

# PAUL PECK

## REGISTERED NURSE CLINICAL INFORMATICS & DOCUMENTATION SPECIALIST

### SUMMARY

Registered Nurse with more than 15 years of clinical and remote experience spanning emergency care, pediatrics, case management, and telehealth. Skilled in Documentation accuracy, workflow design, and clinical technology. Recognized for creating efficiency tools and peer resources that streamline charting, improve consistency, and enhance care coordination in high-volume settings. Currently focused on remote roles in clinical documentation or nursing informatics, where I can combine clinical insight with process improvement and digital fluency.

### EXPERIENCE

#### REMOTE TRIAGE NURSE

Signal Lamp Health - Remote

Jun 2023 - Present

- Provide remote triage support and care coordination through Epic and Salesforce across multiple clinical practices
- Consistently exceed daily productivity standards, managing 80-100 encounters per shift while maintaining accuracy and empathy
- Developed and implemented documentation macros and workflow automations. One alone reduced charting time by roughly one hour per week per clinician across a team of 30+
- Supported peers through training materials, EHR tips, and informal troubleshooting for workflow issues
- Frequently assigned to assist across clinical pools due to adaptability reliability and high quality documentation

### CONTACT



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[ppeck.me](http://ppeck.me)

### SKILLS

#### CLINICAL & DOCUMENTATION SYSTEMS

- Utilization review and care coordination
- Clinical documentation improvement (CDI)
- EHR workflow optimization using Epic and Salesforce
- Remote triage, quality review, and audit support

#### TECH & AUTOMATION

- Developed and implemented documentation macros and workflow automations - one alone reduced charting time by roughly one hour per week per clinician across a 30 member team
- Basic Python scripting and data automation
- Proficient with Microsoft Office, Google Workspace, and digital collaborative tools
- Strong understanding of healthcare data, privacy, and HIPAA compliance

## EXPERIENCE

### RN CASE MANAGER

Orlando Rehab Hospital - Nobis Health - Orlando, FL

Oct 2024 - Jun 2025

- Coordinated complex discharge plans and interdisciplinary communication for patients in a post-acute rehabilitation setting.
- Conducted utilization reviews and facilitated payer communications to ensure timely authorizations and continuity of care
- Collaborated closely with patients and families to develop safe, successful discharge and transition of care plans.
- Maintained detailed care plans, discharge summaries, and insurance documentation aligned with clinical and regulatory standards.

### RN CASE MANAGER

Encompass Health - Orlando, FL

Feb 2023 - Oct 2024

- Managed daily caseloads of 15-20 medically complex rehab patients, coordinating with physicians, therapists, insurers, and families to ensure safe and successful discharges
- Acted as liaison between patients and payers to secure precertifications and continued stay approvals
- Streamlined care coordination documentation through improved template use and efficient workflow habits
- Named Employee of the Month (June 2023) for outstanding performance and collaboration

### IV INFUSION NURSE

Vitalounge - Orlando, FL

Oct 2022 - Feb 2023

- Administered IV vitamins and hydration infusions in a wellness setting, ensuring safe and comfortable patient experiences
- Monitored for adverse reactions, maintained IV access, and accurately documented services and outcomes
- Build client trust through education, communication, and professionalism

## SKILLS

### CREATIVE & SYSTEM THINKING

- Skilled in visual storytelling and educational content creation using Photoshop, Lightroom, and Canva
- Experience in video editing with DaVinci Resolve for instructional and promotional media
- Background in community system design (gardening, permaculture, sustainability projects)
- Integrates clinical, technical, and creative thinking to drive engagement and clarity

### LEADERSHIP & COLLABORATION

- Peer mentorship and moral building in distributed teams
- Contributor to workflow and training documentation
- Interdisciplinary communication and cross-team coordination
- Recognized for initiative, reliability, and technical support

## EDUCATION, CERTIFICATES, & LICENSES

### ADN - NURSING - 2012

- Chamberlain College of Nursing

### REGISTERED NURSE

FL Based Compact Multistate License

### PROGRAMMING FOR EVERYBODY (PYTHON)

- University of Michigan
- Completed Oct 2025 - Coursera

## **EXPERIENCE**

### **STAY AT HOME PARENT - HOMESCHOOL TEACHER**

Orlando, FL

Dec 2017 - Feb 2023

- Managed full-time home education and developmental planning for two children, integrating individualized curriculum design
- Balanced time management, communication, and household operations in a dynamic, high-responsibility role
- Created educational materials and documentation systems to track progress and milestones

### **TELEPHONIC RN CASE MANAGER**

Quantum Health - Columbus, OH

2016 - 2017

- Delivered telephonic case management and benefits education for employer-based health plan members
- Collaborated with multidisciplinary teams to coordinate care and ensure compliance with payer policies
- Maintained accurate and timely documentation across multiple systems

### **TRAVEL NURSE - EMERGENCY DEPARTMENT**

Single Facility Assignment

2015 - 2017

- Provided emergency and trauma care in a high-volume ER under repeated extended contracts
- Actively sought by leadership to renew and extend contracts; repeatedly invited to join as a full time staff nurse
- Recognized for reliability, composure, and efficient decision making in crisis situations

### **STAFF NURSE - EMERGENCY DEPARTMENT**

Nationwide Children's Hospital - Columbus, OH

2012 - 2016

- Delivered comprehensive pediatric emergency care, including triage, stabilization, and family education
- Served as a unit leader, often assigned as Trauma nurse, Intake desk lead, or Float to assist high acuity areas
- Trained and supported new staff and paramedic students in clinical procedures
- Commended for teamwork, communication, and consistent documentation quality

## **CREATIVE PROJECTS & SYSTEM DESIGN**

### **COMMUNITY SYSTEMS DESIGN**

- Helped establish and manage multiple community and micro-farm gardens, creating efficient crop rotation and resource tracking systems that informed local sustainability projects

### **MEDIA & EDUCATION**

- Produced short form video content, tutorials, and documentation guides using DaVinci Resolve, and Adobe software including but not limited to Photoshop, Canva, and Lightroom

### **VISUAL STORYTELLING & AUTOMATION**

- Blend of technical and creative practice. From developing patient facing education materials to designing branded media for digital platforms

### **COLLABORATIVE INNOVATION**

- Experience in bridging creative and clinical worlds to translate data and workflows into engaging, accessible visuals