

SOPS ODISHA BRANCH

Gopabandhu Bhawan, Cuttack-753001

Niranjan Rath
Chairman

Bheemsen Yadav
Secretary

Ref. No. 002 / SoPS OB / 2022

Date 23.03.2022

TO
SRI SIBARAM MISHRA
BHUBANESWAR

DEAR SRI SIBARAM BABU

Please have our regards and good wishes.

We are pleased to offer you the Contractual service to work as **GENERAL MANAGER**, 'The Samaja' with a consolidated pay package Rs.1,35,000/- (Rupees One Lakh thirtyfive Thousand) per month which is inclusive of conveyance allowances under the following terms and conditions.

1. The period of contract will be for One Year i.e. with immediate effect from date of joining.
2. During the period of contract you will discharge the duties and responsibilities that may be assigned to you by the authorities.
3. You will mark your entry and exit in the Time Office by punching attendance and work as per the direction of the authorities.
4. During the period of contract you will not engage yourself in any profession, business or employment.
5. You will be allowed leave @2½ days per month. You can avail leave only with prior written permission of the authority.
6. You shall not conduct yourself in any manner detrimental to the interest of the organization or which may affect maintenance of discipline in the establishment. You shall not divulge any trade secret or practice to anybody.
7. The Management shall also have the discretion to terminate your engagement by giving 30days notice or payment in lieu thereof without assigning any reason whatsoever. Similarly, you can leave the engagement by giving one month's notice or payment of an amount equivalent to your one month's wages in lieu of the notice.
8. Your appointment will be liable to be terminated in case your application / declaration

H.R. Sec
for office
on 06/04/2022

SOPS ODISHA BRANCH

Gopabandhu Bhawan, Cuttack-753001

Niranjan Rath
Chairman

Bheemsen Yadav
Secretary

Ref. No. 002 / SoPS OB / 2022

Date 23.03.2022

form etc. is found to be false or there is any suppression of relevant facts or any certificate / testimonials / degree or diploma / experience certificate etc., on the strength of which you have been considered for employment, is found to be not genuine and / or not recognized by government / university.

9. On expiry of the contractual period, your contract of engagement shall stand automatically terminated.
10. You may be required to perform duty in any of our units / sister concerns in India, if so required by the authority.
11. We hope that you will discharge your duties with due diligence and utmost sincerity during contract period.

If you agree to the above terms and conditions, please endorse your signature on the duplicate copy of this letter as a token of your acceptance and submit the same to the undersigned while joining duty.

With best wishes.

Yours sincerely,



(Niranjan Rath)

Chairman

SOPS, Odisha Branch

I accept the offer on the above terms and conditions.

Signature : 

Date : _____

SOPS ODISHA BRANCH

Gopabandhu Bhawan, Cuttack-753001

Niranjan Rath
Chairman

Bheemsen Yadav
Secretary

Ref. No. 018 /SoPS OR/2022

Date: 31.05.2022

OFFICE ORDER

Sh. Sibaram Mishra had been given an offer for the position of General Manager of 'The Samaja' vide letter no 002/SOPS OB/ 2022 dated 23/03/2022 on a consolidated pay package of Rs.1,35,000/- (Rupees One Lac Thirty Five Thousand only) per month, inclusive of Conveyance Allowance. He had accepted the same and joined his duty with effect from 06/04/2022.

However, subsequently, the SOPS (Odisha Branch), in its meeting dated 06/04/2022 and after discussing with Shri Mishra, decided to modify his offer to Rs. 1,15,000/- (Rupees One Lac Fifteen Thousand Only) with an Official Conveyance.

Hence, it is ordered that Sh. Sibaram Mishra will draw the modified amount of Rs. 1,15,000/- (Rupees One Lac Fifteen Thousand Only) as long as he is using the Official Conveyance.

This order comes into effect from the date of joining of Sh. Mishra.



CHAIRMAN

Copy to : Shri Sibaram Mishra, General Manager, 'The Samaja'
Copy to : Sr. Manager Finance, 'The Samaja'
Copy to : Asst. Manager Admin., 'The Samaja'