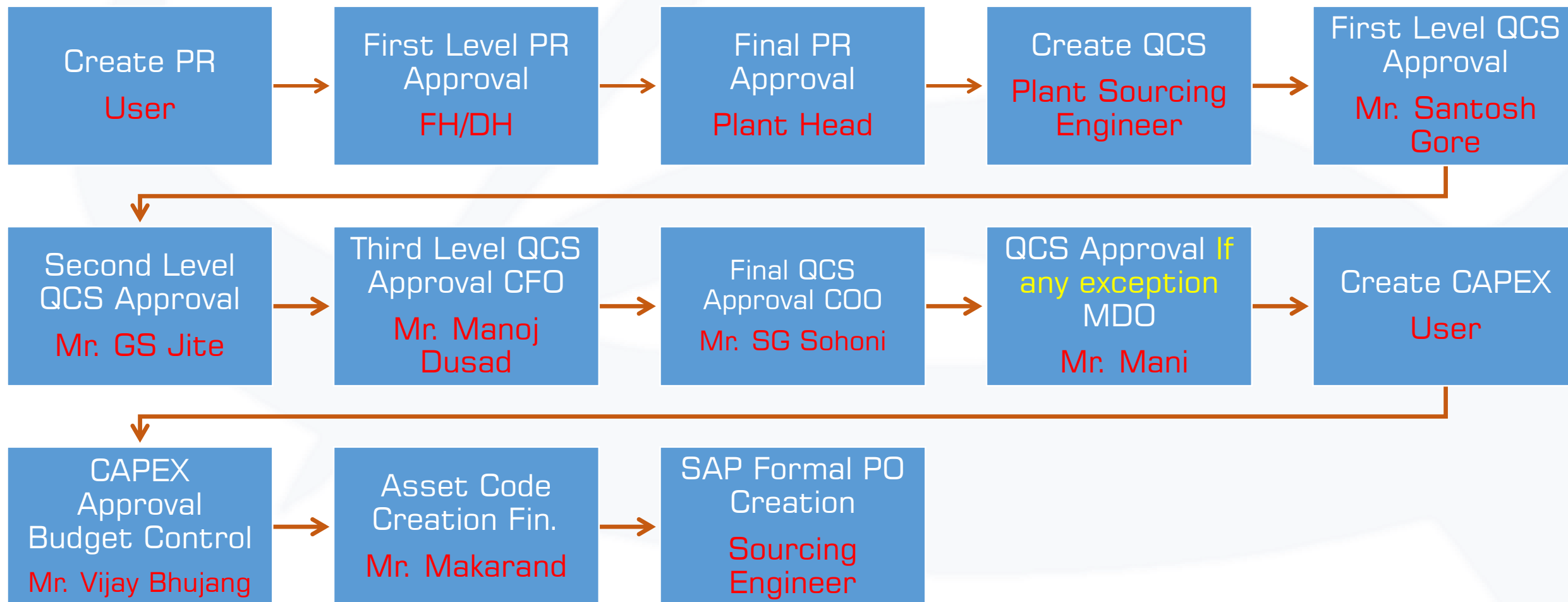


CAPEX Process



Process Flow



Create CAPEX Process - User



Choose Your Task

Purchase	Asset Tracking	Leave Management
Cash Reimbursement	Visitor Management	Material Gate Pass

Click on **“Purchase”** to generate and process **CAPEX.**




- MAIN NAVIGATION
- HOME
 - Purchase
 - Cash Reimbursement
 - Asset Tracking
 - Leave Management
 - Visitor Management
 - Material Gate Pass
 - Logout

- Quick Learn
- Cost Compensation User Manual
 - Item Code
 - Informal PO
 - Capex User Manual
 - Password User Manual

Pending PR for DH/PH

MATE SATISH SAHEBRAO



MANAGER

Draft PR	Pending PR	Rejected PR	Approved PR
1	4	2	128
Approved QCS	Approved ItemCode	Approved Informal PO	Approved Capex
0	1	2	4

PR Flow

Approved **CAPEX**. List

Purchase | Dashboard

https://www.rucha.co.in/test_portal/index.php/purchase/PR/index

Apps Login | User Login PR System Prod http://www.cs.cmu... IT_Support Seqrite Endpoint Se... Online Courses - A... Learn the Latest Tec... edX | Free Online C...

