

Appendix 10

Format for Mandatory Disclosure

10.1	AICTE Permanent Institute ID :	1-2942301
	Date & Period of last approval :	F.No. Western/1-9317571258 /2021/EOA, Dated 01-07-2021
		Period: 2021-2022. (Click here).
10.2	Name of the Institute :	Don Bosco Institute of Technology
	Address of the Institution :	Premier Automobile Road, Kurla (W), Mumbai
	City & Pin Code :	Mumbai-400 070
	State / UT :	Maharashtra
	Longitude & Latitude :	72,53,16 & 19,4,53
	Phone number with STD code :	022-6887 8700
	FAX number with STD code :	022-2504 0682
	Office hours at the Institution :	9:00 a.m. to 5:00 p.m.
	Academic hours at the Institution :	9:00 a.m. to 5:00 p.m.
	Email :	dbit@dbit.in
	Website :	www.dbit.in
	Nearest Railway Station (dist in Km) :	Vidyavihar (1Km)
	Nearest Airport (dist in Km) :	Chhatrapati Shivaji International Airport, Santacruz (8 Km)
10.3	Type of Institution :	Govt / Govt aided / University Dept / Deemed Univ / Private-Self Financed
	Category (1) of the Institution :	Non-Minority /Minority specify Religious Minority: Roman Catholic
	Category (2) of the Institution :	Co-Ed / Women only
	Autonomous Status :	NA

	NAAC Accreditation status :	Accredited, with CGPA of 2.87, i.e., with an “B++” Grade for a period of 5 years from March 2019 (Click here).
	NBA Accreditation Status :	Not Accredited
10.4	Name of the organization running the Institute :	The Bombay Salesian Society
	Type of the organization :	Society / Trust / A company
		established under Section 25 of Companies Act 1956 / PPP / BOT
	Address of the organization :	Don Bosco Provincial House, Matunga, Mumbai - 400019
	Registered with :	Bombay Public Trust Act, 1950
	Registration date :	20 th October, 1961
	Website of the organization :	www.sdbinb.in
10.5	Name of the affiliating University :	University of Mumbai
	Address :	University of Mumbai, Rajabhai Tower, M.G. Road, Fort, Mumbai-400 032.
	Website :	www.mu.ac.in
	Latest affiliation period :	2021-22
10.6	Name of Principal / Director :	Dr. Prasanna Nambiar
	Exact Designation :	Principal
	Phone number with STD code :	022-68878700
	FAX number with STD code :	022-25040682
	Email :	principal@dbit.in
	Highest Degree :	Ph.D.
	Field of specialization :	Mechanical Engineering

10.7 Governing Body Members : Details of all members with their position

Sr.No	Name	Position	Organization
1	Fr. Savio Silveira	Chairman	Provincial of the Bombay Salesian Society
2	Fr. Anthony Pinto	Director of DBIT	Nominee of the BSS Board of Trustees
3	Fr. Mario Vaz	Executive Director, DBIT	Nominee of the BSS Board of Trustees
4	Fr. Mcnroe Lopez	Administrator, DBIT	Nominee of the BSS Board of Trustees
6	Dr. M.Sasikumar	Associate Director, CDAC	Nominee of the BSS Board of Trustees
7	Mr. Albert D'Souza	Chairman and Managing Director	Aldel Education Trust Printannia Industries
8	Mr. Vijay Joshi	Managing Director	Esmech Equipment Pvt. Ltd.
9	Dr. PrasannaNambiar	Principal, DBIT	Member Secretary
10	Dr.S.Krishnamoorthy	Advisor	Educationist
12	Imran Mirza	Dean Administration	Faculty Representative

