

Curriculum Vitae

Md. Mahadi Hasan Anik

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CAREER AIM

My aim is to work with an organization which is thoroughly professional and demonstrates efficiency all the way through. To learn new things and perform using the knowledge effectively. My interests would always be professional development and contribution to the growth & goal of the organization.

SCHOLASTIC RECORDS

Award	Field of Study	Obtained Grade	Institution	Awarded Year	Region
B. Sc (Hon's)	Engineering (Textile)	3.38 out of 4 scale	Primeasia University	2014	Dhaka
H.S.C	Science	4.10 out of 5 Scale	Govt. Science College	2008	Dhaka
S.S.C	Science	4.94 out of 5 Scale	A.K High School & College	2006	Dhaka

PERSONAL PROFILE

I am reliable, well organized and used to work on my own initiative. I am able to prioritize my task load. I am cozy at working on my own and also as part of a team.

KEY EXPERTISE

- Leadership Quality
- Able to cope under Pressure
- Quick Learner, Drive for results
- Development thinking ability
- Integrity and Commitment
- Learn New Things

COMMUNICATION EXPERTISE

- Confident communicator
- Networking & influencing ability
- Capable of adopting environment
- Accepting Change and Diversity

EXTRA CURRICULAR EXPERTISE

- Sports loving (Cricket, Billiard, Football)
- Travelling
- Reading Books (Thriller, Sci-fi, Novel)

COMPUTER PROFICIENCY

- Microsoft Office : MS Word, Excel, PowerPoint

LANGUAGE PROFICIENCY

- English : Speaking, Writing, Reading & Listening

JOB EXPERIENCE

- ❖ **Planning Executive of Fakir Fashion Ltd. (Address: Dohargaon, Baliapara, Rupgonj, Narayanganj; Job period: 10th March 2018- till date.)**

Key Responsibilities

- Orders Planning based on TOD (H&M- COS, WEEKDAY, & Other Stories)
- Making Monthly Plan & ensuring it by following from (Knitting, Batching, Dyeing-Finishing, Cutting, Sewing, Finishing, Packing & Shipment).
- Following up T&A of Orders
- Negotiate Trims & accessories in-house date with SCM also check actual received status with Store according to Sewing Plan.
- Calling meeting every week to sort out the difficulties & possible solutions.
- Sort out the lacks & find out the solution also take advise from senior in critical situations.

- ❖ **Planning Executive of Esquire Knit Composite Ltd. (Address: 22/58, Kanchpur, Sonargaon, Narayanganj; Job period: 16th August 2016 – 30th December 2017).**

Key Responsibilities

- On Time Tracking of materials (Fabrics, Trims & accessories) of Customers (based on T&A)
- Follow up & Negotiate the Accessories In-house date with Procurement & Check with Store daily basis based on Production Plan
- In overload situation give Procurement the priority list of Trims as per PO wise.
- Projecting the Wash-Plan each month
- Assisting Seniors for targeting the Export Plan based on that every Dept. works

❖ **Quality Officer of Asian Textile Mill Ltd. (Address: Shasongaon, Fatullah, Narayangonj; Job period: 03rd August 2015 - 15th August 2016).**

Key Responsibilities

- Checking-out the procedures of corresponding dyeing Processes
- Maintain the standard of related solutions
- Testing (P^H , Absorbency, Rubbing, GSM, Count, Solution, Shade, etc.) and compare the result with the standard
- Giving instructions for bringing the standard of the Quality.
- Calling meeting every week to forecast the situations.

❖ **Made Internship from Z & Z Fabrics Ltd. (Address: Pagar, Tongi, Gazipur)**

BIOGRAPHY

Father's Name	:	Md. Nasim Uddin
Mother's Name	:	Sultana Razia
Address (Permanent)	:	Vill: Koladema, P.O: Gonapara, P.S: 30 No ward, Dist: Barisal
Address (Present)	:	Plot: 3578, Post: Habibnagar, Thana: Kodomtoli, Dhaka-1362
Date of Birth	:	13 th April, 1991
Marital Status	:	Unmarried
Natonality	:	Bangladeshi (By Birth)
Religion	:	Islam
Blood Group	:	O ⁺
E-mail	:	mahadi007anik@gmail.com
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REFERENCES

A.B.M Abdullah

Head of Polymer Science and Advisory Panel
Primeasia University, Dhaka

Arafat Hossain

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I hereby, declare that the information stated is correct to the best of my concern.

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Md. Mahadi Hasan Anik