

PR System Password Reset Manual

OPEN

Getting Started: Generating Password

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Open following link in Chrome to open the PR System Portal to generate your password first time.

<https://www.rucha.co.in/portal>

The screenshot displays the RUCHA Engineering 2.0 login portal. At the top, there is a navigation bar with links for 'Apps', 'Login | User Login', and 'Logout'. The main content area features the RUCHA logo and the text 'ENGINEERING 2.0'. Below this, a sign-in prompt 'Sign in to start your session' is followed by two input fields: 'User ID' and 'Password'. There are two orange buttons: 'Submit' and 'Reset Password?'. A callout box points to the 'Reset Password?' button with the instruction: 'Click on “Reset Password” to generate your password.' Below the buttons, the support contact information is listed: 'Support Contact : mis@ruchagroup.com , srsingh@ruchagroup.com'.

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Enter your User ID to Reset your Password

Submit

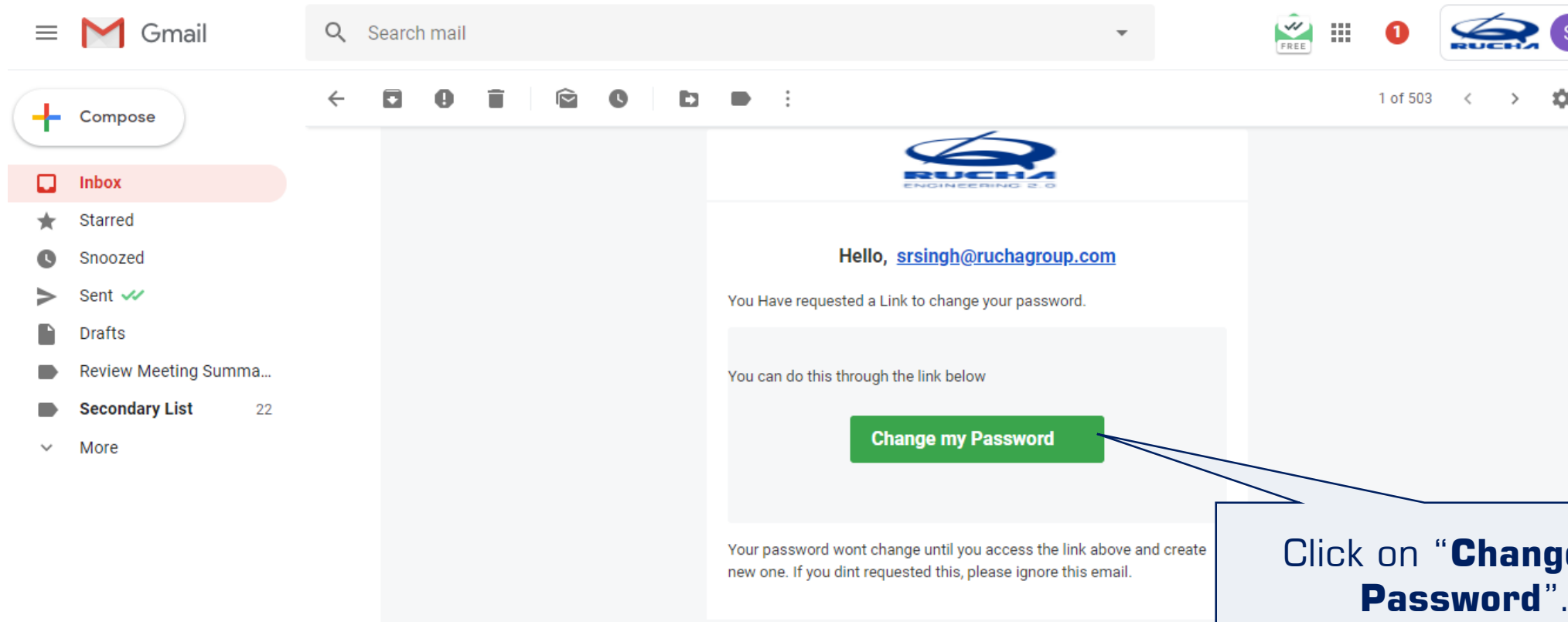
Enter your “**Employee Code**” and press **submit**.



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Login into your “**company mail id**”. The mail may be in SPAM folder. Move the mail from Spam to Inbox.



Click on “**Change my Password**”.

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Enter your New Password

Confirm Password

Submit

Re-Enter the same
“Password” to confirm
and press **“Submit”**.

Enter a **“Password”** of
your choice.

After submitting, your password will be saved for login purposes



Getting Started: Login

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Sign in to start your session

Successfully Logout

User ID



Password



Submit

Forgot Password?

Enter your **“Password”**
and press **“Submit”**.

Enter your **“Employee
code”**



THANK YOU

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For Any support, Please Contact :

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