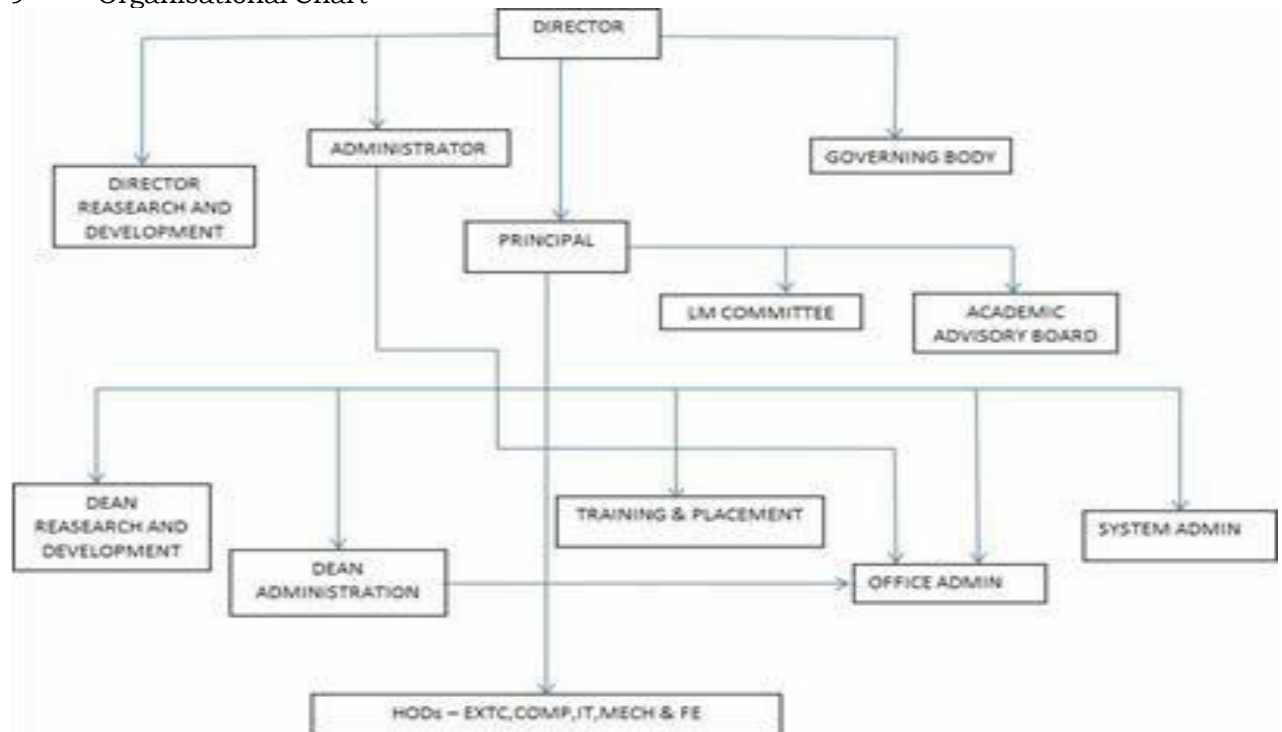
Frequency of meetings : Twice in a year.

10.8 Academic Council members : Details of all members with their position

1. Fr. Anthony Pinto, Director,
2. Dr. Prasanna Nambiar (Principal & Secretary of Board)
3. Mrs. Ushalyer
4. Dr. Sunilkumar Kopparapu, Senior Scientist
5. Dr. Prasanna Rao Dontula
6. Dr. Uday Khedker
7. Dr. Suprathim Bishwas
8. Dr. S. N. Merchant
9. Dr. V. Sathya Narayanan
10. Mr. T. L. Hegde
11. Dr. Nitin Kale
12. Dr. A.W.Date
13. Dr. Adinarayana
14. Dr. R. Mohanty
15. Dr. S. Krishnamoorthy - (Member)
16. Mr. Anthony Lobo
17. Mr. Gaurav Gandhi
18. Dr. K.S. Murthy
19. Mr. Ravindra Mane
20. Dr. N.R. Gilke

Frequency of meetings : Twice in a year.

9 Organisational Chart



Principal is the academic and administrative head of the college, assisted by Deans , Heads of Departments and Registrar.

10.10 Student feedback mechanism on Institutional Governance/faculty performance

The Student Council is the main channel for feedback on Governance. There is a formal procedure, forming an integral part of students' performance evaluation of faculty. Formal feedback is also sought from alumni and industry.

