

New Student Name

85 XXXX Street, Mount Victoria, Wellington 6011

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Personal Statement

I have a dual background in Information Technology as well as in Graphic Design cum Visualisation. This dual skillset has been utilised in the design and development of software as well as high impact marketing collateral for various organisations over the past 5 years. I am currently upgrading my IT skills as a student with Whitireia Polytechnic and intend to seek opportunities in the IT and/or creative industry. As a student who has limited work hours, I am also keen to explore part-time work opportunities in any industry which can utilise my strong work ethic.

Work History

Visualiser - Deputy Manager, HDFC Developers.

April 2015 - June 2016

My responsibilities included visualizing and creating marketing collateral.

Achievement: Certificate of Excellence for winning the UI Design Contest

Executive - Graphic Designer, Firestar Diamond International.

July 2011 - March 2015

My role involved coordinating with the Sales and Product Development Team on marketing and advertising goals. I was also handling social media. Key responsibilities: 1) Brainstorming on ideas, content development and designing, 2) Budgeting, planning and negotiating with printers for optimizing budget utilization.

Education

Bachelor of Science Specialising in Information Technology - University of Mumbai, 2011.

Post Graduate Diploma in Information Technology - Whitireia Polytechnic, 2016 onward.

Key Attributes

- Ability to handle high workload, good time management skills and attention to detail.
- Able to provide backup to other team members and work as a cohesive team member.
- Energetic and engaging attitude to work and maintaining a professional appearance always.
- Ability to handle all work environments including standing for long time periods.
- Very well versed with MS Office and other relevant organisational software.

Interests and hobbies

I am a very active person and love to dance, mostly ballroom dancing. My interests extend to art as well. I am a very creative person with a love for all forms of art.

Referees

Name, Lecturer, (Where you are studying)

Mobile: 021XXXXXX

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Arun Jacob, Director, AJV Services Ltd

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