

## New Zealand Student Visa Checklist

1. Digital photo (Read the photo requirements mentioned by INZ [INZ Photo specifications](#))
2. Visa fees:
  - a. NZD 270 - INZ fee (To be paid through Credit Card ONLY)
  - b. Rs. 665 - TT Services drawn in favor of "TT Services" payable in Mumbai (Passport handling & courier fee. To be paid as DD ONLY) You will be advised to courier this to the closest TTS officer after your visa application submission online.
3. ORIGINAL Documents to be scanned in colour
  - a. Academics - Class 10<sup>th</sup>, 12<sup>th</sup>, Undergraduate/Postgraduate memos & Degree/provisional certificates, Any other Diplomas, other achievement/ training certificates related to the course.
  - b. English language requirement - IELTS, PTE, TOEFL.
  - c. Work Experience Evidence - Appointment letters + salary slips + bank statements showing salary + relieving letters/ experience letters + IT papers. **We request you to provide a min of 3 documents towards your work experience. Bank statement/ IT papers either one of them is mandatory. If self employed - business registration/partnership deeds and IT returns or any other tax documents.**
  - d. Any additional gap documents - medical reports, internships, course discontinuations etc.
  - e. Any previous visa rejection letters.
4. Medical test receipt - Now medicals is done online and directly sent to INZ. An acknowledgement will be provided which needs to be submitted with the visa application. Please keep a copy and submit the ORIGINAL receipt. Look for INZ Panel doctors in your city: [Click this link for list of panel doctors](#).
5. Police clearance certificate (ORIGINAL SCANNED) - ONLY from regional passport office or DCP/ DSP of police.
6. Financial documents:

Funds required for:	Amount in NZD
Fees for 1 year	As mentioned on the offer letter including insurance
Living Expenses for 1 year	15000

Convert the above total into INR with the help of [www.xe.com](http://www.xe.com) The rate on the date of filing will be considered by the INZ office. The above funds can be shown in any of the following ways:

Type of fund	Documents required to show availability/proof of funds
Education Loan (Nationalized banks or Avanse & Credila)	Loan sanction letter - <b>ORIGINAL</b> , collateral property related documents - Valuation reports, security documents and all documents submitted to the bank. The loan must be verifiable.
Fixed Deposits - 6 months old	Bank Certified FD receipt
OD facility	Letter from Bank
National Savings Certificates	Original Scanned
Savings account balance	E- statement or Original Scans of bank statement or updated passbook

Recent deposits of more than Rs. 50,000 in any of the above must be supported with additional documentation as below:

Type of fund	Documents required to show availability/proof of funds
Sale of other assets – car, bike or similar	Original Scan of sale receipts, DD of the sale payment, Buyer's and seller's account transactions showing the payment credit/debit. *
Funds received as Pension settlement	Original Scan of Pension papers
Provident Fund, GPF, PPF (no need to withdraw; only 75% to be considered)	E- statement or Original Scanned
LIC surrender values	E- statement or Original Scan of policy and surrender value report
Funds withdrawn from PF/GPF/PPF	Original Scan of the related statement
Top up loans or personal loan	Please discuss with your Process Officer

\*This will be may be acceptable only after discussion with us.

The above required funds can be shown on the student's name in his/her accounts or of a sponsor. Sponsors can be parents, siblings, in-laws living in India or abroad. Any other persons sponsoring part from the listed will be considered as a third-party sponsor. The documents required are the same but please be cautioned that the student may be advised by INZ to do FTS.

Additional Documents required by sponsors both in India or abroad:

To prove:	Documents required - ORIGINALS SCANNED
Proof of funds	Any of the forms mentioned in the above table
Relationship	Any legal documents proving relationship between sponsor and student
Income proof	Salary slips of 3 months or work experience letter, tax forms
Photo Id proof	Passport or driving license or PAN card or Electoral card
Financial undertaking	Download form from this link and sign in Section D; no need to fill Section E. Link to form: <a href="#">Financial Undertaking for a Student</a>
Letter of sponsorship	<a href="#">Link to letter</a>
Legal affidavit	<a href="#">Link to affidavit format</a> - If you are an overseas sponsor pls provide a legal affidavit from your respective country.
Parents financial capability	Income proof of parents to be supplied MANDATORILY even if they are not the principal sponsors

7. [Student Declaration Form](#) - To be signed by student appointing AJV to act on behalf
8. [Visa application details](#) - Download and fill this excel; email it back.
9. Passport 1st and last page and any pages with stamps of overseas travel. Please also provide old passport copies.



10. [Voluntary Declaration signed by student](#) - Affidavit on Rs.100/- stamp paper notarized.
11. [Statement of purpose](#) - Please fill this simple format if you did not submit one during admission process.

PS: Below are the documents required from an NZ based sponsor to show funds.

- Sponsor ID proof - passport 1st and last page
- Sponsor income proof - 3 months salary slips + Employment letter
- Sponsor's PR / Visa stamp
- 6 Months bank statement showing savings pattern
- Any deposits/ other savings
- Financial undertaking for - same as above
- Letter of Support - same as above
- Affidavit of support - same as above (Notarised from a Justice of Peace)
- Relationship proof