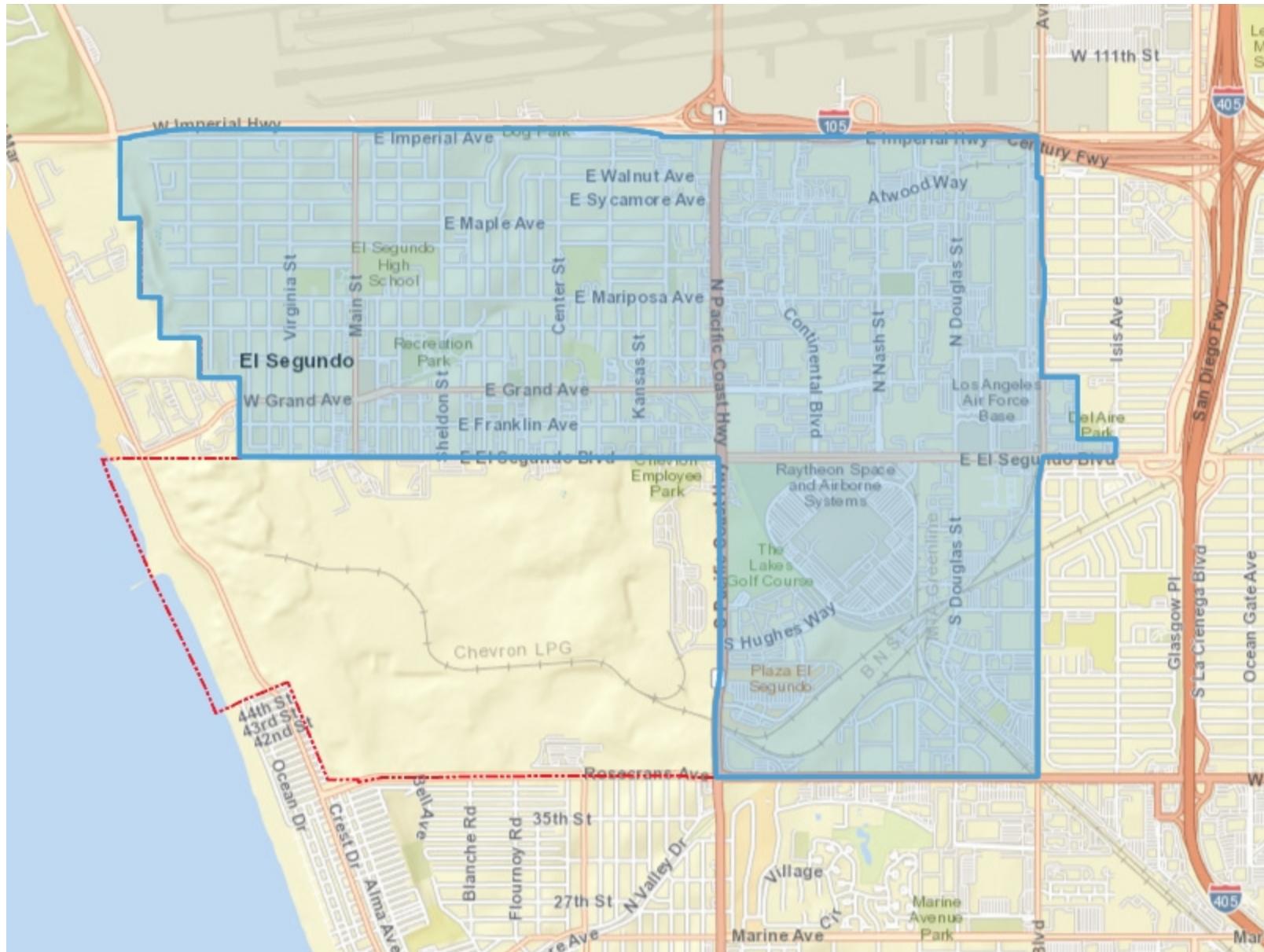
6,018.7 | 0 3,009.33 6,018.7 Feet

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Location Map Citywide Sewer Closed Circuit Television (CCTV) Inspection Project



Legend

- City Boundary (dashed red line)
- Project Region (blue shaded area)

Notes

6,018.7 0 3,009.33 6,018.7 Feet

WGS_1984_Web_Mercator_Auxiliary_Sphere

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Faze 1 Corp. DBA Premier Pipe
PO Box 1578 Upland, CA 91785
Lic. A-1054668

February 17, 2022

Public Works Department
350 Main Street
El Segundo, CA 90245

Subject: Bidding for Sewer Main CCTV Inspection Project No.: PW 21-12 Bid Date 02/15/2022

To Whom May Concern,

Pursuant to Public Contract Code No. 5100, et Seq., and Specifically No. 5103(b); notice is hereby given that the bid of Faze 1 corp DBA Premier Pipe, Inc. contains material clerical Mistakes. Premier Pipe, Inc. hereby requests to be relieved of its bid, which was opened February 15th, 2022.

The specific detail on how the mistakes occurred includes the following:

Bid Item Number 3 was mistakenly entered as .85 per Foot, whereas it should have been 1.15 per foot. Similarly for Bid Items 2 & 4-10 were mistakenly bid at 0.97 per Foot, whereas it should have been 1.55 per foot. Consequently, our bid is substantially lower than the intended amount.

Based on the foregoing, we would like your consent to withdraw our bid from further consideration. This request is made with the understanding that our bid bond will be released without any consequences. We regret any convenience this clerical mistake on our part might have caused the City of El Segundo.

Please feel free to contact us should you require any additional information regarding this matter.

Sincerely yours,

Fayz Ashker
President
(909) 297-4808
Faze 1 Corp DBA Premier Pipe, Inc.

A handwritten signature in black ink, appearing to read "Fayz Ashker".



Faze 1 corp dba Premier Pipe, Inc
PO Box 1578 Upland, CA 91785
CSLB# A-1054668

April, 20th 2022

Public Works Department
350 Main Street
El Segundo, CA 90245

Re: Bidding for Sewer Main CCTV Inspection Project No.: PW 21-12 Bid Date 2/15/2022

To Whom May Concern,

Premier Pipe, Inc. has decided to void its' withdrawal sent on February 17th and will move forward with the project as the original proposal dictated for the Sewer main CCTV Inspection. Thank you for the opportunity and we look forward to working on this project together.

If you have any comments or questions related to this project please do not hesitate to contact me.

Sincerely Yours,

Fayz Ashker
President
(909) 297-4808
Faze 1 corp dba Premier Pipe, Inc.

Fayz Ashker



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.12

TITLE:

Amendment to Professional Services Agreement with RRM Design Group for Consulting Services to Update the Downtown Specific Plan

RECOMMENDATION:

1. Approve an amendment to a professional services agreement with RRM Design Group to increase the total not-to-exceed compensation from \$444,377 to \$464,045 for preparing the Downtown Specific Plan update.

FISCAL IMPACT:

The agreement with RRM Design Group for \$464,045, an increase of \$19,668, is funded by the General Plan Maintenance Fund (Fund 708). This fund receives revenue from a dedicated permit fee collected from land use developments to be used to update the City's General Plan and applicable Specific Plans. The proposed Downtown Specific Plan Update is a qualifying activity. There is sufficient balance in the General Plan Maintenance Fund to pay for this project and no additional appropriation is necessary.

BACKGROUND:

On April 20, 2021, City Council approved a PSA with RRM Design Group for \$444,377 to provide consulting services and prepare the Downtown Specific Plan update. To date, RRM Design Group and City staff have completed their initial research on the existing conditions in the Downtown area and have initiated the community engagement portion of the overall effort.

DISCUSSION:

The additional budget request will fund a more extensive parking analysis for the Downtown Specific Plan. The current scope of work includes evaluating the existing parking supply, the existing Specific Plan parking ratios and standards, and providing recommendations for revised regulations. However, staff believe a more extensive

RRM Design Group PSA Amendment**May 3, 2022****Page 2 of 2**

parking analysis must be conducted to estimate future parking demand and develop a long-term plan for meeting it. Although the proposed extensive parking analysis is described as an Optional Subtask O.5 in the current agreement, the analysis will include the following:

- Conduct a parking supply count of on-street and off-street parking
- Estimate existing peak parking demand on weekdays and weekends
- Develop a future parking demand model for the Downtown
- Propose parking management strategies and revised off-street parking ratios

Staff believe this more extensive parking analysis will help address a key issue for Downtown El Segundo, may also help inform future and ongoing use of the on-street parking, and therefore recommend the City Council approve the requested budget adjustment for the project.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Paul Samaras, AICP, Principal Planner

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Draft Amendment to Agreement #6058A (RRM Design Group)

FIRST AMENDMENT TO AGREEMENT NO. 6058 BETWEEN
THE CITY OF EL SEGUNDO AND RRM DESIGN GROUP.

THIS FIRST AMENDMENT (“Amendment”) is made and entered into this _____ day of _____, 2022, by and between CITY OF EL SEGUNDO, a general law city and municipal corporation existing under the laws of California (“City”), and RRM DESIGN GROUP, a California Corporation (“Consultant”).

WHEREAS, City and Consultant entered into Professional Services Agreement No. 6058 on May 31, 2021 (the “Agreement”);

WHEREAS, Sections 11 and 35 of the Agreement authorize changes to be made in writing signed by the parties; and

WHEREAS, the parties desire to amend the Agreement as provided herein.

NOW, THEREFORE, in consideration of the foregoing and for valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

1. Pursuant to Sections 11 and 35 of the Agreement, Section 1 (C) is amended to increase the total amount of monetary consideration by Nineteen-Thousand, Six Hundred and Sixty-Eight Dollars (\$19,668), for a total “not to exceed” sum of Four Hundred, Sixty-Four Thousand and Forty-Five Dollars (\$464,045).
2. The Scope of Services is expanded to include “Subtask 0.5 Extensive Parking Analysis,” previously listed as an optional task.
3. This Amendment may be executed in any number of counterparts, each of which will be an original, but all of which together constitutes one instrument executed on the same date.
4. Except as modified by this Amendment, all other terms and conditions of Agreement No. 6058 will remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment the day and year first hereinabove written.

CITY OF EL SEGUNDO

RRM DESIGN GROUP

Darrell George,
Interim City Manager

Erik Justesen
Chairman/CEO

ATTEST:

Tracy Weaver,
City Clerk

APPROVED AS TO FORM:

Mark D. Hensley,
City Attorney



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.13

TITLE:

Professional Services Agreement with Miller Architectural Corporation for \$75,000 for the Design of ADA Improvements to the Civic Center Public Areas

RECOMMENDATION:

1. Authorize the City Manager to execute a Professional Services Agreement for design services with Miller Architectural Corporation for \$75,000.

FISCAL IMPACT:

Included in Adopted FY 2021/22 Budget

Amount Budgeted: \$75,000

Additional Appropriation: None

Account Number(s): 301-400-8201-8209 (Citywide Facilities Repair)

BACKGROUND:

Title II of the Americans with Disabilities Act (ADA) requires state and local governments to make their programs, services and activities accessible to persons with disabilities. The scope of this project is to prepare the design drawings, construction documents, and construction estimates to eliminate the identified accessibility barriers to Fire Station 1, the Police Department Building, and the City Hall buildings. The scope also includes the upgrade of existing hallways, paths of travel, walkways, lobbies, and restrooms within these buildings for ADA compliance.

DISCUSSION:

On October 5, 2021, City staff advertised a Request for Proposal (RFP) for consultant design services to prepare plans for upgrading public areas in the three Civic Center buildings to ADA compliance and to provide technical assistance during construction bidding. Eleven consulting firms obtained the RFP package. On November 4, 2021, City

Civic Center Public Areas ADA Improvements Design

May 3, 2022

Page 2 of 3

Public Works Department staff received and opened two proposals as follows:

1. Miller Architectural Corporation - \$109,125
2. Onyx Architects - \$137,850

City staff reviewed the submittals and Miller Architectural Corporation's proposal indicated that they have the experience, expertise, ability, and qualified personnel to successfully investigate accessibility barriers and generate ADA-compliant construction plans to remove those barriers. They have provided similar ADA-related design services for the City of Norco, the City of Corona, San Bernardino County Superior Court District in Victorville, and the San Bernardino Family Services Agency. Staff worked with Miller Architectural Corporation to further reduce the design cost for the project to \$75,000 by eliminating overlapping scope with current on-going civic center projects.

Consequently, staff recommends City Council to approve the recommended actions as noted. With the City Council's authorization, the anticipated schedule for this design project is as follows:

May 2022: Contract Award

July 2022: Begin Design

October 2022: Project Completion

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

PREPARED BY:

Floriza Rivera, Principal Civil Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

Barbara Voss, Deputy City Manager

Civic Center Public Areas ADA Improvements Design

May 3, 2022

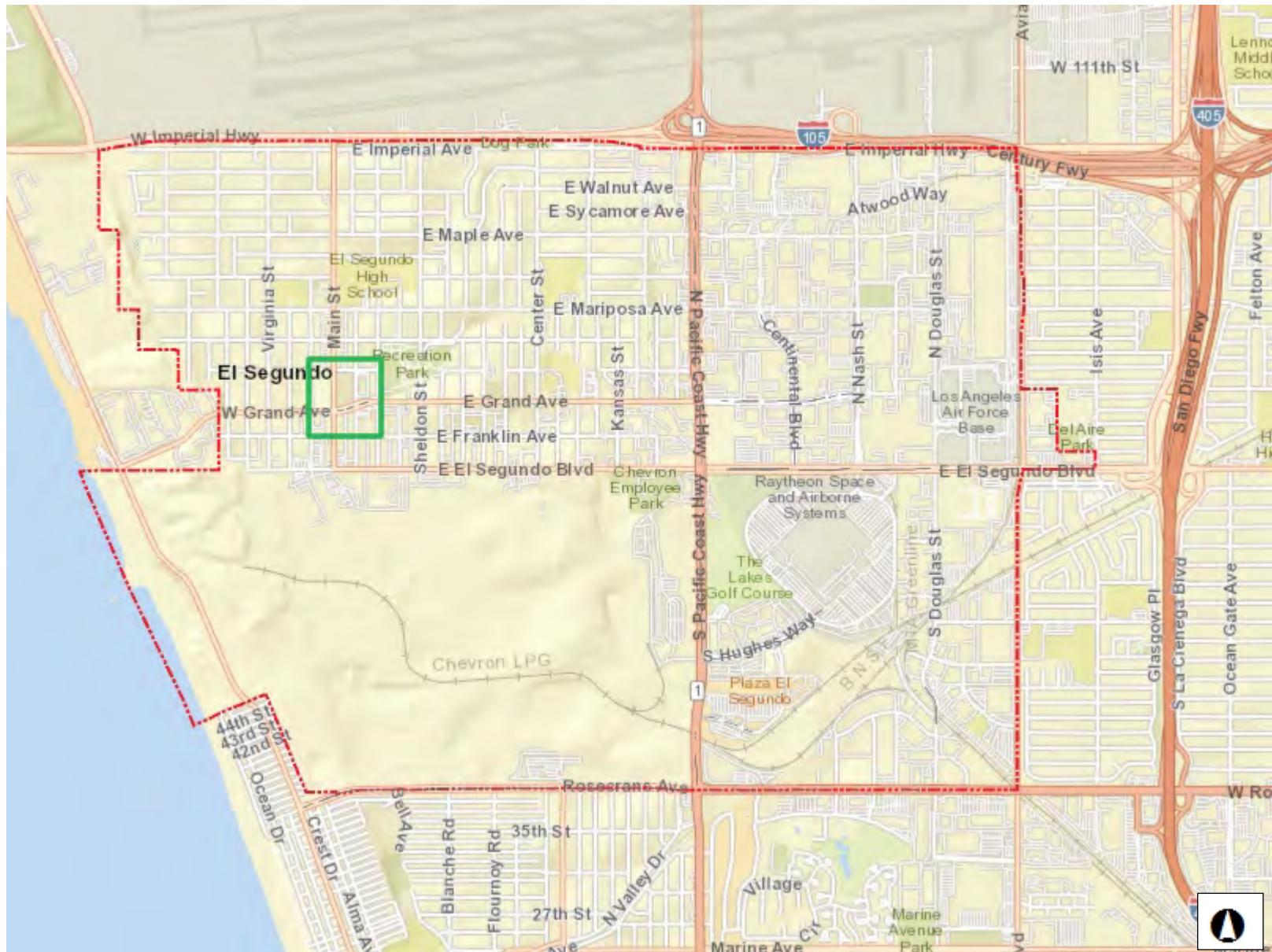
Page 3 of 3

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map ENG 21-41
2. Location Map ENG 21-41
3. Exterior Path-of-Travel Map ENG 21-41



