



# VELAMMAL

## INSTITUTE OF TECHNOLOGY

Approved by AICTE - New Delhi, Affiliated to Anna University - Chennai

**Accredited by NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

"Velammal Knowledge Park", Chennai - Kolkatta Highway, Ponneri - 601204

Phone: 044 - 30446300 - 305 / 27975198 - 199 fax no: 044 - 30446309 / 27975200

Email: principal@velammalitech.edu.in / web: www.velammalitech.edu.in



# Hand Book

2017-2018

## Administrative Office

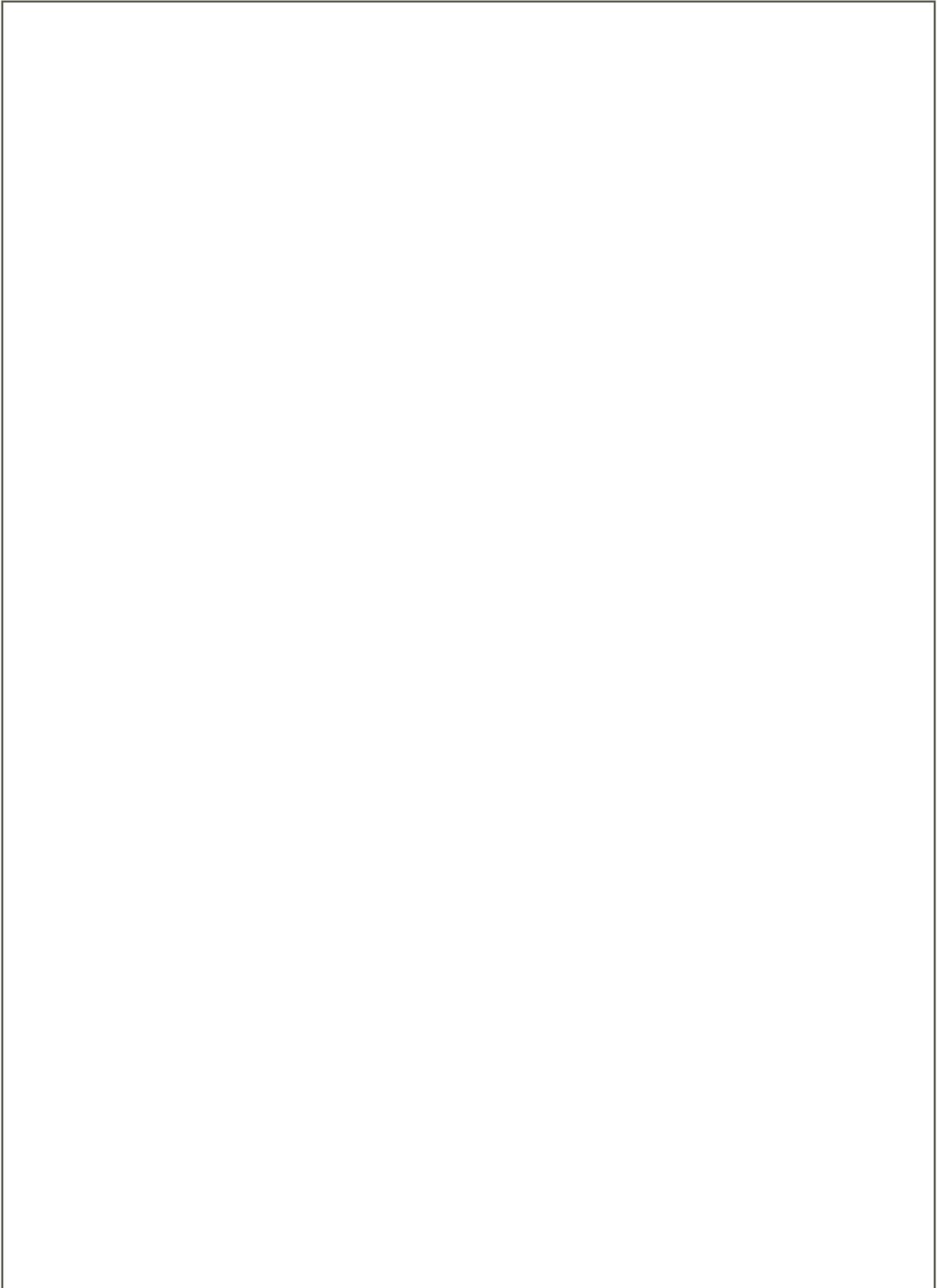
Velammal Educational Trust, Velammal Engineering College Campus

Dr.Vikram Sarabhai Block, Velammal New-Gen Park

Ambattur - Redhills Road, Chennai - 600 066.

Phone : 044 – 39666042, E-Mail : info@velammaltrust.com

Website :www.velammaltrust.com



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# Personal Memoranda

PHOTO

Name : .....

Branch : .....

Year & Section : ..... Univ. Reg .No : .....

Date of Birth : ..... Sex : Male  Female

Blood Group : ..... Community : OC  BC  MBC  SC  ST

Contact Number:..... Day Scholar  Hosteller

Medium of study in 12th Std. English  Tamil

College Transport Boarding Point : .....

## Address for Communication

## Permanent Address

Particulars	Father	Mother	Guardian
Name			
Occupation/Designation			
Official Address with Phone No.			
Mobile No.			
Email ID.			

Signature of Parent / Guardian

Signature of Student

# Personal Memoranda (For office Records)

PHOTO

Name : .....



Branch : .....

Year & Section : ..... Univ. Reg .No : .....

Date of Birth : ..... Sex : Male  Female

Blood Group : ..... Community : OC  BC  MBC  SC  ST

Contact Number:..... Day Scholar  Hosteller

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## Address for Communication

## Permanent Address

Particulars	Father	Mother	Guardian
Name			
Occupation/Designation			
Official Address with Phone No.			
Mobile No.			
Email ID.			

Signature of Parent / Guardian

Signature of Student

# PRAYER

## தமிழ்த்தாய் வாழ்த்து

நீராருங்கடலுடுத்த நிலமடந்தை கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்  
தக்கசிறு பிழைநூதலும் தரித்த நூந்திலகுமுமே  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்தபெருந்  
தமிழணங்கே தமிழணங்கே  
உன் சீரிளாமைத் திறம் வியந்து செயல் மறந்து  
வாழ்த்துதுமே வாழ்த்துதுமே வாழ்த்துதுமே

-மனோன்மணீயம் பெ.சுந்தரம் பிள்ளை

## PLEDGE

India is my country;  
All Indians are my brothers and sisters;  
I love my country and  
I am proud of its rich and varied heritage.  
I shall always try to be worthy of it.  
I shall give my parents, teachers and all elders respect  
and treat everyone with courtesy.  
To my country and my people,  
I pledge my devotion.  
In their well being and prosperity alone lies  
my happiness.

## NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya he  
Bharata Bhagya Vidhata  
Punjab Sind Gujarat Maratha  
Dravida Utkala Banga  
Vindhya Himachala Yamuna Ganga  
Ucchala Jaladhi taranga  
Tuva Shubha Name jage  
Tuva shubha Asisa Mage  
Gahe Tava Jaya Gatha  
Jana gana Mangala dayaka jaya he  
Bharata Bhagya Vidhata  
Jaya he Jaya he Jaya he.  
Jaye Jaye Jaye Jaye he!

# **Velammal Educational Trust**

The Velammal Educational Trust is a registered non-minority service organization established in the year 1986 by Thiru M.V. Muthuramalingam to inculcate the youth about the sagacity of discipline which is important to mould them into fruitful citizens. The catchphrase of the Velammal Trust is Dedication, Determination and Distinction. The Trust which proved its mettle in school administration entered the field of technical education in 1995-1996. The Trust continues to exhibit its excellence by starting and extending the educational institution at various places to satisfy the needs of student community

## **Milestones of the Velammal Trust:**

### **Matriculation Schools**

#### **VELAMMAL MATRIC HR SEC SCHOOL, (Estd. 1986)**

(AN ISO 9001:2000 CERTIFIED INSTITUTION)

"Velammal Gardens", T.S.Krishna Nagar,  
Chennai- 600 037. Tel: (044) 2656 0063, 2656 1166, 26562820

#### **VELAMMAL MATRICULATION SCHOOL, (Estd. 1986)**

(An Unit of Velammal Martic. Hr.Secondary School,  
No. 4 /562, Valayapathy salai, Mugappair (East),  
Chennai – 600 037. Tel: (044) 2656 4778.

#### **VELAMMAL MATRIC HR SEC SCHOOL, (Estd. 1991)**

(AN ISO 9001:2000 CERTIFIED INSTITUTION)

"Pearl Palace" Block No-7, J.J. Nagar West, Mugappair West,  
Chennai-600 037. Tel: (044) 2653 2578, 26533312.

#### **VELAMMAL MATRIC HR SEC SCHOOL, (Estd. 1994)**

"Velammal Gardens" Thiruppuvanam, Sivagangai  
District- 630 611. Tel: 04574 -265301,265904.

#### **VELAMMAL MATRIC HR SEC SCHOOL, (Estd. 2000)**

(An ISO 9001:9002 (E) Certified Institution)

"Velammal New-Gen Park", Ambathur – Redhills Road, Surapet,  
Chennai – 600 066. Tel: (044) 2659 0188, 26590166.  
[www.velammal -surapet.in](http://www.velammal-surapet.in)

#### **VELAMMAL MATRIC HR SEC SCHOOL, (Estd. 2003)**

(Boys and Girls Hostel attached)

"Velammal Knowledge Park", Ponneri High Road,  
Panchetti – 601 204. Thiruvallur Dist.,  
Tel: (044) 2799 5054, 27975055.

#### **VELAMMAL MATRIC HR.SEC SCHOOL, (Estd. 2006)**

"Velammal Nagar", Madurai – Rameswaram High Road,  
Viraganoor, Madurai – 625 009.  
Tel: (0452) 2626267,2626269.

# **Velammal Educational Trust**

## **Matriculation Schools**

### **RAMANA VIDHYA KENDRA MATRIC. HR. SEC. SCHOOL**

-The Velammal Future School  
No.17, Venkateshwara Nagar Main Road,  
Venkateshwara Nagar, Ambattur, Chennai – 600 053.  
Tel: (044) 2658 2813, 6453 3373, 65435667,  
[www.velammal-ambattur.in](http://www.velammal-ambattur.in)

### **VELAMMAL MATRICULATION SCHOOL (Estd. 2010)**

'Velammal Gardens', Theni-Kumuli National Highways,  
Muthuthevanpatti, Theni - 626531. Tel: (04546) 264215/218

### **VELAMMAL MATRICULATION SCHOOL (Hostel Attached) (Estd. 2011)**

Velammal Avenue, Kakkavadi, Karur-Madurai-NH-7,  
Karur-639 003. Tel: (04324) 293333, 293949.  
[www.velammalkarur.com](http://www.velammalkarur.com)

### **VELAMMAL MATRICULATION SCHOOL (Estd. 2016)**

Guduvanchery-Maraimalai Nagar  
Road, Kalivanthapattu,  
Maraimalai Nagar-603 209. TEL NOS. 7823999183 / 8939977359  
MOBILE NO.7823999173  
WEBSITE: [www.velammal.org/vmsmn](http://www.velammal.org/vmsmn)

### **VELAMMAL MATRICULATION SCHOOL (Estd. 2016)**

Velammal Garden, Velammal avenue  
Poonamallee-Avadi High Road,  
Chennai – 600 071 TEL NOS.  
044 – 32533116 / 32533117  
MOBILE NO. 9940381123 WEBSITE  
[www.velammalnexus.com](http://www.velammalnexus.com)

### **VELAMMAL MATRICULATION SCHOOL (Estd. 2016)**

'Vandalur-Kelambakkam Main Road,  
Mambakkam, Chennai – 600 127  
Tel:044-27579006 / 07 /08.

