



Founder: Akharam P. Gopabandhu Das  
www.thesamaja.com www.samajapaper.com

**ସମାଜ**  
The Samaja

The most widely read Oriya News Daily  
Member : ABC, INS, ILNA & AINEC



Published simultaneously from : Cuttack, Sambalpur, Vizag, Kolkata, Rourkela, Bhubaneswar, Brahmapur, Balasore

Ref. No. 302/GM/2017

Date: 20/04/2017

TO  
SRI JIT PATTTNAIK  
PL.NO.504, SAMEI GADIA  
NR. MANCHANATH HIGH SCHOOL  
MANCHESWAR, BBSR

DEAR SRI PATTTNAIK,

We are pleased to offer you the contractual service purely on temporary basis to work as "SR. COPY EDITOR" with a consolidated Pay Package of Rs.20,000/- (Rupees Twenty Thousand) only per month under the following terms and conditions.

01. The period of contract will be for One year with effect from date of Joining.
02. During the period of Contract, apart from the above amount, any other allowance/ financial benefit will be admissible to you subject to approval of the authority.
03. During the period of contract you will discharge the duties and responsibilities that may be assigned to you by the authorities.
04. You will mark your entry and exit in the 'Time Office' by punching attendance and work as per the direction of the authorities. You will not leave your headquarter without prior written permission of the authorities.
05. During the period of contract you will not engage yourself in any profession, business or employment.
06. You will be allowed leave @ 2 ½ days per month. You can avail leave only with prior written permission of the authority.
07. You shall not conduct yourself in any manner detrimental to the interest of the organization or which may affect maintenance of discipline in the establishment. You shall not divulge any trade secret or practice to anybody.
08. The Management shall also have the discretion to terminate your engagement by giving 30 days notice or payment in lieu thereof without assigning any reason whatsoever. Similarly, you can leave the engagement by giving one month's notice or payment of an amount equivalent to your one month's wages in lieu of the notice.

(Trustee: Servants of the People Society, New Delhi)

Post Box No.: 29, Gopabandhu Bhawan, Buxi Bazar, Cuttack, Odisha-753001, India

EPABX NO.: 0671-2301240, 2301697, 2301994, 2301044 (News), 2301598 (Advt.),

Fax: 0671-2305086, 1086 (Office), 2301384 (News), 2307617 (Advt.), Web: [www.thesamaja.com](http://www.thesamaja.com), e-paper: [www.samajapaper.com](http://www.samajapaper.com)

*[Handwritten signature]*



Founder: Uthabmanu P. Gopabandhu Das  
www.thesamaja.com www.samajapaper.com

**ସମାଜ**  
The Samaja

The most widely read Oriya News Daily  
Member : ABC, INS, ILNA & AINEC



Published simultaneously from : Cuttack, Sambalpur, Vizag, Kolkata, Rourkela, Bhubaneswar, Brahmapur, Balasore, Angul, Koraput

Ref. No. 680 /GM/2019

Date: 24 /08/2019

### TO WHOMSOEVER IT MAY CONCERN

This is to certify that Sri Jit Pattanaik, S/o Sri Jagat Bandhu Pattnaik, Plot No- 504, Samei Gadia Near Manchanath High School, Mancheswar Bhubaneswar, working as 'Sr. Copy Editor' is hereby relieved from his all official assignments from our organization, i.e The Samaja w.e.f 12/08/2019.

During his tenure Sri Pattanaik has performed his duty with utmost sincerity and dedication

We wish him all success in his life

*[Signature]*  
WORKING GENERAL MANAGER

Copy to Asst. Manager HR personal file

*[Handwritten signature]*