Vicinity Map ENG 21-41: Civic Center Buildings' Public Areas ADA Design



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3,009.33

6,018.7 Feet

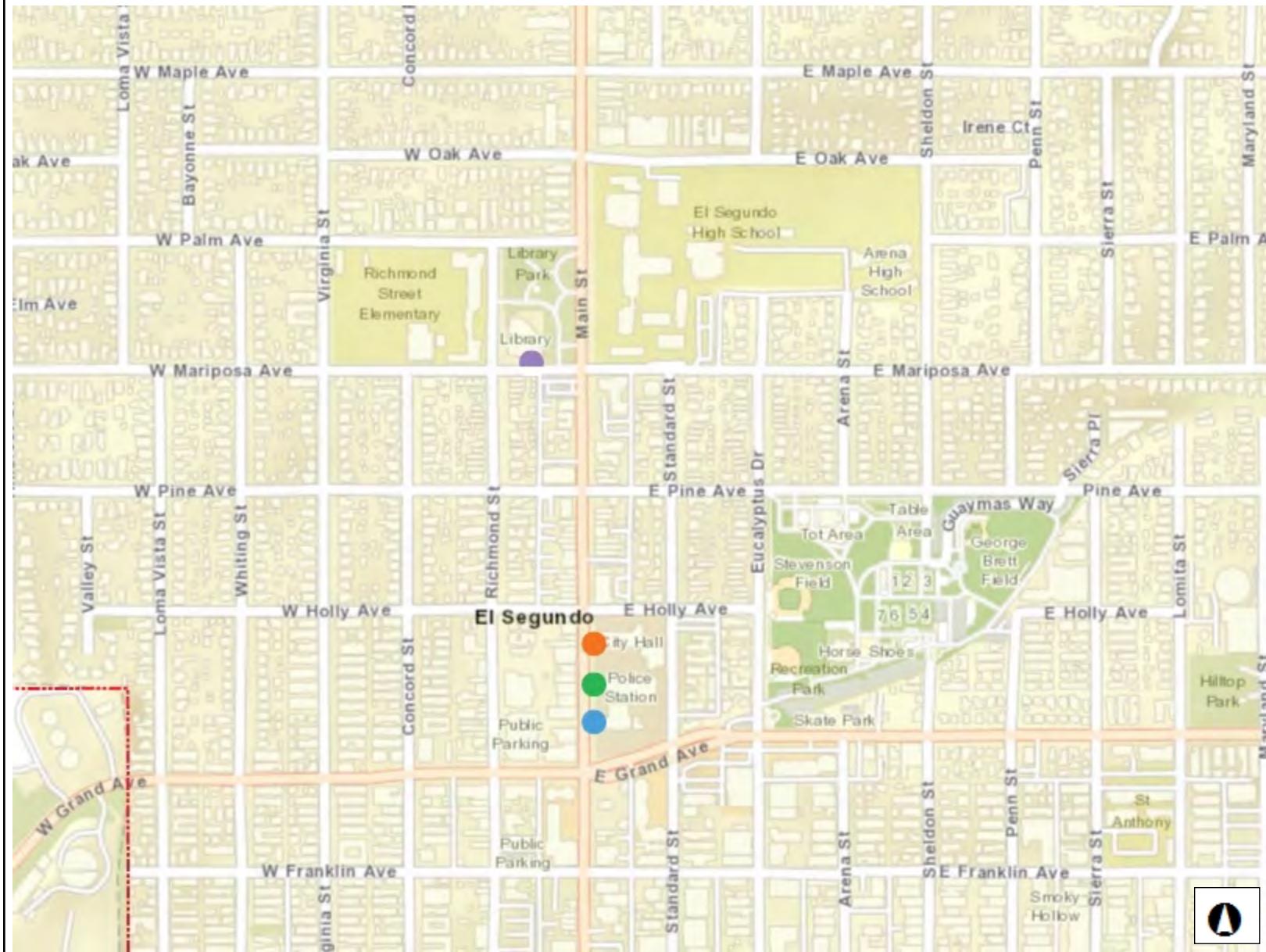
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LOCATION MAP

ENG 21-41: Civic Center Buildings' Public Areas ADA Design



Legend

- City Boundary (dashed red line)
- City Hall (orange circle)
- Police Station (green circle)
- Fire Station 1 (blue circle)

Notes

1,504.7 0 752.33 1,504.7 Feet

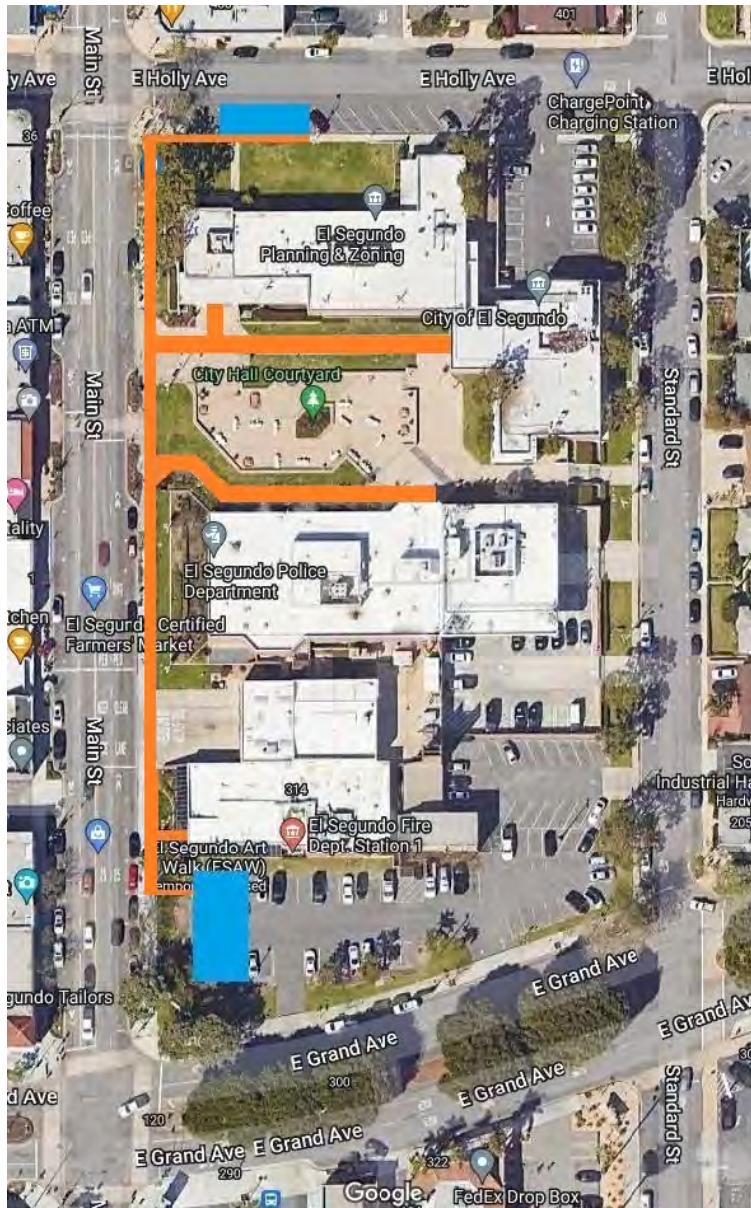
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EXTERIOR PATH-OF-TRAVEL MAP

ENG 21-41: Civic Center Buildings' Public Areas ADA Design



Legend

- City Boundary
- Exterior Paths of Travel
- Disabled Parking Areas



Notes

NO SCALE

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.14

TITLE:

Resolution Approving Final Vesting Parcel Map No. 82684 (EA-1259) for a One-Lot Residential Subdivision at 436 Sierra Street to Allow Construction and Subdivision for a Three-Unit Residential Condominium

RECOMMENDATION:

1. Adopt resolution approving final Vesting Parcel Map No. 82684, and authorize City staff and the City Clerk to sign the Map for recordation.

FISCAL IMPACT:

None

BACKGROUND:

On October 10, 2019, El Segundo Planning Commission adopted Resolution No. 2870, approving three attached condominium units and subdivision of property into condominium air parcels on a property located at 436 Sierra Street. The application was processed by the Development Services Department and was approved to commence construction in March 2021. At this time, the applicant is seeking the approval of the Final Parcel Map.

DISCUSSION:

Government Code § 66458 states that a "Final Map" must be reviewed and approved by a jurisdiction's legislative body, City Council. The requested Final Parcel Map conforms with the Vesting Tentative Parcel Map approved by the Planning Commission, including the conditions of approval associated with the project. The Map has been reviewed and approved by the Los Angeles County Department of Public Works, and the City Engineer has reviewed and approved the Map for technical accuracy. Staff has determined that Final Vesting Parcel Map No. 82684 is in substantial conformance with the General Plan and applicable zoning and building ordinances.

Final Vesting Parcel Map No. 82684 (EA-1259)

May 3, 2022

Page 2 of 2

Staff prepared the attached proposed resolution approving the Final Parcel Map, and recommends the City Council adopt the resolution. Subsequent to the City Council approving the Map, all necessary signatures will be obtained and the Map will be recorded in the County Recorder's Office.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

PREPARED BY:

James Rice, Associate Engineer

REVIEWED BY:

Elias Sassoon, Public Works Director

APPROVED BY:

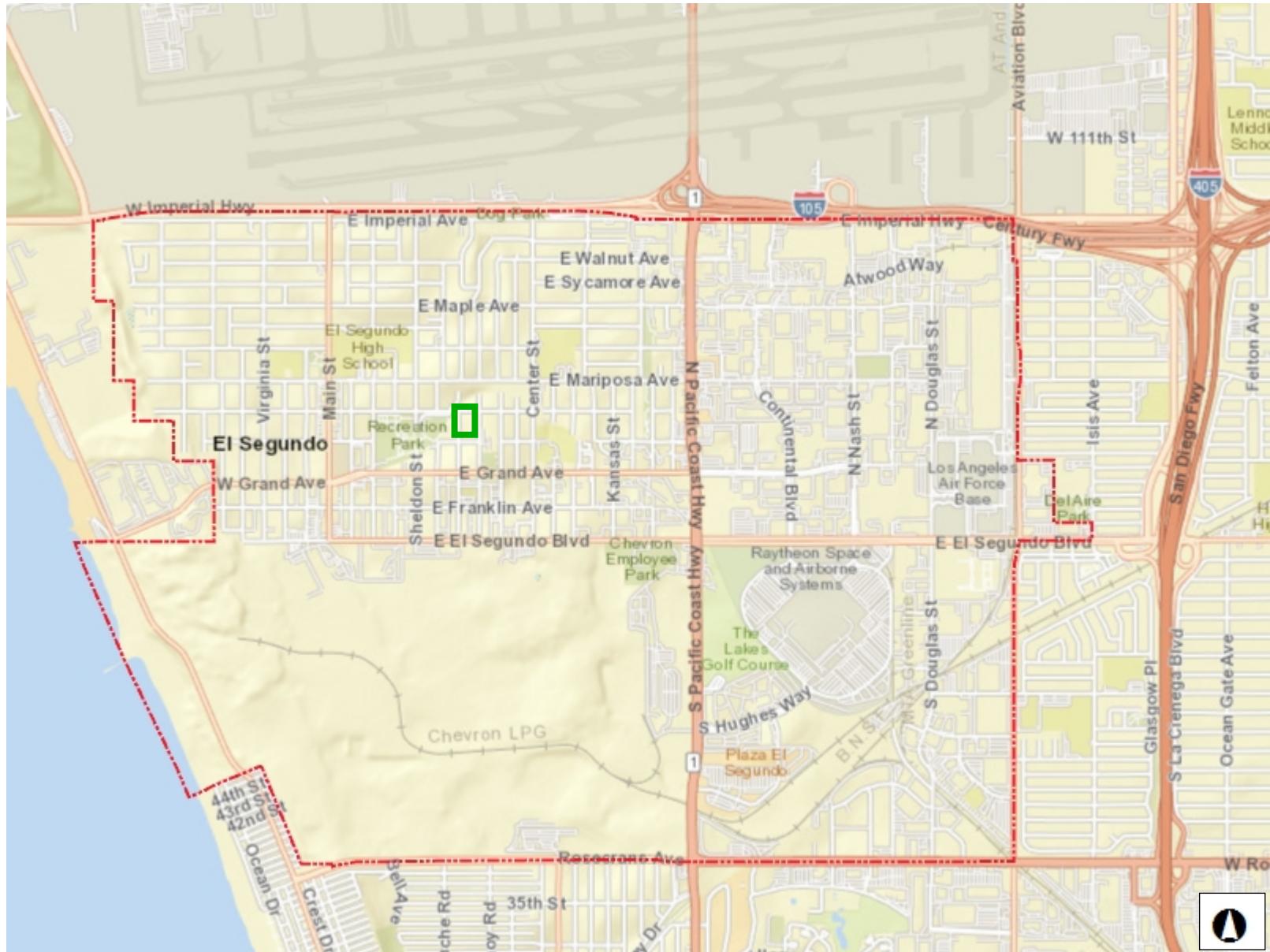
Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Vicinity Map
2. Location Map
3. Resolution for final Vesting Parcel Map No. 82684
4. final Vesting Parcel Map No. 82684



Vicinity Map final Vesting Parcel Map No. 82684 (EA-1259)



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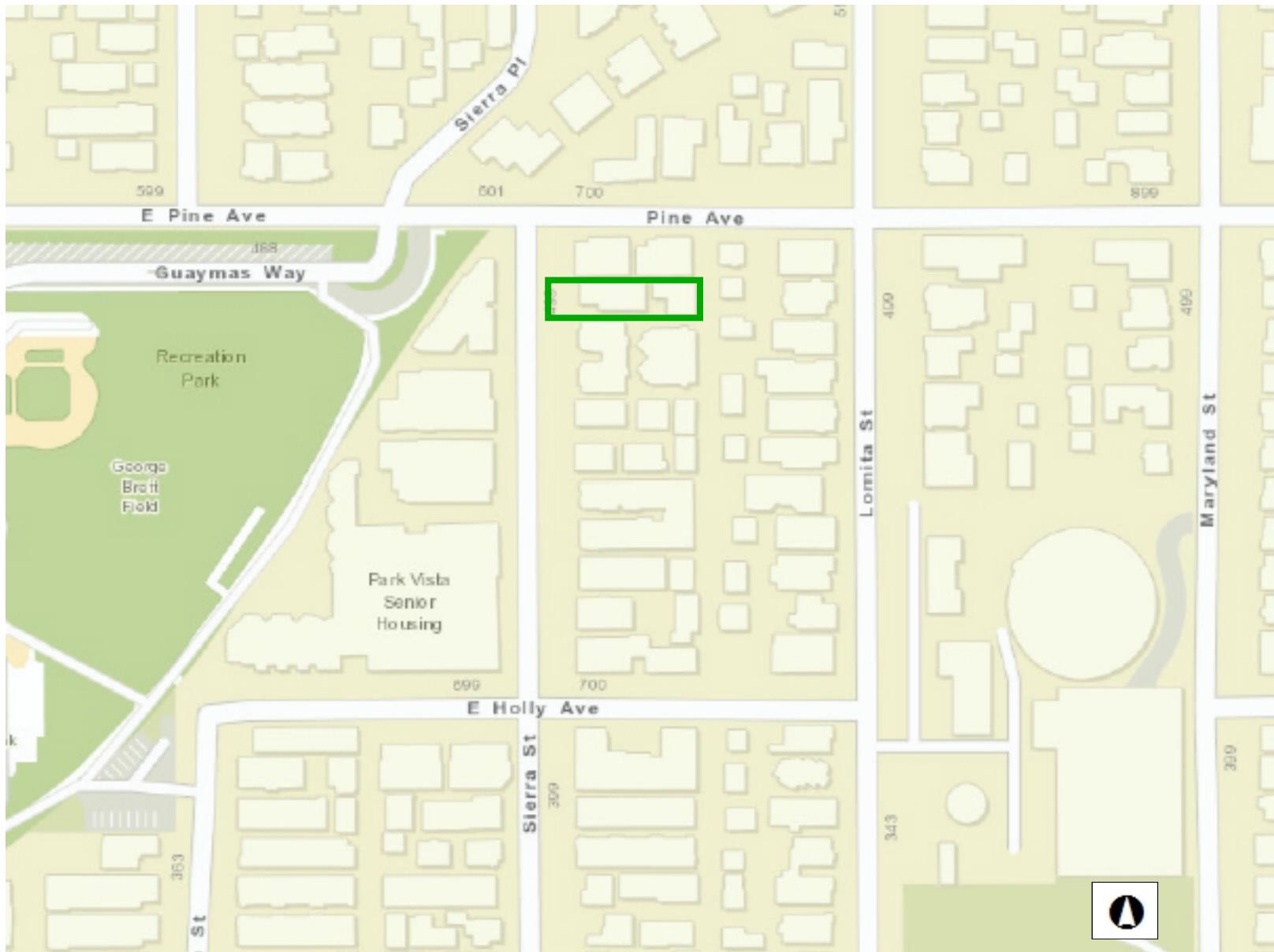
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Location Map

final Vesting Parcel Map No. 82684 (EA-1259)



376.2 | 0 188.08 376.2 Feet

WGS_1984/Web_Mercator_Auxiliary_Sphere

DISCLAIMER: The information shown on this map was compiled from different GIS sources. The land base and facility information on this map is for display purposes only and should not be relied upon without independent verification as to its accuracy. The City of El Segundo will not be held responsible for any claims, losses or damages resulting from the use of this map.

RESOLUTION NO. _____

A RESOLUTION APPROVING FINAL VESTING PARCEL MAP NO. 82684 FOR ENVIRONMENTAL ASSESSMENT NO. EA-1259 AND SUBDIVISION NO. 19-04 FOR A ONE LOT RESIDENTIAL SUBDIVISION LOCATED AT 436 SIERRA STREET.

The City Council of the City of El Segundo does resolve as follows:

SECTION 1: The City Council finds and declares that:

- A. On June 27, 2019, Lyle Maul, on behalf of Villas on Sierra, LLC, filed an application for Environmental Assessment No. EA-1259, Adjustment No. ADJ 19-02, and Subdivision No. 19-04 for Tentative Vesting Parcel Map No. 82684 to allow construction and subdivision for a three-unit residential condominium, and to reduce the required driveway and semi-subterranean garage dimensions.
- B. On October 10, 2019, the Planning Commission adopted Resolution No. 2870 approving Environmental Assessment No. EA-1259 and Subdivision No. SUB 19-04 for Tentative Vesting Parcel Map No. 82684; and
- C. The final Vesting Parcel Map now requires approval by the City Council.

SECTION 2: *Final Vesting Parcel Map Findings.* Based upon the entirety of the record including, without limitation, the staff report, the City Council approves the final Vesting Parcel Map for the following reasons:

- A. The final Vesting Parcel Map substantially conforms to Tentative Vesting Parcel Map. No. 82684 approved by Planning Commission Resolution No. 2870; and
- B. The final Vesting Parcel Map conforms to the El Segundo Municipal Code and Subdivision Map Act (Government Code §§ 66410, *et seq.*).

SECTION 3: *Authorization.* The City Engineer, Director of Planning and Building Safety and the City Clerk are hereby authorized to sign and record said final Vesting Parcel Map and take any further actions needed to effectuate this Resolution.

SECTION 4: This Resolution will become effective immediately upon adoption and remain effective unless superseded by a subsequent resolution.

SECTION 5: The City Clerk is directed to mail a copy of this Resolution to any person requesting a copy.

SECTION 6: This Resolution is the City Council's final decision and will become effective immediately upon adoption.

PASSED, APPROVED AND ADOPTED this 3rd day of May, 2022.

