# Chicago MS the basics

**Used at Colonel By in HIstory / APA = Sciences / MLA = English, French, Arts, Humanities**

**Entire work is double spaced – no extra spacing.  Pages are numbered top right.  New paragraphs are indented. 12 font.**
**Title page:  Title for research paper, your name, course code, date.**

## Footnote – Reminders

- ❖ **Paraphrasing** – even when in your own words, other people's ideas need citations
- ❖ **Dropped quotes** - you must introduce and explain each quote you use, no quote can stand alone as a sentence by itself
- ❖ **Bloc Quotes** – : if quote is five or more lines indent both sides – **no " "** – single space - parenthetical note after period, followed by
- ❖ **Footnote basic format** – number appears after punctuation of sentence, 1st line of footnote is indented, next line flush left
    First Name, Last Name, Title of work, (City, State/Nation of Publication: Publishing co., year published), page #.

## Bibliography – Reminders

- ✓ **Page title** – centered = Bibliography (**NO** italics / **NO** "quotation marks" / **NO** bold)
- ✓ **Hanging-indents** – after the 1st line of your citation, indent all subsequent lines
- ✓ **Alphabetical Order** – by author's last name, followed by initial for first name or by publisher / organization name
- ✓ **Italics vs "Quotation marks"** –     Book / Periodical title *italicized* (long works),
    Article / Chapter title **"quotations marks"** (short works)
- ✓ **URLs & DOIs** – all electronic sources require that you include the Url or doi = digital object identifier, **EXAMPLES:**

Anderson, A.K. (2005)  Affective influences on the attentional dynamics supporting awareness.  Journal of Experimental Psychology, 54,  258-281. doi:10.1037/0096-3445.134.2.258

Chandan, J.V.  (1998, 11, 24) Selective Effects of Methylphenidate in Attention Deficit Hyperactivity Disorder: A Functional Magnetic Resonance Study.  Journal of the National Academy of Sciences, 95, 14494-14499. http://www.jstor.org/stable/46464

## Need more specific examples?  Choose one of the following:

- ➢ See Mme. Leduc in the Library to consult the handbook and have one-on-one help
- ➢ Google: Colonel By Library, Click Essay Skills, Click Owl Purdue, Click Chicago Manual Style

| **MLA** 7th ed. | **APA** 6th ed. | **CMS** 16th ed. |
|---|---|---|
| Used in Humanities courses.  Emphasis is on authorship.  Author's name appears first in **parenthetical citations** and **Works Cited**. | Used in Social Science courses.  Emphasis on date published.  Date appears first **in text citations** and the date appears right after the author's name in brackets in the **Reference List**. | History uses the CMS notes and bibliography (NB) system.  Emphasis is placed on sources origins.  Footnotes are required at the bottom of the page – number the fact, correlate the **footnote** which links to the **Bibliography**. |
| Citation example:<br>" … this is the crux of the problem" (Pollan 231). | Citation example:<br>Pollan (2006) states that " …this is the crux of the problem" (p.231). | Citation example:<br>In his book, Pollan stated that "…this is the crux of the problem" [1] |
| Works Cited entry:<br>Pollan, Michael. *The Omnivore's Dilemma*. New York:<br><br>  Penguin Group, 2006. Print. | Reference List entry:<br>Pollan, M. (2006).  *The omnivore's dilemma*.  New York,<br><br>  NY: Penguin Group. | Bibliography entry:<br>Pollan, Michael.  *The Omnivore's Dilemma*.  New York:<br><br>  Penguin Group, 2006. |

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[1]     Michael Pollan, *The Omnivore's Dilemma* (New York: Penguin Group, 2006), 231.

# Footnote Sample

In his grand splitting from Descartes and other Enlightenment and modernist thinkers, Foucault suggests that that the instruments of hierarchical observation, normalizing judgment, and examination are what drives our contemporary disciplinary society.[23] He asks us to consider how seemingly mundane and beneficent institutions as

Aside from "Ibid.," Chicago style offers cross-referencing for multiple notes with repeated content (especially for longer, discursive notes). Remember: a note number should never appear out of order.

21. Michel Foucault, "What is Enlightenment?" in *The Foucault Reader*, ed. Paul Rabinow (New York: Pantheon, 1984), 39.

22. Michel Foucault, "The Means of Correct Training" in *The Foucault Reader*, ed. Paul Rabinow (New York: Pantheon, 1984), 188.

23. See note 22 above.

# Bibliography Sample

Label the first page of your back matter, your comprehensive list of sources cited, "Bibliography." Two blank lines should be left between "Bibliography" and your first entry. One blank line should be left between remaining entries, which should be listed in letter-by-letter alphabetical order according to the first word in each entry. Sources you consulted but did not directly cite may or may not be included (consult your instructor).

22

## Bibliography

For multiple authors, use the conjunction "and," not the ampersand: &.

For two to three authors or editors, write out all names in the order they appear on the title page of the source in both your notes and bibliography. For four to ten authors, write out all names in the bibliography but use just the first author's name and "et al." in the notes.

Agamben, Giorgio. *Homo Sacer: Sovereign Power and Bare Life*. Translated by Daniel Heller-Roazen. Stanford: Stanford University Press, 1998.

Dean, Jodi. *Democracy and Other Neoliberal Fantasies: Communicative Capitalism and Left Politics*. Durham: Duke University Press, 2009.

DeLanda, Manuel. *A New Philosophy of Society: Assemblage Theory and Social Complexity*. London: Continuum, 2006.

Ede, Lisa and Andrea A. Lunsford. "Collaboration and Concepts of Authorship." *PMLA* 116, no. 2 (March 2001): 354-69. http://www.jstor.org/stable/463522.

For electronic journal articles and other web sources, DOIs (Digital Object Identifiers) are preferred to URLs (Uniform resource Locators). DOIs are to be prefaced with the letters "doi" and a colon. While DOIs are assigned to journal articles in any medium, you only need include a DOI when you accessed the electronic version of the source. If you must use a URL, look for the "stable" version assigned by the journal.

Foucault, Michel. "The Means of Correct Training." In *The Foucault Reader*, 188-205. Edited by Paul Rabinow. New York: Pantheon, 1984.

——. "Panopticism." In *The Foucault Reader*, 206-13. Edited by Paul Rabinow. New York: Pantheon, 1984.

——. "What is an Author?" In *The Foucault Reader*, 101-20. Edited by Paul Rabinow. New York: Pantheon, 1984.

——. "What is Enlightenment?" In *The Foucault Reader*, 32-50. Edited by Paul Rabinow. New York: Pantheon, 1984.

The 3-em dash (——) should be

Hardt, Michael and Antonio Negri. "Postmodernization, or the Informatization of Production." In *Empire*, 280-303. Cambridge, MA: Harvard University Press, 2000.

Note that no