To

Name of the govt. Organisation

Sub: invitation to your organisation for Technical Fest 2016.

Respected sir/ma’am

We are pleased to inform you that Guru Gobind Singh Indraprastha University is organising the Inter-College Technical Fest **INFOXPRESSION, 2016** to be held from **SEPT 2ND – SEPT 4TH 2016**.

**INFOXPRESSION**, the science and technology festival is a platform for the exchange of ideas, innovation and learning by students from various colleges in Delhi.

The technical fest will comprise of various events and competitions related to science and technology where students will compete on a large scale and showcase their talent.

It is with great pleasure that we cordially invite you to our technical fest-**INFOXPRESSION 2016**. Our celebration would be greatly enriched by the participation of your organisation.

The agenda is enclosed alongside for your perusal.

We would be extremely grateful if you could R.S.V.P as early as possible.

We shall look forward to the presence of your organisation.

For further details and queries, please contact undersigned.

Thank you for your consideration.

Yours sincerely,

Name

Event Organiser

Guru Gobind Singh Indraprastha University

Sector 16-C, Dwarka,

New Delhi-110078