Drew Boyles, Mayor

ATTEST:

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS
CITY OF EL SEGUNDO)

I, Tracy Weaver, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. _____ was duly passed, approved and adopted by said City Council at a regular meeting held on the 3rd day of May, 2022, approved and signed by the Mayor, and attested to by the City Clerk, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Tracy Weaver, City Clerk

APPROVED AS TO FORM:

Mark D. Hensley, City Attorney

1 PARCEL
5,730 SQ.FT.

VESTING

SHEET 1 OF 2 SHEETS

PARCEL MAP NO. 82684

IN THE CITY OF EL SEGUNDO
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

BEING A SUBDIVISION OF LOT 2, BLOCK 66 OF EL
SEGUNDO TRACT, AS PER MAP RECORDED IN BOOK
22, PAGES 54 AND 55 OF MAPS, IN THE OFFICE
OF THE COUNTY RECORDER OF SAID COUNTY.

FOR CONDOMINIUM PURPOSES

SUBDIVIDER'S STATEMENT:

I HEREBY STATE THAT I AM THE SUBDIVIDER OF THE LANDS INCLUDED
WITHIN THE SUBDIVISION SHOWN ON THIS MAP WITHIN THE DISTINCTIVE
BORDER LINES, AND I CONSENT TO THE PREPARATION AND FILING OF SAID
MAP AND SUBDIVISION.

BY:

Craig Maples
Craig Maples, Subdivider

RECORD OWNER IS: VILLAS ON SIERRA LLC,
A CALIFORNIA LIMITED LIABILITY COMPANY



ENGINEER'S STATEMENT:

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED
UPON A TRUE AND COMPLETE FIELD SURVEY PERFORMED BY ME OR
UNDER MY DIRECTION IN JULY 1, 2021, IN CONFORMANCE WITH THE
REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT
THE REQUEST OF VILLAS ON SIERRA, LLC, A CALIFORNIA LIMITED LIABILITY
COMPANY, ON APRIL 26, 2021. I HEREBY STATE THAT THIS PARCEL MAP
SUBSTANTIALLY CONFORMS TO THE APPROVED OR CONDITIONALLY APPROVED
TENTATIVE MAP, IF ANY; THAT ALL THE MONUMENTS ARE OF THE
CHARACTER AND OCCUPY THE POSITIONS INDICATED; AND THAT THE
MONUMENTS ARE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED.

Gary J. Roehl

GARY J. ROEHL, R.C.E. NO. 30826

1/24/2022
DATE

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS
CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO
SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED,
AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT
DOCUMENT.

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)

ON January 20, 2022, BEFORE ME, Judith A. Stevens,
A NOTARY PUBLIC, PERSONALLY APPEARED CRAIG Maples,
WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE
PERSON(S) WHOSE NAME(S) ARE SUBSCRIBED TO THE WITHIN INSTRUMENT
AND ACKNOWLEDGED TO ME THAT HE/SHE/ THEY EXECUTED THE SAME IN
HIS/HER/THEIR AUTHORIZED CAPACITY(IES) AND THAT BY HIS/HER/THEIR
SIGNATURE(S) ON THE INSTRUMENT, THE PERSON(S) OR THE ENTITY UPON
BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF
CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE: Judith A. Stevens

PRINTED NAME: JUDITH A. STEVENS

MY PRINCIPAL PLACE OF BUSINESS IS IN LOS ANGELES COUNTY

MY COMMISSION NO. 236814

MY COMMISSION EXPIRES: 08/07/2025



CITY ENGINEER'S CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP; THAT IT CONFORMS
SUBSTANTIALLY TO THE TENTATIVE MAP AND ALL APPROVED ALTERATIONS
THEREOF; THAT ALL PROVISIONS OF THE SUBDIVISION ORDINANCES OF THE
CITY OF EL SEGUNDO APPLICABLE AT THE TIME OF APPROVAL OF THE
TENTATIVE MAP HAVE BEEN COMPLIED WITH; THAT ALL PROVISIONS OF THE
SUBDIVISION MAP ACT SECTION 66450 (a)(1)(2) AND (3) HAVE BEEN
COMPLIED WITH; AND THAT I AM SATISFIED THIS MAP IS TECHNICALLY
CORRECT WITH RESPECT TO CITY RECORDS.

Lifan Xu

LIFAN XU, R.C.E. NO. 72237

2/3/2022
DATE

CITY CLERK'S STATEMENT:

I HEREBY CERTIFY THAT THE CITY COUNCIL OF THE CITY OF EL SEGUNDO
BY RESOLUTION _____ ADOPTED AT ITS SESSION HELD ON
THE _____ DAY OF _____, APPROVED THE
ANNEXED MAP AND SUBDIVISION.

CITY CLERK, CITY OF EL SEGUNDO

/ /
DATE

CITY TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT ALL SPECIAL ASSESSMENTS LEVIED UNDER THE
JURISDICTION OF THE CITY OF EL SEGUNDO, TO WHICH THE LAND
INCLUDED WITHIN THIS SUBDIVISION OR ANY PART THEREOF IS SUBJECT,
AND WHICH MAY BE PAID IN FULL, HAVE BEEN PAID IN FULL.

Edward Schindler, Matthew Robinson
EDWARD SCHINDLER, MATTHEW ROBINSON
CITY TREASURER, CITY OF EL SEGUNDO

/ /
DATE

PLANNING COMMISSION'S CERTIFICATE

I HEREBY CERTIFY THAT THE PLANNING COMMISSION OF THE CITY OF EL
SEGUNDO BY RESOLUTION NO. 2870, ADOPTED AT ITS SESSION HELD ON
_____ APPROVED THE ANNEXED MAP AND SUBDIVISION.

Sam Lee, Michael Allen
SAM LEE, MICHAEL ALLEN
SECRETARY OF THE PLANNING COMMISSION
CITY OF EL SEGUNDO

/ /
DATE

COUNTY SURVEYOR'S CERTIFICATE:

I HEREBY CERTIFY THAT I HAVE EXAMINED THIS MAP; THAT IT COMPLIES
WITH ALL PROVISIONS OF STATE LAW APPLICABLE AT THE TIME OF
APPROVAL OF THE TENTATIVE MAP; AND THAT I AM SATISFIED THAT THIS
MAP IS TECHNICALLY CORRECT IN ALL RESPECTS NOT CERTIFIED BY THE
CITY ENGINEER.

COUNTY SURVEYOR

BY _____
FABRIZIO G. PACHANO, DEPUTY
L.S NO. 7274
EXP: 12/31/2022

/ /
DATE

CONDOMINIUM NOTE:

THIS SUBDIVISION IS APPROVED AS A CONDOMINIUM PROJECT FOR 3
(THREE) UNITS, WHEREBY THE OWNERS OF THE UNITS OF AIR SPACE
WILL HOLD AN UNDIVIDED INTEREST IN THE COMMON AREAS THAT WILL,
IN TURN, PROVIDE THE NECESSARY ACCESS AND UTILITY EASEMENTS FOR
THE UNITS.

I HEREBY CERTIFY THAT ALL CERTIFICATES HAVE BEEN FILED AND
DEPOSITS HAVE BEEN MADE THAT ARE REQUIRED UNDER THE PROVISIONS
OF SECTIONS 66492 AND 66493 OF THE SUBDIVISION MAP ACT.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY _____
DEPUTY _____
DATE _____

I HEREBY CERTIFY THAT SECURITY IN THE AMOUNT OF \$ _____
HAS BEEN FILED WITH THE EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES AS SECURITY FOR THE PAYMENT OF
TAXES AND SPECIAL ASSESSMENTS COLLECTED AS TAXES ON THE LAND
SHOWN ON MAP OF PARCEL MAP NO. 82684 AS REQUIRED BY LAW.

EXECUTIVE OFFICER, BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

BY _____
DEPUTY _____
DATE _____

SCALE: 1"=20'

SHEET 2 OF 2 SHEETS

VESTING
PARCEL MAP NO. 82684

IN THE CITY OF EL SEGUNDO
COUNTY OF LOS ANGELES
STATE OF CALIFORNIA

FOR CONDOMINIUM PURPOSES



LEGEND:

— INDICATES THE BOUNDARY OF THE LAND BEING SUBDIVIDED BY THIS MAP

* EL SEGUNDO TRACT, BLOCK 66 M.B. 22-54-55

(A) FOUND S&W, RCE 25407 PER TRACT NO. 39610, M.B. 974-10-11. ACCEPTED AS THE INTERSECTION OF THE N'LY LINE OF SAID TRACT AND CENTERLINE OF ALLEY

(B) SET L&T RCE 30826

(C) SET S&W RCE 30826

ESTABLISHED CENTERLINE USING 4 SWING TIES PER CITY TIE NO. L-20. FITS TIES PER SAID TIE NOTE. ACCEPTED AS C/L INTERSECTION

FOUND S&W, LS 5411 PER PWFB 0816-640. FITS TIES PER SAID TIE NOTES ACCEPTED AS C/L INTERSECTION.

PINE AVENUE

N 89°56'44" E 175.22'

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N 89°56'44" E 143.21'

W'L.Y LINE OF LOT 1, *

NOT A PART OF THIS SUBDIVISION

S'L.Y LINE OF LOT 1, * ESTABLISHED BY PRORATION BETWEEN THE N'L.Y LINE OF LOT 3 AND N'L.Y LINE OF LOT 1, *, PER *.

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5, 730 SQ. FT.

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City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.15

TITLE:

Purchase of Three AutoPulse Resuscitation Systems from Zoll Medical Corporation for \$53,335

RECOMMENDATION:

1. Approve the sole source purchase of three (3) AutoPulse resuscitation systems from Zoll Medical Corporation utilizing national purchasing partners cooperative pricing for \$53,335 to be reimbursed through County of Los Angeles Measure B grant funds.

FISCAL IMPACT:

Funding in the amount of \$60,510 through allocated Measure B funds is available for the Fire Department operating budget to pay for the Auto Pulse devices. The current quoted price for the three units is \$53,335.

BACKGROUND:

AutoPulse mechanical CPR devices have significantly improved the survival rate of victims of sudden cardiac arrest. Approval of the recommended action will allow the Fire Department to purchase three (3) AutoPulse Resuscitation Systems using Measure B grant funds. The AutoPulse Resuscitation Systems will provide critical care in the form of uninterrupted, circumferential chest compressions for patients who experience sudden cardiac arrest.

DISCUSSION:

Since introducing the AutoPulse Resuscitation Systems to neighboring South Bay Fire Departments, they have seen a dramatic increase in the number of patients surviving cardiac arrest. From 2017-2020, prior to the implementation of the Auto Pulse devices, the Redondo Beach Fire Department averaged a 36% rate of ROSC (Return of Spontaneous Circulation) for patients suffering from sudden cardiac arrest. In non-

Purchase of AutoPulse Resuscitation Systems

May 3, 2022

Page 2 of 2

medical terms, the Fire Department was able to restore a pulse to 36% of patients in cardiac arrest using conventional CPR. Since the introduction of Auto Pulse devices, through today, the department's rate of ROSC has increased to 67%, almost doubling the rate of survival. This translates into ten additional lives saved over the two-year period because of the AutoPulse devices. The El Segundo Fire Department would join Manhattan Beach, Redondo Beach, and Torrance with identical units that would be reimbursed through Measure B funds. This purchase would put AutoPulses on Rescue Ambulance 31, Rescue Ambulance 32, and Reserve Rescue Ambulance 33. The AutoPulse devices will be purchased from Zoll Medical Corporation utilizing sole source purchasing. The Zoll AutoPulse machine is compatible with our current Zoll cardiac monitors. Additionally, the Area G Fire Departments agreed on the same manufacturer for standardization of EMS care across the South Bay to improve patient outcomes.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

PREPARED BY:

Deena Lee, Fire Chief

REVIEWED BY:

Deena Lee, Fire Chief

APPROVED BY:

ATTACHED SUPPORTING DOCUMENTS:

1. 02.07.22 Measure B Advisory Board Recommendations for Spending.final



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

FESIA A. DAVENPORT
Chief Executive Officer

Board of Supervisors
HILDA L. SOLIS
First District

HOLLY J. MITCHELL
Second District

SHEILA KUEHL
Third District

JANICE HAHN
Fourth District

KATHRYN BARGER
Fifth District

February 7, 2022

To: Supervisor Holly J. Mitchell, Chair
Supervisor Hilda L. Solis
Supervisor Sheila Kuehl
Supervisor Janice Hahn
Supervisor Kathryn Barger

From: Fesia A. Davenport
Chief Executive Officer

MEASURE B ADVISORY BOARD RECOMMENDATIONS FOR SPENDING AVAILABLE UNALLOCATED 2021 MEASURE B FUNDS

On July 11, 2017, the Board of Supervisors (Board) approved a motion by Supervisors Barger and Hahn that directed the Chief Executive Office (CEO) to implement the Measure B Advisory Board (MBAB) to guide the Board on options and/or recommendations for spending unallocated Measure B funds. This is the third annual report to the Board regarding the work completed by the MBAB and recommendations for spending unallocated Measure B funds. In 2020, the MBAB process was suspended due to COVID-19.

BACKGROUND

In November 2002, voters in the County of Los Angeles (County) approved Measure B, which authorized the County to levy a special tax on building improvements to provide funding for the countywide system of trauma centers, emergency medical services, and for bioterrorism response throughout the County.

As directed in the July 11, 2017 Board motion, the MBAB will provide advice to the Board on options and/or recommendations for spending future unallocated Measure B funds. Actual allocation of funding will be solely at the discretion of the Board and contingent upon Board approval.

Each Supervisor
February 7, 2022
Page 2

The MBAB is co-chaired by budget managers from the CEO Health and Mental Health Services Division and the County's Emergency Medical Services Agency (EMS) and includes one member from each of the following entities: Auditor-Controller, Department of Health Services (DHS), Department of Public Health, County of Los Angeles Fire Department, a representative of non-County trauma hospitals, as appointed by the Hospital Association of Southern California, the chair (or delegate) of the Los Angeles County Emergency Medical Services Commission, a surgeon practicing at a trauma hospital in the County as appointed by the Southern California chapter of the American College of Surgeons, and a registered nurse practicing in an emergency department of a designated trauma hospital in the County, as appointed by the California Nurses Association.

Proposals for the Measure B funding are submitted to the MBAB each year from April 1 through July 15 and are reviewed and ranked by the MBAB using a three-level ranking system. Additional information on the Measure B funding process can be found in Attachment I.

MEASURE B PROPOSALS FOR 2021

The MBAB received 39 funding proposals for consideration; however, one proposal was removed prior to the MBAB's review of the proposal submission, based on County Counsel's review and determination that the proposal was for expenditures not authorized for Measure B funding, and five proposals were withdrawn by the proposers, leaving 33 proposals for consideration. Of the 33 proposals submitted, many contained requests for multiple components resulting in the MBAB ranking 52 distinct projects.

The amount of Measure B unallocated funding available to fund these projects totaled approximately \$13.0 million. The 52 proposed projects totaling \$25,741,641 were considered by the MBAB members and then ranked based on their level of priority. The description of each proposal and their numeric ranking is included in Attachment II.

RECOMMENDATIONS

Based on the evaluation conducted by the MBAB and the \$13.0 million of funding available to cover the cost of these requests, the CEO is recommending that the Board approve one-time funding for all proposals receiving a ranking of 1.75 or higher, totaling approximately \$12.52 million, as shown on Attachment II. This would fund 28 of the 52 proposed projects. If the Board approves these recommendations, the CEO will work with EMS and the impacted County and non-County entities to implement these initiatives. Unless otherwise instructed by the Board by February 21, 2022, the CEO will work with the EMS and DHS to allocate funding as outlined herein, to the requesting

Each Supervisor
February 7, 2022
Page 3

organizations. Final funding allocations will be approved as part of the Board's regular budget process.

If you have any questions concerning this matter, please contact me or Mason Matthews, Budget and Finance Division, at (213) 974-2395 or mmatthews@ceo.lacounty.gov.

FAD:JMN:MM
MM:EB:cc

Attachments

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Emergency Medical Services Agency
Fire
Health Services
Public Health
California Nurses Association
Hospital Association of Southern California
Southern California Chapter, American College of Surgeons

**MEASURE B ADVISORY BOARD
10100 Pioneer Boulevard, Suite 200
Santa Fe Springs, CA 90670**

**Measure B Funding
Process for Submitting Funding Proposals
2021**

Background

Measure B is a special property assessment that was passed by the voters of Los Angeles County on November 5, 2002. This assessment is imposed upon all improvements (buildings) located in Los Angeles County and is added to Los Angeles County property taxes to provide funding for the Countywide System of Trauma Centers, Emergency Medical Services, and Bioterrorism Response.

The use of Measure B funds is restricted to four areas and authorized expenditures must fall within one of these areas:

Trauma Centers	<ul style="list-style-type: none"> • Maintain all aspects of countywide system of trauma centers. • Expand system of trauma centers to cover all areas of the county. • Provide financial incentives to keep existing trauma centers within the system. • Pay for the costs of trauma centers, including physician and other personnel costs.
Emergency Medical Services	<ul style="list-style-type: none"> • Coordinate and maintain a countywide system of emergency medical services. • Pay for the costs of emergency medical services, including physician and other personnel costs.
Bioterrorism Response	<ul style="list-style-type: none"> • Enable stockpiling of safe and appropriate medicines to treat persons affected by a bioterrorism or chemical attack. • Train health care workers and other emergency personnel to deal with the medical needs of those exposed to a bioterrorism or chemical attack. • Provide medical screenings and treatment for exposure to biological or chemical agents in the event of a bioterrorism or chemical attack. • Ensure the availability of mental health services in the event of a terrorist attack.
Administration	<ul style="list-style-type: none"> • Defray administrative expenses, including payment of salaries and benefits for personnel in the Los Angeles County Department of Health Services and other incidental expenses. • Recover the costs of the special election in 2002. • Recover the reasonable costs incurred by the county in spreading, billing and collecting the special tax.

Submitting a Proposal

Proposals for Measure B funding can be submitted each year from April 15 through July 15 of that year. The proposals will be reviewed prior to the Measure B Advisory Board (MBAB) proposal review meeting,

to insure the proposed expenditures are authorized for Measure B funding. Any proposals for expenditures not authorized for under Measure B will be removed and the submitting entity will be notified of this action.

The MBAB will review and rank all submitted requests for Measure B funding with proposed expenditures that are authorized for Measure B at the MBAB proposal review meeting, typically scheduled in September of each year. If additional time is needed to review and evaluate the requests, another meeting will be scheduled typically later in September or in October of that year.