Plant ID : 1001 Rucha Engineers Pvt. Ltd - Unit 1001

MATE SATISH SAHEBRAO Settings Logout

MAIN NAVIGATION

- HOME
- Purchase
 - PR
 - QCS
 - Item Code
 - Informal PO
 - CAPEX**
 - Create Capex
 - Existing Capex Status
 - Capex Approval Status
 - Cash Reimbursement
 - Asset Tracking
 - Leave Management

Quick Learn

- Cost Comparison User Manual
- Item Code
- Informal PO
- Capex User Manual
- Password User M

Draft PR 1 4

Approved QCS 0 1 2

Approved PR 128

Approved Capex 4

PR Flow

CAPEX. Main Menu

Create CAPEX


User Menu - Exiting CAPEX Status

Approver Menu - Exiting CAPEX


Capex List

https://www.rucha.co.in/test_portal/index.php/purchase/capex/capex_create_list

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Plant ID : 1001 Rucha Engineers Pvt. Ltd - Unit 1001



Aaquib Ahmad Sheikh

Settings

Logout

MAIN NAVIGATION

HOME

Purchase

PR

QCS

Item Code

Informal PO

CAPEX

Create Capex

Existing Capex Status

Capex Approval Status

Cash Reimbursement

Asset Tracking

Leave Management

Capex List

Home > Capex > Capex List

Show 10 entries

Search:

QCS No	QCS Date / Time	Plant	Selected Supplier	Capex Status
QCS 654	2019-08-03 11:28:53	1001	ABC	QCS_Approved

Showing 1 to 1 of 1 entries

Previous

1

Next

Click on **QCS** No.
To Proceed

Approved **QCS** List

Create CAPEX

https://www.rucha.co.in/test_portal/index.php/purchase/capecx/create_capex/654

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RUCHA ENGINEERING 2.0

MAIN NAVIGATION

- HOME
- Purchase
- Cash Reimbursement
- Asset Tracking
- Leave Management
- Visitor Management
- Material Gate Pass
- Logout

Aaquib Ahmad Sheikh Settings Logout

Create CAPEX

Plant

PR No 2

QCS Owner SANTOSH ASHO

2019-08-03 11:28:53

2 . Capex Detail

1	FUND NO	FC CODE P01190015 / ION NO 700573
2	Master Asset GL Code	NA (Not Applicable)
3	Action	<input checked="" type="radio"/> Capital GL Code <input type="radio"/> Revenue GL Code
4	Budget Sr. Number	
5	Project completion Date (Put-To-Use Date) (Approx.)	dd/mm/yyyy
6	Recommender	Aaquib Ahmad Sheikh

Select the option Capital if PO is capital else select Revenue if PO needs in revenue.

This is applicable only if Sr. 2 is not applicable or needs budget to be divided


Enter/Correct Fund Number Only

Select GL Code If different from given in budget

Create CAPEX

https://www.rucha.co.in/test_portal/index.php/purchase/capecx/create_capecx/654

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MAIN NAVIGATION

[HOME](#)

[Purchase](#)

[Cash Reimbursement](#)


[Asset Tracking](#)

[Leave Management](#)

[Visitor Management](#)

[Material Gate Pass](#)

[Logout](#)



Aaquib Ahmad Sheikh

Settings

Logout

[Home](#) > [Capex](#) > [Create CAPEX](#)

