

Mr/ Ms. - Prabhat Kumar Verma

Address - 6/46 Sec-2 Rajendranagar Sahibabad (Ghaziabad)-201005

Email ID - PrabhatK850@gmail.com

Dear Candidate,

Welcome Onboard

As a part of mandatory requirements for onboarding, you are required to submit all the academic certificates and final year mark sheet at the time of joining.

Considering the fact that you are joining in your last semester, we understand that your exams or results has been scheduled later, hence we are allowing onboarding, however you will have to submit the pending documents post joining.

In event of you do not clear the exams / do not provide the relevant documents by 31<sup>st</sup> July'22, the company reserves the right to terminate your employment.

For Coforge Limited

Authorized Signatories

**Acceptance**

I, agree to accept the employment on the terms and conditions specified in this document:

Name: Prabhat Kumar Verma

Signature: 

Place: Ghaziabad

Date: 24-02-2022

# Coforge

Coforge Limited  
(Erstwhile NIIT Technologies Limited)  
www.coforgetech.com

Corporate Office: Plot No. 5 EFGH, Corporate Heights (Tapasya) Sector 126, Noida, Expressway U.P. 201301, India  
Tel: +91 (120) 7118400, Fax: +91 (120) 7119150, www.Coforge-tech.com

Position applied for :				<b>Instructions :</b> 1. The applicant is requested to go through the following pages and fill in the required details. State N.A., wherever required detail is not applicable. 2. Do not fill in the shaded portions of this form. 3. Please paste your latest colour passport size photo here. 4. Please fill in month & year where MM /YY is provided.			
Name : Prabhat Kumar Verma							
Like to be called : Prabhat Kumar Verma							
Date of Birth : 22-06-2000		Place of Birth : Ghaziabad					
Sex : Male/Female <input checked="" type="checkbox"/> Male							
Preferred Work Location				Preferred Field of Work			
1. Noida				1. Java			
2.				2.			
3.				3.			
Hobbies & Interests							
Present Address				Permanent Address			
(LINE 1): 6/46 Sec-2 Rajendranagar				(LINE 1): 6/46 Sec-2 Rajendranagar			
(LINE 2): Sahibabad				(LINE 2): Sahibabad			
(LINE 3): Ghaziabad				(LINE 3): Ghaziabad			
City Ghaziabad				City Ghaziabad			
Pin 201005				Pin 201005			
Tel No. (Off) :				Tel No. (Off) :			
(Resi.) :				(Resi.) :			
(Mobile) : 9968301177				(Mobile) : 9968301177			
E-Mail : PrabhatK850@gmail.com				E-Mail : PrabhatK850@gmail.com			
Languages Known (Tick Box)				Passport Details			
Mother Tongue : Hindi							
Language	Speak	Read	Write	Passport No. :	V1541114		
1. Hindi	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Place of Issue :	Ghaziabad		
2. English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Date of Issue :	27-07-2021		
3.				Valid till :	26-07-2031		
4.				Spl. Endorsements :			
5.							
Family History : (Married/Single)				Wedding Date (DD/MM/YY) :			
Name	Relationship	Date of Birth	Occupation / Organisation	Dependent (Y/N)			
Manoj Kumar Verma	Father	19/08/1974	Principal (KVS)	N			
Monica Verma	Mother	29/10/1975	House wife	N			
Nilesh Verma	Brother	07/10/2005	Student	N			

**ACADEMIC RECORD** (Starting from High School. Original Certificates will be required at the time of joining)

From MM/YY	To MM/YY	Degree / Diploma Completed	College/University	Subjects	%Marks / Grade	Regular / Correspondence
04/14	05/2015	10 <sup>th</sup>	CBSE		64%	Regular
04/16	05/17	12 <sup>th</sup>	CBSE	PCM, CS	62%	Regular
07/17	08/21	Btech	AKTU		73%	Regular

**Projects/Training/Apprenticeship, if any**

Duration		Institution/Organisation & Location	Area/Topic Covered
MM/YY	MM/YY		

**KNOWLEDGE SKILLS IN** (Fill details in relevant cells)

**a.) Information technology & Management**

	Understand	Formally Learnt	Demonstrated Skill
1. Hardware Platforms		✓	
2. Operating Systems			✓
3. Languages/DBMS			✓
4. Networking		✓	
5. Application Packages		✓	
6. Application Environment		✓	
7. S/W Methodology		✓	

**b.) Other Disciplines**

Finance			
Human Resources			
Manufacturing			
Materials			
Marketing			
General Management			

**c.) Any other Knowledge/Skill/Expertise areas (Please Specify) :**

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**WORK EXPERIENCE RECORD** (Please start with Present/Last Organisation)