Below are the steps for submitting a proposal:

1. Complete the Measure B Proposal form and submit it, along with any supporting documents, via mail or email to the Los Angeles County EMS Agency no later than 5:00 pm on July 15 of the year to allow adequate time for the proposals to be reviewed and distributed prior to the first MBAB proposal review meeting. Supporting documents include price quotations for equipment purchases, budget, and pertinent financial statements. Financial statements will be required for funding request to offset the operational loss for providing a specific service (e.g. Trauma Services). The financial statements must clearly show direct expenses incurred and revenue received and expected to be received from all sources (including subsidy and donations) for providing the service. For proposed new services or activities, a detailed budget must accompany the funding request, that includes a list of personnel, equipment, supplies and services costs, and an explanation of how these costs are determined. Additionally, when a request requires the hiring of personnel or incurring other long-term financial obligations (e.g. lease) for future years, the requesting entity must provide supporting documentation demonstrating how they will cover the personnel cost and these obligations if Measure B funding is not available in future years. Every requesting entities must provide a letter from the organization's Department Head/Executive Office approving the proposal submission.
2. Proposers are encouraged to attend the MBAB proposal review meeting(s) to provide a brief overview of their project, limited to two minutes and be available to answer any questions that the members of the MBAB may have related to their proposal. If a second meeting is also scheduled for review of proposals, the proposers are encouraged to also attend this meeting. The first meeting is typically scheduled in September of the year and if another meeting is needed, it will be scheduled typically later in September or in October of that year.
3. After reviewing all eligible proposals, the MBAB members will rank score the projects while the proposers are in attendance. However, the ranking score given by the MBAB does not guarantee approval by the Board of Supervisors.

Evaluating and Rank Ordering of the Proposals

After reviewing all eligible proposals submitted for a given year, the MBAB will rank the proposals using a three-level ranking system. Each qualified proposal will be given a high priority (Score of 3), medium priority (Score of 2), or low priority (Score of 1) score. All MBAB members may vote on any proposals being considered, even if they are affiliated with the requesting entity, or has an interest in or will benefit from a proposal(s), unless it is deemed inappropriate by the MBAB Co-Chairs. The ranking will be done by each MBAB voting member providing a number ranking and an average score will be determined using all voting member rankings for each proposal.

When evaluating/ranking each proposal, the committee may take into consideration the following:

- Consistency with the original intent of Measure B
- Regional or system-wide application and impact
- Improves overall services of trauma, EMS or bioterrorism
- Addresses any major gap in the system to ensure access and health equity
- Feasibility of proposed project, given the available time and resources
- Completeness of proposal

Board Consideration

A memo to the Board of Supervisors providing information on all the eligible proposals that were submitted and reviewed will be written by the Co-Chairs. The Board memo will highlight the amount of unallocated Measure B funding that is available and the rank order score of each proposal. It shall be the Board's sole discretion and decision on what proposals are to be funded, as well as the amount awarded.

Once a proposal is approved by the Board, additional processes may need to be implemented prior to disbursement of the funds. This includes entering into a written agreement with the County outlining the use of the funding and the timeframe for incurring expenses. Typically, any Measure B funds that are awarded should be expended within 12 months of award. All Measure B funding is awarded on a reimbursement basis, with the receiving entity incurring the expense and then submitting the claim or invoice to Los Angeles County - Department of Health Services / Health Services Administration Finance for reimbursement.

If you have any questions regarding submitting a proposal, please contact Kay Fruhwirth, EMS Agency Nursing Director at kfruhwirth@dhs.lacounty.gov or 562-378-1596.

**MEASURE B ADVISORY BOARD
PROPOSAL NAME/DESCRIPTION
2021**

#	Proposal Name/Description	Funding Request	Ranking
Requests Recommended for Funding			
1.	Hospital Association of Southern California (HASC) on behalf of the Non-County Trauma Hospitals requests funding to cover trauma program costs associated with operating a trauma center, specifically the cost of physician call coverage. The request is for \$6.9 million and is made up of approximately \$3,938,834 in Measure B funds for an inter-governmental transfer (IGT) and another \$2,961,166 in federal matching funds.	\$3,938,834	2.88
2.	Emergency Medical Services Agency requests funding for the Hospital Emergency Response Team (HERT) to cover supplies and training. The HERT is a valuable resource, which provides higher level care to critical trauma and medical patients in the field for situations in which delays getting to the Trauma Center would result in harm to the patient.	\$87,185	2.75
3.	Emergency Medical Services Agency requests funding for a Learning Management System and Instructional Design to improve EMS content delivery, distribute standardized learning content and efficiently track learner completion for the over 12,000 EMS personnel throughout Los Angeles County	\$228,100	2.63
4.	HASC on behalf of the Non-County Trauma Hospitals requests funding to cover trauma program costs associated with operating a trauma center, specifically the cost to support timely data collection, analysis, and performance improvement-patient safety (PIPS). The request is for \$3.9 million and is made up of approximately \$2,226,297 in Measure B funds for an IGT and another \$1,673,703 in federal matching funds.	\$2,226,297	2.38
5.	Los Angeles Fire Department Air Operations requests funding for Phase I implementation of Flight Data Monitoring (FDM). FDM technology integrates flight following tracking with aircraft's onboard systems, which provide real-time location and immediate notification to remote users in the event of aircraft systems warning or failure.	\$105,640	2.25
6.	Hawthorne Police Department requests funding to conduct Stop the Bleed training for 250 community members.	\$21,000	2.25
7.	PIH Health Whittier Hospital requests funding to replace the base station radio system.	\$164,704	2.25
8.	Compton Fire Department requests funding to purchase eight (8) Automated Emergency Defibrillators (AEDs) that are compatible with their monitor/defibrillators would improve the transition of care from basic life support to advanced life support.	\$25,110	2.13
9.	Los Angeles County Fire Department requests funding to expand their Assessment Engines, upgrading 44 engines to assessment engines.	\$1,734,960	2.13

#	Proposal Name/Description	Funding Request	Ranking
10.	HASC on behalf of the Non-County Trauma Hospitals requests funding to cover trauma program costs associated with operating a trauma center, specifically the cost for up-to-date education for credentialing of trauma center staff that support clinical patient care, data and performance improvement.	\$260,000	2.13
11.	Monterey Park Fire Department requests funding to purchase two (2) monitor/defibrillators in order to replace their aging units.	\$95,017	2.0
12.	Alhambra Fire Department requests funding to purchase eight (8) monitor/defibrillators in order to be placed on the frontline apparatus and Rescue Ambulances in their city.	\$340,000	2.0
13.	Downey Fire Department requests funding to purchase two (2) monitor/defibrillators and accessories in order to be placed on the frontline apparatus and Rescue Ambulances in their city.	\$91,563	2.0
14.	South Pasadena Fire Department requests funding to purchase three (3) monitor/defibrillators in order to replace their aging units.	\$85,060	2.0
15.	San Gabriel Fire Department requests funding to purchase three (3) monitor/defibrillators in order to be placed on the frontline apparatus and Rescue Ambulances in their city.	\$150,360	2.0
16.	Monrovia Fire Department requests funding to purchase two (2) monitor/defibrillators in order to place an additional paramedic assessment unit in service and update an existing unit.	\$89,000	2.0
17.	HASC on behalf of the Non-County Trauma Hospitals requests funding to cover the cost of doing Stop the Bleed community outreach.	\$520,000	2.0
18.	San Gabriel Fire Department requests funding to upgrade the three (3) monitor/defibrillators with Real BVM, RescueNet Live and Traumatic Brain Injury dashboard.	\$13,500	1.88
19.	Long Beach Health and Human Services request funding to lease a warehouse space and do the build out for use a local distribution site to support mass prophylaxis in a bioterrorism event to cover seven (7) months of lease payments.	\$764,416	1.88
20.	HASC on behalf of the Non-County Trauma Hospitals requests funding to cover the cost to deliver injury prevention programs within each trauma centers' community.	\$260,000	1.88
21.	Torrance Fire Department requests funding to purchase four (4) automated chest compression devices to be placed on the Paramedic Rescue Ambulances and ALS Paramedic Engines in their city.	\$79,424	1.75
22.	Torrance Fire Department requests funding to purchase two (2) power load stretcher for the BLS ambulances in their city.	\$110,515	1.75
23.	Redondo Beach Fire Department requests funding to purchase three (3) automated chest compression devices to be placed on the fire units in their city.	\$69,159	1.75
24.	Culver City Fire Department requests funding to purchase twenty-six (26) automated chest compression devices to be placed on fire units in the cities of Burbank, Monrovia, Montebello, Long Beach, Pasadena, Santa Monica and Culver City.	\$683,803	1.75

#	Proposal Name/Description	Funding Request	Ranking
25.	Monterey Park Fire Department requests funding to purchase one (1) automated chest compression devices to be placed on one fire unit in their city.	\$15,584	1.75
26.	El Segundo Fire Department requests funding to purchase three (3) automated chest compression devices to be placed on the fire units in their city.	\$60,510	1.75
27.	San Marino Fire Department requests funding to purchase one (1) power load stretcher for the Rescue ambulance in their city.	\$48,065	1.75
28.	The Regents of the University of California through the David Geffen School of Medicine Department of Emergency Medicine UCLA Center for Prehospital Care requests funding for an instructional designer to collaborate with EMS educators to curate lessons and create innovative, just-in-time online module content.	\$253,903	1.75

Requests Not Recommended for Funding

29.	Hawthorne Police Department requests funding to create a pilot simulation-based training program focused on improving the delivery of EMS care through the collaboration between law enforcement first responders and EMS transport agencies.	249,550	1.63
30.	Antelope Valley Hospital Trauma Program requests funding to purchase two (2) rapid infusers.	\$71,390	1.63
31.	St. Mary Medical Center Trauma Program requests funding to purchase one (1) ultrasound system.	\$49,789	1.63
32.	El Segundo Fire Department requests funding to purchase three (3) power load stretcher for the three paramedic transporting rescue ambulances in their city.	\$87,475	1.5
33.	San Gabriel Fire Department requests funding to purchase two (2) automated chest compression devices to be placed on the fire units in their city.	\$40,199	1.5
34.	Los Angeles Fire Department requests funding to purchase replacement decontamination equipment on their fire apparatus.	\$70,351	1.5
35.	HASC on behalf of the Non-County Trauma Hospitals requests funding to cover the cost of cover the cost of educating the public pertaining to trauma centers and trauma systems.	\$433,333	1.5
36.	Ronald Reagan UCLA Medical Center Trauma Program requests funding to purchase one (1) ultrasound system.	\$93,000	1.5
37.	Torrance Memorial Medical Center requests funding for the construction and development of a Simulation Lab.	\$227,755	1.5
38.	Antelope Valley Hospital Medical Center Forensic Services Unit requests funding to offset the cost of services that are not reimbursable such as forensic examinations for physical assault associated with child abuse and domestic violence.	\$282,250	1.5
39.	San Gabriel Medical Center Forensic Services Unit requests funding to offset the cost of services that are not reimbursable such as forensic examinations for physical assault associated with child abuse and domestic violence.	\$433,200	1.5

#	Proposal Name/Description	Funding Request	Ranking
40.	San Marino Fire Department requests funding to purchase one Combi Tool used to extricate trapped patients during traffic collisions and building collapse.	\$13,429	1.38
41.	Redondo Beach Fire Department requests funding to purchase one Utility Terrain Vehicle to deploy to mass gathering/special events.	\$46,567	1.38
42.	St. Mary Medical Center Trauma Program requests funding to purchase three (3) rapid infusers.	\$50,241	1.38
43.	Los Angeles Fire Department requests funding to purchase four (4) hazmat trailers and nine (9) radiation detectors to replace outdated equipment.	\$63,480	1.25
44.	Hawthorne Police Department requests funding to pay a program manager to run the simulation lab and organize simulation training with law enforcement and EMS.	\$60,000	1.25
45.	Ronald Reagan UCLA Medical Center Trauma Program requests funding to purchase one (1) rapid infuser to replace outdated equipment.	\$45,000	1.25
46.	Department of Health Services Housing for Health requests funding to cover the operational costs of the Sobering Center for one year.	\$5,070,000	1.25
47.	Los Angeles Fire Department requests funding to purchase four (4) box trucks to replace the existing decontamination trailers.	\$1,000,000	1.0
48.	St. Mary Medical Center Trauma Program requests funding to purchase one (1) set of skin graft handles.	\$961	1.0
49.	Torrance Memorial Medical Center requests funding to cover the salary cost for one year of a technician to manage the simulation laboratory.	\$105,000	1.0
50.	Torrance Memorial Medical Center requests funding to purchase disposable supplies that would be used in the simulation laboratory.	\$10,535	1.0
51.	Antelope Valley Hospital Medical Center Forensic Services Unit requests funding to assist in the development of a database software program and first responder and community training materials.	\$6,321	1.0
52.	San Gabriel Medical Center Forensic Services Unit requests funding to develop a database software program and fund a data programmer.	\$75,237	1.0



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Consent

Item Number: B.16

TITLE:

Second Reading of an Uncodified Ordinance Adopting the City's Military Equipment Use Policy pursuant to California Assembly Bill No. 481

RECOMMENDATION:

1. Waive second reading and adopt an Ordinance approving the City's Military Use Policy.

FISCAL IMPACT:

None

BACKGROUND:

California Assembly Bill No. 481 ("AB 481") added Government Code §§ 7070-7075 and took effect on January 1, 2022. AB 481 generally requires the legislative body associated with a local law enforcement agency to adopt a military equipment use policy (or "MEU Policy") via ordinance, before continuing use of military equipment in its inventory or acquiring additional military equipment (Gov. Code § 7071).

DISCUSSION:

On April 19, 2022, the City Council approved the proposed Ordinance for first reading. Staff recommends the City Council waive the second reading and adopt the Ordinance. If the Ordinance is adopted by City Council at its May 3rd meeting, the effective date of the Ordinance will be June 2, 2022, which is 30 days from the adoption date.

CITY STRATEGIC PLAN COMPLIANCE:

Second Reading of an Uncodified Ordinance Adopting the City's Military Equipment Use Policy

May 3, 2022

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Goal Goal 1: Enhance Customer Service, Engagement, and Communication;
Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

PREPARED BY:

Hugo Perez, Police Captain

REVIEWED BY:

Jaime Bermudez, Police Chief

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. ES - AB 481 - MEU Policy Ordinance

UNCODIFIED ORDINANCE NO. _____

AN ORDINANCE ADOPTING A MILITARY EQUIPMENT USE POLICY.

The City Council of the city of El Segundo does ordain as follows:

SECTION 1. Findings. The City Council finds, determines, and declares as follows:

- A. Assembly Bill 481 (“AB 481”), codified at Government Code §§ 7070 through 7075, requires City Council adoption, via ordinance, of a military equipment use policy (“MEU Policy”) at a regular meeting prior to taking certain actions related to the funding, acquisition, or use of military equipment, including without limitation, the continued use of military equipment acquired before January 1, 2022.
- B. The City Council seeks to approve a MEU Policy consistent with AB 481 by adopting this Ordinance.
- C. Pursuant to Government Code § 7071(a)(2), the City Council conducted a first reading of the proposed MEU Policy ordinance on April 19, 2022, and the El Segundo Police Department (“ESPD”) staff submitted the policy to the City Council and made MEU Policy documents publicly available on the City’s website for at least 30 days prior, beginning on March 17, 2022.

SECTION 2. Adoption of MEU Policy. The City Council adopts the proposed MEU Policy, attached hereto as Exhibit “A” and incorporated by this reference, based upon the totality of evidence in the record based upon the findings set forth below, in accordance with Government Code § 7071(d)(1).

- A. The military equipment described in the City’s MEU Policy is necessary because there is no reasonable alternative that can achieve the same objective of ESPD officer and civilian safety.
- B. The City’s MEU Policy will safeguard the public’s welfare, safety, civil rights, and civil liberties.
- C. Any military equipment to be purchased will be reasonably cost effective compared to reasonably alternatives that can achieve the same objective of ESPD officer and civilian safety.
- D. ESPD’s prior use of military equipment complied with applicable

use policies.

SECTION 3. Annual Review; Policy Posting. The City Council directs the ESPD Police Chief, or designee, to:

- A. Present this Ordinance to the City Council for its annual review where it will vote on whether to renew this Ordinance, beginning within one year of the effective date of this Ordinance (Gov. Code, § 7071(e)(1)).
- B. Submit an annual MEU Policy equipment report to the City Council for the body to consider compliance with the MEU Policy, beginning within one year of the effective date of this Ordinance, to assist with the City Council's review of this Ordinance as described in paragraph A, above.
- C. Conduct a well-publicized and conveniently located community engagement meeting at least 30 days prior to submitting the annual report, as described in paragraph B above, to the City Council (Gov. Code, § 7072(b)).
- D. Post the City's adopted MEU Policy on the City's website as long as associated military equipment is in ESPD use (Gov. Code, § 7071(d)(2)).
- E. Post each annual report, as described in paragraph B above, on the City's website for as associated military equipment is in ESPD use (Gov. Code, § 7072(a)).

SECTION 4. Environmental Assessment. Adoption of this Ordinance is exempt from further environmental review under the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq., "CEQA") and CEQA Guidelines (14 Cal. Code of Regs., § 15000 et seq., "CEQA Guidelines") because the Ordinance concerns general policies and procedures and therefore, pursuant to CEQA Guidelines § 15061(b)(3), it can be seen with certainty that there is no possibility that this Ordinance will have a significant effect on the environment.

SECTION 5. Repeal and Supersession. The City Council adopts this Ordinance with the specific intent of superseding any contrary regulation or administrative policy and procedure. Consequently, all regulations that conflict with this Ordinance are repealed.

SECTION 6. Construction. This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and

City of El Segundo
Ordinance No. _____
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others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 7. Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the city council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Ordinance are severable.

SECTION 8. Publication. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of El Segundo's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within 15 days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with state law.

SECTION 9. Effective Date. This Ordinance will become effective 30 days after adoption.

PASSED AND ADOPTED this ____ day of _____, 2022.

Drew Boyles, Mayor

ATTEST:

Tracy Weaver, City Clerk

APPROVED AS TO FORM
MARK D. HENSLEY, CITY ATTORNEY

By: _____
Joaquin Vazquez, Deputy City Attorney

EXHIBIT "A"
MEU Policy



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Staff Presentations

Item Number: D.17

TITLE:

South Bay Cities Council of Governments Local Travel Network Wayfinding and Signage Project Report

RECOMMENDATION:

1. Receive and file a report on the South Bay Cities Council of Governments Local Travel Network Wayfinding and Signage Project.
2. Direct staff to work with South Bay Cities Council of Governments to implement Phase 1, which includes the following:
 - Design and implementation of this project within the City of El Segundo
 - Prepare a Measure M Application for Funding for this project

FISCAL IMPACT:

The costs associated with this project, including staff coordination time with the South Bay Cities Council of Governments, will be included in the Measure M application and will be part of the FY 22-23 budget work plan.