Plant10013CAPEX Date03/08/2019

PR No47626PR Date2019-07-27


QCS OwnerGORE SANTOSH ASHO9QCS Date2019-08-03 11:28:53

2 . Capex Detail


1	FUND NO	FC CODE P01190015 / ION NO 700573	
2	Master Asset GL Code	NA (Not Applicable)	
3	Action	<input checked="" type="radio"/> Capital GL Code <input type="radio"/> Revenue GL Code	
3.1	Required Capital GL Code-1	NA (Not Applicable)	0
3.2	Required Capital GL Code-2	NA (Not Applicable)	0
3.3	Required Capital GL Code-3	NA (Not Applicable)	0
4	Budget Sr. Number		

Original Capital Budget can be distributed across max 3 GL.


Need to enter Amount. Sum of all 3 or any one should not Greater than Final QCS Amount



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Enter Budget
Sr. No.

Select Project
Completion Date

Select CAPEX
Type

Select Correct
Option

Enter valid
justification for
CAPEX

Create CAPEX

https://www.rucha.co.in/test_portal/index.php/purchase/capep/create_capep/654

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4 Budget Sr. Number

5 Project completion Date (Put-To-Use Date) (Approx.) dd/mm/yyyy

6 Recommender Aaquib Ahmad Sheikh

7 Company/ Unit 1001

8 Type of Capex Select option

9 Part of Business Plan for the FY? YES

10 Part of Approved Project YES

11 Brief Background/ Description of Capex

0 / 250

12 Brief Business/ Financial Justification for Capex

Sr. No.	Item Code	HSN Code	Item Descriptions	Qty.	UOM	Final Rates	Fin
1	60	8471	CHEQUERED PLATE - SIZE 10X1250X5000 MM	04	Each	8000	32000



Total CAPEX Amount

Create CAPEX

https://www.rucha.co.in/test_portal/index.php/purchase/cape/create_capex/654

Apps Login | User Login PR System Prod http://www.cs.cmu... IT_Support Seqrite Endpoint Se... Online Courses - A... The Latest Tec... edX | Free Online C...

Sr. No.	Item Code	HSN Code	Item Descriptions	QTY	UOM	Final Rates	Final Amt
1	60	8471	CHEQUERED PLATE - SIZE 10X1250X5000 MM	04	Each	8000	32000
Grand Total:							32000

Select/enter all required details


13	Source/ Supplier/ Agency	ABC
14	Credibility Check	
15	Quantum (Total Amount) of Capex	32000
16	Basis of Price	Select option
17	Payment Terms (In Days)	100% AGAINST MATERIAL RECEIPT AND GRN
18	Any warranties/ Guarantees	AS PER MATERIAL TECH SPECIFICATIONS
19	Any Bank Guarantees Involved	
20	Any penalties involved for failure on delivery or performance	
21	Specific exclusions and inclusions in the scope of supply	



21	Specific exclusions and inclusions in the scope of supply	
22	Any other special/ noteworthy terms or condition	
23	Any Technical Aspect to be highlighted	
24	Estimated Associated or Consequential Costs- that is, cost to company to make the capex actually productive	
25	ROI Attachment	<input type="button" value="Choose File"/> No file chosen

Attach ROI details if any

3. Item Code Updation

Item ID	HSN Code	Item Code	Item Descriptions	Qty.	UOM	Final Rates	Final Amt
 42	8471	60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	04	Each	8000	32000
Grand Total:						32000	

Click here to update correct item code.


