



To,

Dated: 05/05/2014

Mr. KRUPASINDHU ROUTA

S/o: Mr. Raj Kishore Routa

Address: C/o Mr. Raj Kishore Routa, At & PO – Gobara, Via – Charbatia, Dist – Cuttack, PIN - 754028, Odisha.

Dear Mr. Routa,

We are pleased to select you as **BUSINESS EXECUTIVE** at **CUTTACK** Head quarter in our organization on the following terms and conditions.

You will be on probation for a period of six months from the date of joining. On successful completion of probation period your services will be confirmed through written communication. During probation & before confirmation your services can be terminated without assigning any reason, & / or notice period.

1. Date of Joining: 05/05/2014

2. Salary: Your Annual CTC will be **Rs.1.22 Lac (Rupees One Lakh Twenty Two Thousand Only)** as per annexure I

3. Place/Transfer: Your present place of work will be at **CUTTACK**, but during the course of the service, you shall be liable to be posted / transferred anywhere to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.

4. Absence for a continuous period of ten days without prior approval of your superior, (including overstay on leave / training) would result in your losing your lien on the service and the same shall automatically come to an end without any notice or intimation.

During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.

5. You will not (except in the normal course of the Company's business) publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.

6. You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's policies, Company's patterns & Trade Mark and Company's Human assets profile.

7. You will be required to comply with all such rules and regulations as the Company may frame from time to time.

Head Office: 501, Yashashree, Opposite Income Tax Office, Bandra Kurla Complex, Bandra(E), Mumbai, Mahartashtra 400051, India.  
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