BACKGROUND:

In November 2017, City Council adopted Resolution No. 5058, approving the City of El Segundo Climate Action Plan. This Action Plan commits the City to advancing and improving environmental quality and awareness and reducing greenhouse gas emissions, as well as increasing participation in sub-regional programs that improve sustainability and reduce overall greenhouse gas emissions.

In 2021, the South Bay Cities Council of Governments (SBCCOG), through a California Department of Transportation “Sustainability Planning” grant, completed a Route Refinement Study for a South Bay Local Travel Network (LTN). The SBCCOG studied a slow-speed, low-stress street network that, with low-cost street improvements, could

SBCCOG Local Travel Network Wayfinding and Signage Project Report

May 3, 2022

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accommodate the safe use of personal zero-emission micro-mobility modes. These include neighborhood electric vehicles (NEV) (which are similar to golf carts), pedal bikes, e-bikes, and e-scooters. The study found that over 70% of vehicle trips in the South Bay region are 3 miles or less. The 285,000 South Bay residents own a second, third, or fourth vehicle, and that the region's residents pay more than \$1.5 billion collectively for gasoline and \$9,000 individually on auto expenses.

In order to reduce street congestion, improve safety and mobility options, minimize environmental impacts, and reduce greenhouse gas emissions, the study proposes a LTN to shape future travel patterns by creating a network of safe routes to local destinations. The LTN includes a 243-mile route, overlaid on the South Bay's 2,150 miles of streets to provide safe and efficient paths for residents to reach frequent destinations. Further information can be found in the [SCBCOG Route Refinement Study](#).

Approximately 10.5 miles are considered within the City of El Segundo LTN route. The SBCCOG is seeking to partner with local agencies to pursue Measure M funds for the design and implementation of the LTN wayfinding system within each jurisdiction.

DISCUSSION:

The City of El Segundo Climate Action Plan (2017) is a valuable tool in the effort to develop plans and strategies that lower greenhouse gas emissions. The Plan identifies community-wide strategies including transportation, land use, energy generation and consumption, water, and waste. The Climate Action Plan is intended to enhance the community and neighborhoods to help ensure a safe, healthy and sustainable environment, and promote and encourage the adoption and growth of zero-emission vehicles.

Additionally, the General Plan Circulation Element establishes Goal C2, "Establishment of Provisions for Alternative Modes of Transportation." Goal C2 seeks to provide a circulation system that incorporates alternatives to the single-occupant vehicle, to create a balance among travel modes based on travel needs, costs, social values, user acceptance, and air quality considerations. The SBCCOG proposed LTN seeks to provide many benefits to El Segundo residents including:

- Stimulate the market for micromobility devices by increasing accommodations for pedal bikes, e-bikes, and NEVs.
- Reduce congestion by converting motor vehicle trips to micro-device trips.
- Serve local residents by providing congestion-free access to local destinations.
- Increase safety by expanding the universe of qualified devices from pedal bikes to the growing marketplace of electric 2- and 3- wheel, slow-speed devices, and aggregating their travel onto a route shared with micro-devices and slow-moving motor vehicles.

SBCCOG Local Travel Network Wayfinding and Signage Project Report

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- Meeting greenhouse gas reduction goals. Demonstration projects have shown that trips shorter than 3 miles can easily be replaced by using NEVs within a LTN for quick short local trips.

Each South Bay city is responsible for completing their respective segments of the network. The SBCCOG will offer coordination and assistance to help South Bay cities facilitate the building and legislative process to develop LTN segments as well as collaboration between cities for the corridors' connectivity. The SBCCOG will also facilitate the important "next step" of developing the wayfinding signage that will provide functionality and a brand designating the LTN as both a sub-regional network while providing El Segundo the opportunity to customize the signs.

Over 90% of the proposed LTN would require striping and wayfinding treatments. The physical improvements to rights-of-way to create the sharrows system elements for the LTN would require simple painted treatments such as stripping of lanes, installing sharrows markings on the road, and posting signs approximately every ¼ mile. The current estimated cost to implement the El Segundo LTN, based on the 2021 SBCCOG study, is \$315,000, which is intended to be funded by Measure M.

As a next step, SBCCOG is seeking to partner with El Segundo to work with city staff in completing the LTN route refinement (narrow down and select the LTN road network within El Segundo), and prepare a Measure M application for funding the project implementation.

Staff will bring this project back to the City Council for approval and adoption of the resolution which is required for submittal of the application for Measure M funding for this project, as well as the approval of the design.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

SBCCOG Local Travel Network Wayfinding and Signage Project Report

May 3, 2022

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PREPARED BY:

Michael Allen, AICP, Development Services Director

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: May 3, 2022
Agenda Heading: Staff Presentations
Item Number: D.18

TITLE:

Resident and Business 2022 Survey Results Regarding Satisfaction with City Services
(Net Promoter Survey Results)

RECOMMENDATION:

1. Receive and file the City's fifth resident and business Net Promoter Score survey results.

FISCAL IMPACT:

Included in the adopted FY22 Budget. In 2021, the City purchased a robust, cloud-based software service "Qualtrics" to conduct the Net Promoter surveys and data analysis, as well as other City surveys throughout the year for an annual fee of \$20,789.

Amount Budgeted: \$22,000

Additional Appropriation: None.

Account Number(s): 001-400-2102-6206

BACKGROUND:

In accordance with the first goal of the City's Strategic Plan - "Enhance Customer Service, Engagement and Communications; Embrace Diversity, Equity and Inclusion," City Council directed staff to conduct resident and business satisfaction surveys using the Net Promoter Score (NPS) methodology. This is the fifth NPS survey. The first four surveys were conducted in November/December. Staff conducted the surveys in March this year to increase engagement and move away from the busy holiday season. The goal of this annual survey is to measure the City's customer service performance, identify areas of success and areas that need improvement, and take the necessary actions to improve.

Net Promoter Question

In order to calculate the City's NPS, survey respondents are asked the following NPS question. In addition, several questions were asked regarding various attributes of City

Resident and Business Net Promoter Survey Results

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services.

Resident Survey NPS Question:

On a scale of 0 to 10, where 10 is very likely, 5 is neutral and 0 is very unlikely, based on your personal experiences, how likely would you recommend the City of El Segundo to a friend or family member considering moving to the area?

Business Survey NPS Question:

On a scale of 0 to 10, where 10 is very likely, 5 is neutral and 0 is very unlikely, based on your company's experience, how likely would you recommend the City of El Segundo to a business associate or colleague?

Respondents are grouped as follows:

- **Promoters** (score 9-10) are loyal enthusiasts who will keep engaging and refer to others, fueling possible growth.
- **Passives** (score 7-8) are satisfied but unenthusiastic customers who are vulnerable to alternative offerings.
- **Detractors** (score 0- 6) are unhappy customers who can damage the City's reputation and impede growth through negative word-of-mouth.

Subtracting the percentage of detractors from the percentage of promoters yields the "Net Promoter Score", which can range from a low of -100 (if every customer is a detractor) to a high of 100 (if every customer is a promoter).

Attributes Rankings

In addition to the Net Promoter question, respondents were asked to rate how satisfied they were with various attributes of City services. These questions were asked to solicit resident perceptions on particular areas of City operations, including: police, fire, recreation & parks, public library services, City infrastructure, utility billing, and City Council. Respondents were asked to rank, on a five-point scale, their level of satisfaction as follows: Very Dissatisfied (1), Dissatisfied (2), Neutral (3), Satisfied (4) or Very Satisfied (5).

Business respondents were asked to rate how satisfied they were with the City on the following attributes:

- Responsiveness, knowledge and competency of working with the Development Services Department for plan checks, permits, or inspection services
- City zoning policies

Resident and Business Net Promoter Survey Results

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- Business development and attraction policies
- Availability and responsiveness of Police Department services
- Responsiveness, knowledge and competency of Fire Department & Field Inspection services
- Business license renewal process

Residents were asked to rate, on a five-point scale, how satisfied they were with the City on the following attributes:

- Maintenance and upkeep of recreation and park facilities
- Quality of Recreation and Parks programs offered
- Resources and services provided by the Public Library
- Responsiveness, knowledge and competency of Fire & Paramedic services
- Availability and responsiveness of Police Department services
- Condition of City infrastructure: streets, sidewalks and public facilities
- Water and sewer billing department customer service
- Responsiveness and overall vision of City Council

The Likert scale methodology was utilized to analyze the results:

- A mean score of 4.2 or greater = “very satisfied”
- A mean score of 3.41-4.2 = “satisfied”
- A mean score of 2.61-3.4 = “neutral”
- A mean score of 1.81-2.6 = “dissatisfied”
- A mean score under 1.8 = “very dissatisfied”

Overall City Improvement Ranking

Lastly, respondents were asked to rate, on a five-point scale, how the City has improved over the last year. The Likert scale methodology was also utilized to analyze the results.

DISCUSSION:

A total of 6,747 surveys were sent to residents and businesses. The total response rate for both surveys was 23% (1,545). Online surveys were sent via email to 3,158 business contacts and 1,722 residents. In addition to online surveys, traditional paper surveys were sent via the US postal service to 1,867 residents for whom email addresses were not available.

Resident and Business Net Promoter Survey Results

May 3, 2022

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Resident Survey Results and Key Findings

3,589 surveys were sent to residents and 902 responses were received for a response rate of 25%, which is a 39% increase from the 18% response rate (521 responses) in 2020. 89% of all respondents are either "Promoters" (62%) or "Passives" (27%), while 11% are "Detractors." When comparing the results of the 2020 survey with this year's results, the NPS remained consistent year over year at 51.

The primary concerns among detractors were:

- Issues related to the loss of the city's "small town" environment (rapid growth)
- Housing and cost of living increases
- Utility (water bills) and trash collection costs
- Conditions of roads and facilities
- Parking issues

Attribute Ranking Results

The attribute rankings described above were analyzed based on the mean score for each response. The following areas are viewed as strengths falling in the range of "very satisfied": (4.2 to 5):

- Responsiveness, knowledge, and competency of fire & paramedic services (4.48)
- Availability & responsiveness of the Police Department (4.36)
- Maintenance and upkeep of recreation and parks facilities (4.25)

The following were identified as areas of modest concern due to mean scores in the "satisfied range" (3.41 to 4.2):

- Resources and services provided by the Public Library (4.14)
- Quality of recreation and parks programs offered (4.10)
- Condition of City Infrastructure: streets, sidewalks and public facilities (3.85)
- Water and Sewer billing department customer service (3.75)
- Responsiveness and overall vision of City Council (3.56)

Overall City Improvement

The final question asked respondents to rank overall City improvement over the last year. The results showed that on average, residents are neutral on this topic, giving a mean score of 3.34 on the five-point Likert scale, which is a "neutral" ranking. A neutral ranking is viewed as an area of improvement because these residents are at risk of moving to the dissatisfied range if perceptions are not improved.

Resident and Business Net Promoter Survey Results

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Business Survey Results and Key Findings

3,158 surveys were sent to businesses and 643 responses were received for a response rate of 20%, which is a 128% increase from the 8% response rate (282 responses) in 2020. A total of 88% of all respondents are either "Promoters" (67%) or "Passives" (21%), while 12% are "Detractors". The 2022 NPS was 55, and when comparing these results to the 2020 survey, this year's NPS increased by eight points.

The primary concerns among detractors were:

- Issues related to supporting small businesses
- Utility (water billing) and trash collection costs
- Parking issues

The attribute rankings described above were analyzed based on the mean score for each response. The following areas are viewed as strengths falling in the range of "very satisfied": (4.2 to 5):

- Business license renewal process (4.39)
- Availability and responsiveness of Police Department services (4.21)

The following were identified as areas of modest concern due to mean scores in the "satisfied range" (3.41 to 4.2):

- Responsiveness, knowledge and competency of Fire Department & Field Inspection services (4.18)
- Business development and attraction policies (3.90)
- Responsiveness, knowledge and competency of working with the Development Services Department for plan checks, permits, or inspection services (3.81)
- City zoning policies (3.71)

Overall City Improvement

The final question asked business respondents to rank overall City improvement over the last year. The results showed that, on average, business respondents feel that the City has made some improvement over the last year, giving a mean score of 3.54 on the five-point Likert scale.

Next Steps

Staff will reach out to respondents who provided feedback on areas of concern to better understand and, if possible, resolve the issue.

Resident and Business Net Promoter Survey Results

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CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Jacob Ybarra, Media Specialist

REVIEWED BY:

Barbara Voss, Deputy City Manager

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

None



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Staff Presentations

Item Number: D.19

TITLE:

Outdoor Dining in the Public Right-of-Way in the Downtown Area

RECOMMENDATION:

1. Receive and file staff presentation of feedback from the April 7, 2022 community meeting, and the April 27, 2022 meeting with property owners.
2. Discuss and establish a date for the removal of the remainder of all temporary outdoor dining improvements that were allowed during the pandemic.
3. Direct staff to amend the agreement with RRM Consulting to include development of a long-term outdoor dining program as part of the Downtown Specific Plan Update.
4. Provide direction on next steps for the possible vacation of Richmond Street for purposes of outdoor dining.

FISCAL IMPACT:

Further study of outdoor dining does not have any direct fiscal impact on the City's General Fund. Staff time is included in the FY 2021-2022 Adopted Budget to advance continued study of outdoor dining. Development of a long term outdoor dining program, if included as part of the ongoing Downtown Specific Plan Update, will require an amendment to the Professional Services Agreement (PSA) to increase the contract amount with RRM Design. The cost to amend the agreement with RRM will be brought back before City Council for consideration, and will be funded by the City's General Plan Maintenance Fund, intended to cover the costs associated with ongoing review, update, and study of the General Plan elements and associated Specific Plans.

BACKGROUND:

On March 4, 2020, the Los Angeles County Department of Public Health ("LACDPH") declared a local health emergency in response to the increased spread of the novel

Outdoor Dining Update and Next Steps

May 3, 2022

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coronavirus ("COVID-19") pandemic across the country. In declaring the local health emergency, LACDPH acted in alignment with the Governor of California's State of Emergency proclaimed on March 4, 2020, and Executive Order N-25-20 (March 12, 2020) and the continued national and international impact of COVID-19. On March 19, 2020, the state Department of Alcohol and Beverage Control ("ABC" or "Department") issued the First Notice of Regulatory Relief suspending or reducing certain requirements to allow the sale of alcohol in outdoor areas.

In response to the LACDPH actions, a state of local emergency was declared by the City Manager as the Director of Emergency Services on March 16, 2020. The local order was amended on June 29, 2021 to permit temporary outdoor dining allowances for restaurant owners in the public right of way, intended to augment the limitations posed on restaurants related to occupancy of indoor spaces while dining. All owners were required to enter into agreements with the City to be able to utilize the public right-of-way for dining purposes.

At the March 1, 2022 City Council meeting, staff presented several variables for City Council consideration as it relates to the continued allowance of outdoor dining in the public right-of-way. This included taking immediate action to remove any outdoor dining located within travel lanes on Main Street, and addressing immediate life safety concerns (i.e. location of space heaters, anchored canopies, electrical wiring, etc.). Additional deliberations included preferred design standards and aesthetics, potential capital improvements, alcohol service limitations, potential nuisances, and navigating the ongoing or future use of the public right-of-way for privatized purposes.

Staff conducted a public outreach survey and received 99 responses that were generally very supportive of continuing outdoor dining in the public right of way in the downtown area. For education purposes, staff conducted meetings with the public, restaurant owners and property owners. Accordingly, staff hosted a community meeting on April 7th and a property owner meeting with those owning property on Richmond Street east of Grand Avenue on April 27th, with approximately 10 business owners at the first meeting, and five property owners at the second meeting. The community meetings were intended to discuss the City's current efforts in the development of a more permanent outdoor dining program, solicit feedback, answer questions, and take note of any concerns of the participants. It was unfortunate that the attendance by restaurant owners and property owners was not as strong as the community's interest in continuing to have outdoor dining in the downtown area. Without significant participation by the restaurant owners and property owners, staff feels that it is unlikely that an outdoor dining program can be successful.

Most of the representatives in both meetings raised general support for the continuation of outdoor dining, with concerns raised about the impact on existing establishments and the viability of leasing spaces for future establishments within the areas immediately adjacent to where outdoor dining currently occupies parking lanes. In addition to the previously discussed variables, participants who were not affiliated with the operation of

Outdoor Dining Update and Next Steps

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restaurants raised significant concerns over the loss of street parking, and negative impacts on non-restaurant establishments having difficulty leasing spaces due to lack of access and visibility as a result of street closure or expanded outdoor dining in front of their establishments. Also, at the meeting with the property owners, the need for a funding mechanism, such as a business improvement district, to fund the outdoor dining capital improvements was raised (as well as supporting other downtown improvements and maintenance) and some property owners would like to explore this further. This type of district will require the support of most of the property owners in the downtown area. More outreach will need to be attempted to determine the potential of forming a funding mechanism.

DISCUSSION:

The City's ability to continue to permit temporary outdoor dining is dependent on being able to establish that such is necessary to deal with the impacts of the pandemic. As restrictions are lifted and the public returns to being comfortable dining indoors, the City will no longer have the legal right to permit outdoor dining through an emergency order.

Staff is recommending the following next steps so that businesses can adjust back to their normal operations, and a more permanent solution is developed.

Permanent Outdoor Dining Program in the Downtown:

1. Discuss and establish a date for the removal of the remainder of all temporary outdoor dining improvements that were allowed during the pandemic.
2. Direct staff to bring back a contract amendment with RRM Consulting to incorporate development of a long-term outdoor dining program into the ongoing Downtown Specific Plan Update.

Richmond Street Closure

The City's rights within the right-of-way are currently limited due to the structure of the existing right-of-way easements. Any future permanent use of the subject street segments must continue to serve as a means for the transport or transmission of people, commodities, waste products or information, or serve public safety; serve either the public interest or public use rights; and not interfere with the use of any abutting properties. Depending on the outdoor dining program, it may be necessary to vacate part of the right-of-way and or reconfigure the right-of-way.