Click to save CAPEX

Draft Capex


[←](#)
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https://www.rucha.co.in/test_portal/index.php/purchase/Capex/insert_capex

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Plant ID : 1001 Rucha Engineers Pvt. Ltd - Unit 1001



Aaquib Ahmad Sheikh
Settings
Logout

MAIN NAVIGATION

HOME
Purchase
Cash Reimbursement
Asset Tracking
Leave Management
Visitor Management
Material Gate Pass
Logout

Draft Capex

Home > Capex > Draft Capex



Show 10 entries
Search:

Capex No	Capex Date / Time	Plant	Selected Supplier	Capex Status
Capex10	2019-08-03 12:19:13	1001	ABC	capex_draft

Showing 1 of 1 entries

Previous
1
Next

Click to open CAPEX

Draft CAPEX List

MAIN NAVIGATION

HOME

Purchase

Cash Reimbursement

Asset Tracking

Leave Management

Visitor Management

Material Gate Pass

Logout

Draft CAPEX

Home > Capex > Draft CAPEX

1 CAPEX NO	10	2 Plant	1001	3 CAPEX Date	2019-08-03 12:19:13
4 PR No	4762	5 Department	MAINTENANCE	6	RE SANTOSH ASHO
7 QCS NO	654	8 QCS Date	2019-08-03 11:28		

Scroll Down to
**Asset Code
Creation**

2. Capex Detail

1	FUND NO	FC CODE P01190015 / ION NO 700573	
2	Master Asset GL Code	NA(Not Applicable)	
3.1	Required Capital GL Code-1	NA(Not Applicable)	0
3.2	Required Capital GL Code-2	NA(Not Applicable)	0
3.3	Required Capital GL Code-3	NA(Not Applicable)	0
4	Budget Sr. Number		
5	Project completion Date (Put-To-Use		



Draft CAPEX
+
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22

Any other special/ noteworthy terms or condition

N/A

23

Any Technical Aspect to be highlighted

N/A

24

Estimated Associated or Consequential Costs- that is, cost to company to make the capex actually productive

N/A

25

ROI Attachment

Choose File
No file chosen

3. Asset Code Creation

Sr. No.	Business Area	Item Code	Item Descriptions	UOM	Qty.	Cost Centre	Asset Group
Add Asset Code							

4. Item Code Updation
+

6. Action

Save AS Draft
Submit For Approval

1 new notification

Click Here to add **Asset Code details**



Draft CAPEX

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Cost Center

Sr. No.	Business Area	Item Code	Item Descriptions	UOM	Qty.	Cost Centre	Asset Group
1	1001	60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	Each	04	<input type="text"/>	BUILDING

Add

3. Click

1. Enter Cost Center

2. Select Asset Group

Add Asset Code

4. Item Code Updation

6. Action

☐ Save AS Draft
☐ Submit For Approval



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22

Any other special/ noteworthy terms or condition

N/A

23

Any Technical Aspect to be highlighted

N/A

24

Estimated Associated or Consequential Costs- that is, cost to company to make the capex actually productive

N/A


25

ROI Attachment

Choose File

No file chosen

3 . Asset Code Creation

Sr. No.	Business Area	Item Code	Item Descriptions	UOM	Qty.	Cost Centre	Asset Group
 23	1001	60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	Each	04	Operation	PLANT & MACHINERY

Add Asset Code

4. Item Code Updation

Update/Change
Asset Code
Details

Draft CAPEX

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22	Any other special/ noteworthy terms or condition	N/A
23	Any Technical Aspect to be highlighted	N/A
24	Estimated Associated or Consequential Costs- that is, cost to company to make the capex actually productive	N/A
25	ROI Attachment	Choose File No file chosen

3 . Asset Code Creation

4. Item Code Update


6 . Action

☐ Save AS Draft ☐ Submit For Approval


Click

Proceed Cancel

Select to submit for approval



Plant ID : 1001 Rucha Engineers Pvt. Ltd - Unit 1001


Aaquib Ahmad Sheikh
Settings
Logout

MAIN NAVIGATION

HOME

Purchase

PR
QCS
Item Code
Informal PO
CAPEX

Create Capex

Existing Capex Status

Draft Capex
Pending Approval
Approved
Rejected

Pending Capex

Show
10
entries

Search:

Capex No	Capex Date / Time	Plant	Selected Supplier	Capex Status
Capex 10	2019-08-03 12:19:13	1001	ABC	Submitted To Approval