10.11 Grievance redressal mechanism for staff and students

As per the University guidelines, the college has a Women Development Cell (WDC), formed to look after women (female staff and students) grievances, if any. WDC often organizes programmes for the benefit of women. A Grievance Committee also exists in the college to look after the grievances of staff members and to address them. Local Managing Committee also takes care of staff and students grievances. Unfair means committee appointed by the Principal independently enquires any unfair practices followed by the employees and the students and reports the finding of the enquiry to the Principal. Students' Council of the college also plays a vital role in this direction. Many of the grievance related issues are sorted out at the desks of heads of the departments / Principal. Any other major grievances that cannot be sorted out through any of the above committees/mechanisms are referred to the top management for appropriate follow up and advise.

THE MAHARASHTRA PROHIBITION OF RAGGING ACT, 1999

Commencement

The Act has come into force with effect from 1st June, 1999 and the institute will initiate strict action against anyone directly or indirectly involved in ragging.

ANTI RAGGING CELL

The anti ragging cell of the college is headed by the Principal, Four Heads of Departments and two first year teachers constitute the other members of the Cell. The contact details of the Principal are 98200 80079/022-6887 8700.

10.12 Name of the Department : **Electronics & Telecommunication Engg.**

Course : Electronics & Telecommunication Engg.

Level : UG / ~~PG~~

1st Year of approval by the Council: 2001-2002

NBA Accreditation : Not eligible yet

	2020-21	2019-20	2018-19
Year wise Sanctioned Intake	60	60	60
% Students passed with Distinction	27.38%	13.11%	25.37%
% Students passed with First Class	38.10%	55.74%	34.33%
Students Placed	37	33	44
Average Pay package, Rs./Year	Rs. 4.0 Lakhs p.a.	Rs. 3.5 Lakhs p.a.	Rs.3.0 Lakhs p.a.
Students opted for Higher Studies	38	37	44
Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet		
Doctoral Courses	: Yes / No		
Foreign Collaborations, if any	: No		
Professional Society Memberships	: IETE Students' Chapter		
Professional activities	: Good level of Ind-Inst interaction		
Consultancy activities	: No		
Grants fetched	: No		
Alumni Association	: Yes		

10.12 Name of the Department : **Computer Engineering**

Course : Computer Engineering

Level : UG / ~~PG~~

1st Year of approval by the Council: 2001-2002

NBA Accreditation : Not eligible yet

	2020-21	2019-20	2018-19
Year wise Sanctioned Intake	60	60	60
% Students passed with Distinction	64.86%	47.22%	46.05%
% Students passed with First Class	32.43%	38.89%	34.21%
Students Placed	50	54	44
Average Pay package, Rs./Year	Rs. 4.0 Lakhs p.a.	Rs. 3.5 Lakhs p.a.	Rs. 3.0 Lakhs p.a.
Students opted for Higher Studies	40	68	55
Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet		
Doctoral Courses	: Yes / No		
Foreign Collaborations, if any	: No		
Professional Society Memberships	: CSI Students' Chapter		
Professional activities	: Good level of Ind-Inst		
interaction Consultancy activities	: No		
Grants fetched	: No		
Alumni Association	: Yes		

10.12 Name of the Department : **Information Technology**

Course : Information Technology

Level : UG / ~~PG~~

1st Year of approval by the Council: 2001-2002

NBA Accreditation : Not eligible yet

	2020-21	2019-20	2018-19
Year wise Sanctioned Intake	60	60	60
% Students passed with Distinction	35.90%	30.43%	27.14%
% Students passed with First Class	51.28%	30.43%	30.00%
Students Placed	46	58	43
Average Pay package, Rs. /Year	Rs. 4.0 Lakhs p.a.	Rs. 3.5 Lakhs p.a.	Rs. 3.0 Lakhs p.a.

