

## HRA Declaration - FY 2024-25

*(to be submitted as supporting document for HRA Exemption)*

I the undersigned hereby declare that the following information and supporting document submitted for House Rent Allowance (HRA) Exemption calculation during Investment proof documentation is **factual and authentic.**

- Landlord(s) Name and Address details  
\_\_\_\_\_
- Landlord PAN ID details (\***Mandatory** and supported with a PAN Card - Scanned / clear photocopy)  
\_\_\_\_\_
- Monthly House Rent Details as per House Rent Receipt / Certificate / Bank Statement  
\_\_\_\_\_
- Signature of Landlord on Rent Receipt and Landlord PAN Copy submitted by me is same  
*K. Sita Mahadevi*  
\_\_\_\_\_

**(Please Note - In case of any mismatch of signature on PAN card and rent receipt your HRA exemption will not be considered.)**

I understand that, as per Income Tax Regulatory requirement the House Rent amount for the rented period along with Landlord PAN are updated by Employer on TRACES. The House Rent amount will also reflect in Landlord's AIS (Annual Income Statement) in Income Tax E-Portal under Employer's Name (BA Continnum India Pvt. Ltd.).

In case of Information mismatch / Notice / enquiry initiated or reported by relevant Authorities on account of information/documents submitted by me, I hereby agree to submit / furnish all relevant details requested by BACI or Statutory Authorities for satisfactory closure of such enquiry / notice response within the required timelines.

In case of any income tax shortfall or any interest as levied by tax authorities arising on account of information mismatch arising out of House Rent Allowance details submitted by me, the same would be recoverable as Payroll dues from me. Further in such cases, I also agree to amend my Personal Income Tax Return (ITR) for the relevant years' as per any Income Tax Notice for rectifying and/or excluding any excessive HRA Exemptions.

I also understand that if at any stage it is found that the information/documents submitted by me are incorrect/forged/fake then; strict disciplinary action (leading up to termination) will be initiated against me as per The Corrective Action Procedure of the Company

Employee Signature: \_\_\_\_\_

Employee Name : \_\_\_\_\_

Person Number : \_\_\_\_\_

Note : In absence of Landlord's PAN details, the HRA Exemption would be computed by restricting considering the Monthly Rent of INR 8333/per month or INR 100000/per year.

Confidential