Showing 1 of 1 entries

Previous
1
Next

Click to open and know status

In process CAPEX List

CAPEX No 10

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23	Any Technical Aspect to be highlighted	N/A
24	Estimated Associated or Consequential Costs- that is, cost to company to make the capex actually productive	N/A
25	ROI Attachment	

Approval Status

3. Approver History

Capex ID	Approver Name	Approver Comment	Approver Status	Date / Time
6	Finance Controller Comment	Approval Pending From Finance Controller Department (VIJAY TULSHIRAM BHUJANG)		
7	Finance For(Asset Code) Comment	Approval Pending From Asset Code Creatation (ADGAONKAR MAKARAND BHASKAR)		
8	Sourcing Comment	Approval Pending From Sourcing Department(GORE SANTOSH ASHOKRAO)		
9	Asset code Attachment			

Print



CAPEX Approval-1 : Budget Controller



Choose Your Task

Purchase

Asset Tracking

Leave Management

Cash Reimbursement

Visitor Management

Material Gate Pass


Click




Pending Capex

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VIJAY TULSHIRAM BHUJANG

[Settings](#)
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MAIN NAVIGATION

[HOME](#)

[Purchase](#)

[PR](#)
[QCS](#)
[Item Code](#)
[Informal PO](#)
[CAPEX](#)

[Create Capex](#)


[Existing Capex Status](#)

[Capex Approval Status](#)

[Pending](#)
[Approved](#)
[Cash Reimbursement](#)

Pending Capex

[Home](#) > [Capex](#) > Pending Capex



Show 10 entries

Search:


Capex No	Capex Date / Time	Plant	Selected Supplier	Capex Status
Capex 10	2019-08-03 12:19:13	1001	ABC	Pending for Approval

Showing 1 to 1 of 1 entries


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Click on CAPEX No. to Open


Pending CAPEX for Approval



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Approval CAPEX
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Plant ID : 1001 Rucha Engineers Pvt. Ltd - Unit 1001

Settings
Logout

MAIN NAVIGATION

HOME
Purchase
Cash Reimbursement
Asset Tracking
Leave Management
Visitor Management
Material Gate Pass
Logout

Approval CAPEX
Home > Capex > Approval CAPEX

1	CAPEX NO	10	2	CAPEX Owner	Aaquib Ahmad Sheikh	3	CAPEX Date	2019-08-03 12:19:13
4	Department	MAINTENANCE	5	QCS NO	654	6	QCS Owner	GORE SANTOSH ASHO
7	QCS Date	2019-08-03 11:28:53	8	PR No	4762	9	Plant	1001

2 . Capex Detail

1	FUND NO	FC CODE P01190015 / ION NO 700573	
2	Master Asset GL Code	NA(Not Applicable)	
3.1	Required Capital GL Code-1	NA(Not Applicable)	0
3.2	Required Capital GL Code-2	NA(Not Applicable)	0
3.3	Required Capital GL Code-3	NA(Not Applicable)	0
4	Budget Sr. Number		
5	Project completion Date (Put-To-Use Date) (Approx.)		

Scroll Down



Approval CAPEX
+

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25 ROI Attachment

4. Approver History
+

5	Finance Controller Comment	Approval Pending From Finance Controller Department (VIJAY TULSHIRAM BHUJANG)
6	Finance For(Asset Code) Comment	Approval Pending From Asset Code Creatation (ADGAONKAR MAKARAND BHASKAR)
7	Sourcing Comment	Approval Pending From Sourcing Department(GORE SANTOSH ASHOKRAO)
8	CAPEX ION NO	<input type="text"/>
9	Action	<input type="radio"/> Approve <input type="radio"/> Reject
10	Approver Comment	<div><div></div></div>

0 / 250

Proceed
Cancel

Enter ION No.

Enter comments

Select action

Click Proceed.

