Curriculum Vitae

NIDHI NAUDIYAL

Address: A-116, Sector-22, Noida, Uttar Pradesh

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Phone no: 7838324273

Career Objective: Seeking new challenges, looking to join a progressive organization that has need and offer opportunities for advancement. Seeking a position where I can serve with my utmost capabilities and where I can give full play to my creativity to excel within and to grow with institute.

ACADEMIC QUALIFICATION:

| standard | Board/university | <u>Institution</u> | Aggregate/ | <u>Stream</u> | <u>Year</u> |
|----------|-------------------------|--------------------|-------------|---------------|-------------|
| | | | <u>CGPA</u> | | |
| 10th | CBSE | Assisi Convent | 8.4 | _ | 2013 |
| | | School | | | |
| 12th | CBSE | Assisi Convent | 90% | Commerce | 2015 |
| | | School | | | |
| B.COM | Delhi University | Kalindi College | 7.045 | Commerce | 2018 |

ATTRIBUTES:

- Excellent interpersonal and communication skills
- A team player, continuous learner and proactive.
- Independent and willing to take initiative.
- Positive attitude , hardworking.

SKILLS:

- Knowledge of Microsoft office
- Basic knowledge of MS excel

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PERSONAL DETAILS:

Father's Name: Jagat Ram Naudiyal

Mother's Name: Neelam Naudiyal

Date Of Birth: 20 january,1997

Languages known: English & Hindi

Hobbies: Reading books, listening music.

DECLARATION:

I hereby declare that the above information is true to the best of my knowledge.

Date: