## www.vturesource.com



		July/Aug		
	Pro	fessional Writin	g Skills in Engli	sh
		(COMMON TO A	LL BRANCHES)	
Time	e: 2 hrs.]	INSTRUCTIONS	[N TO THE CANDIDAT	1ax. Marks: 100 ES
1	. Answer all the	Hundred questions, each	question carries ONE n	nark.
2	. Use only Blac	k ball point pen for writ	ing / darkening the circle	
3			our answer, darken the	A
		to the same question nur	4	
4			stion makes the answer in	ivalid.
		A STATE OF THE PARTY OF THE PAR	eners on the OMR s	
	prohibited.	9.		
No 65	4_	10		
	General English	Grammar: Select the cor	rect option.	
1.	Her thinking lean a) with	b) towards	c) for	d) None of thes
2.	He got too tired _a) because of	b) because off	e) on	d) for
3.	a) because of	b) because off iples, he has to be very care		
	a) because of his princ	b) because off iples, he has to be very care b) with regard on n built the new place	eful. c) with regard to	
3.	a) because of  his princ a) with regard of  Building has bee a) accordance to	b) because off iples, he has to be very care b) with regard on n built the new place	eful. c) with regard to an. c) for	d) None of thes
<ul><li>3.</li><li>4.</li></ul>	a) because of  his prince a) with regard of  Building has because to  He crossed the beas in spite of	b) because off  iples, he has to be very care b) with regard on  n built the new pla b) in accordance with	eful. c) with regard to an. c) for ng. c) on	d) None of thes d) about d) about
<ul><li>3.</li><li>4.</li><li>5.</li><li>6.</li></ul>	a) because of  his princ a) with regard of  Building has beca) accordance to  He crossed the bra) in spite of  Which of these da) Engineer	b) because off  iples, he has to be very care b) with regard on  the new pla b) in accordance with  roken bridge warning b) in spite off  to not deal with precise inforb) Scientist	eful. c) with regard to an. c) for ng. c) on ormation? c) Technician	d) None of thes d) about d) about
<ul><li>3.</li><li>4.</li><li>5.</li></ul>	a) because of  his princ a) with regard of  Building has beca) accordance to  He crossed the bra) in spite of  Which of these da) Engineer	b) because off  iples, he has to be very care b) with regard on  the new pla b) in accordance with  roken bridge warning b) in spite off  to not deal with precise info	eful. c) with regard to an. c) for ng. c) on ormation? c) Technician	d) None of thes d) about d) about
<ul><li>3.</li><li>4.</li><li>5.</li><li>6.</li></ul>	a) because of  his princ a) with regard of  Building has beca a) accordance to  He crossed the bra a) in spite of  Which of these d a) Engineer  In an office, an e a) superiors	b) because off  iples, he has to be very care b) with regard on  n built the new pla b) in accordance with  roken bridge warnin b) in spite off  to not deal with precise info b) Scientist  mployee communicates how b) subordinates	eful. c) with regard to an. c) for ng. c) on ormation? c) Technician rizontally with his c) colleagues	<ul><li>d) None of thes</li><li>d) about</li><li>d) about</li><li>d) Fiction write</li></ul>
<ul><li>3.</li><li>4.</li><li>5.</li><li>6.</li></ul>	a) because of  his prince a) with regard of  Building has because to  He crossed the beau in spite of  Which of these das Engineer  In an office, an easy superiors  An average length	b) because off  iples, he has to be very care b) with regard on  the new pla b) in accordance with  roken bridge warnin b) in spite off  to not deal with precise info b) Scientist  mployee communicates how	eful. c) with regard to an. c) for ng. c) on ormation? c) Technician rizontally with his c) colleagues h should be	<ul><li>d) None of thes</li><li>d) about</li><li>d) about</li><li>d) Fiction write</li></ul>

