

PRADYUMN BARIK

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OBJECTIVE

A challenging and growth oriented position in a progressive company, where i contribute to the organization's success with my financial expertise and desire to achieve excellence.

SUMMARY

- ❖ Over demonstrated skills of working in a heavy machinery industries.
- ❖ Over 1.7 years of experience in procurement.
- ❖ Consistent performer with a positive attitude, with ability to handle assignments under high pressure.
- ❖ Responsibilities of fully computerized & ERP procurement. Screening of requisitions prior to forwarding for procurement in-charge. Material procurement receipts, physical inspection, maintaining minimum & maximum level of critical & fast moving items, maintaining all procurement documents.
- ❖ Materials Management, purchase order work based ERP, Stock verification, Analysis of vendor performance & price variance and purchase related all responsibilities.
- ❖ Price Negotiation with vendor, PO releasing, Material Delivery and payment etc.

SKILLS

TECHNICAL SKILLS

- ❖ Procurement of Material
- ❖ Material Management
- ❖ Documentation
- ❖ Negotiation with vendors
- ❖ Vendor Management & Development
- ❖ Project Planning and Management
- ❖ Technical Purchase
- ❖ Assembly Drawing Reading

IT SKILLS

- ❖ Oracle ERP
- ❖ Microsoft Excel
- ❖ Microsoft Word
- ❖ SAP ERP

EXPERIENCE

- ✓ **Ipsen Technologies Pvt. Ltd (A world leader in heat treatment furnace and A whole owned subsidiary of Ipsen Germany), Kolkata, West bengal**
 - **Graduate Engineer Trainee (Purchase)**, June 2018 to January 2020
- ❖ Responsible For procurement of Sealed Quench Furnace (TQF,TQFR,RTQF-4,4(s),8,10,10(s),13,17-ERM,GRM), Nitriding Furnace (DAC-4,4(s),8,10,10(s),13,17-ERM,GRM), Tempering Furnace (WT-4-17-E,D-4-17-G), Preheating Furnace, Endogas Generator (G-350,750,1000,1500,2000,4000-E,G), Prewasher (WPSD-4-17-E,G), Post Washer (WVCA-4-17-E), Loader,Unloader,Uniloder,Unloader/Loader,MPT,Roller Table, SHLT, Insulating Material, Controllers, Relays, Wires, etc.
- ❖ Responsible for completion of Total P2P (Purchase To Pay) cycle.
- ❖ Analyse requirements of the customer by consultating with the project and design department.

- ❖ Follow up with the design department for latest drawings according to customer specifications and requirements.
- ❖ Split the total project into assembly wise and send the respective assembly wise drawing to the vendor allocated for manufacturing of that specific assembly components.
- ❖ Then demand quotations from them and choose the lowest rate from them. If the lowest rate is out of the budget then negotiate with the vendor for price decrease. If the vendor does not agree with our price even after negotiating then choose other vendor and negotiate with them.
- ❖ If the price gets finalised then raise purchase order (P.O) for respective vendor. (Note- if the requirement of the assembly component is urgent then delivery time is also considered as the key factor for negotiation).
- ❖ Regular follow up with the vendor for delivery of the requisite assembly components, to insure timely delivery of the material.
- ❖ Contact with vendor for their call for quality inspection and coordinate with the quality control team for inspection of the assembly components at the vendor site.
- ❖ If there is a defect in the receiving material (in case of indoor inspection) follow up with the vendor for rectification or replacement of the material by arranging required transportation.
- ❖ Coordinate with the store department to send material to respective vendor by sending despatch note and then coordinate with the accounts team for delivery challan. If the equipment price exceeds certain amount then e-way bill is to be prepared by accounts department.
- ❖ To raise service order of the labour charges required for assembly of the machines and include the amount to the total cost of the project.
- ❖ To do MRS (Material Requisition Slip) of the item required for assembly of the heat treatment furnace.
- ❖ To maintain the stock of the low value items (by sending PSPO (physical stock purchase order) requisition to the store). If the respective quantity in the inventory is low then raise purchase order of the same to the respective vendor.

Major Projects Executed

❖ Volvo Eicher Commercial Vehicles	❖ GKN Sinter Metal	❖ Bharat Forge Ltd	❖ International Tractors Limited (Sonalika Group)
❖ Eaton	❖ Oerlikon Fairfield	❖ KW Metal Bangkok	❖ Sona BLW India
❖ IFB Industries	❖ Sandvik Asia	❖ Sundaram Fastners Limited	❖ Mahindra & Mahindra
❖ Carraro	❖ Prolific Group Thailand	❖ NBC Bearings	❖ Synnova Gears

CERTIFICATIONS

- ❖ Advance Microsoft Excel Certification Program from Tata Steel as a Elearning program on 25th April 2020.
- ❖ Heat Treatment of Steel Certification Program from Tata steel as a Elearning Program on 15th April 2020.
- ❖ SAP MM (Materials Management) Online Certification Training Course from UDEMY on 13th August 2020.

EDUCATION

2014-2018 **B Tech. in Mechanical Engineering**, from **Academy of Technology**, affiliated to Maulana Abul Kalam Azad University of Technology, WB (formerly WBUT) with **8.35 DGPA**

SEMESTER	8	7	6	5	4	3	2	1
SGPA	8.81	8.28	8.37	8.54	8.27	8.20	8.34	7.70

2014 **Higher Secondary** from Boon School (CBSE), Kakinada, AP with **74%**

2012 **Secondary** from St. Denis School (ICSE), Belur, Howrah with **81%**

PERSONAL DETAILS

- ❖ **Languages known:** English, Hindi, Bengali and Oriya.
- ❖ **Date of Birth:** 29 August 1995
- ❖ **Hobbies:** Playing Cricket and Cooking.
- ❖ **Web Presence: (LinkedIn profile)** <https://www.linkedin.com/in/pradyumn-barik-a1131b132/>