**Maleeha Bashir**

101 Saidakadal Rainawari Srinagar JK India

E: maleeha002@yahoo.com M: 7780930686

**Professional Summary**

Dedicated, professional, and highly experienced electrical engineer who has been in the field for nearly 20 years. Proficient in a wide variety of engineering software. Excellent communication and time management skills. Reliable and strives to go above and beyond to deliver a project that meets and exceeds expectations of the client. Excellent team player.

**Skills**

Expansive knowledge of engineering technology, computers, design techniques, and physical principles of engineering. -Excellent complex problem-solving skills for using logic and reasoning to identify problems, strengths, and weaknesses in electrical engineering projects and using them to create and implement plans for a better project. -Oral and written communication skills for listening to project managers and customers and communicating questions, concerns, and ideas effectively. -Organized and detail-oriented to ensure excellent time management and a clean and safe work environment.

**Experience**

**Electrical Engineer in Govt of Jammu and Kashmir power department Since 2006 -- Present**

* Perform engineering tasks using computer-assisted engineering methods .
* Communicate with customers, other engineers, and other relevant parties to ensure current engineering projects are on task and to finalize details of upcoming projects.
* Coordinate the manufacture, installation, maintenance, and support of electrical engineering projects to ensure safety and compliance with customer requirements and local, state, and federal laws.
* Supervised a team of electrical engineers on multi-million dollar projects throughout the state.
* Expertly performed preventative maintenance and calibration of equipment and systems, earning outstanding reputation for proficiency and quality.

**Education**

**Electronic engineering from SSM collage (University of Kashmir) complicated in 2004**

**PG Diploma in Management From Indira gandi national open university June 2008**

**PG Diploma in Human Resource Management From Indira gandi national open university June 2009**

**Diploma in Computer application from national council for promotion of urdu language oct 2006**

**Diploma in computer from DOEACC govt of India july 2003**

**12th from Kashmir in the year 1998**

**Personal Information**

Date of birth : 02-10-1981

W/O : Saleem hussain khan

Gender : Female.

Marital Status : Married