

Rent Receipt

Received ₹ _____ Per month (_____)

from Mr. / Ms / Mrs. _____ towards rent of the premises

as mentioned in the below for the Period From _____ To _____

Address of the Rental Property* : _____

Pin Code : _____ Highlight the City: Chennai / Mumbai/ Kolkata/ Delhi / Non- metro (other cities)

Work Location : _____ (Office location).

Name of the Landlord* : _____

Address of the Landlord* : _____

PAN of the Landlord* :

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Signature of the Landlord * #

* If the Rent amount is more than Rs. 8333/- P.M, then landlord PAN is mandatory. Refer Income Circular No.

08/2013 F.No.275/192/2013-IT (B). From the Website www.incometaxindia.gov.in Affix.

The House Rent Payment along with Landlord PAN ID will be reported as per Income Tax Regulations.

Future Declaration

Below mentioned is the rent that are due for payment after the cutoff date but are payable before the financial year-end March 31, 2025. Please consider rent payable for the tax benefit in the current financial 2024 -2025.

Amount: _____ (Per month)

Period: From: _____ To: _____

Associate Declaration

I hereby declare that the information provided above is true and correct and I will be solely responsible for any situation arising out of non-payment of the above payments before 31st Mar 2025.

Date:

Signature of the employee