## **International School**

### **THE VELAMMAL INTERNATIONAL SCHOOL, (Estd. 2004) (FULLY RESIDENTIAL)**

"Velammal Knowledge Park", Ponneri Road,  
Panchetti – 601 204, Thiruvallur Dist.,  
Phone: (044) - 3293 9326, 3293 9334.

## CBSE Schools

**TVIS – VELAMMAL BODHI CAMBUS (Estd. 2010)**  
(An Unit of Velammal International School)  
"Velammal Knowledge Park", Kolkatta High Road, Panchetti,  
Thiruvallur Dist., Chennai - 601204.  
Tel: (044) 27975005 / 27975007

**TVIS VELAMMAL VIDYALAYA (Estd. 2010)**  
(An Unit of Velammal International School)  
"Velammal Knowledge Park".Kolkatta High Road,  
Panchetti-601 204.Thiruvallur Dist. Chennai.  
Tel: (044)27975150 / 53 / 54

**TVIS – VELAMMAL VIDYALAYA WEEKLONG  
BOARDING SCHOOL(Estd. 2012)**  
(An Unit of Velammal International School)  
"Velammal Knowledge Park", Kolkatta High Road,  
Panchetti-601 204.Thiruvallur Dist.  
Tel: (044) 27975110 / 279705222.

**TVIS VELAMMAL TECHSAVY SCHOOL (Estd. 2016)**  
(An Unit of Velammal International School)  
"Velammal Knowledge Park".Kolkatta High Road,  
Panchetti-601 204.Thiruvallur Dist. Chennai.  
Tel: (044) 32939326 / 34

**TVIS VELAMMAL OLYMPIAD SCHOOL (Estd. 2016)**  
(An Unit of Velammal International School)  
"Velammal Knowledge Park".Kolkatta High Road,  
Panchetti-601 204.Thiruvallur Dist. Chennai.  
Tel: (044) 32939326 / 34

**VELAMMAL VIDYALAYA (Estd. 2008)**  
"Velammal Avenue" Thiruverkadu Road, Mel Ayyanambakkam,  
Chennai – 600095. Tel: (044) 26536780/81/82

**VELAMMAL VIDYALAYA (Hostel Attached) (Estd. 2010)**  
Madurai-Tuticorin Ring Road, Anuppanadi,  
(Near Chinthamani Toll Gate), Madurai - 625009.  
Tel: (0452) 2698941/2698942

**VELAMMAL VIDYALAYA (Hostel Attached) (Estd. 2010)**  
'Pennicuic Gardens', Theni-Kumuli National Highways,  
Veerapandi Post, Muthuthovanpatti, Theni - 62653.  
Tel: (04546) 264214 / 216 / 217

**VELAMMAL VIDHYASHRAM (Hostel Attached) (Estd. 2010)**

'Velammal New-Gen Park', Ambattur-Redhills Road,  
Surapet, Chennai-600 066. Tel: (044) 2659 1840, 2659 0808.  
[www.velammalvidhyashram.in](http://www.velammalvidhyashram.in)

**VELAMMAL VIDHYALAYA (Hostel Attached) (Estd. 2011)**

Velammal Avenue, Kakkavadi, Karur-Madurai-NH-7,  
Karur-639 003. Tel: (04324) 293333, 293949.  
[www.velammalvidhyalaya.com](http://www.velammalvidhyalaya.com)

**VELAMMAL VIDHYASHRAM (Estd. 2014)**

'Vandalur-Kelambakkam Main Road, Mambakkam,  
Chennai – 600 127. Tel: (044) 27579006 / 07 / 50 / 08.  
[www.velammalvidhyashram.edu.in](http://www.velammalvidhyashram.edu.in)

**VELAMMAL VIDHYASHRAM (Estd. 2015)**

No.513, Ground Floor, Salamangalam Koot Road,  
Vandalore – Walajahbad High Road, Padappai – 601 301.  
Tel: (044) 2717 4551 / 52  
E-mail: [vvp.info@velammalvidhyasharam.edu.in](mailto:vvp.info@velammalvidhyasharam.edu.in)

**VELAMMAL VIDYALAYA (Estd. 2015)**

"Velammal Nagar", Madurai – Rameswaram High Road,  
Viraganoor, Madurai – 625 009.  
Tel: (0452) 2465022, 246 5011

**VELAMMAL VIDYALAYA (Estd. 2015)**

Paruthipattu, Avadi, Chennai - 600071.  
Tel: (044) 69000457 / 58  
[www.velammalvidyalayaavadi.in](http://www.velammalvidyalayaavadi.in)

**VELAMMAL BODHI CAMPUS (Estd. 2016)**

Kolapakkam, Porur, Chennai - 600128,  
Tel: 9514433666 / 777 / 888

**VELAMMAL VIDYALAYA (Estd. 2016)**

Seemathamman Nagar, Alapakkam Main Road,  
Maduravoyal, Chennai – 600 095.  
Tel: (044) 32533114 / 15

**VELAMMAL VIDYALAYA (Estd. 2016)**

Velammal Avenue, #122, Rajiv Gandhi Salai,  
(Near Alott Hostel) OMR – IT Express Way,  
Sholinganallur, Chennai – 600 119.  
Tel: (044) 32533118 / 119

**VELAMMAL VIDHYASHRAM (Estd. 2016)**  
Nellikuppam Road, Moolakazhani,  
Guduvancherry - 603202. Tel: 8939826504 / 11

**VELAMMAL NEW-GEN SCHOOL, (Estd. 2016)**  
Ambattur-Redhills Road, Puzhal,  
Chennai-600 066. Tel: (044) 2659 0613 / 14.

**VELAMMAL NEW-GEN SCHOOL, (Estd. 2016)**  
Vadakkaupattu Main Road,  
Near Ishayara, Medavakkam,  
Chennai-600 100. Tel: 89398 26519 / 406.

**VELAMMAL NEW-GEN SCHOOL, (Estd. 2016)**  
1 / 12, Thaiyur (OMR),  
Kelambakkam, Chennai-600 103.  
Tel: 89398 26514 / 524.

**VELAMMAL BODHI CAMPUS – THANJAVUR (Estd. 2016)**  
Karups Nagar (Near Spinning Mill)  
Thanjavur - 613 005. Tamil Nadu, India. Phone: 78719 01111  
Email: velammalbodhicampustanjore@gmail.com

**VELAMMAL NEWGEN SCHOOL**  
Tiruvottiyur, 347, T H Road, Tiruvottiyur, Chennai - 600019.  
Contact No: 8939 977350 (Near Sugam Hospitals)  
Email: cbseadmission@velammal.edu.in

**VELAMMAL NEWGEN SCHOOL**  
Madhavaram, E.J.N's ARK, No.133, K.P.Garden, Madhavaram High road,  
Madhavaram, Chennai - 600060.  
Contact No: 8939977352 (Next to ICICI Bank)  
email: cbseadmission@velammal.edu.in

**VELAMMAL NEWGEN SCHOOL**  
Madipakkam, No 6, Maragatham Sundaram Apartments,  
Ponniyamman Koil Street, Madipakkam, Chennai - 600091,  
Near Ponniyamman Temple Contact No: 8939977355  
email: cbseadmission@velammal.edu.in

**VELAMMAL NEWGEN SCHOOL - NAVALUR**  
OMR, Navalur, Chennai 603103. Landmark - Inside Olympia Opaline  
Contact No: 8939826509  
email: cbseadmission@velammal.edu.in

**VELAMMAL VIDHYASHRAM**  
Padur, No.4/27, XS Real, 2nd Floor, Kazhipattur,  
Rajiv Gandhi Salai, OMR,  
Landmark - Next to XS real  
Contact No: 8939816378.  
email: cbseadmission@velammal.edu.in

**VELAMMAL VIDHYASHRAM**  
Mangadu #1,2, Ground Floor,  
CSI Pallikoodam street  
Pattur koot road, Mangadu, Chennai - 600122.  
Contact No: 8939977353  
email: cbseadmission@velammal.edu.in

**VELAMMAL VIDHYASHRAM**  
Nedungundram # 13, Gandhi Road,  
Opp to Alapakkam,Chennai-600063.  
Contact No: 8939977358  
email: cbseadmission@velammal.edu.in

**VELAMMAL VIDYALAYA (Estd. 2017)**  
A Unit of Velammal Bodhi Campus  
"Velammal Village", Madurai - Tuticorin Ring  
Road, Anuppanadi, Madurai - 625009  
Phone: 0452 - 2698942 | 2698555  
Email: info@velammalvidyalayamadurai.edu.in

**VELAMMAL BODHI CAMPUS – VELLORE (Estd. 2017)**  
CBSE Day School Ezhil Nagar, Periya Allapuram  
Thorapadi Post, Vellore - 632001.  
Tamil Nadu, India.  
Phone: 81243 51111  
Email: velammalbodhicampusvellore@gmail.com

## IGCSE School

**VELAMMAL GLOBAL SCHOOL (Estd. 2014)**  
#46, 'Velammal New-Gen Park', Ambattur-Redhills Road,  
Surapet, Chennai-600 066. Tel: +91 - 044-26590613 / 14  
[www.velammalglobal.edu.in](http://www.velammalglobal.edu.in)

**VELAMMAL GLOBAL SCHOOL (Estd. 2014)**  
Vandalur – Kelambakkam Road,  
Mambakkam, Chennai – 600 127.  
Tamil Nadu, India. Tel : +44 – 27479030 / 27479040.  
[www.velammalgobal.edu.in](http://www.velammalgobal.edu.in)

## Residential School

**VELAMMAL RESIDENTIAL SCHOOL (Estd. 2014)**  
(CBSE Fully Residential &  
Weeklong Boarding School)  
'Los Angeles', Ladanendal, Madurai – Rameswaram High Road,  
Sivagangai Dist. – 630611  
Phone: 04574 – 264363,264364,264365.

## Engineering Colleges

### **VELAMMAL ENGINEERING COLLEGE (Estd. 1995) (Hostel attached)**

(An ISO 9002 Certified and Accredited Institution)

"Velammal Nagar", Ambattur -Red Hills

Road, Chennai- 600 066

Phone: (044) 39666005 / 6006 / 6007.