A vacation, in part or whole of the right-of-way requires several steps, including but not limited to: concurrence and agreements among property owners with adjoining properties to the area subject to vacation, and the City processing of a tentative map to reconfigure parcel lines, study of impacts (i.e. CEQA, traffic circulation, emergency

Outdoor Dining Update and Next Steps

May 3, 2022

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access, drainage, utility discovery, etc.), and development of standards for improvements within the vacated right-of-way.

1. Discuss and establish if the vacation process will be initiated by City Council direction or require the initiative to be initiated by the public.
 - a. If City initiated: Direct staff to return to City Council with a process and cost estimate to facilitate vacation of Richmond Street.
 - b. If public initiated: City staff will provide interested parties with the process, required application materials, and application cost.

CITY STRATEGIC PLAN COMPLIANCE:

Goal 2: Support Community Safety and Preparedness

Objective: El Segundo is a safe and prepared city.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Michael Allen, AICP, Development Services Director

REVIEWED BY:

Michael Allen, AICP, Development Services Director

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Outdoor Dining Feedback

Outdoor Dining Public Input

March 23, 2022 - April 3, 2022

Name	Comments/Feedback
Scott McCain	I am writing in regards to the outdoor dining area on the 200 block of Richmond Street. Both my wife and I enjoy dining al fresco on this thoroughfare, and hope it becomes a permanent fixture for El Segundo. We feel it is a positive benefit to the citizens and visitors to town, and is a wonderfully safe environment for our two young daughters to dine out with us. Thank you for your time and consideration.
Chris Voegtli	<p>Thank you for making the staff report available for review. I read the entire section for outdoor dining and many good points were presented. As a resident, I would love to see outdoor dining continue for El Segundo. These spaces have been a bit of refuge during the last 2 years for my wife and I when we wanted to temporarily leave our apartment during the pandemic. However, I do see (after reading the report) that there are many additional concerns to address if these outdoor spaces stay in use.</p> <p>Although I support the continuation of the outdoor spaces, I also know that some restaurants have more options for these buildouts. This may affect the decision since some business owners won't have the same opportunity as others. I also agree that safety is an issue, particularly with the outdoor spaces on Main Street. One specific location, the corner of Franklin and Main is very dangerous. The outdoor dining space obscures the stop sign heading south on Main Street. That corner is also dimly lit which causes many cars to run the 4-way stop. This also happens to be one of the intersections with the most foot traffic in town.</p> <p>With all of that being said, I would love to see the outdoor spaces stay with an emphasis on increasing safety where it is needed.</p> <p>Thanks</p> <p>I forgot to add one more item in my initial email. I know some businesses may not like the current outdoor dining configuration of the 200 block of Richmond Street, but as a resident this area should remain. The blocking off of this street has provided many more options for dining during the pandemic and I would like to see this continued. With our temperate climate, this space can be utilized throughout most of the year and it provides additional revenue for some of our city's restaurants.</p>
Elizabeth Diaz	Outside dining would be FANTASTIC! Looking forward to seeing it and enjoying the Outdoors while having lunch or dinner or just Tapas! Having "Tapas" outdoors and enjoying our lovely Weather would be just Wonderful!
Lynn O'Neil	As a lifelong resident of El Segundo, I love the outdoor eating area on the 200 block of Richmond. It has a positive impact on our great town and should be kept permanently. It is a draw to our town and all my friends who don't live in ES think it is so cool! You have had 2 years to evaluate and as you can determine there are zero negative issues resulting to it. I am totally for it!
Keith Covington	Thanks ☺
Kelsey Chittick	I definitely support this option with thoughtful community input as has been done...this is a great option for our city and helps the merchants. I don't believe there have been any safety issues since they have been implemented and hope to see this feature for the community going forward.
Nadine Rayburn	I hope you are doing well and enjoying this beautiful spring. I wanted to send a quick email regarding how much I love the outdoor seating all around the city. I think it makes the city so exceptional...and one of the great reasons we live in Los Angeles is to be able to dine outside. I love all the set ups and it doesn't bother me at all to have less parking. There's a huge parking lot above the 99 Cents store that is never used and it's great to have a walking city. The only suggestion I would have is that we definitely keep it... And take away the orange barricades. We can do better than that. This is a cute quaint town that is so special... let's mandate a certain barricade with something wood or attractive that everyone does the same or at least look good like in Manhattan beach..
Linda	No matter what, we must keep those options open especially the one by slice n pint! All of that outdoor dining is a community builder and it brings people together in this wonderful 72° land that we get to live in.
Iwonka Palusinski	I am an El Segundo resident and I am in total favor of and would highly encourage any plans for permanent outdoor dining spaces in El Segundo. Pre-COVID, I never understood why we don't have more outdoor dining considering our year-round perfect weather. I often have visitors from Europe and they are envious of our weather and consistently puzzled by the lack of outdoor dining options. I believe having more outdoor dining spaces that are attractive and inviting would be a huge plus for businesses as they make El Segundo more of a dining and entertainment destination for guests and residents alike. When there is "life in the streets" it adds to the charm and appeal of a town - think of all the town squares in quaint little towns in other parts of this country or the world. Actually having a walkable downtown with shops and restaurants is what makes El Segundo unique. Adding more permanent outdoor dining would be consistent with our image as a personable, friendly destination. In addition, it looks like COVID will be around for a while longer and having permanent outdoor dining spaces will make restaurants less vulnerable to potential changes in COVID dining rules. I personally am not concerned about negative impact on parking spaces. I think there is plenty of parking around town. Lots of people who live in town walk to downtown anyway.
Eileen Albi	Thanks for letting me share my input.
	Please open Main Street back up. Chef Hannes side of the street looks terrible. I vote for leaving Richmond Street closed and outdoor dining there. Perhaps Chef hanes can have a couple tables outside on the sidewalk, but the Main Street and their tents look awful.
	I am an El Segundo resident for 19 years and fully support outdoor dining. It keeps business thriving, creates community as we see others outside, and provides options for those that are not comfortable dining inside to participate in the community. Outdoor dining makes the city more alive and creates a more inclusive environment as we will not exclude those concerned about COVID from enjoying the wonderful restaurants in our town. As a dog owner, I also enjoy being able to come with my dog to restaurants.
	The loss of a few parking spots and narrower streets is a minor inconvenience that is outweighed by the benefits of improved community, inclusiveness, and businesses. Let's keep outdoor dining going!
	I am in favor of keeping outdoor dining to help our wonderful restaurants afloat

Kristine Marlborough	<p>To City Staff and Council,</p> <p>I would like to give a BIG +1 to continuing outdoor dining in El Segundo. From what I can tell, the closure of Richmond Street from Grand to Franklin has not caused serious disruption to traffic flow but, has enabled more El Segundo families (and those out of town) to enjoy our dining options al fresco. If we remove these outdoor dining options, we will take away what has become a center of community and limit options for those who still prefer to dine outside with lingering Covid concerns. The additional capacity has also enabled large groups and local sports teams to gather with ease.</p>
Doug and Kathy Rae	<p>Our family dines out about 2 or 3 times per week. We fully enjoy the opportunity when the weather permits, eating outdoors. Such establishments that are on Richmond Street from Marine through to Richmond Bar and Grill are a few of our favorites. Along with those that are on Main Street from Richmond to El Segundo Blvd. During this pandemic period of time, we realized how important our dining experience were a major part of our lives. Once outdoor dining was established, we also realized how El Segundo became in our opinion a more South Bay friendly place for others to enjoy our experiences in outdoor dining. I do realize that parking could become an issue. But we also realized that areas that we normally did not use (parking lot on Grand and Richmond) became a regular spot to park. Our only concern in this area was the lack of upkeep and cleanliness of the facility including the elevator.</p>
Angela Damante	<p>As a note, our son who is a young adult (30) along with his friend base is also a frequent diner in El Segundo even though he lives in Manhattan Beach because of the friendliness of the outdoor dining experience.</p>
Chris Johnson	<p>Please accept my strong support to create permanent spaces for outdoor dining. It has transformed the way my family thinks about eating out in El Segundo. We love to ride our bikes and dine outside. Prior to the pandemic we would head to other beach cities to be able to enjoy an outdoor dining experience. However, with the addition of the temporary expanded outdoor dining in El Segundo we take advantage of all the new wonderful outdoor dining provided locally. Many El Segundo restaurants have been given a new appeal factor with outdoor seating.</p>
julia Cárdenas	<p>Please consider permanent ways to accommodate outdoor seating for restaurants.</p> <p>Just a quick note to say that COVID's forcing of an outdoor dining scene has been a very welcome change. The blocked off area near Slice and Pint creates a lovely and safe gathering place for families to dine and kids to play. I think doing more to make al fresco dining a more permanent, first class citizen in El Segundo would be a great way to enjoy our amazing weather, and offer something unique for our community.</p> <p>Thank you for this initiative. It is great to hear about projects like this that put the health, safety and security of the community first.</p> <p>Our community is small and big at the same time. Safety is a priority. I see so many cars driving so fast, ignoring stop signs, or not stopping at red lights when making a right turn. They don't put pedestrians first either, and at the same time, I do have to say there are so many pedestrians that they just don't care about crossing the street in a safe way or just stand chatting on ally or parking entrances blocking the way or not moving when others are walking through making those pedestrians take their passing on the street, putting themselves in potential danger. I feel that civic training or a refresh of being polite and respectful is needed.</p> <p>I believe having the option of outdoor dining is fantastic since COVID is still around. Your team and you have my full support. I am sure restaurant owners appreciate the city is thinking ahead to support their business. Extending the sidewalks, or making the back parking (or empty allies) of some restaurants a patio, would be great options.</p> <p>Through this letter, I also want to address the issue of dogs walking around with their owners without a leash. Isn't that a city mandate/law? And, dog owners using the parks to train their dogs and completely shaming other dog owners for bringing their dogs and getting in the way of their training. Or, what about them doing nothing to prevent their dogs from launching towards other dogs. Walking your pet should be an enjoyable leisure, yet I've had to pick up my small dog to prevent her from being attacked by other dogs. I don't have an issue if you are in the park alone and you want to let your dog off its leash, but if you see other dogs entering the park, I think the civic thing to do is put the leash back on your dog. If I am able to do that, I think everyone can do it, too. I even had a woman tell me (she remained seated while her two dogs were jumping over me to reach my dog) to chill that all her dogs wanted to do was to meet my dog.</p> <p>I hope you consider addressing the "dog without a leash" issue as well. I greatly appreciate your consideration in advance.</p> <p>Again, I will support the outdoor dining initiative.</p>
Allison Holmes	<p>I just saw the IG post about the upcoming community meeting to discuss permanent outdoor dining in ES. Although I am unable to attend the meeting, I wanted to express that my husband and I fully support permanent outdoor dining in our lovely city. We love it for many reasons, including: Covid-friendly, enjoying the beautiful weather, more kid friendly (being outdoors), and it just looks super cute to see people dining outside (similar to a European feel).</p> <p>Thank you and please let me know anything else you need. Best of luck with this initiative.</p>

	<p>Writing to you as a long time ES resident to express my support to continue the outdoor dining on Richmond St just south of Grand Avenue.</p> <p>The fact that the City of El Segundo, for many years, had only 4 locations in town where patrons could enjoy outdoor dining seems terribly unbalanced given the weather in our region, lack of risk related to traffic speeds, parking availability, etc. The responses to COVID from the state, county, and our city have actually given us a gift in "forcing" municipalities to think outside the box; almost forcing folks out of their routine decision-making and troubleshooting routines.</p> <p>I believe the city's response to Covid has given us a gift and taught us a lesson.</p> <p>It's now up to the decision-makers to</p> <ul style="list-style-type: none"> • Utilize common sense for the greater good and retain outdoor dining on Richmond St. • Avoid questions of "fair-ness" with other businesses and locations, by allowing street closures based on RISK/Reward. Each location is unique. Life is not fair. Life is full of choices and that includes property that you rent for your business location. • Work with businesses and encourage business owners to work out strategic spacing, hours of operation, shared-services, etc <p>My family, and friends have very much appreciated , used, and enjoyed the addition of outdoor dining on Richmond St. and want it to continue indefinitely. For too many years, a location with 300+ days of beautiful weather had an incomprehensibly low number of venues with outdoor seating options. Please don't ignore the lessons and benefits we've achieved from that ridiculous lockdown.</p>
Larry Barnard	<p>Megan Lipton-Inga</p> <p>I am all for as much open dining as possible, even at the expense of losing a driving lane. I have not perceived any real parking struggles as a result of Richmond being closed. Even pre-pandemic I love eating outside.</p> <p>I would like to strongly support the implementation of a continued outdoor dining program in El Segundo. This has provided a significant enhancement to the social environment and quality of life in downtown El Segundo, and it would benefit our community to see it converted from an emergency response to a permanent part of our city.</p> <p>As a diner, I've found the outdoor environment superior to eating indoors - this has led to our family spending more time (and money) eating out in El Segundo than before the pandemic.</p> <p>As a cyclist, the reduced traffic speed resulting from the narrower main street has made my daily commute safer and more enjoyable.</p> <p>As a driver on those same streets, I have never encountered a traffic jam either before or after the implementation of outdoor dining. Traffic flow has not been impeded by the presence of these dining areas. As noted in the staff report, poor drivers can cause collisions - however, poor driving reflects on the drivers who hit walls/buildings/barriers, and not on the outdoor dining spaces. Note that during this same time period, drivers have crashed multiple cars through walls and into indoor dining spaces as well! .(e.g. https://www.usnews.com/news/best-states/california/articles/2022-01-26/3-hurt-when-car-slams-into-restaurant-on-hollywood-boulevard)</p> <p>Throughout the pandemic, parking spaces have been easily accessible and within walking distance from all businesses where outdoor dining has been set up. The 99cent Store lot is frequently underutilized, and provides more than sufficient parking spaces to compensate for the small number affected by outdoor dining spaces/parklets.</p> <p>I highly encourage the city to move expeditiously to find ways to enable continued outdoor dining, and make investments in parklets and other livability enhancements. This is a once-in-a-generation opportunity to reimagine our city based on a successful (if forced) experiment. We would be remiss to not capitalize on the lessons learned.</p>
Mark Knight	<p>I am an ES resident (18 years!) and I have appreciated all the city has provided residents in the last couple of years of Covid.</p> <p>I wanted to express my being in favor of the 200 block of Richmond Street to remain a walk/outside dining area. I am an admin to the El Segundo Coronavirus Resources page on Facebook and have helped promote our local restaurants' services during the onset of the pandemic and its subsequent surges. That area has been a respite for me and my family and local friends, and it has grown to be a perfect area to gather safely. Please consider making it a permanent space where residents and visitors can enjoy its offerings.</p>
Veronica Bryce	<p>Thank you for your consideration.</p>
Jane Anderson	<p>I am providing my personal feedback on the continuation of the outdoor dining area on Richmond St. I am in favor of making this a permanent outdoor area for use by Slice & Pint, Mama D's and Second City Bistro only. The rest of the area should be used for more parking again. It has been a very popular spot and seems to have had no effect on traffic flow through that area.</p> <p>I am even ok with the outdoor area that Sausal has but I have to say the rest of the outdoor dining areas across the street and that are further down Main St. need to come down. Outside Fantastic Cafe/Britt's BBQ and across the street at Hanu Haru, Chef Hannes etc. They are directly affecting traffic flow and parking spaces and they are an eyesore.</p>
Jenny Gardner	<p>I'm an El Segundo resident and would like to express my support for continuing outdoor dining options in the following ways:</p> <ul style="list-style-type: none"> - Where appropriate/feasible, I support the parklet option if alcohol can still be served. I don't mind losing some parking spaces along Main Street, Grand Avenue, or other affected streets in exchange for attractive permanent outdoor seating options that enhance the appearance of downtown. For example, I like how Richmond Street Bar & Grill has set up a deck-style dining area in front of their restaurant space. - I support the permanent closure of Richmond Street between Franklin and Grand for outdoor dining. Alternatively, I'd support opening the road (possibly one lane/one way) if significant outdoor dining was still available on Richmond, either as parklets or perhaps a more significant feature.
Bob Lowe	<p>I am all for the outdoor dining options for us at the 200 block of Richmond in ES. With the great weather ahead it will be great I hope they keep it.</p>

