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## SUMMARY

CA Inter with 3 Years of experience in audits, accounts and financial services

## CORE COMPETENCIES

- Accounting
- Financial Management
- External Audit
- Accounting Standards
- Standards on Auditing

## PROFILE AT A GLANCE

3 Years of post articleship experience in audits, accounts and financial services for a wide range of companies and firms across Kerala in the manufacturing and service industry.

- Worked with a Big 4 consulting firm, managing clients in the Telecom, Information Technology and Automobile industry

## KEY SKILLS

- Familiar with Internal Financial Controls and risk based audits
- Familiar with banking software's such as finacle and flex cube
- Familiar with Tally ERP 9
- Proficient in MS Word, Excel and PowerPoint
- Excellent presentation and communication skills

## QUALIFICATIONS OVERVIEW

- December 2016: Master of Commerce from University of Madras
- May 2014: Cleared CA Intermediate with 54% marks
- May 2013: Bachelor of Commerce from University of Madras
- Indian school Certificate (ISC): Passed in 2010 with 87%
- Indian Certificate of Secondary Education (ICSE): Passed in 2008 with 85%

## WORK EXPERIENCE

### Senior Analyst at Deloitte

Location: Kochi

Duration: October 2017 to October 2018

[Deloitte is one of the Big 4 Accounting firms and provides audit, tax, consulting, enterprise risk and financial advisory services]

- Independently handled special assignment of BMW car dealership in kerala.
- Member of Internal Audit Team of Asianet Satellite Communications, a 300crore turnover company in the Telecom sector, for the FY 2017-18.

- Conducted testing of Internal Controls over Financial Reporting (IFC) of Asianet Satellite Communications Ltd for the FY 2017-18.
- Conducted Internal Financial Controls testing of RM Education, a British company specialised in providing IT products and services to educational organisations in UK, for the FY 2017-18.
- Managed Stock Audits of companies in the Automobile and Manufacturing sector.

### **Consultant at J P Morgan Chase & Co**

Location: Bangalore

Duration: July 2017 to October 2017

[J P Morgan Chase & Co. is a U.S. multinational banking and financial services holding company headquartered in New York City]

- Updating Deal Works based on the documents forwarded by the US team.
- Tracking of documents in CLASS (Commercial Loan Agreement Servicing System) Application.
- Co-ordinating with the Underwriter in USA with respect to the Credit transactions.

### **Associate at GRK Nair & Co., Chartered Accountants**

[In charge of Zabeel International Institute of Management and Technology]

Location: Ernakulam, Kerala

Duration: February 2016 to May 2017

[Zabeel International CA Academy is a division of Zabeel International Institute of Management and Technology, Dubai. CA Academy started its operations in the year 2016]

- Determining financial objectives. Designing & implementing systems, policies & procedures to achieve the same
- Preparing Annual Budget and forecasting trends. Monitoring inflow & outflow of funds
- Review of planned budget and reasoning of deviation from actual figures
- Finalizing the quarterly / annual accounts
- Developing reports for top management, summarizing the business financial position in areas of income, expenses, capital usage and cash flows, and coordinate the preparation of strategic plans
- Report financial information, prepare and provide financial reports to external agencies as required
- Supervise the work of subordinate accountants, accounting assistants, and other assigned staff; assign, direct, monitor and evaluate staff work
- Working closely with the Partners of the organization in all important decision making processes - Finance, Accounts, Administration and office management

### **Articleship with M/S. GRK Nair & Company**

Location: Ernakulam, Kerala

Duration: September 2012 to September 2015

[GRK Nair & Company, Chartered Accountants is a mid-sized CA Firm specialized in Audit, Taxation and Financial Services]

- Conducted Statutory Audit of Alpha Kreol India Private Limited (Subsidiary of Cochin International Airport Limited) for the year 2011 - 2012
- Planned and conducted Statutory Audits for commercial banks like South Indian Bank and Union bank of India with over Rs.100 crores Advances
- Managed Statutory Audit of Western Ghats Development Programme, a Rs.10 crore initiative of the Central Government of India for the development of Western Ghats and its nearby villages.
- Internal Audit of National Rural Health Mission – Ernakulam, Alappuzha and Pathanamthitta districts.
- Concurrent Audit of Syndicate Bank of India (Branch Audit) with over Rs.50 crores advances.
- Prepared Financial Statements for more than 50 clients including firms and companies.

#### **EXTRA CURRICULAR ACTIVITIES & ACHIEVEMENTS**

- House Captain at school level
- Member of Kerala State ISC basketball team and Won SICASA Ernakulam branch basketball tournament
- Represented school at various inter-school basketball tournaments

#### **PERSONAL PARTICULARS**

|                 |                      |
|-----------------|----------------------|
| Date of Birth   | : 17th July 1992     |
| Nationality     | : Indian             |
| Gender          | : Male               |
| Languages known | : English, Malayalam |
| Passport Number | : M134497            |