|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Date raised** | **Risk description** | **Likelihood of the risk occurring** | **Impact if the risk occurs** | **Severity** *Rating based on impact & likelihood.* | **Owner** *Person who will manage the risk.* | **Mitigating action** *Actions to mitigate the risk e.g. reduce the likelihood.* | **Status** | **Useful resources** |
| 1 | [03-06-2021] | Project purpose and need is not well-defined. | Medium | Low | Meduim | Project Sponsor | Complete a business case if not already provided and ensure purpose is well defined on Project Charter and PID. | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |
| 2 | [26-10-2021] | User interface is not friendly. | High | High | High | UX designers | UX designers will implement interface design workshoops for software developers to identify the usab | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |
| 3 | [11-11-2021] | The overall risk of the project exceeds the level acceptable to the project organization or the project owner or customer | Medium | High | High | Project leader | The project should be stopped or cancelled immediately, so various project risk response measures should be formulated and implemented through project risk control。 | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |
| 4 | [1-12-2021] | Changes in macroeconomic environment and economic conditions | High | High | High | Boss | Under the guidance of various national economic and industrial policies, the company will gather information from all parties, refine the best scheme, unify command and dispatching, and reasonably determine the company's development objectives and strategies | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |
| 5 | [28-12-2021] | Market risk refers to the possible change of investment income caused by some overall factors | Medium | Medium | Medium | Risk assessor | Standardize internal management, solidify operation process, optimize and control all links of business process, improve enterprise management and control level and reduce operation risk. | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |
| 6 | [28-2-2022] | Key employee turnover | Low | Low |  | HR Manager | Create a mechanism to attract stable talents and provide good space for the company's employees. | Open | **<https://www.stakeholdermap.com/project-templates/business-case-template.html>** |

**Note: please make sure you fill all information related to your project below and convert everything to Wiki page (GitHub)**

Table 1: Risk register Sample

Reference: Excelonist (n.d.) *PM template*. htttp://www.Excelonist.com.