### **VELAMMAL COLLEGE OF ENGINEERING & TECHNOLOGY (Estd. 2007)**

"Velammal Nagar", Madurai – Rameswaram High Road,

Viraganoor , Madurai – 625 009.

Phone: 0452- 246 5289, 246 5849.

### **VELAMMAL INSTITUTE OF TECHNOLOGY (Estd. 2008)**

"Velammal Knowledge Park",

Chennai – Kolkata High Road,

Panchetti, Thiruvallur Dist - 601204

Phone: 044 - 30446300 - 305 / 27975198 - 199

fax no: 044 - 30446309 / 27975200

## Medical College

### **VELAMMAL MEDICAL COLLEGE HOSPITAL & RESEARCH INSTITUTE (Estd 2013)**

'Velammal Village', Madurai-Tuticorin Ring Road,

Anuppanadi, Madurai-625 009.

Tamil Nadu, India, Tel: 0452 - 7113333 / 4100

[www.velammalmedicalcollege.edu.in](http://www.velammalmedicalcollege.edu.in)

### **VELAMMAL COLLEGE OF ALLIED HEALTH SCIENCES (Estd 2015)**

'Velammal Village', Madurai-Tuticorin Ring Road,

Anuppanadi,

(Near Chinthamani Tollgate), Madurai-625 009.

Tel: 0452 2510000 / 2510125, 2510276.[www.vcahs.org](http://www.vcahs.org)

### **VELAMMAL COLLEGE OF NURSING (ESTD. 2016 -2017)**

Velammal Village, Madurai – Tuticorin Ring Road,

Anuppanadi, Madurai - 625009

Tel: 0452 – 7114277, 0452 - 7113333

### **VELAMMAL SCHOOL OF NURSING (ESTD. 2016 -2017)**

Velammal Village, Madurai – Tuticorin Ring Road,

Anuppanadi, Madurai - 625009

Tel: 0452 – 7114277, 0452 - 7113333

# GOVERNING COUNCIL

S. No	Name	Position/ Profession	Address	Contact number & Email Id
1	Mr. M.V.Muthuramalingam	Chairman / Educationist	T.S. Krishna Nagar, Mugappair, Chennai 600 037.	044- 26590345 chairman@velammalitech.edu.in
2	Mr.M.V.M.Velmurugan	Member / CEO	T.S. KrishnaNagar, Mugappair. Chennai 600 037.	044- 26590345 ceo@velammalitech.edu.in
3	Mr. M.V.M. Velmohan	Member / Correspondent	T.S. KrishnaNagar, Mugappair. Chennai 600 037.	044-26590345 corres@velammalitech.edu.in
4	Mr.M.V.M.Sasikumar	Member / Director	T.S. KrishnaNagar, Mugappair, Chennai 600 037.	044-26590345 director@velammalitech.edu.in
5	Mr. K Razak	Member / Advisor	Velammal Institute of Technology, Panchetti - 601204	044-30446301 advisor@velammalitech.com
6	Mr.M.Vasu	Advisor	Velammal Institute of Technology, Panchetti - 601204	044 – 3044 6302 vasumunuswami@gmail.com
7	Mr. V. Gurumoorthy	Member / Industrialist	96, Nelson Manickam Road, Chennai 600 029.	-
8	Mr. M. Ponnuswamy	Member / Industrialist	32,15th Main road, Anna Nagar, Chennai - 600 040.	-
9	Regional Officer	Membe (Ex-officio)	AICTE - Southern Regional Office Shastri Bhawan, 26 Haddows Road, Chennai-600 006.	044-28279998, 044-28275650, 044-28232754 aictesouth@eth.net
10	Commissioner	Member (Ex-officio)	Directorate Of Technical Education (DoTE), Sardar Patel Road, Guindy, Chennai - 600 025.	044-22350525, 22351018 tnnote@gmail.com
11	Dr. S. Kuppuswamy	Member / Director of Studies, Pondicherry University	Pondicherry University, Puducherry.	094432 06908
12	Dr. T. Chandrashekhar	Member Secretary / Principal	Velammal Institute of Technology, Panchetti- 601 204.	044 - 30446308 principal@velammalitech@edu.in

## **Vision of Velammal**

"To educate the student community both by theory and practice to fit in with the society and to conquer the tomorrow's technology at global level with human values through our dedicated team".

## **Mission of Velammal**

To achieve customer delight through

- World Class Education
- Research & Development
- Creativity & Innovation
- Intrapreneurship & Entrepreneurship
- Leadership & Teamwork

# **VELAMMAL INSTITUTE OF TECHNOLOGY**

**"Centre of Excellence to Impart Higher Education Around the Globe."**

**VELAMMAL INSTITUTE OF TECHNOLOGY**, founded by Shri M.V. Muthuramalingam, a Professional Engineer, is located at Panchetti (Chennai – Kolkatta Highway), Ponneri Taluk of Tiruvallur dt. This is an another mile stone of the Velammal group of Institutions and has been established to impart higher education to the rural mass. The Institution is approved by All India Council for Technical Education (AICTE) and is affiliated to Anna University, Chennai.

The Institution has competent, motivated, devoted and experienced faculty members who are determined and distinctive as per the watch words of VELAMMAL. Fully loaded laboratories, LAN connected Computer Laboratory with internet access and established Communication Skills Development Laboratory are some special features of Velammal I Tech. Guest lecturers and experts are drawn from various spheres like Industries, Universities and R&D Organizations to update the knowledge of students on day - to - day technologies on developments. Velammal has efficient technicians and artisans to assist the students.

## **VISION**

Velammal Institute of Technology is committed to be a leader in innovative work force development and a world class learning venue for the ever changing needs of business and industry.

## **MISSION**

Accelerate technology transfer to industry and develop innovations in applications of emerging technology through high quality technical education and work force training.

## **QUALITY POLICY**

The Institution commits to offer quality professional education in pace with latest technology.

The Institution aims at academic excellence and overall development of students.

The Institution within the framework of the quality policy identifies quality objectives and will strive for continual improvement.

The Institution will review the quality policy for continued compliance

# ACADEMIC PROGRAMMES

## UG PROGRAMMES OFFERED:

1. B.E. Computer Science & Engineering (CSE).
2. B.E. Electronics & Communication Engineering (ECE).
3. B.E. Electrical & Electronics Engineering (EEE).
4. B.Tech. Information Technology (IT).
5. B.E. Mechanical Engineering (MECH).

### AMENITIES

- | Indoor games
- | Restroom
- | Basket ball court
- | Foot ball Ground
- | Common room
- | PCO/STD booth
- | Open air theatre
- | Mineral water plant
- | Water cooler
- | Two and four wheeler parking
- | Power backup (Generator 320 KV)
- | Reprography
- | Transport
- | Computer Centre
- | Separate Leased Internet Line of 5 mbps
- | Central Library with bar code reader and automated book tracking software
- | Gymnasium | Canteen

### INFRASTRUCTURE

- | Lecture Halls
- | Tutorial Halls
- | Drawing Halls
- | Exam Cell
- | Communication Laboratory
- | Physics Laboratory
- | Chemistry Laboratory
- | Engineering Practices Laboratory(Mech)
- | Object Oriented Programming Lab
- | Network Lab
- | Internet Programming Lab
- | Operating System Lab
- | Database Management System Lab
- | Engineering Practices Lab  
(Electrical & Electronics)
- | Power Electronics Lab
- | Electric Circuits Lab
- | Electrical Machines Lab – I
- | Electrical Machines Lab – II
- | Control System Lab
- | Measurement & Instrumentation Lab
- | Microprocessor & Microcontroller Lab
- | Power System Simulation Lab
- | Electronics Lab
- | Linear Integrated Circuit lab
- | Microprocessor Lab
- | Microwave and Communication Lab
- | LAN Lab
- | Library
- | Conference hall,Seminar hall
- | Workshop
- | Placement cell
- | Hostel – Boys and Girls
- | Canteen

### General Information

Working Hours - 8.30 A.M to 4.00 P.M.

Tea break { 10.10 A.M to 10.20 A.M  
& 2.20 P.M to 2.30 P.M

Lunch Break { 12.00 P.M. to 12.35 P.M  
(I Year & IV B.E/B.Tech)  
12.50 P.M to 1.25 P.M  
(II&III Year B.E/B.Tech)

# Scholarship

Name of the Scholarship / Loan	Instituted by	Awarded to	Conditions (if any)
Govt. of India National Scholarship	Director of Collegiate Education, Chennai	Students	-
Govt. of India Educational loan	Director of Collegiate Education, Chennai	Students	-
National scholarship to the children of school teachers	Director of Collegiate Education, Chennai	Students	Children of school teachers
Govt. of India Postmatric scholarship	Director of Adi- Dravida& Tribal Welfare Office	SC/ST Students	Annual income of the family not exceeding Rs.50,000/-
Gandhi memorial scholarship	Director of Adi- Dravida& Tribal Welfare Office	SC/ST Students	Meritorious students in the previous year of study
Adhoc merit grant	Director of Collegiate Education,Chennai	I Year SC/ST Students	Students securing 60% & above in the HSC or equivalent exam.
Adi- Dravida welfare loan	Adi- Dravida & Tribal Welfare Dept.	SC/ST Students	Students residing in the hostel
BC/ MBC scholarship	Director of Backward Classes & Director of Most Backward Classes	BC/MBC Students	Annual income of the family not exceeding Rs.50,000/-
Agricultural scholarship	DOTE	Wards of Farmers	As per DOTE norms
Velammal Merit Scholarship for Economically poor students	Velammal Educational Trust	Eligible students in academics & sports	As per Velammal Educational Trust norms

Students should approach the officer student affairs/ Administrative officer for further information.

## AWARDS FOR TEACHERS

Staff producing excellent results in their subjects is awarded the following incentives

### 95% and above:

Critical subject – Rs 2000/-

Non Critical subject – Rs 1500/-

100% – Rs 3000/-

To recognize the continued service of the staff in the college, the management awards a prize of 1 gram Gold Coin - 5 yrs service completion.

Rs 5000/- - 10 yrs service completion.

Rs 10000/- - 15 yrs service completion.