	Students opted for Higher Studies	28	49	51
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet		
	Doctoral Courses	:	Yes / No	
	Foreign Collaborations, if any	:	No	
	Professional Society Memberships	:	ACM Students' chapter	
	Professional activities	:	Good level of Ind-Inst	
	interaction Consultancy activities	:	No	
	Grants fetched	:	No	
	Alumni Association	:	Yes	
10.12	Name of the Department	:	Mechanical Engineering	
	Course	:	Mechanical Engineering	
	Level	:	UG / PG	
	1st Year of approval by the Council: 2006-07			
	NBA Accreditation	:	Not eligible yet	
			2020-21	2019-20
				2018-19
	Year wise Sanctioned Intake		120	120
	% Students passed with Distinction		45.16%	36.84%
	% Students passed with First Class		45.81%	34.59%
	Students Placed		57	34
	Average Pay package, Rs. /Year		Rs. 4.0 Lakhs p.a.	Rs. 3.5 Lakhs p.a.
	Students opted for Higher Studies		60	94
	Accreditation Status of the course	Accredited / Provisionally Accredited / Not Accredited / Not eligible yet		
	Doctoral Courses	:	Yes / No	
	Foreign Collaborations, if any	:	No	
	Professional Society Memberships	:	Students' Chapters	
	Professional activities	:	Good level of Ind-Inst	

interaction Consultancy activities : No

Grants fetched : No

Alumni Association : Yes

10.13 Admission quota#

Entrance test / admission criteria : State Level Entrance Examination (MHT-CET)
and as per directive of Government of
Maharashtra and DTE, Maharashtra.

2020-21 2019-20 2018-19

Fees in rupees (for UG) Rs.1,25,853/- Rs.1,25,853/-
Rs.1,21,771/- (Including other fees)

Admission Calendar : As per DTE, Maharashtra
guidelines

PIO quota : ~~Yes~~/ No

#Under AICTE Tuition Fee Waiver Scheme

10.14 **Number of Patents held by the college:**

Years	Name & Title of Patents	Name of the Faculty Members
	NA	

10.15 Infrastructural information

Classroom/Tutorial Room facilities



Laboratory details



Computer Centre facilities



Library facilities



Auditorium / Seminar Halls



10.16 Details are given separately.

10.17 Academic Sessions : As declared by University of
Mumbai. Examination system, : Semester
Year/ Sem
Period of declaration of result : As decided by the University of
Mumbai.

10.18 Counseling / Mentoring

Counseling:

After the few initial hiccups, the counselling department took up the work with ease and comfort.

The important work that the department did in this annual year is working for the mentoring process. Before the meetings with the staff members began, there were meetings and discussions between the counsellors over the mentoring process. There were meetings with all the mentors of each departments and the counsellors where they were the topics discussed were:

- Orienting them to the mentoring process that was supposed to be online
- identifying students who needed help
- motivating them to do the mentoring with dedication

There was also a meeting organised with the mentors to understand the problems the students were facing with the classes online and it was decided that the counsellors would speak to the students to help them deal with the issues.

On 26th October 2020, meeting between the 2 counsellors had taken place to discuss regarding the workshops with students. The classes were divided between the 2 counsellors. The topics that were covered in the workshop were:

- how to study online
- ethics and values
- making the best of the time available
- dealing with stress and anxiety
- dealing with family issues when at home
- maintaining friendships
- keeping a healthy mind and body during the times of pandemic

These meetings were organised on 28th October 2020, 29th October 2020, 3rd November 2020, 19th November 2020 and 20th November 2020.

On 16th January 2021, meeting with the mentors was taken to frame the SOPs for the first year Engineering students. Another meeting with the faculty mentors was taken on 17th January 2021. On 19th January 2021, session with the peer mentors was taken where they were oriented to the process of mentoring, understanding their roles, maintaining a boundary, some rules and regulations

and skills needed for the process of mentoring. On 8th February 2021, meeting with the peer mentors was taken to discuss their do's and don'ts.

Individual counselling sessions were taken with the students all throughout the year through the online platform. About 5 students from the counselling department had approached and multiple sessions were undertaken during the year to help them.

Our faculty offers guidance to the students opting for higher education in the following areas:

- Helps students to decide the stream of specialization, Institute/ university selection, application procedure etc.
- Motivates and encourages students to pursue research work, paper publication and participation in seminars and conferences.
- Provides guidance and orientation in selecting electives prescribed under graduate curriculum.
- Provides help in deciding on the final year projects with specific focus on their area of specialisation.
- Offers continuous interaction with students, organise guest lectures/ sessions by alumina and experts from the industry and related fields of higher education.
- Grooms the students to face the global challenges / competitions while securing admission to their dream universities / institutes.