Heather Grottke	Please keep the outdoor dining on Richmond Street. It's nice to have this option as a community. It also has worked very nicely over the past 2 years. Very organized and so much fun for our community and visitors.
Stacy P. Calvin	I am a resident of El Segundo and I want to voice my support for continued outdoor dining in our city. Richmond Street is a great example of the popularity of outdoor dining and drink. I am sure there are improvements that can be made to make the outdoor spaces more aesthetically appealing but for the last 2 years they have all seemed to work well in our city and have made it easier to stay in town for meals. I hope they are allowed to continue especially with the warmer months starting.
Patricia Scott	My company is based in El Segundo and I was informed about the City community meeting on April 7 about exploring a permanent outdoor dining program. I just wanted to offer my input and say that I think the City should definitely consider it. I am on the more cautious side when it comes to COVID and having outdoor dining options has been wonderful. I still have yet to eat in an indoor restaurant. If outdoor options were taken away, I would most likely not eat at any restaurants. With our beautiful Southern California coastal weather, it just makes sense to have more outdoor dining. Thank you!
Debbie Bundy	As a resident of El Segundo for 35 + years, please count my vote to keep the outdoor dining in El Segundo !!!!!!
Steve Spohr	I received an email about the community meeting to discuss making outdoor seating in El Segundo permanent. I would like to say that my roommates, friends, and I have enjoyed the outdoor seating at Richmond/Grand and would like to see it made permanent. It makes the dining experience at Slice & Pint and the other businesses much better, and we have not missed being able to drive down that part of Richmond. I do not think the outdoor seating along Main St. should be made permanent. It's more disruptive to the use of Main St.
Marli Huie	I am writing in response to the review of opening up Richmond Street. I am a family of 4 that LOVES the outdoor space that the closed portion of Richmond street has provided during Covid and would love for it to stay! This set-up is of benefit to the whole community and we have a two year real-life case study that shows no problems with the configuration on Richmond Street. That portion of Richmond Street is a quiet street so why not utilize it to benefit businesses as well as the community. There is truly no better spot for TRUE outdoor dining.
Jeff Byron	Please do not extend the patio dining on Main street. It is tough! Traffic issues, really subpar dining on the city streets, eyesores. Enough said...
Vaughn Wopschall	Vaughn Wopschall here. Thirty year resident, forty-nine year employee of Hughes/Raytheon, El Segundo. I emphatically would love to see a continuation of the current outdoor dining. It adds a genuinely touch of class and atmosphere to the local dining experience. I would dearly miss it if it were to be discontinued. I would like to think that this would be a chance to pull a silver lining out of the dark cloud of the virus debacle. Again, PLEASE CONTINUE THE OUTDOOR DINING INDEFINITELY.
Arleen Reed	Being able to choose safer dining options is my families preference. Outdoor dining is a wonderful way to go here in El Segundo. Without masks & proof of vaccination, outdoor options seem so much safer than indoors. At least we know air is freely circulating. We will dine out more if we have this choice. Thank you
Lynn Carr	Outdoor dining is fun and makes the city more attractive. If the restaurants could make permanent outdoor dining, it would be really nice.
Kelly Watson	I think the outdoor dining is fabulous and we should keep it.
Jack Pursell	I am one of the owners of the buildings at Main and Grand. 301-313 Main, 103-113 Grand. and a private parking lot on Main St. Overall, I have been and am very supportive of this program. My one tenant is Wendy's and this has been no benefit to them. However, the Downtown section of El Segundo is now best served by eating places. All the big stores are now on PCH(Sepulveda). There is no turning back. More revenue for private property owners would come from housing, city government gets lower revenue. Small-town culture will go out the door. So, the alternate not listed by the city employees in this report is Back Door--the alleys. Waving parking rules, the government could allow outdoor dining space on private property along the Alley. The open roadways would negate auto hits and crossing sidewalks issues with the City and the ABC. Insurance would be paid by tenants and/or property owners. City parking lots need to be expanded.
Barbara Vidmar	Some thoughts, Thank You John "Jack" Pursell Am supportive (as customer) and hope for good ideas. Weather permitting in the winter months; or rain.? Consideration for sharing the street space, ? ie:Richmond 200 block Appreciate news via E mail.? Block certain streets for walking only on the weekends only (a thought)==parking? the eternal problem Publish ideas for community thoughts which sometimes produce better ideas

T.J. Flanagan III	I fully support outdoor dining. It would be nice to clean up and professionalize some of the barriers.
Les Lackman	The outside dinning for ESBG is outstanding. Very clean and good food . Drive 10 mi to get there.
	I am a resident of El Segundo and I'm writing to show my support of keeping outdoor dinning on Richmond Street. I have frequently dined at the restaurants that offer outdoor dining because it allows my family and I to feel safer. I hope the City allows the outdoor dining to remain.
Vanessa Couch	Thank you for your time and consideration.
Amy Ruedas	Please consider making the 200 block of Richmond a permanent walk street and allow outdoor dining to continue. This has become a very fun experience for the residents of our town and is beneficial to the community and restaurants. Thank you for your support.
amy relles	Please continue to allow businesses and restaurants to maintain their outdoor space. It has been a wonderful addition to El Segundo.
Chau Nakada	I support options to accommodate outdoor dining into dynamic, permanent spaces.
Rob Bongiovi	Please find a way to keep the maximum amount of outdoor dining. The increased seating and venues are huge benefit and there does not seem to be a meaningful impact on available parking.
	I have been a resident in El Segundo for the past 10 years. I respectfully urge the city to maintain and build upon the outdoor dining that has sprung up over the past two years. I am originally from the UK where outdoor dining is simply not feasible most of the year. Since moving here, it has always been perplexing to me that the city would not make the most of the climate by offering outside dining like so many warm cities around the world. Eating outdoors is much more relaxing for people with families and small children and fosters the kind of community spirit that makes this town so wonderful. Finally, it seems very unfair to tear away additional revenue from the restaurants which have worked so hard to survive.
Nina Baumler	
Amber Thompson	As a resident, parent and small business owner in El Segundo, I am fully in favor of keeping the outside dining on Richmond St. There is no inconvenience, and I am grateful to have this space where I can feel comfortable dining out. I will not be eating indoors anytime soon as we have an immunocompromised individual in our home. It would be such a loss to this community if the city removed this comfortable, convenient outdoor dining area.
Corrie Zupo	Please consider keeping the outdoor seat up how it is. We go to Slice and Pint weekly with young kids and we absolutely love the outdoor space. We also live on Whiting/Grand and it doesn't impact travel.
Sharon Schwab Armend	We have loved the outside dining on Richmond Street, since the beginning of Covid-19. We have tried to support all the restaurants in town! It's such a nice area with seeing families & friends enjoying great food, service & enjoying the outside areas. Please keep this going, it's a part of our hometown feel!!
Hodge daniel	6 year resident of El Segundo here. Im all for outdoor dining in none invasive areas (like Richmond st) but if outdoor dining stays on main st, we need to find a way to beautify. I had some friends and family in town last week and the ask if those were homeless encampments across from Britt's. Sadly, I see where they are coming from. Looks terrible compared to neighboring cities. My two cents.
	Hello Barbara, I would like to add my voice to those proposing we allow the Richmond outdoor dining area to remain the same. As residents, my family and I have found no impact or inconvenience to our commute or ability to get around because of the closure. We enjoy walking/driving by and seeing the cute lights, the attractive seating and occasional music and seeing everyone around gets us in a festive mood and more than once we have decided to pull over spontaneously for dinner in our little town. When deciding where to meet up with friends from other towns, El Segundo is top of the list because of this little outdoor space and, more often than not, they end up coming to us to meet up here. Please let me know if there is anything else I can do to help support this idea.
Mayra Zubia	Thank you for your time and consideration.
Laura Drottz Kalty	I am writing to express my support for having the current portion of Richmond Street as a walk street with permanent outdoor dining. I have been a resident of El Segundo since 1998, a homeowner since 2002, and have a stepson at Center Street school since 2019. We regularly use the outdoor space and it is particularly enjoyable for loud large groups and families. Having observed Second City Bistro and De Lucca struggle over the years, the Slice n Pint space brings business to the downtown area, including Metro across the street.
Patti Kohler	I am less in support of the outdoor dining on Main Street, unless it is done in a more permanent way rather than tents in the street, but ultimately support what is best for our local businesses.
Mark Parsonsault	A lifelong resident of ES and a big fan of outdoor dining. I enjoy seeing the hustle and bustle of Slice and Pint, Mama D's and 2nd City. My wife and I try to ride bikes around town and to the beach. We have frequently stopped for dinner and drinks (unplanned) because of the vibrancy and liveliness of the street. During The closure we frequent Richmond street businesses and find very little inconvenience driving on Main Street or Concord. For businesses unable to take advantage of the street, I would suggest some reserved parking spaces for them in the adjacent public lot. I would also love to see a permanent plan to address street dining on Main and Grand.
Lora Bongiovi	I would love to keep the outdoor dining.
Kathleen Edwards	To El Segundo City Council, I enjoy the outdoor dining options currently available in the city. I would like for the restaurants to be able to continue to offer outdoor dining. Please don't take away this great experience that only enhances the quaint small town vibe it provides! Thank you for your time!
Melissa Pae	My name is Melissa Scott and me and family are residents in el segundo. We love this community and I just wanted to give my input on outdoor dining. I think the outdoor dining is such a positive thing for our community and I really hope it stays the way it is.

Kim Bergdahl	<p>I would like to add my comments that I would like the outdoor dining to go back to what it was before allowances for COVID were made.</p> <p>The city helped businesses survive in a challenging time, I'm glad that was possible and was done. As we move forward in the endemic people are becoming more comfortable with dining in. Having the outdoor spaces make it more challenging for traffic and parking which has returned to normal. Standard station's outdoor dining also impacts the surrounding businesses because the increased capacity and reduced parking has customers parking in Chase lot across the street. I have also seen a Standard customer walk around the fence in the Rite aid lot to urinate. I would like Richmond street go back to accommodating traffic and parking again.</p>
Erick Ely	<p>As a ~5 year resident of El Segundo, I'm writing to you in complete support of making the outdoor dining initiated during the COVID pandemic a permanent aspect of El Segundo's dining culture.</p> <p>Richmond in particular my roommates and I have enjoyed visiting as it takes on an entirely new feel to have the street closed off in the way that it is. Going to Slice & Pint has become an entire event rather than just another place to eat food, and since the beginning of the pandemic, I haven't eaten inside there even once. I get my haircut at George's Barber Shop and George Barretos, the owner, has commented that all of the foot traffic has increased how many people visit his business.</p> <p>Sitting outside at the Tavern and the Brewport Taphouse (RIP) has also been incredibly positive experiences - it allows the businesses to increase their capacity and allows the customer the ability to enjoy the California weather year-round.</p> <p>In fewer words, making outdoor dining permanent only serves to benefit the residents of El Segundo with more dining options and a better atmosphere, and the business owners with increased dining capacity and foot traffic which equates to more eyes on their businesses. My favorite aspect of living in ES is the small-town feel. Letting diners spill out onto the streets in an organic and community-facing manner only helps cultivate this reputation and is at the detriment of no one.</p>
Emily Voegtli	<p>I love the outdoor dining and think it is one of the better things available in El Segundo! It has brought so much community to our restaurants it would be awful to see it go.</p> <p>Even though it decreases driving lanes on Main Street it forces the speeders to slow down and if they do not like it pick a different route.</p>
Janet Kinzer	<p>I vote to keep the outdoor dining and if the city could help the restaurants make the areas a little more attractive that would be even better.</p> <p>Please allow them to continue to have the outside dining areas. We have the perfect weather where we live. It enhances our community. I don't see where there's any detriment closing down Richmond Street and other lanes of parking.thank you</p>
Lee Amitai	<p>As a community member and real estate agent, I have seen a huge benefit for outdoor dining, especially with Summer coming so soon!</p> <p>Please extend it! It benefits both residents that live here and want to enjoy the outdoor weather and also benefits business owners, by attracting more people to our town!</p> <p>As a parent with young kids, I would much rather sit outside with them and not have to worry about them getting too loud and disturbing the other customers.</p> <p>As a real estate agent in Culver City, I have seen how positive El Fresco dining is for increasing foot traffic and attracting more people outside of the area.</p> <p>We live in beautiful Southern California and really enjoy El Fresco dining!</p> <p>This outdoor seating is a huge draw to the downtown area and is a benefit to both residents and business owners!</p>
Stephen Craft	<p>Also, come winter, if we experience a sudden surge in numbers again, most people will want to continue to dine outdoors!</p> <p>Hello Barbara, I am a resident and I am very much in favor of maintaining the Richmond Street right of way as shared outdoor dining for the abutting restaurants. The resulting sales tax revenue has been good for the city. Please support that position.</p>
Connie Jappel	<p>As a senior and nearly 50-year resident of El Segundo I have very much enjoyed the outdoor dining available in El Segundo these past couple of years. Even without Covid, I have always preferred outdoor dining. With Covid still among us, I am not comfortable eating indoors and I'm sure I'm not alone.</p>
Alan & Yvonne Kelley	<p>I hope the City will figure out how to please everyone or at least the majority while maintaining the current outdoor dining options.</p> <p>Barbara, just writing you to give my view on the isolation of the 200 block of Richmond St and making it a permanent walk street. My wife and I think it has been a huge positive to the city of El Segundo for the past couple of years. It has minimal if any impact on traffic flow through the area. The whole community benefits having an outdoor dining area while providing a safe place to take kids and pets.</p>
Susan Gibbs	<p>Voiceing my opinion about outdoor permanent dining in El Segundo. I do like it but feel it should not be done on streets or sidewalks.</p> <p>I feel that both lanes on Main street should be open for cars and Richmond back open too.</p> <p>People should be able to use the sidewalks without obstructions too. Disabled and Strollers should not have a difficult time on sidewalks like they currently do.</p>
Lisa Shafrin	<p>Outdoor dining in El Segundo has been a high note during the pandemic. Seeing the city and restaurants blossom with more people has been a blessing!</p> <p>Here are some of the reasons I believe outdoor dining should be permanent:</p> <ul style="list-style-type: none"> -Better for the restaurant businesses as well as non restaurant businesses to attract more people to stay and shop -smaller or more popular restaurants can accommodate larger parties and people from outside city -Reservation capacity can open up -will attract potential small businesses to consider El Segundo -small businesses would then help fill empty store fronts/spaces not being used currently -Seeing neighbors out eating creates tighter and more friendly community -if pandemic continues, gives more cautious people a chance to eat outdoors as well as prevents restaurants from closing again

Anne Slusser	My family and I have lived in El Segundo for almost 5 years now and the addition of outdoor seating to the local restaurants has been amazing. In the past 18 months, it was a lifesaver to be able to walk to our local restaurants and eat outside - it enhanced the feeling of community. It certainly encouraged us to be outside, which I loved. We hope that the city will consider to allow local restaurants to keep outdoor dining.
Dave Curcillo	Kind of how Manhattan Beach does it. Place outdoor seating, if possible, along the street where you would normally park your car. If that is not available, then take up one lane of driving. No orange baracads. Make it seamlessly flow, as if the barriers belong there. Pleasant to the eye, decorative barriers. Used wood, etc. Also, like Santa Monica 3rd Street Promenade, possibly turn Richmond into a walk street. Outdoor dining and walking to town is more popular than ever. The current set-up on the 400 block of main street is not attractive. But I vote to have outdoor dining where applicable.
Chris Hall	I do not believe that I will be able to attend the April 7th meeting, but just wanted to note that our family values the outdoor dining space far more highly than parking (or even driving streets). This is a small town and pretty much everyone can walk (or bike) to downtown relatively easily. As long as there are sufficient handicap parking spaces, then all other parking restrictions are highly unnecessary. I have read through the staff report and would note that several of the problems listed related to ESMC issues. Since presumably El Segundo is in charge of the ESMC, it seems as though the solution to these problems is to loosen ESMC restrictions on things like parking and outdoor dining rather than enforcing unpopular laws. Small towns are known for their flexibility to adapt to the needs and wants of their residents, not their strict adherence to largely unnecessary zoning restrictions.
Laura DeMaria	I am in favor of keeping all outdoor dining as it has been for the last two years. Especially the 200 block of Richmond Street. Outdoor dining has transformed our town into a more charming and enjoyable dining experience. To lose this ambience would be a shame and detrimental to our economy. Thank you for your time to this matter.
Tesse Rasmussen	now. First, I commend the City for responding so quickly during the pandemic to open these outdoor dining areas. By supporting our local businesses during a devastating financial period, the City showed their flexibility and ingenuity. I have the following notes and thoughts on areas mentioned in the Council report, based on my experience as a transportation planner and civil engineer in the field of transit and community planning for the past twenty years, as well as my residence in El Segundo for the past twelve years. Parking and Curb Usage: I encourage the City to revisit the existing ESMC parking requirements for the downtown area. I'd like to understand how many people walk/bike to downtown and when, versus driving. Anecdotally, I feel that the ES downtown core attracts a larger than normal number of pedestrian/cyclists – people move to ES to have the chance to get out of their cars. I'd like to encourage the committee to look at parking patterns in the downtown core – time of day, origin/destination, length of stay, amount of money spent, etc. and use the results to inform not only the parklet study, but a larger parking policy for downtown ES, including understanding how residents close to Main Street are impacted by overflow parking. Curbside parking is convenient and useful for short term errands, but it does create a hard barrier from the street and can impact the neighborhood socialization aspect that people like about our little town. A common point of discussion amongst urban planners and transit professionals focuses on utilizing curb space to its highest and best use. It is a part of the public right-of-way, but is historically used for parking of private automobiles at no cost to the owner or business that the auto owner may frequent. With the typical parallel parking space requiring up to 24' in length, parking space size adds up fast, but only benefits a few users at a time. Alternatively, utilizing the same amount of curb space (as a single parking spot) for outdoor dining or public space can allow seating for approximately 11 people (including space for traffic barriers and safety). So what is the highest and best use of the parking spot? A car holding 4 people that then leave the vehicle empty, or 11 people actively enjoying the outdoors and encouraging a social atmosphere? Both options are needed, in my opinion. We will always need parking – but we need to balance it with how our streets are enjoyed by humans. The curb belongs to everyone, not just automobile drivers, so it is important to meet the needs of all residents. Unique needs of adjacent businesses: I fully understand the argument by neighboring businesses that do not use parklets/outdoor dining, and have expressed a need to return to convenient parking adjacent to their businesses. A return to the status quo is a comfortable decision, but may not be the best one. I encourage the committee to understand the parking needs of each of the adjacent businesses to the parklet or outdoor dining, and work closely with them to identify parking options. As I noted above, most residents enjoy our town because of the walkability – so even parking a block away from a destination is not a hardship. Encourage our businesses to understand that pedestrians = eyes on storefronts = potential new customers, which means everyone benefits. For example, I would have never researched Kumon, a children's learning center on Richmond, had I not been dining at the outdoor dining area there.