- Staff achieving 100% attendance in an Academic Year will be rewarded a 1 gram Gold coin

## AWARDS FOR STUDENTS

Students getting 100% attendance in an Academic Year will be rewarded a cash prize of Rs.500/-

To encourage our students to excel in academic performance and to secure University Ranks, the management has "Founder Chairman Merit Scholarship". This scholarship will be given to the students who have secured 8.5 CGPA and above for every academic year. The details are as follows

CGPA	Scholarship Amount
8.50 - 8.74	Rs.1000/-
8.75 - 8.99	Rs.3000/-
9 above	Rs.10,000/-

# **COLLEGE EXECUTIVE COMMITTEE 2017 – 2018**

## **PLANNING AND MONITORING COMMITTEE**

Principal,  
Vice Principal  
Head of the Departments

## **BUDGET COMMITTEE**

Advisor,  
Principal,  
Vice Principal  
Head of the Departments

## **RIGHT TO INFORMATION CELL**

Principal

## **ANTI-RAGGING COMMITTEE**

Dr S Soundararajan, VP Academic  
Dr S Tamil Selvi,- Dept. of Chemistry

## **DISCIPLINARY COMMITTEE**

Principal, Vice Principal , All HOD's  
Mr.V.R.Murugan , Senior Librarian  
Mr M R Rejinpaul , Dept. of CSE  
Mr G Shanmugaraj , Dept. of ECE  
Mr Y Alexander Jeevanantham, Dept of EEE  
Mr P Deivendran , Dept. of IT  
Mr M S Heaven Dani , Dept. of Mech  
Mr R Elayaraja, Physical Director

## **ISTE CHAPTER**

Mr.R.M.Ravindran, Dept. of Chemistry

## **PLACEMENT CELL**

Mr M Ganesan, Placement Officer  
Mr A Anbumani, Dept. of CSE  
Dept. Placement Coordinators

## **FRESHERS DAY**

Mr B Balamurugan , HoD – Maths

## **ANNUAL DAY**

Mr K Kaliagurumoorthi, HOD – EEE

## **GRADUATION DAY**

Mr S Kaliappan, HOD - MECH

## **ACADEMIC EVENTS & CULTURALS**

Mr S Jagan Raj, Dept. of Chemistry

## **NEWSLETTER (VELAMMAL I TECH & AU)**

Ms.R.N.Kalpana Devi, Dept of English  
All Dept. Co-ordinators

## **WEBSITE UPDATION COMMITTEE**

Mr M R Rejinpaul , Dept. of CSE  
All Dept. Co-ordinators

## **GENDER ISSUE CELL**

Ms C Yuvarani, Dept. of Maths

## **ED Cell**

Mr K Balachander, Dept. of CSE

## **NSS/YRC**

Mr P Deivendran, Dept. of IT  
All PED's

## **WOMEN EMPOWERMENT CELL**

Ms G.Bavani, Dept. of EEE  
Dr.R.Saraswathy, Dept of Physics  
Ms.S.Manju, Dept of ECE

# **COLLEGE EXECUTIVE COMMITTEE 2017 – 2018**

## **ALUMNI ASSOCIATION**

Mr Y Alexander Jeevanantham,Dept of EEE

## **R&D**

Dr G Moorthy, Dept. of Mech

Dr A.Arun Dept. of ECE

Dr R.Sugumar Dept. of.CSE

Dr.B.Murueswari, Dept. of IT

Dr.M.Arul Sathya, Dept. of EEE

## **IQAC COMMITTEE**

Mr K Kaliagurumoorthi, HOD – EEE

Mr B Balamurugan , HoD – Maths

## **EXAM CELL**

Mr T Chandrasekar, Dept. of ECE

## **BRANDING (Innovate, Career guidance, Ignite,college prospectus & others)**

Mr.S.Ilaiyaraaja,Dept of ECE

Mr B V Santhosh Krishna Dept. of ECE

Mr D L K Vijai Bharrath Dept. of IT

## **SPORTS COUNCIL**

Mr E Shankar, Physical Director

Mr R Elayaraja,Physical Director

## **HOSTEL COMMITTEE**

Principal(Chief Warden), Vice Principal

Mr B Balamurugan , HoD – Maths

Ms S Selvakanmani, HOD - CSE

Mr Y Alexander Jeevanantham, Dept. of EEE  
Wardens

## **ADMISSION COMMITTEE**

Dr S Tamil Selvi,- Dept. of Chemistry

Dr R Saraswathy , Dept. of Physics

Mr.V.R.Murugan, Senior Librarian

## **HANDBOOK**

Mr B Balamurugan , HoD – Maths

## **ACADEMIC AUDIT ,**

**ACCREDITATION-NBA,NAAC.,**

## **INFOSYS CAMPUS CONNECT**

Dr,S.Soundararajan, Vice Principal

## **STUDENTS FEED BACK**

Ms M Suchithra, HOD - IT

## **SPECIAL EVENTS**

(TCS, SEARCH, INSPIRE, NCAT ETC.)

Mr T Chandrasekar, Dept. of ECE

Mr.M.S.Heaven Dani, Dept of Mech

Mr M R Rejinpaul Dept. of.CSE

Mr Jegatheesh Kumar Dept. of IT

Ms.U.Jayalatsumi, Dept of EEE

Mr.L.Balaji, Dept of ECE

## **AU AFFILIATION/ AICTE APPROVAL**

Mr Y Alexander Jeevanantham, Dept. of EEE

Mr T Chandrasekar, Dept. of ECE

Mr.V.R.Murugan, Senior Librarian

Mr.T.K.Senthil Kumar, System Administrator

Mr.M.Karthikeyan, Admin Asst.

## **GRIEVANCE REDRESSAL FORUM**

Ms G Bavani, Dept. of EEE

Mr D Senthil Kumar , Dept of Maths

## **TRANSPORT**

Mr J Sathiya Jeba Sundar, Dept. of CSE

Mr Mr K Naresh Kumar, Dept. of EEE

Bus Coordinators

## **INDUSTRY INSTITUTE COLLABORATION**

Dr G Moorthy Dept. of Mech

Mr Jegatheesh Kumar Dept. of IT

## **NPTEL**

Mr.S.Ilaiyaraaja,Dept of ECE

**Dr.T.Chandrashekhar , Principal  
Dr.S.Soundararajan , Vice Principal Academics**

**DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING**

1	Dr.R.Sugumar, M.E, Ph.D	Faculty
2	Dr.V.P.Gladis Pushpa Rathi, M.E, Ph.D	Faculty
3	Ms.S.Selvakannmani, M.E (Ph.D)	HOD
4	Ms. K .Tamilarasasi, M.E (Ph.D)	Faculty
5	Mr.N. R. Rejinpaul, M.E (Ph.D)	Faculty
6	Mr. J. Praveen Chander, M.E (Ph.D)	Faculty
7	Ms.S. Nalini, M.E (Ph.D)	Faculty
8	Ms.A. V. Kalpana, M.E (Ph.D)	Faculty
9	Ms.Pranamita Nanda, M.E	Faculty
10	Mr S. Rajeshkumar, M.E (Ph.D)	Faculty
11	Ms.S. Aiswarya, M.E	Faculty
12	Mr.K. Balachander, M.E (Ph.D)	Faculty
13	Mr.G.Elangovan, M.E. (Ph.D)	Faculty
14	Ms.R. Chitra, M.E	Faculty
15	Ms.G.Indhumathi, M.E	Faculty
16	Mr.R.Raja, M.E	Faculty
17	Mr.J.Sathiya JebaSundar, M.E	Faculty
18	Mr .A. Anbumani, M.Tech	Faculty
19	Mr .V.Manickavasagan, M.E	Faculty
20	Ms .M J T Vasanthapriya, M.E	Faculty
21	Ms.K.Ramya , M.E	Faculty
22	Mr.N. Karthikeyan, M.E	Faculty
23	Ms.E.Sujatha, M.E. (Ph.D)	Faculty

## DEPARTMENT OF ELECTRONICS & COMMUNICATION ENGINEERING

1	Dr. B. Sri Devi, M.E. Ph.D	HOD
2	Dr. K. Chinnasamy, M.E. Ph.D	Faculty
3	Dr.A. Arun ,M.E. Ph.D	Faculty
4	Mr. S. Ilaiyaraaja ,M.E (Ph.D)	Faculty
5	Mr.G. Shanmugaraj, M.E (Ph.D)	Faculty
6	Mr.L .Balaji, M.E (Ph.D)	Faculty
7	Ms.J.Megala, M.E. (Ph.D)	Faculty
8	Dr.A. Benjamin Joseph, M.E. Ph.D	Faculty
9	Mr.S. Karthikeyan, M.E	Faculty
10	Ms.M. Manju, M.E	Faculty
11	Ms S. Manju, M.E (Ph.D)	Faculty
12	Mr.T Chandrasekar, M.Tech.,MBA.,PGDFM (PhD)	Faculty
13	Mr.G. Sethuram Rao, M.E	Faculty
14	Mr.B V Santhosh Krishna, M.E	Faculty
15	Mr.Narendhar Malishetty, M.Tech	Faculty
16	Mr.K .Ragupathi , M.E	Faculty
17	Mrs.K. Gomathy, M.E	Faculty
18	Ms.P. Rajalakshmi, M.E	Faculty
19	Mr.J. Jijin Godwin, M.E	Faculty
20	Ms.S. Kavitha,M.E	Faculty
21	Ms.J. Poornima, M.E	Faculty
22	Ms.S.Sri Iswarya Lakshmi, M.E	Faculty
23	Mr.Muthurasan, M.E.	Faculty
24	Mr.M.Dayanidhy, M.E.	Faculty
25	Ms.Janish Blessy Daniel, M.E.	Faculty
26	Ms. T. Kamalam, M.E.	Faculty
27	Ms. D. Jayamani Latha, M.E.	Faculty

## DEPARTMENT OF ELECTRICAL & ELECTRONICS ENGINEERING

1	Dr.K.Rajeswari, M.E. Ph.D	Faculty
2	Dr.M. Arul Sathya, M.E. Ph.D	Faculty
3	Mr.K. Kaliagurumoothi, M.E	HOD
4	Mr.Y. Alexander Jeevanantham, M.E, (Ph.D)	Faculty
5	Ms.G.Bavani, M.Ev	Faculty
6	Ms.U. Jayalatsumi, M.E	Faculty
7	Mr.K. Naresh Kumar, M.E	Faculty
8	Mr.P. Vivek, M.E (Ph.D)	Faculty
9	Mr.J. Nandhagopal, M.E (Ph.D)	Faculty
10	Mr.R. Karthikeyan, M.E (Ph.D)	Faculty
11	Ms. P.M. Kalpana, M.E	Faculty

## DEPARTMENT OF INFORMATION TECHNOLOGY

1	Dr.B. Murugeshwari, M.E. Ph.D	Faculty
2	Ms.M. Suchithra, M.E (Ph.D)	HOD
3	Ms.B. Hema, M.E	Faculty
4	Mr.P. Deivendran, M.Tech (Ph.D)	Faculty
5	Mr.D. L. K. Vijai Bharrath, M.E	Faculty
6	Ms.P. Sailaja, ME	Faculty
7	Ms.S. Sivagami, M.E	Faculty
8	Mr.N.Jagadish Kumar, M.E	Faculty
9	Mr. Ashwin Savio, M.E.	Faculty

## DEPARTMENT OF MECHANICAL ENGINEERING

1	Dr.G. Moorthy, M.E.,Ph.D	Faculty
2	Dr.P.V. Senthil, M.E.,Ph.D	Faculty
3	Mr.S. Kaliappan, M.E (Ph.D)	HOD
4	Mr.M. S. Heaven Dani , M.E (Ph.D)	Faculty
5	Mr.G. M. Pradeep, M.E	Faculty
6	Mr.G. Navin Kumar, M.E	Faculty
7	Mr.S. Socrates, M.Tech	Faculty
8	Mr.M. D. Raj Kamal, M.E	Faculty
9	Mr.H. Bahuruteen Ali Ahamad,M.E	Faculty
10	Mr.N. Mohammed Abu Basim,M.E	Faculty
11	Mr.A. Ramaniraj, M.E	Faculty
12	Mr.D. Balamurali,M.E	Faculty
13	Mr.B.Parandhaman, M.E	Faculty
14	Mr.D. Athikesavan, M.E	Faculty
15	Mr.G. Ragothaman, M.E	Faculty
16	Mr.J. Vasantha Roy, M.E	Faculty
17	Mr.V. Deepak Aravind, M.E (Ph.D)	Faculty
18	Mr.K. Kalai Selvan, M.E	Faculty
19	Mr.P.V.M. Kathiresh, M.E.	Faculty
20	Mr.T. Mothilal, M.E. (Ph.D)	Faculty
21	Mr.K. Balamanikandasuthan, M.E.	Faculty
22	Mr. Nair Ajit Venugopalan, M.E.	Faculty
23	Mr.D.Joseph Manuel, M.E.	Faculty
24	Mr.K.Siva Kumar, M.E. (Ph.D)	Faculty

## DEPARTMENT OF CHEMISTRY

1	Dr.S. Tamil Selvi, M.Sc., M.Phil., Ph.D	Faculty
2	Mr.S. Jagan Raj, M.Sc.,B.Ed.,MLIS., M.Phil.,PGDCA,(Ph.D)	Faculty
3	Mr.R. M. Ravindran, M.Sc., M. Phil	Faculty

## DEPARTMENT OF ENGLISH

1	Mr.T. Ajith, M.A, M.Phil, (Ph.D)	HOD
2	Ms.R.N.Kalpana Devi, M.A, M.Phil, (Ph.D)	Faculty
3	Ms.K. Viji , M.A, M.Phil	Faculty
4	Ms.D. Tirzah, M.A, M.Phil	Faculty
5	Mr.K. Kalaivanan, M.A, M.Phil	Faculty

## DEPARTMENT OF MATHEMATICS

1	Mr.B. Balamurugan, M.Sc.,M.Ed.,M.Phil.,(Ph.D)	HOD
2	Ms.C. Yuvarani, M.Sc., M.Phil (Ph.D)	Faculty
3	Ms.S Sowmiyah, M.Sc., M.Phil	Faculty
4	Mr.D.Senthil Kumar, M.Sc., M.Phil	Faculty
5	Mr.G. Justin Brierly, M.Sc., M.Phil (Ph.D)	Faculty
6	Mr.N. Ramalingam, M.Sc., M.Phil., (Ph.D)	Faculty
7	Mr.K. Karthikeyan, M.Sc., M.Phil	Faculty
8	Ms.K.Kavitha, M.Sc., M.Phil	Faculty
9	Ms.I.Sahaya Rebacca, M.Sc., M.Phil	Faculty
10	Dr.K .Sudha , M.Sc., M.Phil., Ph.D	Faculty

## DEPARTMENT OF PHYSICS

1	Dr.V.Sindhu Sukumaran, M.Sc., M.Phil.,Ph.D	Faculty
2	Dr.A. Subashini M.Sc., M.Phil.,Ph.D	Faculty
3	Dr.R. Saraswathy, M.Sc.,Ph.D	Faculty
4	Mr.A.Arun Dinesh, M.Sc., M.Phil.	Faculty

## DEPARTMENT OF LIBRARY

1	Dr.V. R. Murugan, M.A.,M.L.I.Sc.,M.Phil.,PGDCA, PGDPMIR D.L.LAL, Ph.D.,	Chief Librarian
2	Mr.G. Dillibabu, B.B.A., M.L.I.Sc	Asst Librarian

## DEPARTMENT OF PHYSICAL EDUCATION

1	Mr.E. Sankar, M.P.Ed	Ph Physical Director
2	Mr.R. Elayaraja,M.A,M.P.Ed.,CNIS.,PGDY	Physical Director
3	Mr.T. Manikandan, B.P.E.	PET
4	Mr.S.Suman Raj, B.P.E.	PET
5	Mr.R. Jaya Prakash, B.P.E.	PET
6	Ms.M. Petchiammal, D.P.Ed.	PET
7	Ms.V. Vithya, B.P.E.	PET

## PLACEMENT CELL

1	Mr .M. Ganesan, MBA., M.Phil.,SAP.,(Ph.D)	Training & Placement Officer
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## ADMINISTRATIVE STAFF

S.No	Name	Designation
1	Ms.G.Vasumathy,M.B.A.	Officer-Student Affairs
2	Mr.J.Govathanan, B.A.	Administrative Officer
3	Mr.B.Kalaraiarasan, B.H.M.	Admin Manager
4	Mr.A.Mansoor Ali, M.B.A.	Admin Assistant
5	Mr.R N Thirukumar, B.COM.	Admin Assistant
6	Ms.K.Priyanka, B.COM.	Cashier
7	Ms.V.Jayanthi, B.E.	Receptionist
8	Mr.V.Munusamy	Office-Assistant
9	Mr.D.K.Raja	Office Assistant
10	Mr.G.Nagaraj	Office Assistant
11	Mr.M.S.Magesh	Office Assistant

## NON-TEACHING STAFF

### CSE

12	Mr.T.K.Senthil Kumar	System Administrator
13	Mr.E.S.Sathish Kumar	Lab Instructor
14	Ms.S.Saranya	Lab Instructor
15	Ms.B.Nadhiya	Assistant

### IT

16	Mr.S.K.Velu	System Administrator
17	Mr.R.Saravana Priya	Lab Instructor
18	Mr.V.Jeya Kumar	Lab Instructor
19	Mr.M.Udaya Kumar	Lab Instructor
20	Mr.P.V.Ravikumar	Assistant

### LIBRARY

21	Ms.D.Dhivya	Library Assistant
22	Ms.M.Johnsi Rani	Library Assistant

### CHEMISTRY

23	Ms.V.Sasikala	Lab Instructor
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### MECHANICAL

24	Mr.M.Arul	Lab Instructor
25	Mr.J.Surjith	Lab Instructor
26	Mr.C.Srinivasan	Lab Instructor
27	Mr.N.Natesan	Lab Instructor
28	Mr.G.Manikandan	Lab Assistant
29	Mr.B.Gunasekaran	Assistant

### EEE

30	Mr.R.Jebakumar	Lab Instructor
31	Mr.C.Ashok	Lab Instructor
32	Ms.Punitha	Assistant

EXAM CELL		
33	Mr.V.Babu	Assistant
ECE		
34	Mr.Porselven	Lab Instructor
35	Ms.P.Komaleswari	Lab Instructor
36	Ms. R.Aswini	Lab Instructor
37	Mr.S.Ruban Immanuel	Lab Instructor
38	Mr.R.Poorna Chandran	Lab Instructor
39	Mr.M.Dhanasekar	Assistant
MATHS		
40	Mr.R.Sathish	Assistant
DEPUTY WARDEN		
41	Mr.T.Mathivanan	Deputy warden / Boys Hostel
42	Ms.J.Anandhi	Deputy warden / Girls Hostel
CIVIL		
43	Mr.S.Muthu	Electrician
44	Mr.A.Yesudoss	Electrician
45	Mr.P.Shankar	Electrician
46	Mr.R.Arunkumar	Plumber
47	Mr.K.Venkatesan	Maintenance STP
CANTEEN		
48	Mr.B.Kalaiyarasan	Canteen Manager
HEALTH CENTRE		
1	Dr Amaresan, MBBS, MD	Medical Officer

## DRIVERS & CONDUCTORS

DRIVERS	CONDUCTORS
1 Parthasarathy R	1 Varadarajan R
2 Sargunam M	2 Krishnan K
3 Jaisankar K	3 Mageswaran A S
4 Ramesh T S	4 Ganesan S
5 Venkatesan S	5 Kadhar K
6 Kanniyappan V	6 Ravi R
7 Samraj S	7 Jeyaraman B
8 Ramu E	8 Ragu M
9 Ethiraj R	9 Selvam M
10 Sanmugam K	10 Dilli K
11 Veluchamy V	11 Boopathy N
12 Jayan M	12 Dilip G
13 Karanthamalai R	13 Nagaraj A
14 Panneer Selavam G	14 Haridoss E
15 Ravi K	15 Dillibabu M
16 Dinesh Kumar G	16 Noorullah M
17 Sekar M	17 Murugan M
18 Ragupathi R	18 Harinath D
19 Surendra Ramesh B	19 Venkateshwara Rao V
20 Sudhakar M	20 Venkatesan K
21 Sundara Moorthy S	21 Vijayakumar C
22 Chandra Sekaran B	22 Murali R
23 Ramesh K	
24 Wilson M	
25 Raginikanth A	

## SECURITY STAFF

Senior Security Officer
13 Pavithira E
14 Dhana Lakshmi C
15 Deva Doss M
16 Subramani G
17 Rajendran R N
18 Deva Doss K
19 Dasthgiri K
20 Jagedeeswaraiah P
21 Baskar M N
22 Anandhan K
23 Ramesh E
24 Yogiswari. C

## Canteen Staff

1 Mohan A	13 Samayaawthuval T
2 Purusothaman S	14 Manivannan R
3 Subburaj J	15 Shobana S
4 Easu R	16 Kumudha P
5 Silambarasan M	17 Malliswari D
6 Karthikeyan A	18 Muniyammal P
7 Ravi M	19 Sudha P
8 Thannasi K	20 Pramila K
9 Sanyasi Kumar Jena K	21 Nirmala S
10 Paliswarayaa V	22 Lakshmi R
11 Jagagouda G	23 Kanammal R
12 Rajasekar M	

# Student Mentorship Programme

*"Mentoring is a brain to pick, an ear to listen, and a push in the right direction".*

**-John Crosby**

The Student Mentor Program is launched at Velammal Institute of Technology to provide a platform for mentees to realize their potential by enabling personal and professional relationships with mentors, who act as role models and provide guidance to them. It offers opportunities to develop business contacts, access industry information, and gain valuable insights from experienced and successful professionals.

The goal of student mentoring is to help students involved in the mentoring program to gain the skills and confidence to be responsible for their own futures. The Student Mentor Program is run by participation of faculty members of Velammal Institute of Technology.

## The Roles of Faculty Mentors

1. Meet 20 students each week and assist them in planning and also help them later as per the need raised by the Students.
2. Address the issues, such as home-sickness, depression and time management.
3. Develop a cordial environment for the students and make possible a smooth transition of life in the college campus.
4. Provide feedback to the management on matters that are affecting the students.
5. Continually assess the student issues and plan appropriate programs and activities for their welfare.
6. Document all inappropriate behaviours of 20 students and consult the Principal on the disciplinary issues about them.
7. Meet students who are facing difficulties, whenever needed.
8. Plan activities throughout the year for the 20 students to get them involved in the college. The activities should focus on various aspects of life in the campus, including time management, communication, and team work.

