

APPOINTMENT LETTER

Date: 01.02.2016

Ref. No.; HO/16-17/013

Mr. Shaik Anwar

At/PO - Raja Bazar, Jatni,

Dist - Khurdha

Odisha - 752050

Contact No: 9861245242

Email: shaikanwar16@yahoo.com

Dear Mr. Shaik Anwar,

We refer to the Interview you had with us on 07.01.2016, we are pleased to appoint you in our organisation as "Asst Manager HR & Admin". You will be placed at our site VAL at Lanjigarh and to report to duty on or before 01.02.2016 at the following address, failing which this order will become void.

Hofincons Infotech & Industrial Services
C/o. Sesa Sterlite Limited,
Lanjigarh, (Via) - Viswanathpur,
PO:Lanjigarh, Dt. Kalahandi, Orissa-766027.

Your employment with us will be governed by the Terms & Conditions as detailed.


Your offer has been made based on information furnished by you. However if there is a discrepancy in the copies of documents or certificates given by you as a proof of above we retain the right to review our offer of employment.

Employment as per this offer is subject to your being medically fit.

Kindly return the duplicate copy of employment order, including Annexures duly signed by you as token of your acceptance.

We welcome you to Hofincons and look forward to long and mutually beneficial association with us.

for Hofincons Infotech & Industrial Services (A Division of Qess Corp Limited)


K. Nandhakumar
General Manager - HR & Admin