

PRAJIT LAL

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EDUCATION

Curtin University

BSc Computer Science

(Algorithm Design, Software Engineering, A.I, Mobile App Development)

Bentley, WA

Jul 2016 - Nov 2021

WORK EXPERIENCE

Intelife

IT Projects Officer

Perth, WA

Nov 2021 - Present

- Migration of data from Windows file system to SharePoint
- Configuring and piloting visitor management system with WhosOnLocation
- Hosted training sessions and assisted users with SharePoint
- Created a Fleet Management App using PowerApps and Microsoft Flow
- Using MDT to build and deploy laptops / desktops to staff
- Providing L1 / L2 Support to staff in office / at home
- Using Jotform and Zapier to create digitized forms and exported to excel

Chicken Treat

Shift Supervisor

Applecross - Banksia Grove, WA

May 2015 - November 2021

- Delegating tasks to staff to ensure shift runs smoothly
- Upselling and increasing sales to meet KPI standards
- Providing feedback to staff members / Handling feedback from customers
- Manage inventory and order stock as needed

SKILLS

Programming Languages:	Java, Python, Vue.js, React.js, C,
Communication:	Communicate with team to ensure task completion
Leadership:	Leading team to success by providing feedback
Time Management:	Organise and prioritise duties so deadlines are met

PROJECTS

Workload Allocation Tracker *Vue.js, Flask, MySQL*

A web based application for managing staff workload. Has 3 different user types with unique views. Uses a custom Excel reader plugin to grab data from spreadsheet and ingest into application. Stores data in a database which is then pulled to display information onto front end. Has the ability to send emails using python SMTP mail.

Fleet Management App *PowerApps, Excel, Sharepoint.*

A power app used to manage vehicle fleet at Intelife. Grabs data from consolidated spreadsheet and displays on front end. Uses Azure AD to pull user data when logging in, and provides permissions as needed. Managers are able to highlight vehicles which need reviewing, which puts request in Sharepoint lists. General users can view this list and approve / decline as needed.

Risk Assessment Form *Jotform, Excel, Zapier*

Web based form for sending and approving activities with any risks involved. 3 different forms which uses an Excel spreadsheet as a data register. Mapped each form field with Excel cell using Zapier. Sends emails and PDF documents WHS advisors and Managers upon staff submission.

REFERENCES

Brendan Spencer

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Intelife

IT Manager

Jonathon Weetman

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Chicken Treat

Area Manager