21EGH28

#### DOWNLOAD THIS FREE AT

#### www.vturesource.com

Which of these is not a feature of a paragraph? c) Incoherence a) Length b) Unity d) Correctness Which of these is not an important feature of a paragraph? b) Breadth c) Unity d) Coherence a) Length Resume is called curriculum vitae in b) France c) North America a) India d) South America Which of these letters are in response to an advertisement? a) Solicited letters b) Unsolicited letters d) Letters of complaint c) Letters of enquiry Which of these letters of application must include a statement of the writer's age? d) For adjustment b) For employment e) For enquiry a) For complain Technical writing demands \_\_\_\_\_ use of language. c) factual d) dramatic a) figurative b) poetic Which of these must be avoided in technical writing b) Grammar a) Facts d) Personal feelings c) Punctuation Which of these words is used in technical writing? 16. c) Slanting d) Bottom a) Apex b) Top Which of these is a technical word for slanting? d) Bent c) Tilting a) Lateral b) Sloping Which of these should be avoided for an effective speech? b) Preparation of speech a) Planning of speech d) Organization e) Long sentences Which of these should be avoided during the delivery of a speech? 19. d) Rudeness b) Clarity c) Pauses a) Confidence Which of these is not a type of public speech? 20. b) Informal speech a) Short speech d) Protessional speech c) Written speech General English Questions on Pronoun Correction: Correct the sentence if necessary. One should respect his elders. b) One should respect her elders. a) One should respect his elders. d) None of these. c) One should respect one's elders. Correct the sentence if necessary. One should respect his own country. b) One should respect her own country. a) One should respect his own country. d) One should respect one's country. One should respect their own country.

#### www.vturesource.com

21EGH28

23. Correct the sentence if necessary. One must love his parents.

a) One must love her parents.

b) One must love his parents.

c) One must love their parents.

d) One must love one's parents.

24. Correct the sentence if necessary. I and Jimmy went home.

a) I and Jimmy went home.

b) Jimmy and I went home.

c) a and b

d) None of these.

25. Correct the sentence if necessary. I and she are friends.

a) I and she are friends.

b) She and I are friends

c) She and me are friends.

d) None of these

26. Correct the sentence if necessary. I and Dhoni went to college.

a) I and Dhoni went to college.

b) Dhoni and I went to college.

c) Dhoni and me went to college.

d) None of these.

27. Correct the sentence if necessary. Both he and you must attend the meeting.

a) Both he and you must attend the meeting.

b) Both you and he must attend the meeting.

c) a and b

d) None of these.

28. Correct the sentence if necessary. Peter invited me and you to dinner.

a) Peter invited you and me to dinner.

b) Peter invited me and you to dinner.

c) a and b

d) None of these.

29. Correct the sentence if necessary. I, you and she can do it.

a) I, you and she can do it.

b) You. I and she can do it.

c) You, she and I can do it.

d) She, you and I can do it.

Correct the sentence if necessary. None of the three questions are simple.

a) None of the three questions are simple.

b) None of the three questions is simple.

c) a and b

d) None of these.

#### General English Questions on Adjectives:

31. Correct the sentence if necessary. She is senior than me.

a) She is senior than me.

b) She is senior to me.

c) She is senior then me.

d) None of these.

32. Correct the sentence if necessary. He is junior than me.

a) He is junior than me.

b) He is junior then me.

c) He is junior to me.

d) None of these.

33. Correct the sentence if necessary. He is senior to her.

a) He is senior than her.

b) He is senior then her.

c) He is senior to her.

d) None of these.

34. This is preferable than that.

a) This is preferable than that.
 c) This is preferable to that.

b) This is preferable then that

d) None of these.

3 of 8

## www.vturesource.com

35.	My sister is elder that	an me.					
	<ul> <li>a) My sister is elder</li> </ul>	than me.	b) My sister is elder to	me.			
	<ul> <li>c) My sister is elder</li> </ul>	then me.	d) None of these.				
	Questions on Verb	Correction:					
36.	Correct the sentence	if necessary. The oirl is	taking biscuits every day.				
	a) The girl is taking		b) The girl takes biscuit	s every day.			
	c) The girls is taken		d) None of these,				
27	Correct the sentence if necessary. He takes milk every day.						
37.	a) He takes milk eve		b) He is taking milk ex	ery day			
	c) He is taken milk		d) None of these.	C( ) (4.3).			
	c, he is taken iiiik	cvery day.	d) None of mese.				
38.	Correct the sentence	if necessary. They are c	oming here regularly.				
	<ul> <li>a) They are coming</li> </ul>	here regularly.	b) They are come here	regularly.			
	c) They come here i	regularly.	d) None of these				
39.	I am studying every	morning from 5-8 A.M.					
		ry morning from 5-8 A.!					
		ing every morning from					
	c) I study every mor	c) I study every morning from 5-8 A.M.					
	d) None of these.						
40							
40.		Every evening, he is going for a walk.					
		a) Every evening, he is going for a walk.					
		b) Every evening, he goes for a walk					
	d) None of these.						
	dy rione of these.						
41.	A writer must not ec	onvey information with_					
	a) precision	b) clarity	c) randomness	d) truth			
12	Which of these ones t	a la caracterista de la caracter	of weiting?				
42.	a) Truth	<ul> <li>b) Clarity</li> </ul>	c) Compassion	d) Dishonesty			
	a) trutti	t) Clarity	c) Compassion	d) Distiniesty			
43.	Which of these repo	rts are used in business?					
	a) Formal technical		b) Informal reports				
	c) Personal reports		d) Musical reports				
44.	Which Altha fallow	ing is NOT a mathod of	writing a non-formal letter?				
44.	a) Filling in a blank		b) Form of a letter				
	c) Form of a memor		d) Formal of a notice				
	C) Tolli of a life life.	andani	a) i o i mai vi a ixvice				
45.		written in the form of le					
	<ul> <li>a) friendly letter</li> </ul>	b) business letter	c) complaint letter	d) notice			
46.		not come under reports'		D. D			
1	at News items	b) Memorandums	c) Notice	d) Report cards			
			4 of 8				

