Gram: SAMAJ

## THE SAMAJ

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Tele

301240 (EPABX) 301086

REMIER ORIYA D "Y

IR: A.B.C, I.N.S, I.L.N.A. & A.L... I.C.

J, Gopabandhu Bhawan, Buxi Lazar, Cuttack- 755. 11

Ref No. 54/9m/2002

Date: 1.04.2002

## TFICE ORDER

Sri Alek Ch. Pratihari, prc' tioner is hereby confirmed as Peon, Group-7(Admn.) of Manisena Wage Board Award with effect from 1.04.2002 under the following terms and conditions.

- He will be paid in the Scale of Rs.3760-130-4670-165-5825-205-7055 plus usual V.D.A. as applicable to similar category of employee in the establishment.
- 2. He will be entitled to leave, bonus, provident fund, gratuity etc. as applicable to other employees of his category as per statue.
- He will be subject to the rules and regulations of the establishment as fixed or modified from time to time.
- 4. He will undertake not to divulge any information regarding the Institution or its activities and treat as confidential all process activities, figures or any other information that may be known to him in course of his employment.
- 5. In the event of any infringement of any rules or misconduct, negligence etc. or any other act detrimental to to the interest of the Institution, his services will be summarily dispensed with, without any notice or salary in lieu of such notice.
- His services in the institution may be terminated by giving one month's notice or one month's salary in liey\u thereof by either party to the other.
- Your services is liable to be transferred to anywhere in India or to any of our sister organisations.

(**Brajabhai**) General Manager The Samaj

## DECLARATION

I have carefully studied and understood the terms and conditions laid herein and agree to abide by the same.

Present Address:

VIII:

P.O:

P.S.:

Dist.:

CC: Accounts/Time Office/Personal Dept./Concerned Deptt.

Signature of the Employee