Duration (DD/MM/YY)		Total Exp. In Months	Name & Address of Organisation	Role Title	Basic Nature of Duties	Designation on Joining	Salary on Joining
From	To					On Leaving	On Leaving

Total Experience :

**BREAK-UP OF SALARY IN PRESENT EMPLOYMENT**

Last Revised On :

Next Revision Due On :

A. Monthly	Rs.	Taxable (Y/ N/ Partly)	B. Annual Components	Rs.	Taxable (Y/N/Partly)	C. Benefits
Basic Salary						Gratuity
DA @ %			Leave Travel Allowance			Club Membership (Y/N)
HRA/ Co. Leased Accomodation			Bonus/ Ex Gratia			Vehicle Type (Pl tick) Self Co. Owned Co. loan  Loan Original Interest Rate Repayment Period Balance due
Conveyance (Excluding official)			Medical Reimb. (Domiciliary)			
City Compensatory Allowance			Medical (Hospitalisation)			
Lunch Allowance			Furnishing Allowance			
Special Allowance			PL/CL (no. of days)			
Entertainment Allowance			Repair & Maintenance			
Newspapers & Magazines Allowance			PF %_____			
Education Allowance			Superannuation %__			
Other Allowances (Pl. specify) 1. 2. 3.			Other Allowances (Pl. specify) 1. 2. 3.			Petrol Expenses Maintenance Driver
Gross Monthly			Gross Annual			Others (Pl. Specify) 1. 2. 3.
Deductions (If any) 1. 2. 3.			Deductions (If any) 1. 2. 3.			
Sub Total A			Sub Total B			Gross Per Annum =
Joining Time Required (in days) :		What is your Minimum Expected Salary? Gross Monthly Rs. Gross Annual Rs.				Total COFORGE Equivalent



Please specify the structure (reporting relationship) of your position/ department in your present /last oraganisation:

Have you ever been considered for employment in COFORGE or, any of the group companies? If yes :

Position : Date :

Met by :

Location :

People you know at COFORGE (Name, Division, Location)

- 1.
- 2.
- 3.

What are your major strengths?

1. Focused
- 2.
3. Self motivated

What do you think are your weaknesses?

1. To much Focused
- 2.
- 3.

What do you think is your greatest achievement in life?

Survived Pandemic without getting infected

What are your career objectives?

References: List any two persons not related to you who are professionally know you.

Do you have any objection to our referring to them? (Please tick mark) Yes/No

Full Name	Full Address	Tel. No.	Business or Occupation
Kaushal	6/98 Sec-2 Rajendernagar	(O) (R) 8586001221	
Tushar	6/59 Sec-2 Rajendernagar	(O) (R) 7011664076	

Have you ever been arrested indicted or summoned as a defendant in a criminal proceeding or convicted, fined or, imprisoned for the violation of any law (Excluding minor traffic violations) YES/NO

NO

"I hereby accept & share my willingness to work in any of the technology been assigned to me by COFORGE & also open to work at any of the COFORGE locations without any issues". I certify that the statements made by me are true, complete and correct to the best of my knowledge and belief. I understand that any material misrepresentation or, omission made here on or any other document requested by COFORGE, renders me liable to termination or, dismissal.

Place: Ghaziabad

Date: 24-02-2022

  
Signature

"COFORGE Technologies Limited is committed to respecting your privacy and distinguishes your need for appropriate safety of any Personally Identifiable Information ("Personal Information") that you share with it. COFORGE Technologies has a documented Privacy Policy with the requirements of the Information Technology (Reasonable security practices and procedures and sensitive personal data or information) Rules, 2011 (as per Indian IT Act, 2000) in order to demonstrate its commitment to privacy. The authenticity of the personal information is your sole responsibility, and COFORGE Technologies shall not be held accountable for the same. If you choose not to provide the personal information we request, you may be unable to access certain options, offers, and services that involve our interaction with you. By sharing your personal information, you consent to the terms of COFORGE Technologies Privacy Policy, and to COFORGE Technologies processing of personal information for the purpose of employment."

"COFORGE Technologies Limited maintains strict security standards and procedures to prevent unauthorized access to your personal information. While we strive to protect your personal information, we cannot ensure the security of any information that you transmit to us over the internet, and you do so at your own risk. However, once we receive your personal information, we take reasonable steps to ensure that your information is secure on our systems."

"I hereby accept and give my consent to all the above mentioned clauses."

Place: Ghaziabad

Date: 24-02-2022

  
Signature

"This is understood that the Personal Data Form submitted through e-mail has the acceptance of the applicant, and need not require signatures of the applicant."