PR System Password Reset Manual

Getting Started: Generating Password
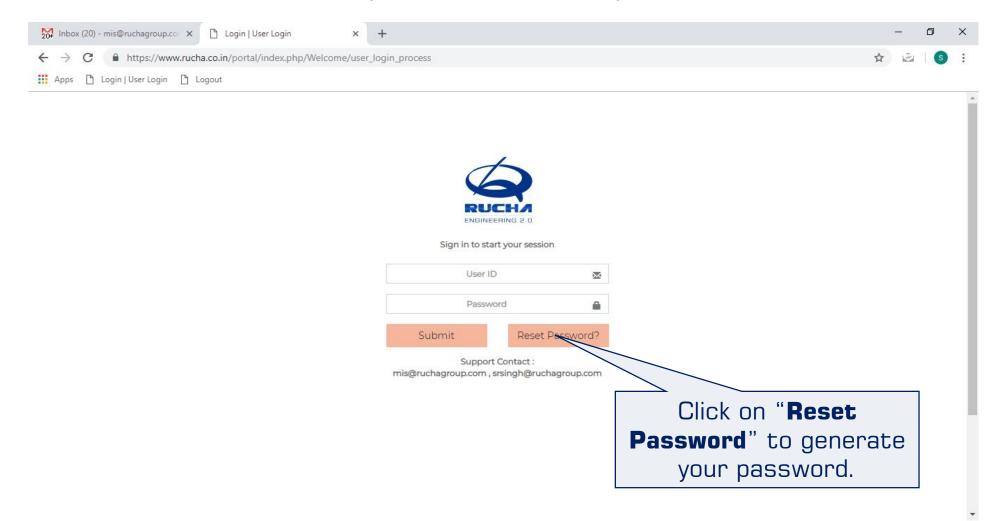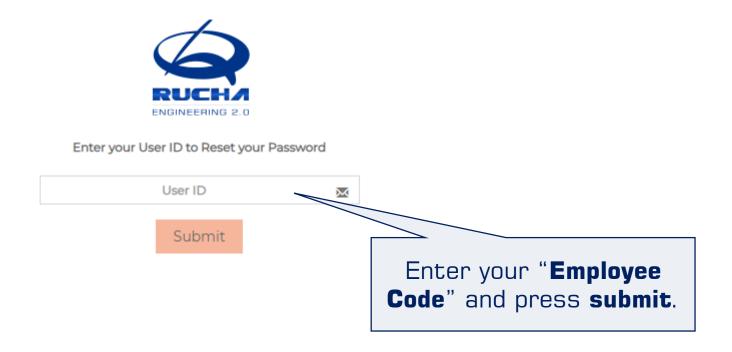
Open following link in Chrome to open the PR System Portal to generate your password first time.
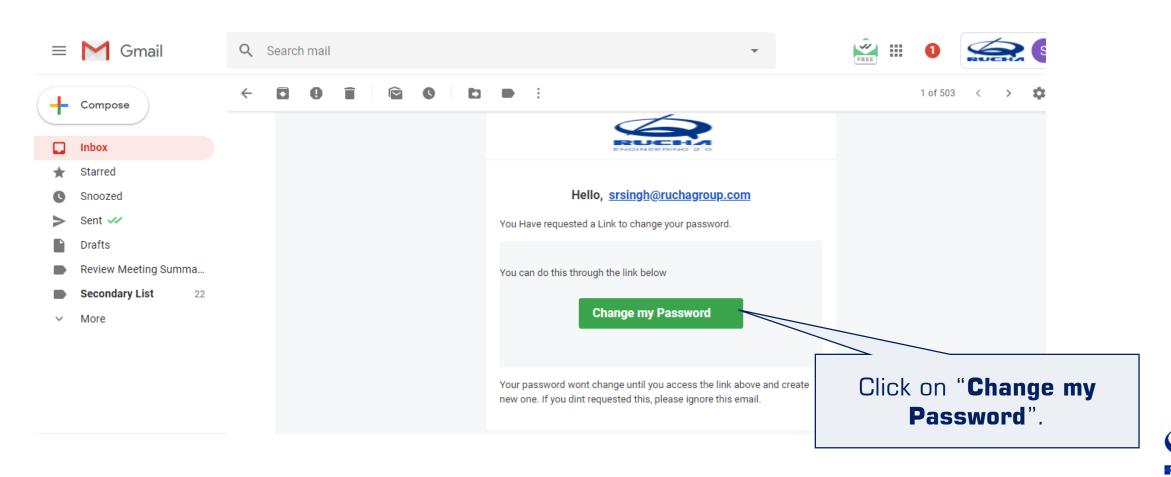
https://www.rucha.co.in/portal

Click on "**Reset Password**" to generate your password.

Getting Started: Generating Password

Enter your User ID to Reset your Password

User ID

Submit

Enter your "**Employee Code**" and press **submit**.

Login into your "**company mail id**". The mail may be in SPAM folder. Move the mail from Spam to Inbox.

Click on "**Change my Password**".

Getting Started: Generating Password

Enter your New Password

Password

Confirm Password

Submit

Re-Enter the same **"Password"** to confirm and press **"Submit"**.

Enter a **"Password"** of your choice.

After submitting, your password will be saved for login purposes

Getting Started: Login

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Sign in to start your session

Successfully Logout

User ID ✉

Password 🔒

Submit   Forgot Password?

Enter your **"Employee code"**

Enter your **"Password"** and press **"Submit"**.

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THANK YOU

For Any support, Please Contact :

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