

**JOSEPH ELVIN PADUA**

*Cochin, kerala ,India*

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**SUMMARY:**

Now working as “**Sr. Officer - Civil**” with 11 years Experience in high rise building construction and land surveying field. My technical experience in DMC piling, pile load test, construction pile foundation and other structural works, huge sump tanks, flooring works, gypsum board partitions & ceiling, plumbing works, water proofing works for water tanks & roof gardens, balcony gardens.

Also I have experience in the Preparation of bill of quantities (BOQ), Evaluation and study of Sub contractors offer, Payments, payment application, Variation order For Cost and Different scope of works as per site changes, material submittals, Daily work progress, Monthly progress reports

**WORK EXPERIENCE:**

**COMPANY: V-GUARD INDUSTRIES LTD, COCHIN ( <http://www.vguard.in>)**

**PERIOD : JUNE 2007 TO JUNE 2014**

**About the company: VGUARD is well known house hold brand in India .Established in 1977 which has dynamic corporate entity with a diversified electric and electronic product line. VGUARD has civil engineering team to construct amusement parks( Wonderla Cochin & Bangalore)corporate offices, factories, warehouses, charity homes and luxury apartments (Veegaland developers )**

**POSITION: Deputy Engineer – CIVIL**

**COMPANY : V-STAR CREATIONS PVT. LTD**

**PERIOD : JUNE 2014 – TILL**

**Promotted and transferred to sister concern V STAR CREATIONS.PVT.LTD.**

**POSITION: Sr. Officer – CIVIL**

**NAME OF PROJECTS :**

❖ **CORPORATE OFFICE OF V- GUARD, COCHIN**

- **12 storied building**
- **More than 1 lakh sq feet of built up area**
- **Gardens were provided in all floors around the building**
- **All internal partitions made by gyp boards except toilet walls**
- **Office partitions were made with readymade cubicles**

- ❖ **GODOWN & OFFICE BUILDING, with PREFABRICATED STRUCTURES OF companies like Kirby and Zamil Steels at Palakkad, Alua, Angamali (kerala), Hubli (Karnataka), Vijayawada (A.P)**
- ❖ **CORPORATE OFFICE OF V- STAR CREATIONS PVT .LTD , COCHIN**
- ❖ **WAREHOUSE BUILDING EXTENSION AT ALUVA (PROGRESSING)**

### **DUTIES AND RESPONSIBILITIES:**

Perform regular site inspection to check the quality of materials, workmanship and Construction in accordance with the approved plan and specifications, prepare and Handle requisitions of materials and receives and checks construction materials upon Delivery

Quality plan and meets Contractual requirements

Has overall responsibility on the construction discipline including material equipment Assembly and performance of employee.

Supervising all constructing activities on site (includes plumbing, interior works, water proofing, painting, landscaping...etc)

Responsible for the Checking of Bar Bending Schedule / Diagram of the steel Reinforcing bars for structural concrete works such as Slab, Beams, Columns, Shear Walls, Retaining Wall, Manholes, Bored Piles, Encasement and other miscellaneous structures.

Checking bills of contractors

Submission of As – Built Drawings, Shop Drawings & Working Drawings for building Contractors using the AUTOCADD, PROGRAM.

Responsible for Checking and Verification of Accounting Reports, Warehouse Report, Timekeeper's Report,

Perform other related field and office tasks that may be assigned from time to time.

### **EDUCATION:**

COURSE: **DIPLOMA IN CIVIL ENGINEERING (2004-2007)**

COLLEGE: GOVT. POLY TECHNIC COLLEGE. KALAMASSERY, ERNAKULAM KERALA, INDIA

### **SOFTWARE SKILLS.**

AUTO CAD-(2006-2007-2008&2009)

PRIMAVERA P6

### **PERSONAL DATA:**

**Age:** 31 Years Old  
**Date of Birth:** March 17, 1987  
**Place of Birth:** Cochin , Kerala India  
**Civil Status:** MARRIED  
**Citizenship:** Indian  
**Height:** 5'3"  
**Weight:** 70 kg.  
**Religion:** christian

**Languages I can Speak:** English, Malayalam, &Hindi

*I hereby certify that the above statements are true and correct to the best of my knowledge and belief.*

**JOSEPH ELVIN PADUVA**