



PREDRAG RADIVOJEVIĆ

After attending a final year of college, I have moved to USA where I have spent next 9 years working in different fields and improving my English. Although my passion is football, which is the field I have most professional working experience with, I have worked in many other positions as well.

I am currently looking for a remote position so that I can continue my career on the same path where I feel most confident and where I see myself progressing in the future as well.

EDUCATION

Faculty of Sports and Physical Education
2009 - 2013

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 060/581-0075

 [LinkedIn](#)

WORK EXPERIENCE

Sales and Dispatch Assistant

ING Transportation Services | July 2021 - Present
Washington DC USA

- Serving as a point of contact for customers and their inquiries, reservation making, changes and on-call support
- Dispatching drivers to their routes per scheduling program for limo services
- Resolving issues and answering customer calls
- Communicating with other dispatch assistants at the beginning and the end of every shift to smooth the process of transition for 24/7 support

Site Director

School+ ASA | September 2020 - June 2021
Alexandria VA USA

- During COVID lockdowns, School+ was a site where parents were able to leave kids to attend school online while a group of coaches would make sure they are attending classes and have physical activities during breaks
- Led a team of coaches that were responsible for 20+ kids in each group (total of 200+ kids)
- Organizing activities and making sure every kid is involved
- Organizing a team of 10+ coaches and assigning them with responsibilities each day
- Communication with parents on a daily basis

Football Coach and Goalkeeper Director

Alexandria Soccer Association | 2016 - March 2022
Alexandria VA USA

- Coaching a team of soccer players (different age groups throughout years, both genders)
- Overlooking all the goalkeepers and goalkeeper coaches in the academy
- Winning National Futsal Championships in USA (2020 and 2021)
- Interacting with parents on a daily basis (in person and email communication)
- Assuring players are supported to show the best results on field

SKILLS

- Team management
- Creative problem-solving
- Quick learner mentality
- Organization
- Leadership
- Communication
- Collaboration
- Time management