

Bundelkhand Institute of Engineering and Technology, Jhansi

CT -02

B.TECH 2nd SEMESTER

SOFT SKILLS II

KNC-201

TIME-1hour

MAX MARKS: 10

Note: Attempt any three questions.

Ques1.	How is self motivation and motivating others is different explain with example.	4	CO3
Ques2.	Explain how 4 A's help in stress management. ✓	3	CO4
Ques3.	What is the importance of team work in work-place?	3	CO4
Ques4.	Define motivation and its characteristics. ✓	3	CO3

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Bundelkhand Institute of Engineering and Technology, Jhansi
CT -01
B.TECH 2nd SEMESTER
SOFT SKILLS II
KNC-201

TIME-1hour

MAX MARKS: 10

Note: Attempt any two questions.

Ques1.	What are the different types of reading styles used in English?	CO1
Ques2.	How you can sustain interest of participants in conversation?	CO2
Ques3.	Define effective communication and its attributes.	CO2
Ques4.	Elaborate some tools for effective writing.	CO1

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CT -02

B.TECH 2nd SEMESTER

SOFT SKILLS II

KNC-201

TIME-1hour

MAX MARKS: 10

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Ques1.	How is self motivation and motivating others is different explain with example.	4	CO3
Ques2.	Explain how 4 A's help in stress management.	3	CO4
Ques3.	What is the importance of team work in work-place?	3	CO4
Ques4.	Define motivation and its characteristics.	3	CO3

(Roll No. to be filled by candidate)

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B. TECH.

FIRST SEMESTER THEORY EXAMINATION, 2021-22

KNC-101

SOFT SKILLS I

Time: 02 Hours

Total Marks: 50

Note: 1. Attempt **ALL** questions.

2. All question carry marks as shown against them.

1. Attempt any **TWO** parts of the following:

- a. i. Mahesh ploughs his fields. (Change in past perfect tense). Maheś had ploughed his fields 2×7 CO
1×7 CO1
- ii. Antonym of capable, dwarf. → Inable what's right! she cried
- iii. Punctuate it – what a sight she cried. (Change in indirect speech). She tells that he did not work hard.
- iv. Write words by using prefix - auto, uni. → Autonomous, unilateral
- v. Kashmir is the Switzerland of India. (a/an/the)
- vi. He divided his property among his two sons. 1×7 CO1
- (in/among/between)
- ~~b. i. Synonym of hazard, venom. harm~~ 1×7 CO1
- ii. She said to Sita, "Kindly help me." (Change in indirect speech). She said to Sita, "Kindly help me." 1×7 CO1
- iii. Punctuate it – ram son of dashrath killed ravan Comedian
- iv. Write words by using suffix -ian, ship. → Meteorologist
- v. We played a match yesterday. (Change in simple future tense). We
- vi. He became a doctor. (Became/become).
- vii. Jenni eats cheese. Is it + true? (make question tag) 2×3 CO2
- c. i. Differentiate between debate and discussion.
- ii. Write a note on how you manage your time as a student.

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|----|---|-----|-----|
| 2. | Attempt any <i>TWO</i> parts of the following: | 2×6 | CO |
| a. | What are the nuances of speech delivery? | | CO5 |
| b. | Elaborate the process of persuasion. | | CO4 |
| c. | What are the predominant features of group discussion? | | CO2 |
| 3. | Attempt any <i>TWO</i> parts of the following: | 2×6 | CO |
| a. | How to prepare for an interview? | | CO2 |
| b. | Discuss the various approaches of negotiation. | | CO4 |
| c. | Explain the terms: kinesics, paralinguistic and proxemics. | | CO5 |
| 4. | Attempt any <i>TWO</i> parts of the following: | 2×6 | CO |
| a. | Define team-work and its stages. | | CO3 |
| b. | What are the various types of networks followed by various organizations? | | CO3 |
| c. | Discuss the strategies of an effective presentation in detail. | | CO5 |

(Roll No. to be filled by candidate)

B.TECH
SECOND SEMESTER THEORY EXAMINATION, 2021-22
KNC-201
SOFT SKILLS II

Time: 02 Hours

Total Marks: 50

Note: 1. Attempt all question.

2. All question carry marks as shown against them.

1. Attempt any **FOUR** parts of the following : 4×3.5=14 CO
 - a. How is stress helpful in learning pronunciation? CO1
 - b. Differentiate between conversation and speech. CO2
 - c. Is communication in team-work necessary? Define. CO4
 - d. How praise and compliment works as a motivational technique? CO3
 - e. Define creativity. CO5
 - f. Elaborate some rules of conversation. CO2
2. Attempt any **TWO** parts of the following questions: 2×6=12 CO
 - a. Who according to you is more important for success – a good listener or a good speaker? Write in detail with logical facts. CO1
 - b. What do you understand by the term 'conversation'? What are the strategies of effectiveness required in conversation? CO2
 - c. Define communication with the help of communication cycle ? CO2

3. Attempt any **TWO** parts of the following questions: $2 \times 6 = 12$ CO
- a. What is motivation – an ability or a skill? Define. What are the sources of motivation? CO3
 - b. Explain the application of 4 A's in stress management. CO4
 - c. "Effective writing is writing which has a logical flow of ideas and is cohesive". Mention the tools of effective writing. CO1
4. Attempt any **TWO** parts of the following questions: $2 \times 6 = 12$ CO
- a. How to achieve flexibility in thought and behavior at work place? CO4
 - b. "Creativity is an innovation." Elaborate this statement by giving suitable example. CO5
 - c. What is paragraph writing? Define its methods in detail. CO1