## **GENERAL RULES**

1. Students should be polite, dignified, neat, and obedient and speak in English only.
2. Students are expected to be in the lecture hall five minutes earlier the commencement of class and must maintain discipline and silence inside the lecture hall, drawing hall, labs, and workshops and while commuting.
3. Student's movement outside the classroom during class hours is strictly prohibited.
4. Students are instructed not to carry any valuable items to college.
5. Possession/Usage of MOBILE, WALKMAN, IPOD, CAMERA or any other Electronic items are not allowed in the college campus, hostel and college transport. If found the same will be seized & will not be returned. The student will be suspended immediately, upon enquiry with a penalty of Rs.10,000/-
6. Students should not change their seating arrangement. Once a student occupies a particular seat they have to maintain the same till the end of the year. He/ She is responsible for scribbling on the desks or any damage.
7. Students are expected to conduct themselves in a disciplined manner whenever they represent themselves outside the campus.
8. Smoking / chewing bubble gum / consuming drugs / tobacco products/ alcohol are strictly prohibited.
9. Celebrations of any kind without prior permission from the management are strictly prohibited.
10. Students should wear their own lab coats and carry their observation note books for their lab classes. They should not leave the lab without completing their experiments.
11. Periodical reports will be sent to Parents / Guardians calling their attention regarding the student's attendance, progress and conduct. Parents are expected to contact PRINCIPAL /HoD for discussion regarding the same.
12. Students those who fail in the regular internal tests have to attend special coaching classes. For special coaching classes transportation will not be provided.
13. Change of address to be informed to the respective counselors/ class in-charge by the parent or guardian with proof, to update the office records.
14. Students have to pay the arrear exam fees for all the subjects. If the students are not paying the arrear exam fees in time, late fee will be charged.
15. Students have to assemble the exam hall before 10 minutes ( Internal / External Exam )

## Norms for Attendance

1. Student who comes late or absent themselves for any period in any of the sessions is treated as  $\frac{1}{2}$  day absent.

No. of Times a Student Come Late	Action Taken
1	The student will be dealt by Head of the Department & half a day absent
2	The Student will be dealt by Head of Department and marked full day absent.
3 & above	The Student should meet the Principal

2. Leave message over telephone/ e-mail/ fax/ telegram is not encouraged. (except for the valid reason)
3. For one day sick leave or leave for unforeseen circumstances, a leave letter signed by the Parent or Guardian or Warden must be enclosed along with a medical certificate and should be submitted to the Principal, when the students reports to the college. Such leave can be permitted only three times per semester. Parent/ Guardian should accompany if the above condition is violated.
4. For the leave which extends to 2 days continuously, the leave letter signed by Parent or Guardian or Warden enclosed with a medical certificate (if sick) should reach the Principal through a messenger and the Parent may confirm the same through phone.
5. If a student is absent for 3 cumulative days or now and then in that semester without prior permission, their Parents have to meet the Principal. Only then the student will be allowed inside the classroom. If absenteeism continues for more than 5 days, the name will be taken out from the register. A fee of Rs.500/- has to be paid for re-admission. If this is repeated then the matter will be dealt with seriously.
6. For any family function or other medical ground, Parents must come with a reasonable proof in person and avail the leave.
7. Students who fail to report on the re-opening day, or after long holidays, should pay a readmission fee of Rs.500/-. Leave message will not be accepted.
8. Students can take two days on duty (O.D) per semester with prior notice from the Principal.

## DRESS CODE

1. Students must wear their Identity Card (ID) while being inside the campus and in the college bus.
2. Students who avail college transport facility must carry the transport ID with them.
3. Students who are found without the College ID will have to pay a fine of Rs.50/- on the spot.
4. If the ID card is lost, it is the responsibility of the student to contact the office and collect the new ID card Within a week after paying an amount of Rs.100/-.
5. Duplicate Hall Ticket can be obtained with the payment of Rs 50/-
6. All the students should be neatly dressed. Boys should wear formal clothing with shirts tucked in, with shoes. No Jeans / Cotton jeans / T-Shirts permitted.
7. Girls should wear only salwar / churidhars with neatly pinned duppatas to the college. Saree with blazers will be permitted only during the college functions. (wearing tight fittings, short kurthas, tight pants, thin or flimsy / transparent dresses are strictly prohibited).
8. Students are expected to wear blazers for all the college functions and whenever required.
9. Casual clothing is strictly prohibited in campus.
10. Students who are not adhering to the dress code will be sent home immediately.

## COMPLAINT ADDRESSING AND REDRESSAL SYSTEM

Velammal I Tech has a complaint addressing system to register the complaints from students , parents, visitors and vendors. The Complaint register is maintained in each department by the respective Head of the Department to register the complaints of the students. Parents can register their complaints in the register maintained in the administrative office or write the complaints through a letter. Visitors can register their complaints in the complaint register maintained in the reception. All the complaints will be recorded and corrective actions will be taken and communicated to the authorities concerned within a week.

## SUGGESTION BOX

Students may drop their complaints or suggestions in the suggestion box kept at different places. Every week the suggestion box will be opened and necessary action will be initiated , and the remedial action will be displayed on the notice board.

# LIBRARY

The Computerized Library contains more than 23,690 volumes of text and reference books on 5,897 titles. There are 140 National and International Journals. The books are arranged and classified according to the Universal Decimal Classification Scheme. Open access system is followed in the library. It is well equipped with 1080 educational CDs on Science and Engineering.

## Sections in the Library:

- Stack Room with Reading Hall Section
- Circulation Section
- Technical Section
- Reprography Section
- Periodical Section
- Reference section
- Digital Library Section

## 1. Lending Service

Each registered member will be given the following number of borrower's ticket.

No. of Library cards for Teaching Staff	:	6
No. of Library cards for Non-Teaching Staff	:	2
No. of library cards for the Students	:	3

## 2. Current Awareness Service

Library takes pride in serving the users and helping them to get the required information within the short span of time by using the "Current Awareness Service (CAS)" Software. Library displays job opportunities, academic related matters and our college campus events etc. Sometimes the field of interest has been collected from the users and they are informed when the information arrives in the particular book or journal.

## 3. Reference Service

Reference service is provided to users, which enables the user to reach the required information from the proper documents in time to get success in their research, project work, paper presentation etc.

## 4. News Paper Clipping Services

News paper cuttings of academic related matters, job opportunities and Velammal Institute of Technology advertisements are collected periodically and displayed on the notice board.

## 5. Online Journal

Online Journals has been processed for Engineering and MBA students. It is facilitated for research purpose also.

- IEEE – All Society Periodicals Package(ASPP)
- Springer ( EEE,ECE & CSE Journals)
- ASME (Mechanical E-Journals)
- MC Graw – Hill Access Engineering
- J – Gate (Engineering and Technology)
- Elsevier – Science Direct
- ASTM Digital Library (AICTE)
- J – Gate (Management Sciences)
- EBSCO (Business Source Elite E-journals)

## WORKING HOURS

The library works from 08.00 am. to 7.00 p.m. on all working days On Holidays 9.00 am. to 4.00 p.m

## MEMBERSHIP IN OTHER LIBRARIES

Our college library has membership in IIT Madras Library, British Council Library, American Resource Centre and Anna University, Chennai.

## LIBRARY RULES AND REGULATIONS

- Silence should be maintained in the library.
- Students can obtain membership cards from the library by producing their identity cards. Library cards are not transferable.
- Only one book can be borrowed on each card. Members are responsible for the books borrowed on their cards. Loss of books must be immediately reported to the librarian in writing and the member should either replace the book with a new copy or twice its original rate must be paid along with the overdue charges.
- Students should produce their Identity Card along with the library card at the time of borrowing books.
- Students should return all the library books on the last day of the university exam of each semester. Otherwise, they have to pay overdue charge of Rs.100/- for each book.
- Absence will not be taken as a reason for the delay in returning the book.
- An overdue charge of Re.1/- per day and Re.2/- from the third week onwards will be levied.
- If a book is not returned within 28 days from the date of issue, students will not be allowed to attend the class.
- Duplicate cards will be issued on payment of Rs.100/- for each card. All members should sign the entry register at the entrance of the library as a token of their all members acceptance to adhere the rules of the same.
- Students are prohibited from taking their private belongings inside the library hall.
- Books should be dealt with proper care. No damage or marking should be made.
- Students can keep a book for a week from the date of issue. One renewal is permitted in case there is no demand for that book. Reference books and copies of university examination question papers are not lent.
- Members on receiving books shall examine them before they leave the library and report to the librarian, if any damage is noticed.
- The librarian may recall any book at any time even at the time period of loan is not expired.
- Members can reserve books and check them periodically. The reserved books will be kept in the library for two days; if the student fails to approach the librarian then the book will be issued to the next person.

# HOSTEL RULES AND REGULATIONS

Students who wish to stay in the hostel should apply in the prescribed application form and adhere to the following rules :

- Students should occupy only the room allotted by the Warden/ Deputy Warden.
- Students are advised to take care of their valuables kept in the rooms. The College authorities will not be responsible for any loss of cash/ valuables.
- Students are responsible for cleanliness of their rooms.
- Students are instructed not to keep Jewellery, camera, mobile phone or any other costly items inside the hostel room.
- Celebrations of any kind without prior permission from the management are strictly prohibited.
- Students are not permitted to stay in the hostel during college working hours without specific permission from the Warden or Deputy Warden.
- Parents are requested to give a list of authorized visitors/local guardians with photographs who alone will be permitted to visit the students in the hostel, and to do other formalities in the absence of parents.
- Students can entertain the visitors on the  
Working days - 4.30pm to 6.00pm  
Holidays - 11.00 am to 6.00pm
- Guests / Visitors / Local Guardians are not permitted to enter / stay in the hostel.
- Day scholars are not allowed to visit the hostel on any account.
- Students will be permitted to go home during holidays only after getting permission from the Principal and the Warden.
- Students who have to go home during working days due to sickness or unforeseen circumstances or function or ceremonies, must get the prior permission from the Principal or Warden with the requisition from Parents in person or through letter. The presence of local guardian is necessary in the absence of the parents.

## **HOSTEL RULES AND REGULATIONS**

- Inmates going out should report to the hostel authorities by 6.30 pm failing which they will be fined Rs.25/- for every half an hour.
- Students willing to attend the computer classes in the evening outside the college campus must get a letter from their parents stating that the college is not responsible for their ward's behavior and for whatever happens to them during that period. On such days, they have to make their own arrangements for the dinner, as the mess closes at 8.30 pm.
- For the purpose of laundry, only dhobis authorized by the college should be utilized.
- Students should avoid wasting food, water and electricity.
- Unauthorized electrical fittings and gadgets should not be used in the hostel room.
- Students should refrain from antisocial and undesirable activities such as consumption of alcohol, tobacco, gambling, ragging, playing cards etc.
- Students should not enter the hostel during college working hours nor allow their day scholar friends inside their rooms. Students are instructed to adhere to the study timings, mess timings and telephone timings.
- Attendance will be taken during the study hours.
- Any student found absent three days continuously will be dealt seriously; if it continues parents will be called for. Students who do not pay hostel dues or are found guilty of misbehavior or bad conduct will be expelled from the hostel.
- Outside food is not allowed inside the hostel.
- Possession/Usage of MOBILE, WALKMAN, IPOD, CAMERA, & other Electronic items are not allowed in hostel. If found the same will be seized & will not be returned. The student will be expelled immediately, without any enquiry.
- Students who fail to report on the re-opening day, or after long holidays, should pay a hostel readmission fee of Rs.500/-. Leave message will not be accepted.
- Continuation of hostel stay by the student depends on his/her performance

# HOSTEL SCHEDULE

## STUDY TIME

Students should maintain absolute silence and they are instructed to be inside their respective rooms during their study hours.

