**Neeru Sharma**

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**PROFILE SUMMARY**

• Solution oriented Certified SAP SuccessFactors Consultant with 2.5 years’ experience of Implementing & Supporting Recruitment and Onboarding modules and 4years of Human Resource experience.

• Modules worked on: Recruitment Management and Onboarding & Off Boarding.

• Specialties includes:

|  |  |  |
| --- | --- | --- |
| * Requirements Gathering | * Quick Learner | * Good Presentation Skills |
| * Implementation Experience | * Support Experience | * System Knowledge |
| * Client Management/Commitments | * Good workaround skills |  |

PROFESSIONAL EXPERIENCE

**Rolling Arrays Sdn Bhd, Malaysia** Sept 2018- Present

Role- SuccessFactors Consultant

Role and Responsibilities:

**Project 1: Dialog Group**

Location: Malaysia, KL

Duration: Nov 2018- Present

Module- SF ONBOARDING & OFFBOARDING

Role:

* Driving Kick Off Presentation and workshop with Solution Architect to understand client’s AS IS Process and provided best solution to meet their business requirement
* Independently configured complete onb/offboarding module for 6 countries- Malaysia, Indonesia, Saudi, Thailand, Dubai, China
* Integration for Recruiting to Onboarding to EC mapping.

**Project 2: Al Futtaim Group, Dubai**

Location: Dubai and Malaysia, KL

Duration: Sept 2018- Present

Module: RECRUITMENT MANAGEMENT

Role:

* Responsible to provide support client and provide solutions for all critical issues.
* Got appreciated for solving issues before deadline and providing workarounds.
* Independently handled Recruitment configuration required after Go Live.

**Project 3: SMBC**

Location- Malaysia

Duration: Sept 2018 (2 Weeks)

Module: ONBOARDING

Role:

* Involved with other consultant to complete configuration for Onboarding like:
* Creation of Panels
* Setting in Super Admin
* Creation of Sync jobs and reports in Provisioning and Instance, etc

**HCM INFOSYSTEMS, India** Oct 2016- Sept 2018

Designation- SF-Associate Consultant

Role and Responsibilities:

**Project 1:**

**Client: PRISM CEMENT, HR Johnson & RMC, Mumbai**

Duration: August 2018 – Sept 2018

Role:

• Driving kick-off meeting and workshop for Recruiting Management Module.

• Interaction with Core Team to understand the complete AS IS Process and identify the Gaps in TO BE Process and provided best solution to meet their business requirement

• Responsible for Integrating SuccessFactors (EC) with Recruiting and Onboarding Module.

**Project 2:**

Client: **Advantmed India LLP**

Duration: October 2017 – 5th Sept 2018

Module: Onboarding & Off Boarding Module

Role:

• Interaction with all stake holders including Project Manager, Project team & HR Team.

• Driving kick-off meeting and workshop for Recruiting Management and Onboarding and Off-

Boarding Module.

• Responsible for configuring the entire Onboarding & Off Boarding Modules for global Advantmed India LLP 4 countries- **USA, Puerto Rico, India and Philippines**

**Project 3:**

Client: **DCM Shriram, New Delhi**

Module: Recruiting Management (RCM) and On-boarding (ONB)

Duration: Dec 2016 – April 2018

Role:

• On-going Support Project for Recruiting Management & Onboarding Module for almost 1.5 years

• Responsible for end to end testing of Recruiting Management and Onboarding Module.

• Responsible for RCM-ONB-EC Integration.

**Human Resource Experience Summary**

**WCC Solutions, Inc** Nov 2014- Sep 2016

Location: New Delhi

WCC Solutions is a US Staffing firm providing IT Staffing services to USA region. I was designated as Assistant Manager- HR and reporting directly to US HR Manager and Director.

**Role and Responsibilities:**

Acting as SPOC and responsible for all HR Activities including Talent Acquisition, Employee Engagement and HR Operations for Delhi Branch for ARK Solutions & WCC Solutions (Parent Company).

**Head Field, Noida** Jan 2014- July 2014

HeadField (RPO) providing IT Staffing service to Clients located in USA region. I was designated as Assistant Manager- HR and reporting directly to CEO.

**Role and Responsibilities:**

Acted as a SPOC and responsible for all HR Activities including Talent Acquisition, Employee Engagement and HR Operations for Noida Branch

**IDC TECHNOLOGIES, Noida** Nov 2012- Nov 2013

IDC Technologies providing staffing service to Indian Market.

I was designated as Sr.HR Executive and responsible for all HR activities of Noida and Hyderabad office. I was responsible for:

* Talent Acquisition -Employee Engagement Activities -HR Operations

**EDUCATION**

• Bachelors in Business Administration from Maharishi Dayanand University 2016-19

• MBA Graduate in Human Resource from Sikkim Manipal University 2010-12

• Bachelors in Arts from Delhi University 2006-09

• HSC – (Medical Stream) CBSE Board, SOS Herman Gmeiner School 2005-06

Personal Details:

Father’s Name- Lt. Mr. HP Sharma

Date of Birth- 24-11-1988

Marital Status- Unmarried

Permanent/Present Address- House No. 347 Second Floor Indraprastha Colony

Sector 30-33 Faridabad, Haryana 121003

**Neeru Sharma**