

Party Hall Booking Rules

- 1. Booking of the Party Hall is on a first come first serve basis.**
- 2. Once the Booking is Approved, the residents using the Party Hall will pay in advance the charges levied by the Managing Committee (which is Rs.500/-) to the Treasurer/Maintenance Manager/Online (also update Transaction details in website if paid online) and receive appropriate receipt for the same.**
- 3. Number of Guests are limited to not more than 100 Persons.**
- 4. Extreme care has to be taken while putting up decorative items. Please ensure that the wall and other parts of the hall are free of adhesive tapes / decorative items before handing over. Please use dustbins for all waste and clean up buntings and balloons after function. Clean up charges are applicable, if plates, balloons or any kind of items are thrown around in Party Hall during handover.**
- 5. Cooking/Preparation of any type of food items at the Party Hall is not allowed. Food items remaining shall be disposed off properly and NOT be disposed off into the bathroom/toilet. It is the responsibility of the resident to inform the caterers or their staff accordingly.**
- 6. Smoking or consumption of alcohol inside & around the party hall is strictly prohibited.**
- 7. Guests attending parties are not allowed to use any of the facilities like the swimming pool, gym etc.**
- 8. Any damage/repair to the party hall premises will be borne by the resident who has booked the party hall.**
- 9. Residents or their guests cannot use party hall for lodging purpose.**
- 10. The Party hall shall be kept clean during the function and shall be handed over in clean & satisfactory condition after their usage. No In-house house keeping staffs shall be engaged for cleaning in their working hours.**
- 11. The Party hall shall be open for parties / promotions / demos / exhibitions etc. from 6 AM to 10 PM only.**
- 12. Hall keys could be collected half an hour before the commencement of the function. Handover after the function to the**

security supervisor on duty. Hall timings should be strictly adhered.

13. All residents and their guests shall maintain decency and decorum within the Party Hall.

14. Leasing of Function hall to any outsider / resident's guest is not allowed.

15. Live bands / Playing loud music / Discos are strictly prohibited. In case of usage of PA system, the sound level should be kept at a low level without causing disturbances to other residents living in the condominium.

16. The management reserves the right to use the facility for its official or association related matters & no booking shall be provided in such days.

17. All residents shall be bound by the rules & regulations framed by the Managing Committee in respect of entry and usage of the Party Hall.

18. Any cancellation of the booking shall be intimated to the Maintenance manager atleast 3 days in advance prior to the date of booking to claim refund of booking charges(if paid). No claim of refund shall be entertained otherwise.

19. In case of any questions, contact Maintenance Manager or reach out to Management.