

457  
17/5/13

# THE SAMAJA

Premier Odia Daily

Member : ABC, INS, ILNA & AINEC

Post Box No. 29, Gopabandhu Bhawan, Buxibazar, Cuttack-753001

Phone : 0671-2301994, 2301240, Fax : 2300841, e-mail : gm@samaja.in



Ref No. 9563/GM-JGM/2013

Date: 14/05/2013

To  
SRI SUJIT PANIGRAHI  
SUB-EDITOR  
SAMBALPUR

## Sub: CALLING FOR EXPLANATION

It is reported by Branch Manager, Sambalpur that on 03/05/2013 evening, while he was discussing a matter relating to 'print delay' in the editorial department with the desk I/c Shri Mrutyunjay Meher, you have interrupted the discussion by entering into the Department and you reacted against the B.M and told him in a loud and outrageous voice regarding the issue which was under discussion between the B.M and the Desk I/c !

It is also reported that despite of his instruction to remain quiet and to behave properly, you went on shouting on him with erratic body language and tried to prove that the Branch Manager was entirely wrong !

This type of impolite attitude, un-professional behavior from any subordinate employee to his senior is considered as in subordination and misconduct.

Thus keeping organizational discipline and decorum in view, you are hereby asked to give your explanation in writing as to why disciplinary action shall not be taken against you.

Your reply should reach the undersigned within 48 hours from the receipt of this letter.

  
14/05/13  
JT. GENERAL MANAGER

Copy To: Editor/GM/ Manager Admin & HR/ BM, Sambalpur/Personnel File