






# Advocate Imtanan Butt

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Office# 76, 77 District Courts  
Gujranwala 

Lawyers serve a vital function in society by representing clients in civil and criminal litigation. I am looking to apply knowledge of government regulations, laws, legal codes and precedents in the position of Lawyer. I encourages skills involving critical thinking, complex problem solving and efficient decision making.

## Personal Skills

- Excellent written & verbal Communication skills
- Exceptional professional networking skills
- Able to make contacts with important and influential people
- Ability to work independently or as part of team
- Stays within the letter of the law on all issues
- Not intimidated by powerful individuals or companies

## Experience

EXPERIENCED, CERTIFIED PARALEGAL WITH EXCELLENT OFFICE MANAGEMENT AND CLIENT RELATION SKILLS SEEKING A POSITION WITHIN A CORPORATE LEGAL DEPARTMENT WHERE A WORKING KNOWLEDGE OF LEGAL TERMINOLOGY, GENERAL LAW, AND LEGAL PROCEEDINGS PERTAINING TO THE FOLLOWING CASE TYPES WILL BE FULLY UTILIZED AND EXPANDED:

**CIVIL LITIGATION ...CORPORATION ...WILL S &  
ESTATES...NEGLIGENCE...MATRIMONIAL AND MEDICATION...PERSONAL  
INJURY...REAL ESTATE...MALPRACTICE...FAMILY COURT ...  
BANKRUPTCY...CRIMINAL**

## Education

2014-2017

**LLB / Bahauddin Zakariya, Gillani Law College, Multan**

2012-2014

**Associate Degree in Paralegal / University Of Gujrat**

2009-2012

**FSc. Pre Engineering / Punjab College of Science  
Gujranwala**

2009

**Matric (Science) / Govt. High School No 1, Qila Deedar  
Singh**