## www.vturesource.com

47.	Which of these is not	a parameter of a formal r		A second
	a) Presentation	b) Complaint	c) Information	d) Request
48.	Meaning of "Fly by r	nioht"		
40.	a) Night journey		b) A bird busy in night	
	c) Cat's eye		d) Swindler	
	c) car s cyc		4/ 5/ 1/1/	
40	Company of Exhart			
49.	Synonym of Exhort	by To usee strongly	c) Beg	d) Borrow
	a) Weak Plea	b) To urge strongly	c) Beg	dy Dollow
	6.01			<b>7</b> . •
50.	Antonym of Blunt	1.2.1	au Chaus	d) Speedy
	a) Easy	b) Lazy	e) Sharp	ar speedy
100000				
51.	Antonym of Brave		1.00	J. C
	a) Achieve	b) Gain	e) Give	d) Cowardly
52.	Synonym of Abjure			
	a) To give	b) To take back	c) Happy	d) Sorry
53.	Synonym of Abrogat			de Alexandria
	a) Create	b) Run	e) Fascinate	d) Abolish
_		1		
54.	Unfortunately, he			d) Lent
	a) Borrowed	b) Owed	e) Deposited	d) Lein
		and all decrees a		
55.		nent all day yesterday.	at Classiad up	d) None of these
	a) Clear	b) Washed out	c) Cleaned up	dy None of these
56	The train as	s fast as the bus.		
50.	a) went	b) running	c) moves	d) going
	w,			
57.	He was seen	to the school.		
	a) went	b) going	c) gone	d) go
			/	
58.	She in the sur	for I hour		
	a) sitting	b) has been sitting	c) has been sit	d) has sit
59.	- Allerton	n your studies?		
	a) will	b) was	c) is	d) are
60.		uch a picture before	1	
	a) did	b) was	c) have	d) has
61.	Words of same soun	d is?		
01.			a) Hamanems	d) None of these
	a) Soundnyms	b) Antonyms	c) Homonyms	d) None of these
62.	Sounding the same h	out spelt differently?		
-	a) Symphonious		e) Synonyms	d) Saminymous
	a imparaments	· ·	5 of 8	or odding filous
			1	

## www.vturesource.com

63.	Choose the correct answer?		
	a) My friend has got a new job	<li>b) My friend has got</li>	a new work
	c) My friend is got a new job	d) My friend did got	
64.	Choose the correct sentence.		
	a) Do you like a glass of water?	b) Would you like a	glass of water?
	c) Would you like the glass of water?	d) Do you like the gl	ass of water?
65.	Antonym of Ad-lib?		
	a) Improvise b) Extemporized	c) Deliberate	d) Spontaneous
	a, ampre de		
66.	We at the party.		
00.	a) Enjoyed ourself b) Enjoyed ourselves	c) Played with	d) None of these
	a) Enjoyed ourself (i) Enjoyed ourselfes	e) rayea	
67.	Choose a correct sentence below:		
07.		b) There is seven girl	s in the class
	a) There are seven girls in the class.		
	c) There are seven girl in the class.	d) There is seven girl	in the class.
	t N: 1	4	
68.	I a letter to the Principal yesterday		dy Name alamed
	a) write b) forward	c) mailed	d) have signed
69.	Choose the correct statement:		
	a) Although he was hurt, but he continued to v	valk.	
	b) Although he was hurt, he continued to walk		
	c) He was hurt, he continued to walk.		
	d) Although he continued to walk, he was hurt	. 1	
70.	Choose the correct statement:	-	
70.	a) There were between 8 to 10 policemen pres	ent	
	b) There were between 8 and 10 policemen pr		
	c) There were among 8 to 10 policemen prese		
	d) There were atleast 8 and 10 policemen pres	ent.	
	Maria CC F 14		
71.	Meaning of See Eye to Eye	N In a house Cald	A) Amount
	a) To agree fully (b) Not agreeing fully	c) In a battle field	d) Angry
72.	He a very good grade in the examination	1	V Armer and
	a) Earned b) Given	c) Received	d) None of these
73.	We at the party late		
	a) arrived b) went	e) played	d) saw
74.	The patient in his sleep		
, 4.	a) Woke up b) Died	c) Cried off	d) None of these
	a) Worke up	.,	
75 A	Lune delighted har answer		
154	I was delighted her answer.	c) For	d) ln
_	a) On b) At	c) For	u, m
76.	I have no doubt it.	. 11	ما ما ما
1	a) At b) On	e) Upon	d) About
		6 of 8	
-			