Mentoring

The mentoring committee constitutes faculty members from all departments and they coordinate the mentoring activities of the respective departments. The committee meets regularly each semester to discuss the specific and common issues faced. The counsellors and the campus minister help to sort out issues and also continuously educate the faculties about mentoring and help to keep alive the objective of the mentorship program which are:

- To understand students' aspirations and aptitude
- To follow up on the students' academics and attendance
- To help students identify support systems for their academic progress and mental well-being so that they excel as engineers

Action Plan:

- The mentorship program begins from the first year of engineering and continues till the students graduate. A mentee is allotted the same mentor from the second year to the final year.
- For the FE students of 2020-21 batch, peer mentors, apart from the faculty mentors were assigned for the mentees. Guidelines were given by the counsellors and campus minister to the peer mentors regarding how they should go about mentoring their juniors

- All peer and faculty mentors meet with their mentees at least twice each semester and submit a report of their meetings to the mentoring incharge of the respective departments.
- Feedback from mentees is taken at the end of each semester

As the new semester in July 2020 began during the lockdown period, the mentoring committee arranged counsellors' sessions for faculty mentors of all departments on the following days:

- IT department - July 22, 2020
- EXTC department - July 24, 2020
- COMP department - July 27, 2020
- MECH department - July 29, 2022

The counsellors gave useful tips on how to conduct mentoring sessions online. These inputs went a long way in making the online mentoring a smooth affair. Going by the feedback of the mentees, it is heartwarming to note that mentees appreciated the efforts put in by the mentors and they also opened up about the difficulties faced during this unusual situation:

The counsellors also addressed all the SE, TE and BE students - brachwise, classwise during October and November months and gave inputs about online professional conduct and some glimpses of cyber laws

Due to the mentoring process, the mentors were able to detect some typical problems (especially financial) faced by the students due to the pandemic and suggest professional help through the counselors' A considerable number of mentors were able to meet with their mentees twice this semester

For the F.E. students, Fr. Nelson, the Campus Minister and the Counsellors Ms. Amrita Achrekar and Ms. KuntalDoshi introduced the mentoring process – what is mentoring and why is it important – to the FE students during an orientation programme on Tuesday, February 9, 2021. Two senior students also spoke about how mentoring and counselling were beneficial to them.

To make sure that the mentoring goes on well and also to keep track, the Faculty mentors were asked to submit reports of their (i) initial meetings (in groups) with the mentees and (ii) one to one meetings and topics of discussion.

The Peer mentors were asked to submit reports (through Google form) of their one to one meetings with their mentees – they had to fill separate Google forms for each of their mentees.

Mentees, through their feedback, were very appreciative of the mentoring process and also welcomed peer mentoring.

N.S.S. & Outreach Activity

The National Service Scheme (NSS) unit started in DBIT in the year 2005. Every year 150 students from DBIT are actively involved in NSS activities like health, education, social engineering projects and environment projects. The volunteers of NSS always have an approach towards holistic community development through various levels of direct and indirect interventions in urban and rural areas from Maharashtra. Implementable, Majorable and Sustainable are key indicators for the NSS units to conduct their activities. DBIT NSS unit received an award from NSS cell of Mumbai University as best district level college and program officer in the year 2015-16. The NSS website of Mumbai University and NSS E-Diary application is designed by the NSS volunteers from DBIT. Through

NSS activities students are getting experiences of working with the community to solve their problems by giving them technological solutions. The following activities were conducted in the academic year 2020-21

Outreach activities:

In June 2021, a few faculty members of DBIT organized a Moodle workshop for the staff and faculty of Holy Family Institute Of Nursing Education so that they can make use of the Moodle platform to make the online teaching and learning process smoother and easier for their students.

Medical facilities:

We have a group insurance policy with The New India Assurance Co. Ltd. for all employees.

First aid boxes are made available in laboratories, workshop & Sickness room, office etc. Few of our Lab assistance & workshop instructors have been given training on first aid.

Kohinoor Hospital and number of other private nursing homes in the vicinity often cater to the needs of staff and students.