Boys : 6.00pm – 7.30 pm & 9.00 pm – 10.30pm;

Girls : 6.00pm – 7.00 pm & 8.00 pm – 10.00pm

## MESS TIME

	Working Days		Holidays
	GIRLS	BOYS	
Breakfast	7.30am-8.20am	7.30am-8.20am	08.00 am – 9.30 am
Lunch	12.00pm- 12.35pm(I year) 12.50 pm- 1.25pm (II,III &IV)	12.00pm- 12.35pm(I year) 12.50 pm- 1.25pm (II,III &IV)	12.30 pm – 2.00 pm 04.00 pm – 5.00pm
Tea	4.00 pm – 5.00pm	4.00 pm – 5.00pm	08.00 pm – 9.00 pm
Dinner	7.00pm-7.45pm	7.45pm-8.30pm	

Telephone Timings : 4.00-6.00 pm

Television

Mon to Fri : 4.15 pm – 5 .45 pm

SAT: 6.00 pm – 10.00 pm

SUN : 10.00am – 12.00 & 3.30 pm – 6.00 pm

Games

Working Days : 4.15pm – 5.45 pm

Holidays : 6.00am – 7.30am & 3.00pm – 6.00pm

Gymnasium

GIRLS : 6.00 am – 7.00 am & 4.15 pm – 5.00 pm

BOYS : 5.00 am – 6.00 am & 5.00 pm - 5.45 pm

# SYSTEM OF EXAMINATION

Performance in each course of study shall be evaluated based on

- i. Continuous internal assessment throughout the semester and
- ii. University examination at the end of the semester.

Each course, both theory and practical shall be evaluated for a maximum of 100 marks. For all theory and practical courses the continuous internal assessment will carry 20 marks while the university examination will carry 80 marks. The Internal marks will be awarded to the students purely based on their performance in each of the internal examinations and their attendance & conduct in regular classes. The university examination (both theory and practical) will be conducted between November - December for odd semester and April – May for even semester respectively.

At present, the Anna University is awarding the grades and for details please see [www.annauniv.edu](http://www.annauniv.edu).

Students indulging in malpractice will be sent out from the examination hall and disciplinary action will be initiated against them.

## PASSING REQUIREMENTS

A candidate, who secures not less than 50% of total marks prescribed for the courses with minimum of 45% of the marks prescribed for the 'end semester university examination' in both theory and practical examination, shall be declared as passed in the examination.

If a candidate fails to secure a pass mark in a particular course, it is mandatory that he/she shall register and reappear for the examination in that course during the next semester. He/She should continue to register and reappear for the university examination until he/she secures a pass mark.

Internal exams minimum passing mark is 60%

## INTERNAL ASSESSMENT

### ALLOCATION OF INTERNAL MARKS (PRACTICALS ) : 20 MARKS

Description	Marks
Model Practical Exam	10
Completion of the Experiments and submission of record note books on time	5
Lab/ Workshop attendance	5

# INTERNAL ASSESSMENT SCHEDULE

ODD SEMESTER		
Assessment	II,III Year	I Year
IA 1	2017 July 26 To August 1	2017 August 29 To Sep 5
IA 2	2017 August 18 To 24	2017 Sep 20 To 26
IA 3	2017 Sep 12 To 19	2017 Oct 14 To 24
Model Exam	2017 October 4,6,9,11,13,16	2017 Nov 6,8,10,13,15,17

EVEN SEMESTER	
Assessment	I, II, III & IV Year
IA 1	2018 Jan 25 To Feb 3
IA 2	2018 Feb 17 To 23
IA 3	2018 Mar 14 To 20
Model Exam	2018 Apr 3,5,7,9,11,13

## MINIMUM TARGET FOR RESULTS

Test/ Exam	Pass %
IA 1	85
IA 2	90
IA 3	90
Model Exam	95
University Exam	100

# PLACEMENT & TRAINING CELL

Velammal I Tech has an exclusive state-of-art Placement Cell. It has a sophisticated, Air-Conditioned conference Hall, Seminar Rooms, GD Halls, Panel Rooms and Guest Rooms. The cell offers intensive career oriented training to its students. Thrust is given towards overall development of the students and also to instill in them the professional ethics.

Placement training programmes are organized regularly to enable the students to handle interviews confidently. The training programmes include personality development, Stress management, time management, Aptitude Tests, Group discussions, Soft skills, Life Skills, Mock Interviews, Entrepreneurial Skills and so on.

The placement and training cell also arranges HR MEETS & Panel discussions from leading industries and corporate.

## Our Recruiters



## June—2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech	I Yr
1	Thu			
2	Fri			
3	Sat			
4	Sun			
5	Mon			
6	Tue			
7	Wed			
8	Thu			
9	Fri			
10	Sat			
11	Sun			
12	Mon			
13	Tue			
14	Wed			
15	Thu			
16	Fri			
17	Sat			
18	Sun			
19	Mon	Commencement of B.E./B.Tech Semester III / V/VII		
20	Tue	Value Added Programme /Placement Activities/ Soft Skills Training		
21	Wed			
22	Thu			
23	Fri	ECE Dept. Event		
24	Sat	Monday Time Table		
25	Sun	Holiday		
26	Mon	Ramjan - Holiday		
27	Tue			
28	Wed			
29	Thu			
30	Fri			

## July—2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech	I Yr
1	Sat	Holiday		
2	Sun	Holiday		
3	Mon		1	
4	Tue		2	
5	Wed		3	
6	Thu	IT Dept. Event	4	
7	Fri		5	
8	Sat	Holiday		
9	Sun	Holiday		
10	Mon		6	
11	Tue		7	
12	Wed	CCM – Sem VII / CSE Dept. Event	8	
13	Thu		9	
14	Fri	CCM – Sem V	10	
15	Sat	Tuesday Time Table	11	
16	Sun	Holiday		
17	Mon		12	
18	Tue	CCM – Sem III / CSE Dept. Event	13	
19	Wed		14	
20	Thu	IT Dept. Event	15	
21	Fri	EEE Dept. Event	16	
22	Sat	Holiday / Dept Symposium		
23	Sun	Holiday		
24	Mon	Industrial Visit	17	
25	Tue		18	
26	Wed	Internal Assessment 1 – B.E/B.Tech - Sem III , V & VII	19	
27	Thu	IT Dept. Event	20	
28	Fri		21	
29	Sat	Wednesday Time Table/ IT Dept. Event	22	
30	Sun	Holiday		
31	Mon	Department Review Meeting / ECE Dept. Event	23	
		No. of Working Days for July	23	

## August—2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech II, III& IV Yr	I Yr
1	Tue		24	
2	Wed	Commencement of I Year B.E/B.Tech / IA1 Retest- Sem III, V & VII	25	1
3	Thu	EEE Dept. Event	26	2
4	Fri	IA 1- Review B.E/B.Tech - Sem III, V & VII/ Mentor Meeting	27	3
5	Sat	Holiday		
6	Sun	Holiday		
7	Mon	Department Review Meeting	28	4
8	Tue	CCM – Sem VII	29	5
9	Wed	CCM – Sem V / IT Dept. Event	30	6
10	Thu	CCM – Sem III	31	7
11	Fri	MECH Dept. Event	32	8
12	Sat	Tues day Time Table / EEE, IT Dept. Event	33	9
13	Sun	Holiday		
14	Mon		34	10
15	Tue	Independence Day - Holiday		
16	Wed	Academic Audit / Department Review Meeting	35	11
17	Thu		36	12
18	Fri	Internal Assessment 2 – B.E/B.Tech - Sem III , V & VII	37	13
19	Sat	Friday Time Table/ IT Dept. Event	38	14
20	Sun	Holiday		
21	Mon	CCM – Sem I	39	15
22	Tue	Industrial Visit	40	16
23	Wed		41	17
24	Thu	IQAC Audit / ECE,CSE Dept. Event	42	18
25	Fri	Vinayagar Chathurthi - Holiday		
26	Sat	Holiday		
27	Sun	Holiday		
28	Mon	IA 2 Retest- Sem III, V & VII	43	19
29	Tue	Internal Assessment 1 – B.E/B.Tech - Sem I / IT Dept. / Event Innovate	44	20
30	Wed	Department Review Meeting / Mentor Meeting	45	21
31	Thu	IA 2- Review B.E/B.Tech - Sem III, V & VII	46	22
		No. of. Working days for August	23	22

## September--2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech	I Yr
1	Fri		47	23
2	Sat	Bakrid / Holiday		
3	Sun	Holiday		
4	Mon	CCM – Sem VII	48	24
5	Tue	CCM – Sem V	49	25
6	Wed	CCM – Sem III / IA 1 Retest- Sem I	50	26
7	Thu		51	27
8	Fri	Department Review Meeting	52	28
9	Sat	Thurs day Time Table / IA 1- Review B.E/B.Tech - Sem I / CSE Dept. Event	53	29
10	Sun	Holiday		
11	Mon		54	30
12	Tue	Internal Assessment 3 – B.E/B.Tech - Sem III , V & VII	55	31
13	Wed	Academic Audit / Industrial Visit	56	32
14	Thu	CCM – Sem I	57	33
15	Fri	Maths Dept- Engineers Day	58	34
16	Sat	Holiday		
17	Sun	Holiday		
18	Mon	Department Review Meeting	59	33
19	Tue		60	36
20	Wed	Internal Assessment 2 – B.E/B.Tech - Sem I / IA 3 Retest- Sem III, V & VII / IT Dept. Event	61	37
21	Thu		62	38
22	Fri	Revision classes for Sem III, V & VII/ Mentor Meeting	63	39
23	Sat	Friday Time Table/ MECH Dept. Event	64	40
24	Sun	Holiday		
25	Mon	IA 3– Review B.E/B.Tech - Sem III, V & VII /	65	41
26	Tue	Department Review Meeting	66	42
27	Wed	IA 2 Retest- Sem I / Industrial Visit	67	43
28	Thu	Last Working Day B.E/B.Tech - Sem III, V & VII	68	44
29	Fri	Ayudha Pooja -Holiday		
30	Sat	Vijayadhashmi - Holiday		
		No. of. Working days for September	22	22