## www.vturesource.com

77.	l assure you your safety a) Off b) Of	c) From	d) With
	u) 011	c) Hour	ar wan
78.	He competed me for the prize.		
	a) Off b) With	e) To	d) Of
79.	He is difficulties		
	a) In b) On	e) From	d) With
80.	He is true his words		
	a) With b) On	c) To	d) For
٥.			
81.	The fan is my head		1000
	a) Above b) On	c) To	d) With
82.	You can see the house the trees		
	a) To b) On	e) With	d) Among
83.	Which of these is not a characteristic of a go	od essav?	
	a) Brevity b) Dignified style	c) Fakeness	d) Personal touch
		A 10	
84.	Which of these should be avoided in a good		
	a) Slang b) Dignified words	c) Brevity	d) Unity
85.	Which of these is not a time of asser?		
05.	Which of these is not a type of essay?  a) Narrative essay b) Descriptive essay	c) Argumentative es	say d) Personal essay
	a, manual county	e) rigimentarive es	say ar refisimaressay
86.	Which of these essays tells a story?		
	a) Narrative essays	b) Descriptive essay	S
	c) Reflective essays	d) Argumentative es	says
87.	In which of these essays, the writer arrives at	t a conclusion by logical re-	econing?
07.	a) Narrative essays	b) Descriptive essay	
	c) Reflective essays	d) Argumentative ess	
88.	essays are a collection of one's though	nts	
	a) Narrative b) Expository	c) Argumentative	d) Reflective
89.	Which of these explains a subject?		
07.	a) Narrative essays	b) Expository essays	
	c) Argumentative essays	d) Reflective essays	
		ar, memberne estation	
90.	Which kind of essay uses the five senses (	touch, smell, taste, sound	sight) to enhance the
	imagery of the setting?		
	a) Narrative essays	<ul><li>b) Descriptive essays</li></ul>	
	c) Expository essays	d) Argumentative es	says
91.	Indirect speech is also called as:		
	a) Reported speech b) Quoted speech	c) Simple speech	d) Principal speech
	- Canta special	A STATE OF THE STA	or rincipal specen
	1.	7 of 8	

## www.vturesource.com

21EGH28

92.	A report provide	des information on s	cientific tests carried out by	engineers or scientists	
	a) progress	b) periodic	c) laboratory	d) trouble	
93.	Convert the following		lirect :		
	She said, "My mother		and the second		
	a) She said that her				
	b) She said that my				
	c) She said that her:				
	d) She said that my r	nother is cooking for	od.		
94.	Change the speech to	r the following state	ment:		
	She said, "The man d				
	a) She said the man died in the afternoon.				
	b) She said that the				
	c) She had said the i				
	d) She said the man				
	SACTO TO SERVICE STORY STORY				
95.	Convert the following	statement in direct	speech to indirect:		
100000	He said to me. "I don				
	a) He said he didn't h		b) He said I don't he	lieve vou.	
	c) He said he don't be		d) He said I didn't b		
			4	**************************************	
96.	If the subject is of sin	gular number, third	person; in what number and	person will the verb be?	
	a) Singular number.		b) Singular number.		
	c) Plural number, first person. d) Plural number, third person.				
				-	
97.	Fill in the blank: Neit	her he nor Ipr	esent.		
	a) were	b) was	c) are	d) am	
		2,			
98.	Convert the affirmati	ve sentence into a ne	gative sentence:		
	Mili is prettier than N				
	a) Neha is not as pret	ty as Mili.	<ul> <li>b) Mili is not as pret</li> </ul>	ty as Neha.	
	c) Neha is not as pret	tier as Mifi.	d) Mili is not prettie	r than Neha.	
99.	Convert the following	interrogative senter	nce to an assertive sentence:		
	Who would not love	his country?			
	a) No one loves his c	buntry:	b) Everyone loves h	is country.	
	c) Someone loves his	country.	d) Everyone loves the	e country.	
	AA				
100.	Convert the following	compound sentence	e into a simple sentence:		
	We must eat, or we c	annot live.			
	a) We must live to ea	t.	b) We must eat to liv	ve.	
	c) We can't live if we	eat .	d) We can't cat if we	e live.	
4					
-					

8 of 8