APA the basics

Used at Colonel By in Sciences / History = Chicago Manual / MLA = English, French, Arts, Humanities,Tech

**Entire work is double spaced – no extra spacing. Pages are titled & numbered top right.
Cover page + Author Note + Abstract. New paragraphs are indented. 12 font.**

Citations – Reminders

- ❖ **Paraphrasing –** even when in your own words, other people's ideas need citations
- ❖ **Citing facts, NOT quoting sentences –** often facts about studies are cited, less often direct quotes …
    - Pollan's (2006) study demonstrates that the problem lies in ….
    - In his study, Pollan (2006) stated that "this is the crux of the problem" (p.231)
- ❖ **Bloc Quotes -** In a quote that is 40 or more words = block quote (indents on sides of text to identify, no "" needed, followed by parenthesis (Pollan, 2006, p. 231)

Reference List – Reminders

- ✓ **Page title –** centered = References (**NO** *italics* / **NO** "quotation marks" / **NO** bold)
- ✓ **Hanging-indents –** after the 1st line of your citation, indent all subsequent lines
- ✓ **Alphabetical Order –** by author's last name, followed by initial for first name or by publisher / organization name
- ✓ **Capitalization of titles –** only the 1st word in a book or article title is capitalized, Publication names are all capitalized
- ✓ **Publication Date –** in (parenthesis) give the year of publication, for magazines / journals (year, mo, day)
- ✓ *Italics* **vs "Quotation marks" – NO** "quotations marks around titles", **ONLY** publisher names are *italicized*
- ✓ **URLs & DOIs –** all electronic sources require that you include the Url or doi = digital object identifier

Need more specific examples? Choose one of the following:

- ➢ See Mme. Leduc in the Library to consult the handbook and have one-on-one help
- ➢ Google: Colonel By Library, Click Essay Skills, Click Owl Purdue, Click APA Style

MLA 7th ed.	**APA** 6th ed.	**CMS** 16th ed.
Used in Humanities courses. Emphasis is on authorship. Author's name appears first in **parenthetical citations** and **Works Cited**.	Used in Social Science courses. Emphasis on date published. Date appears first **in text citations** and the date appears right after the author's name in brackets in the **Reference List**.	History uses the CMS notes and bibliography (NB) system. Emphasis is placed on sources origins. Footnotes are required at the bottom of the page – number the fact, correlate the **footnote** which links to the **Bibliography**.
Citation example: " … this is the crux of the problem" (Pollan 231).	Citation example: Pollan (2006) states that " …this is the crux of the problem" (p.231).	Citation example: In his book, Pollan stated that "…this is the crux of the problem" [1]

Works Cited entry:
Pollan, Michael. *The Omnivore's Dilemma*. New York:
 	
   Penguin Group, 2006. Print.
	Reference List entry:
	Pollan, M. (2006). *The omnivore's dilemma*. New York,
	
	   NY: Penguin Group.
		Bibliography entry:
		Pollan, Michael. *The Omnivore's Dilemma*. New York:
		
		   Penguin Group, 2006.

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[1]   Michael Pollan, *The Omnivore's Dilemma* (New York: Penguin Group, 2006), 231.

Reference List Sample Page:

References

Cummings, J. N., Butler, B., & Kraut, R. (2002). The quality of online social

relationships. *Communications of the ACM, 45*(7), 103-108.

Hu, Y., Wood, J. F., Smith, V., & Westbrook, N. (2004). Friendships through IM:

Examining the relationship between instant messaging and intimacy. *Journal of

Computer-Mediated Communication, 10*, 38-48.

Tidwell, L. C., & Walther, J. B. (2002). Computer-mediated communication effects on

disclosure, impressions, and interpersonal evaluations: Getting to know one

another a bit at a time. *Human Communication Research, 28*, 317-348.

Underwood, H., & Findlay, B. (2004). Internet relationships and their impact on primary

relationships. *Behaviour Change, 21*(2), 127-140.

Start the reference list on a new page, center the title "References," and alphabetize the entries. Do not underline or italicize the title. Double-space all entries. Every source mentioned in the paper should have an entry.

Sample for electronic sources with doi / url:

Anderson, A.K. (2005) Affective influences on the attentional dynamics supporting awareness. *Journal of

Experimental Psychology, 54*, 258-281. doi:10.1037/0096-3445.134.2.258

Chandan, J.V. (1998, 11, 24) Selective Effects of Methylphenidate in Attention Deficit Hyperactivity Disorder: A

Functional Magnetic Resonance Study. *Journal of the National Academy of Sciences, 95*, 14494-14499.

http://www.jstor.org/stable/46464