## October--2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech	II, III& IV Yr
1	Sun	Mugaram - Holiday		
2	Mon	Mahatma Gandhi Jayanti - Holiday		
3	Tue	IA 2- Review B.E/B.Tech - Sem I.	45	
4	Wed	Model Theory Exam- B.E/B.Tech - Sem III , V & VII	46	
5	Thu		47	
6	Fri	IQAC Audit	48	
7	Sat	Monday Time Table	49	
8	Sun	Holiday		
9	Mon	CCM – Sem I	50	
10	Tue		51	
11	Wed		52	
12	Thu		53	
13	Fri		54	
14	Sat	Internal Assessment 3- B.E/B.Tech - Sem I / Tuesday Time Table	55	
15	Sun	Holiday		
16	Mon	Department Review Meeting	56	
17	Tue	Holiday		
18	Wed	Deepavali - Holiday		
19	Thu	Holiday		
20	Fri	University Practical B.E/B.Tech / Remodel Sem III, V & VII.	57	
21	Sat	Wednesday Time Table	58	
22	Sun	Holiday		
23	Mon	Academic Audit	59	
24	Tue		60	
25	Wed	IA 3 Retest- Sem I / Industrial Visit	61	
26	Thu		62	
27	Fri	IA 3- Review B.E/B.Tech - Sem I / Revision classes for Sem I	63	
28	Sat	Holiday		
29	Sun	Holiday		
30	Mon	University Theory Exam BE/B.Tech Sem III, V & VII	64	
31	Tue		65	
		No. of. Working days for October		21

## November--2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech	II, III& IV Yr
1	Wed	EEE Dept. Event		66
2	Thu			67
3	Fri	Last Working Day B.E/B.Tech - Sem I		68
4	Sat			
5	Sun	Holiday		
6	Mon	Model Theory Exam B.E/B.Tech Sem I / ECE Dept. Event		
7	Tue			
8	Wed			
9	Thu			
10	Fri			
11	Sat			
12	Sun	Holiday		
13	Mon			
14	Tue			
15	Wed			
16	Thu			
17	Fri			
18	Sat	University Practical / Remodel B.E/B.Tech -Semester I		
19	Sun	Holiday		
20	Mon			
21	Tue			
22	Wed			
23	Thu			
24	Fri			
25	Sat			
26	Sun	Holiday		
27	Mon			
28	Tue	University Theory Exam B.E/B.Tech -Semester I		
29	Wed			
30	Thu			
		No. of. Working days for November		3

## December--2017

Date	Days	Activities Scheduled	Working Days	
			BE/B.Tech	II, III& IV Yr
1	Fri			
2	Sat			
3	Sun	Holiday		
4	Mon			
5	Tue			
6	Wed			
7	Thu			
8	Fri			
9	Sat			
10	Sun	Holiday		
11	Mon			
12	Tue			
13	Wed			
14	Thu			
15	Fri			
16	Sat			
17	Sun	Holiday		
18	Mon	Commencement of BE/B.Tech Sem IV, VI & VIII Value Added Program		
19	Tue			
20	Wed			
21	Thu			
22	Fri			
23	Sat			
24	Sun	Holiday		
25	Mon	Christmas - Holiday		
26	Tue			
27	Wed			
28	Thu			
29	Fri			
30	Sat	Holiday		
31	Sun	Holiday		

## January--2018

Date	Days	Activities Scheduled	Working Days BE/B.Tech
1	Mon	New Year - Holiday	
2	Tue		1
3	Wed		2
4	Thu		3
5	Fri		4
6	Sat	Monday Time table	5
7	Sun	Holiday	
8	Mon		6
9	Tue		7
10	Wed		8
11	Thu		9
12	Fri		10
13	Sat	Bohi - Holiday	
14	Sun	Pongal - Holiday	
15	Mon	Pongal - Holiday	
16	Tue	Pongal - Holiday	
17	Wed	CCM – Sem VIII	11
18	Thu	CCM – Sem VI	12
19	Fri	CCM – Sem IV	13
20	Sat	CCM – Sem II / Tuesday Time table	14
21	Sun	Holiday	
22	Mon	Department Review Meeting	15
23	Tue		16
24	Wed	Industrial Visit	17
25	Thu	Internal Assessment 1 – B.E/B.Tech - Sem II,IV,VI &VIII	18
26	Fri	Republic Day - Holiday	
27	Sat	Holiday	
28	Sun	Holiday	
29	Mon		19
30	Tue		20
31	Wed		21
		No. of. Working days January	21

## February - 2018

Date	Days	Activities Scheduled	Working Days BE/B.Tech
1	Thu		22
2	Fri	Department Review Meeting	23
3	Sat	Friday Time table / Mech.Dept. Event	24
4	Sun	Holiday	
5	Mon	IA 1 Retest – B.E/B.Tech - Sem II,IV,VI & VIII	25
6	Tue	CCM – Sem VIII	26
7	Wed	CCM – Sem VI / Mentor Meeting	27
8	Thu	IA 1 Review – B.E/B.Tech - Sem II,IV,VI & VIII	28
9	Fri	CCM – Sem IV	29
10	Sat	Holiday	
11	Sun	Holiday	
12	Mon	IQAC Audit	30
13	Tue	CCM – Sem II	31
14	Wed		32
15	Thu		33
16	Fri	Academic Audit	34
17	Sat	Internal Assessment 2 – B.E/B.Tech - Sem II,IV,VI & VIII / Monday Time table	35
18	Sun	Holiday	
19	Mon	Industrial Visit	36
20	Tue		37
21	Wed	Department Review Meeting	38
22	Thu		39
23	Fri	Annual Day	40
24	Sat	Holiday	
25	Sun	Holiday	
26	Mon	IA 2 Retest – B.E/B.Tech - Sem II,IV,VI & VIII	41
27	Tue		42
28	Wed	Industrial Visit / Mentor Meeting	43
		No. of. Working days for February	22

## March--2018

Date	Days	Activities Scheduled	Working Days BE/B.Tech
1	Thu	IA 2 Review – B.E/B.Tech - Sem II,IV,VI & VIII	44
2	Fri		45
3	Sat	Tuesday Time table	46
4	Sun	Holiday	
5	Mon	Mech.Dept. Event	47
6	Tue	CCM – Sem VIII	48
7	Wed	CCM – Sem VI	49
8	Thu	CCM – Sem IV	50
9	Fri	CCM – Sem II	51
10	Sat	Holiday	
11	Sun	Holiday	
12	Mon	Department Review Meeting	52
13	Tue		53
14	Wed	Internal Assessment 3 – B.E/B.Tech - Sem II,IV,VI & VIII	54
15	Thu		55
16	Fri	IQAC Audit	56
17	Sat	Wednesday Time table / Industrial Visit	57
18	Sun	Holiday	
19	Mon	Academic Audit	58
20	Tue		59
21	Wed	IA 3 Retest – B.E/B.Tech - Sem II,IV,VI & VIII	60
22	Thu	Revision classes B.E/B.Tech - Sem II,IV, VI & VIII	61
23	Fri	IA 3 Review – B.E/B.Tech - Sem II,IV,VI & VIII / Mentor Meeting	62
24	Sat	Holiday / ECE.Dept. Event	
25	Sun	Holiday	
26	Mon	Department Review Meeting	63
27	Tue	Industrial Visit	64
28	Wed		65
29	Thu	Last Working day B.E/B.Tech Sem II,IV,VI & VIII	66
30	Fri	Good Friday - Holiday	
31	Sat	Holiday	
		No. of. Working days for March	23

## April--2018

Date	Days	Activities Scheduled	Working Days
			BE/B.Tech
1	Sun	Holiday	
2	Mon		
3	Tue	Model Exam -B.E/B.Tech -Semester-II,IV, VI & VIII	
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun	Holiday	
9	Mon		
10	Tue		
11	Wed		
12	Thu		
13	Fri		
14	Sat	Tamil New Year - Holiday	
15	Sun	Holiday	
16	Mon	Re Model Exam-B.E/B.Tech -Semester-II,IV, & VI	
17	Tue		
18	Wed		
19	Thu	Model Exam-Review B.E/B.Tech-II,IV,VI	
20	Fri		
21	Sat	Model lab B.E/B.Tech	
22	Sun	Holiday	
23	Mon		
24	Tue		
25	Wed		
26	Thu	University Practical B.E/B.Tech -Semester II, IV & VI	
27	Fri		
28	Sat	Holiday	
29	Sun	Holiday	
30	Mon		

## May--2018

Date	Days	Activities Schedule	Working Days BE/B.Tech
1	Tue	May Day	
2	Wed	University Theory Exam B.E/B.Tech -Semester II, IV , VI	
3	Thu		
4	Fri		
5	Sat		
6	Sun	Holiday	
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat		
13	Sun	Holiday	
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun	Holiday	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	Sun	Holiday	
28	Mon		
29	Tue		
30	Wed		

## Notes

# Rules & Regulations for Prevention and Prohibition of Ragging

The All India Council For Technical Education (AICTE), New Delhi vide its Notification no. 37-3/Legal/AICTE/2009 dated 25-03-2009 has taken a very serious view of ragging incidences in educational institutions and on Directions of the Hon'ble Supreme Court of India vide its Order dated 16.5.2007 has ordered strict implementation of following rules & regulations for prevention and prohibition of Ragging in technical Institutions.

The Hon'ble Supreme Court has, inter-alia, mentioned the following types of ragging:-

1. Ragging has several aspects with, among others, psychological, social, political, economic, cultural, and academic dimensions.
2. Any act that prevents, disrupts or disturbs the regular academic activity of a student should be considered within the academics related aspect of ragging; similarly, exploiting the services of a junior student for completing the academic tasks assigned to an individual or a group of seniors is also an aspect of academics related ragging prevalent in many institutions, particularly in the technical institutions.
3. Any act of financial extortion or forceful expenditure burden put on a junior student by senior students should be considered an aspect of ragging for bragging economic dimensions.
4. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestured, causing bodily harm or any other danger to health or person can be put in the category of ragging with criminal dimensions.
5. Any act or abuse by spoken words, emails, snail-mails, blogs, public insults should be considered within the psychological aspects of ragging. This aspect would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to others; the absence of preparing 'fresher's in the run up to their admission to higher education and life in hostels also can be ascribed as a psychological aspect of ragging – coping skills in interaction with seniors or strangers can be imparted by parents as well. Any act that affects the mental health and self-confidence of students also can be described in terms of the psychological aspects of ragging.
6. The human rights perspective of ragging involves the injury caused to the fundamental right to human dignity through humiliation heaped on junior students by seniors; often resulting in the extreme step of suicide by the victims.

## **Actions to be taken against students for indulging and abetting in Ragging in technical institutions imparting technical education**

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents. The students who are found to be indulged in ragging should be debarred from taking admission in any technical institution in India.

2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.

3. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.

- (i) Cancellation of admission /Suspension from attending classes
- (ii) Withholding/withdrawing scholarship/fellowship and other benefits
- (iii) Debarring from appearing in any test/examination or other evaluation process .
- (iv) Withholding results
- (v) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- (vi) Suspension/expulsion from the hostel
- (vii) Rustication from the institution for period ranging from 1 to 4 semesters
- (viii) Expulsion from the institution and consequent debarring from admission to any other institution.
- (ix) Fine of Rupees 25,000/-
- (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

4. The institutional authority shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council immediately after occurrence of such incident and inform the status of the case from time to time.

5. Courts should make an effort to ensure that cases involving ragging are taken up on priority basis to send the correct message that ragging is not only to be discouraged but also to be dealt with sternness.

### **Helpline**

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