Student Insurance : Yes. Yuva Raksha Group Insurance Scheme.
With National Insurance Co. Ltd.

10.19 Students Activity Body

Members of the Student Council

Principal- Chairman	-	Dr. Prasanna Nambiar
One faculty member, Nominated by the Principal	-	Dr. Satish Chavan
Teacher-in-charge of the National Cadet Crops	-	N.A.
National Service Scheme Programme Officer	-	Mr. Royal D'souza

One student from each class, who has shown academic merit at the examination held in the preceding year and who engaged in full-time studies in the college, nominated by the Principal

-

(vi)	Director of Sports and Physical Education, if any	-	Yes
(vii)	One Student from each of the following activities who has shown outstanding performance, nominated by the Principal, namely :-		
	(1) Sports	-	To be nominated
	(2) National Service Scheme & Adult Education	-	To be nominated
	(3) National Cadet	-	N.A.
	(4) Cultural Activities	-	To be nominated
(viii)	Two lady students nominated by the Principal	-	1. Ms. Sheena Fernandes 2. Ms. Snehal Joseph

Cultural activities:

The Students Council had organized various events and activities throughout the year for students. Like Miles with Meanings, Robotics, Marathon, Interdepartmental Dance Competition, Inter-college Dance Competition.

ACM DBIT:

ACM DBIT organized various webinars, group discussions, quizzes, workshops, fun events, etc. for the students throughout the semester. The main objective is to foster and inculcate the value of life-long learning by promoting and developing skill sets of students in various domains to meet Industry 4.0 needs. ACM DBIT finished the first industry project- "The Botanist" way before the deadline as well as the flagship event "Teknack" which achieved a great success.

The modern world demands innovative, driven and intelligent minds. ACM DBIT's initiative "Flockflair" is one such platform where we take industrial projects. The Flockflair team collaborates with various companies to build projects for them. These projects are offered as an internship program for college students both from DBIT and elsewhere. One such project was the app "The Botanist" developed for Eosphorus Media lead by Rahul Pudurkar along with his teammates Sanjo Sunny, Sanika Deshmukh, Yash Bitla and Devang Doshi. The Botanist was created to cater to the needs of NEET aspirants and help them in their preparation. The app is successfully published on Playstore. As we always say "You name it, We make it".

ISHRAE

This year, ISHRAE DBIT Chapter Working Committee was led by President Ms. Sheena Fernandes. In spite of Covid 19 pandemic and the nationwide lockdown ISHARE conducted various webinars and online workshops in which students of DBIT actively participated. Mr. Anjishnu Datta bagged the first place in the intercollegiate refrigeration day quiz conducted by ISHARE Thane Chapter and Mr. Saurabh Yadav was declared winner of the best science experiment in science Mela. ISHARE DBIT had organized Fun- Dynamic Quiz, Science/ HVAC quiz competition and paint your perspective – a digital online poster making competition. The CWC organized a K12 activity and "Tips and Tricks for Maths and Science" was conducted by ISHARE DBIT student chapter.

Industrial Visits / Tours:

Industry visits are organized on regular basis right from the first year level.

Alumni activities:

Alumni Meets are conducted department-wise every year. Alumni actively participate in the Meet, guide current students and interact with faculty members.

Name of the current Alumni Association In-charge: Ms Ditty Varghese

10.20 Name of the Information Officer for RTI : NA (As per the judgment given by the
Mumbai High Court/Nagpur Bench: Writ Petition 5132 of 2008, pronounced on 20th August 2009).

- 10.21 a CAY=Current Academic Year
b *Repeat this template for each department / staff
c #Repeat this template for additional quota, if any
d ^Add photographs

(All the details are included for each departments)

NBA Accreditation Status		
1.	Programmes / Courses Accredited	Not eligible yet
2.	Applied for Accreditation	NA
	A. Applied but visit not happened	
	B. Visit Happened but result awaited	

NAAC Accreditation Status		
1.	Accredited	Accredited, with CGPA of 2.87, i.e., with a n “B++” Grade for a period of 5 years from March 2019
2.	Applied for Accreditation	NA
	A. Applied but visit not happened	
	B. Visit Happened but result awaited	