	<p>My opinions on outdoor dining are as follows.</p> <p>(1) CLEAR SIDEWALKS. I think setting up tables and chairs for dining on sidewalks violates the Americans with Disabilities Act. It is an obstacle course walking down the sidewalk in front of Chef Hannes. Whatever the city decides, it should make sure that sidewalks are passable for people in wheelchairs. (As an aside, there is not enough disability parking on Main Street downtown.)</p> <p>(2) PAY RENT. I thought that allowing restaurants to use parking space to provide outdoor dining during the pandemic was a reasonable use of city resources. But we have now decided to ignore the pandemic and move on. So if the city wants to continue to allow restaurants to use parking space outside their restaurants, then the restaurants should pay rent for use of the space. The space belongs to the city (meaning the taxpayers of the city) and the city deserves to be compensated for its use. In addition, the city did not provide the same benefits to all businesses. Some restaurants are not located where they can take advantage of city parking. So it is only fair that the businesses (mostly restaurants) pay for the use of the space.</p> <p>(3) MINOR TRAFFIC PROBLEMS. I thought that allowing restaurants to use the parking area in front of their business was a minor inconvenience since it reduced the number of available parking spots and cause minor traffic issues. However, I didn't think the problems were bothersome enough to end outside dining. I am indifferent as to whether the city should allow restaurants to use the parking space in front of their businesses for outside dining as long as the restaurants compensate the city.</p>
Marie Smith	I am a long time resident of El Segundo.
Matthew McMillon	<p>Hello, for those that may know me I am Matt McMillon. I have lived in El Segundo since 1999. Although I don't yet have the generational roots that others have, I consider this amazing town my home and hope it will be the home for my 5 amazing girls and their families for generations to come. I have been an active community member serving in various roles. I own a home on Eucalyptus Dr and own a business based in El Segundo. I am thankful for all the city staff and council members do and have done for us. I personally feel I can reach out and have my voice heard at any time. I'm thankful for that even when we may disagree.</p> <p>I wanted to share my opinion regarding the status of outdoor dining. I would love to see outdoor dining remain for as many restaurants as possible. Outdoor dining allows me and my crazy kids (ages 1-14) a chance to support local restaurants and not feel we are bothering others around us being able to sit outdoors. It allows us to enjoy the amazing weather which is a big reason we live where we do. I also know many friends that don't live in our town make the drive to come and be able to sit outside. In my opinion being able to enjoy and support our local restaurants by sitting outside is a must. Obviously locations like Richmond and Standard really do not affect traffic flow. Those in my opinion are easy decisions. Main St is a little harder, but it is worth minor inconvenience.</p>
Bill McCaverty	I strongly support the outdoor dining arrangement on Richmond St. Closing Richmond, for outdoor dining, has a minimal negative impact upon vehicular or pedestrian traffic needs, whereas other locations (Main St) does restrict access to business facilities and traffic flow on Main St. Please consider extending the Richmond St outdoor dining permit.
Sandi, Greg and Kaitlin	<p>Please keep outdoor dining in El Segundo!</p> <p>We all love to sit outside for dining. It makes it easier to get a seat at one of our favorite restaurants. The restaurants would hurt if you take that away. It is bad enough they had to close during 2020. Please help them stay in business by keeping the outdoor dining.</p>
David Bart	<p>These businesses should not be able to continue to use public resources without paying significant rent.</p> <p>We are charged to reserve a tennis court. Charged for garbage.</p> <p>Either charge them or get the street back.</p>
Mary Storm	<p>Outdoor dining helps the restaurants so I am for keeping them outdoors – perhaps helping them with better guard protections (heavy protectors that protect the people eating right next to traffic). Wish we could deter the traffic but Main St is Main st and need the street for cars just as much as for restaurants... balancing act. Good luck!!! Forgot- yes keep Richmond closed for the eateries- it will attract more restaurant goers- and its not a big loss of not being able to drive thru there.</p>
James Coriston	<p>I've lived in the South Bay 20 years and have own a home in El Segundo for 8 years. I've been involved in the community through sports and PTA for my daughter who is currently at ESMS.</p> <p>I'd like to very much put my support to the continuation of the outdoor dinning on Richmond St. Since it began during the pandemic it's given the most pure place for our community to gather. It's a place you can feel welcome, safe, nourished and have a laugh. You run into neighbors and make new friends dining and/or enjoying a drink.</p> <p>This reminds me of the unique spaces in other parts of big cities that draw in customers and become a draw for businesses.</p> <p>Please extend the current outdoor dining on Richmond St and make it permanent.</p>
Michelle Arnold	Writing to send my support of outdoor dining on Richmond Street! It's been such a great addition to our downtown- especially living in Los Angeles weather, it's such a bonus for our community. Please consider keeping it for the future!
	Thank you!

Moira Emanuel	I am writing to express my support in maintaining outdoor dining in El Segundo. As a mother of two small children, having restaurants in town with ample seating has been a huge blessing in getting our family out of the house and supporting local businesses. I have not found increased difficulty finding parking as opposed to before outdoor dining was in place. One thing our family loves about El Segundo is the family-focused community; The patios at Slice and Pint and Sausal have been great gathering spots for people to come together, run into neighbors and enjoy our local businesses. We've loved going for an early dinner and enjoying music from neighboring businesses, and we are proud to bring out of town guests/friends to show off our town. It would be a huge loss to lose this gathering space and I sincerely hope the City will work with business owners to find a solution to keep the space and meet city needs.
Jill Farrell	I would like to express my support in continuing the outdoor dining option on Richmond Street. Being a parent of young children it has become a true community hang out for families with young children in town. It would be great if we could make it a permanent walk street.
	I believe one of the silver linings to the horrible Covid-19 situation the last 2 years has been the allowance of outdoor dining. We live in Southern California and it feels great to be able to enjoy dinners outdoors year round. It is a boon for families and larger groups and helps local restaurants bring in more sales, which everyone benefits from (consumers, the city with more tax collection, and especially the businesses who already work in one of the toughest industries to be profitable and yet provide so much to the fabric of the community and quality of life in the community). We are big fans of Lil' Simzy's at the Point, but being able to walk as opposed to driving to Main Street and Richmond Street is fantastic. I understand that other residents and businesses will need to have their thoughts and basic rights upheld, but I am a firm believer that outside dining is a really good thing to come out of the pandemic and I hope that it can remain alive. Having to park a bit further in the event our family drives is an easy trade off to have accessibility to more outdoor dining options. And finally, families with dogs LOVE the ability to take their pet to dinner with them!
Chad Baron	Thanks for taking the time to read my thoughts.
Tom Doyle	Greetings, Keep the outdoor dining permanent.Thank you,Tom Doyle
Janet Groves	As a homeowner in El Segundo, I appreciate what the city and residences have done to help support the local restaurants during Covid times. However, it is time to take back the city streets. The blockage of Richmond St is very unfair to our community. Streets are for everyone's daily use. It is for cars, pedestrians, strollers and bikes. Surrounding businesses are deprived of parking and inconvenienced access for them and their clients. Our city streets belong to the people and visitors that patronize all businesses of El Segundo. Not just the restaurants. It was a great idea. Now it is just unfair. Janet Groves
Brett Randall	Ms. Voss, I am writing to you to express my support for keeping the outdoor dining on Richmond St. I think this is a huge benefit that the city can offer its residents as well as visitors to the city. I have been to several other southern California cities that offer outdoor dining and I've always thought it was such a cool thing. We are a southern California city and have nice weather 99% of the year. I think the more outdoor dining options the city can offer, the better. I would even take it a step further and would love to see the city explore options to provide permanent outdoor dining options to all of the other restaurants in the city, especially on Main St. I think the outdoor dining on Richmond St. is a great starting point. Thank you for your time Ma'am.
David Eno	I just wanted to send my support for the outdoor dining areas on Richmond Street. I'm an El Segundo resident presently and also grew up in El Segundo. I wish this kind of stuff was around when I was young. Parents and kids alike enjoy the outdoor experience and it's also great for business. Thanks for listening. Hopefully this can help.
Kevin Wright	Emailing my support of making Richmond st outdoor dining permanent. Outdoor dining and entertainment adds so much value to this great city. As a resident who was born and raised in El Segundo, Richmond street has the potential to be a key attraction with outdoor dining for years to come. In addition, I love what Richmond st bar did with the outdoor space temporarily provided by the city. The structure they built is first class, looks great and is just a great place to gather with friends. While the last few years has been difficult to most, the permanent outdoor dining options are one positive for the community.
Matthew Lubs	My name is Matt Lubs and I live at 227 W. Palm Ave, El Segundo, CA 90245. I wanted to let you know that my wife and I both love the outdoor dining in town and want it to stay and be expanded. In fact, I'd like to see Main St. changed to two lanes only from Pine to El Segundo Blvd. This way we could have a larger walkway and businesses could use part of it for dining or shopping space.
Steve Shevlin	I would like to see the outdoor seating become permanent. I feel it has been extremely beneficial to the vendors and everyone loves to be outside on nice days. Seems like a win /win for everyone.
Name Not Shown	Im in favor of keeping the outdoor dining on Richmond St. It provides more dining space for the restaurants and dining outdoors is enjoyable.
Adrienne Calbreath	Hello Barbara, I hope this finds you well! I'm writing as a resident of El Segundo who is very much in favor of keeping the outdoor dining on Richmond Street. Not only does this give residents and visitors alike a cool and unique community experience, it also helps increase capacity for these businesses. We have very much enjoyed dining on Richmond and hope that you will consider keeping this open. Thanks and have a good evening! Adrienne Calbreath
Steve Lubs	I wanted to reach out in regards to the upcoming decision on Richmond Street's outdoor dining. I have seen firsthand the success of the dining at multiple locations. I find that it has been only a positive and parking hasn't seemed to suffer nor was traffic impacted. So many establishments are offering both indoor and outdoor dining and with such great weather, it would be detrimental to not take advantage of this offering to both residents and those from out of town. I'm hoping that this email serves as a vote to make the temporary setup more of a permanent setup moving forward. Thanks so much for your time!
Sean Brandlin	Hoppe this message finds you well! My name is Sean Brandlin and I am a resident of El Segundo. I understand El Segundo City Council will be holding a special meeting regarding outdoor dining on Richmond Street. Thus, I am reaching out to express my full support in making the outdoor dining on Richmond Street permanent. Not only is it great for the city and its residents, it also helps support the businesses on Richmond Street. Thank you for your time and consideration.
Michael Peattie	Emailing you today to share my support in favor of keeping outdoor dining on Richmond Street, a continuing and permanent addition to the landscape of our community. There wasn't much in terms of positive takeaways from COVID, but to choose from the limited amount of things that did bring relief to those all around, it was the chance to dine al fresco with the community around them.
Randall Boyce	As a local business owner(Guaranty Escrow) I strongly support keeping Richmond as a walk street. It seems to be extremely successful and appealing to everyone I speak too. It is the perfect street for this and hope it becomes permanent . Randall Boyce. Guaranty Escrow El Segundo. 116 W. Grand Ave.

Brett Randall	All, the city is having a special city council meeting on April 6th to decide the fate of the outdoor dining on Richmond St. I for one think the outdoor dining is super cool and good for the city since we're a southern California beach community and we have nice weather 99% of the year. If you feel the same please send an email to the below listed email address. Her name is Barbara Voss and she is the Deputy City Manager. She is going to keep track of all the emails she receives on the topic and whether people are in favor of keeping it and making it permanent or getting rid of it. The city council is going to use this information to make their decision on it. Please send an email to Barbara explaining that you are in support of making the outdoor dining on Richmond St. a permanent thing and why. Not only is this great for the city and makes Richmond St. a cool destination for residence and non-residence but it also helps out the businesses like Slice & Pint and Mama D's. Please do this ASAP as the council meeting is next week. Thanks for reading.
Name Not Shown	Barbara, I am a city resident for now 20 years and I am in complete favor of keeping the outdoor dining on Richmond Street.
April Ernest	Dear Barbara Voss, Please consider making the Richmond outdoor dining permanent. This build a lovely space for the community to gather and eat. It is a family friendly environment that I think enhances our city.
Norma Cano	Having outdoor dining on Grand Ave is wonderful. Some of the dining on Main St should be upgraded, the orange city maintenance barriers were fine during Covid. Our City has some great restaurants and I know the outdoor dining enhances the probability of their continued success. I'm going to try to go to the meeting on the 7th, just wanted to support our downtown businesses.
Mike & Margie Randall	<p>I am writing to let you know we want the City to continue the outdoor dining on Richmond St. We can't think of anything negative about the current situation, we love it! There is plenty of parking in the lot at Franklin and the parking structure on Grand.</p> <p>Since we think Grand Ave should be a much more vibrant street, as it is our gateway to and from the beach, we love the outdoor dining opportunities there and on Richmond St and feel the handful of popular restaurants in this area give life to our entire downtown area and we don't want that to end. We would love to see more dining on Grand!</p> <p>We like the decks built on the street in front of Sausal and Richmond Bar & Grill too and hope they will remain in place. We feel it is important to have the safety features be nice looking, which I'm sure the restaurants will do if they know they will become permanent.</p> <p>If we remember correctly, the City was planning to have a parklet area for eating on the 300 block of Main and we're not sure what happened but we would like to have the City revisit that idea along Main. We would even go as far to say, we think Main should become one lane each way from Pine to Franklin. It will enhance our downtown charm.</p> <p>We live in Southern California and our weather is good about 11 months out of the year, so why not continue to enjoy the outdoor dining we have gotten used to these past couple of years. Since this virus probably isn't going away, we feel it is important to have outdoor dining options available at all times of the year, especially in the winter when we historically see the numbers rise.</p>



City Council Agenda Statement

Meeting Date: May 3, 2022

Agenda Heading: Staff Presentations

Item Number: D.20

TITLE:

Staff Presentation and City Council Direction on City Commercial (Retail Stores) Cannabis Regulatory Initiative Ordinance

RECOMMENDATION:

1. Receive and file a staff presentation regarding proposed terms for the City Commercial Cannabis Regulatory Initiative Ordinance.
2. Provide staff feedback and direction for finalization of the City Commercial Cannabis Regulatory Initiative Ordinance.

FISCAL IMPACT:

The cost of presentation of the *citizen* initiative ordinance to the City's voters at the November 8, 2022 General Municipal Election comprises approximately \$2,513 of the total \$20,945 estimate from Los Angeles County. This cost will be included in the FY 2022-2023 budget. Additional costs would be incurred for adding City initiative measures for a commercial cannabis regulatory initiative or a commercial cannabis tax initiative and for associated due diligence and initiative or ordinance preparation work, including environmental review.

BACKGROUND:

On April 19, 2022, the City Council adopted Resolution No. 5314, approving the City Clerk's certification of the sufficiency of the voter commercial cannabis regulatory initiative petition (the "Voter Initiative"), which was filed with the City Clerk on January 21, 2022. The City Council additionally moved to submit the Voter Initiative to the City's voters at the City's November 8, 2022 general municipal election. Finally, the City Council directed staff to craft:

- a commercial cannabis business tax measure for prospective submission to the voters at the same election; and

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- a City-initiated commercial cannabis regulatory initiative (“City Initiative”) to compete with the Voter Initiative.

Staff will present information on the tax measure at a subsequent City Council meeting. This report will focus on the scope and substance of the City Initiative.

DISCUSSION:

Based on prior City Council direction and review of state law, staff proposes the City Initiative include the following components:

Council Direction for Authorized Commercial Cannabis Activities; Permitted East of Pacific Coast Highway; No Retail License Cap on the Number of Retail Establishments; Not Adjacent to Major Thoroughfares; and Minimum 5,000 Square Feet of Floor Area

Allowable commercial cannabis retail activities would be limited to the areas in the City’s Light Industrial zone illustrated in the map presented to the City Council in this report. It would prohibit retail activities west of Pacific Coast Highway and along major thoroughfares. To qualify, an eligible retail business must have at least 5,000 square feet of “floor area,” as defined in the El Segundo Municipal Code.

The City Initiative would allow for retail activities with a City commercial cannabis business permit consistent with the above direction from Council and the state Type 10 retail license. Under this type of retail activity, a storefront retailer has a physical location where cannabis goods are sold and may deliver cannabis goods under this license. Delivery-only retail under a state Type 9 retail license would be prohibited. Case law has determined that cities cannot prohibit delivery of cannabis in their jurisdictions from delivery to retailers duly licensed by other jurisdictions.

The City Initiative would only allow the permitting of additional commercial cannabis activities, including cultivation, manufacturing, distribution, laboratory testing, and microbusinesses upon future action by the City Council—in its sole discretion—to regulate such activities via subsequent ordinance.

Buffers and Sensitive Receptors

The City Initiative would adopt thorough definitions of “schools,” “day care centers,” and “youth center,” sensitive receptors beyond those set forth in state law in order to ensure clarity and public safety. It would apply buffers of 1,000 feet from any school or day care center and 600 feet from any youth center. These buffers are depicted on the attached map.

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By Right, Ministerial Approval; Appeals

Permissible uses would be authorized by right in the eligible areas discussed above with a City commercial cannabis business permit and other local and state license and permits. The City commercial cannabis permit application process would not be subject to a limited application window like the Voter Initiative. This is primarily due to the City's evaluation process which eliminates the a "point system" review and ranking process that typically accompanies regulatory schemes with license caps.

Instead, applications would be submitted at any time and would be reviewed on a first come, first serve basis. The City Initiative would require the City Manager, or designee, to issue a commercial cannabis permit—as a ministerial duty—to those applicants whose applications meet the submittal and eligibility requirements. It would implement due process procedures for administrative appeals for incomplete or rejected applications. In contrast, the Voter Initiative does not allow such appeals so such applicants can only seek judicial relief.

The above process will significantly reduce the potential of litigation being filed against the City for issuance of permits. The arguably subjective point system and cap on permits leads to situations where business owners looking to obtain a permit from the City are in a competition with each other, which has been shown to lead to extensive litigation in other jurisdictions.

Applications and Permit Criteria

To be awarded a City commercial cannabis business permit for authorized retail activities, applicants would have to show, among other things, evidence of site control, property owner authorization, and zoning clearance. They would also have to submit security, safety, and neighborhood compatibility plans to address issues such as onsite security, fire prevention, and odor mitigation. The City Initiative would require the El Segundo Police Department to perform background checks on the applicants, including LiveScan. The City would be prohibited from issuing permits to businesses that don't meet the above requirements. The City may suspend or revoke a City commercial cannabis business permit for a permittee's violation of the terms of the initiative ordinance or associated rules and regulations.

Timing, Next Steps, and Election Considerations

Staff welcomes City Council input and direction on the proposed City Initiative. Los Angeles County cities are subject to an August 12, 2022 deadline to file *approved* initiative measures. With Council direction, City staff will finalize the text of the City Initiative and provide for the necessary state environmental review of the measure. It would be presented for City Council approval at a regular meeting in June for the Council's consideration of submitting the City Initiative to its voters.

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CITY STRATEGIC PLAN COMPLIANCE:

Goal 1: Enhance Customer Service, Engagement, and Communication; Embrace Diversity, Equity, and Inclusion

Objective 1A: El Segundo provides unparalleled service to internal and external customers.

Objective 1 B: El Segundo's engagement with the community ensures excellence.

Goal 4: Develop and Maintain Quality Infrastructure and Technology

Objective 4A: El Segundo's physical infrastructure supports an appealing, safe and effective community.

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5A: El Segundo promotes economic growth and vitality for business and the community.

PREPARED BY:

Joaquin Vasquez, Assistant City Attorney

REVIEWED BY:

Mark Hensley, City Attorney

APPROVED BY:

Barbara Voss, Deputy City Manager

ATTACHED SUPPORTING DOCUMENTS:

1. Cannabis Parcels East of PCH Light Industrial Zone with Sensitive Use Buffers