CAPEX Approval-2 : Account Dept (Asset Code)



Choose Your Task

Purchase

Asset Tracking

Leave Management

Cash Reimbursement

Visitor Management

Material Gate Pass


Click




Pending Capex

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VIJAY TULSHIRAM BHUJANG

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MAIN NAVIGATION

[HOME](#)

[Purchase](#)


[PR](#)
[QCS](#)
[Item Code](#)
[Informal PO](#)
[CAPEX](#)

[Create Capex](#)
[Existing Capex Status](#)
[Capex Approval Status](#)

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Pending Capex

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Show 10 entries

Search:


Capex No	Capex Date / Time	Plant	Selected Supplier	Capex Status
Capex 10	2019-08-03 12:19:13	1001	ABC	Pending for Approval

Showing 1 to 1 of 1 entries


[Previous](#)
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Approval CAPEX
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Plant ID : 1001 Rucha Engineers Pvt. Ltd - Unit 1001

VIJAY TULSHIRAM BHUJANG
Settings
Logout

MAIN NAVIGATION
HOME
Purchase
Cash Reimbursement
Asset Tracking
Leave Management
Visitor Management
Material Gate Pass
Logout

Approval CAPEX
Home > Capex > Approval CAPEX

1	CAPEX NO	10	2	CAPEX Owner	Aaquib Ahmad Sheikh	3	CAPEX Date	2019-08-03 12:19:13
4	Department	MAINTENANCE	5	QCS NO	654	6	QCS Owner	GORE SANTOSH ASHO
7	QCS Date	2019-08-03 11:28:53	8	PR No	4762	9	Plant	1001

2 . Capex Detail

1	FUND NO	FC CODE P01190015 / ION NO 700573	
2	Master Asset GL Code	NA(Not Applicable)	
3.1	Required Capital GL Code-1	NA(Not Applicable)	0
3.2	Required Capital GL Code-2	NA(Not Applicable)	0
3.3	Required Capital GL Code-3	NA(Not Applicable)	0
4	Budget Sr. Number		
5	Project completion Date (Put-To-Use Date) (Approx.)		

Scroll Down




Approval CAPEX
+

https://www.rucha.co.in/test_portal/index.php/purchase/capex/approval3_capex/10

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3. Approver History

5. Asset Code Creation


Click Here to
download details

6	Asset code Attachment	<input type="button" value="Choose File"/> No file chosen
7	Finance Controller Comment	ok (VIJAY TULSHIRAM BHUJANG)
8	Finance For(Asset Code) Comment	Approval Pending From Asset Code Creatation (ADGAONKAR MAKARAND BHASKAR)
9	Sourcing Comment	Approval Pending From Sourcing Department(GORE SANTOSH ASHOKRAO)
10	Action	<input type="radio"/> Approve
11	Approver Comment	<div> 0 / 250 </div>

Proceed
Cancel

100632-CapexID-10-3.8.2019_13.11.xls - Excel

File Home Insert Page Layout Formulas Data Review View Developer Tell me what you want to do... Satish S. Mate Share

Clipboard Font Alignment Number Styles Cells Editing

P2

	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
1	Date of Project Completion	Item Code	Item Descriptions	UOM	Qty.	Cost Centre	Asset Group	Asset Sub Group	Asset Code	Asset Sr No				
2		60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	Each	4	Operation	PLANT & MACHINERY							
3		60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	Each	4	Operation	PLANT & MACHINERY							
4		60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	Each	4	Operation	PLANT & MACHINERY							
5		60	CHEQUERED PLATE - SIZE 10X1250X5000 MM	Each	4	Operation	PLANT & MACHINERY							
6														
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12														
13														
14														
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18														
19														

100632-CapexID-10-3.8.2019_13.1

Ready

Update the
asset code &
Save the file.
**This file needs
to attach to
CAPEX**

Inbox (33) - mis@ruchagroup.com x Approval CAPEX x

https://www.rucha.co.in/test_portal/index.php/purchase/capec/

Apps Login | User Login PR System Prod http://www.cs.cmu.... IT_S

25 ROI Attachment

3. Approver History

5. Asset Code Creation

6 Asset code Attachment No file chosen

7 Finance Controller Comment ok (VIJAY TULSHIRAM BHUJANG)

8 Finance For(Asset Code) Comment OK (ADGAONKAR MAKARAND BHASKAR)

9 Sourcing Comment Approval Pending From Sourcing Department(GORE SANTOSH ASHOKRAO)

10 Action ☐ Approve

11 Approver Comment

0 / 250

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Name	Date	Type
00100186 Monthly Attendance Summary DEC...	21/12/2017 09:33	Ad
100052803012.pdf	25/05/2018 11:00	Ad
100052803012_12-Apr-2018.pdf	25/05/2018 11:05	Ad
100632-CapexID-10-3.8.2019_13.11.xls	03/08/2019 13:16	Mic
100632-CapexID-10-3.8.2019_13.11_files	03/08/2019 13:16	File
100681-CapexID-9-2.8.2019_13.4 (1).xls	02/08/2019 13:08	Mic
100681-CapexID-9-2.8.2019_13.4.xls	02/08/2019 13:05	Mic

File name: 100632-CapexID-10-3.8.2019_13.11.xls All Files (*.*)

Attach asset
code excel file

Type Comment



3. Approver History

5. Asset Code Creation

6	Asset code Attachment	<input type="button" value="Choose File"/> 100632-CapexID-10-3.8.2019_13.11.xls
7	Finance Controller Comment	ok (VIJAY TULSHIRAM BHUJANG)
8	Finance For(Asset Code) Comment	OK (ADGAONKAR MAKARAND BHASKAR)
9	Sourcing Comment	Approval Pending From Sourcing Department(GORE SANTOSH ASHOKRAO)
10	Action	<input type="radio"/> Approve
11	Approver Comment	<div><div>OK</div><div>2 / 250</div></div>

On proceed

Click On Approve

Enter
Comments

Click On proceed

CAPEX Approval-3 : Sourcing Dept.



- MAIN NAVIGATION
- HOME
 - Purchase
 - PR
 - QCS
 - Item Code
 - Informal PO
 - CAPEX
 - Approved
 - CAPEX Approval Status
 - Pending
 - Approved
 - Cash Reimbursement
 - Asset Tracking

Pending Capex

Home > Capex > Pending Capex

Show 10 entries Search:

Capex No	Capex Date / Time	Plant	Selected Supplier	Capex Status
Capex 2	2019-06-28 14:24:39	1001	JAI BHAWANI GLASS HOUSE	Pending For Sourcing Dept
Capex 10	2019-08-03 12:19:13	1001	ABC	Pending For Sourcing Dept

Showing 1 to 2 of 2 entries

Previous 1 Next

Click on the CAPEX No.

30+ Inbox (37) - mis@ruchagroup.co... x Approval CAPEX x +

https://www.rucha.co.in/test_portal/index.php/purchase/capex/approval4_capex/10

Apps Login | User Login PR System Prod http://www.cs.cmu... IT_Support Seqrite Endpoint Se... Online Courses - A... Learn the Latest Tec... edX | Free Online C...

25 ROI Attachment

3. Approver History

5	Asset code Attachment	100632-CapexID-10-3.8.2019_13.11.xls
6	Finance Controller Comment	ok (VIJAY TULSHIRAM BHUJANG)
7	Finance For(Asset Code) Comment	OK (ADGAONKAR MAKARAND BHASKAR)
8	Sourcing Comment	Approval Pending From Sourcing Department(GORE SANTOSH ASHOKRAO)
10	Action	<input type="radio"/> Approve
11	Approver Comment	<div>0 / 250</div>

0 / 250

Proceed Cancel

Download
Assetcode File

Click Approve

Enter Comment

Click Proceed

Thank you
And
Looking forward to having your opinion/suggestions

