**Curriculum Vitae**

Mrs.Prava Shrestha

Ph: +977-9862207548(Mobile)

+977-21-522764(Residence)

E-mail: [prava\_shrestha@yahoo.com](mailto:prava_shrestha@yahoo.com)

Objective:

To achieve a high degree of Professional expertise and capacity by drawing the best out of myself and channel it towards excellence in order to successfully contribute to organization I associate with.

On personal front, I would like to contribute to society and take steps to see Nepal as developed nation.

Qualifications

Academic Post Graduation

From Post Graduate College, Biratnagar, Nepal

Bachelor in Business Studies (B.B.S)

From Mahendra Morang Adarsha Multiple Campus, Biratnagar, Nepal

C.L (Management)

From Mahendra Morang Adarsha Multiple Campus, Biratnagar, Nepal

School Leaving Certificate (S.L.C)

From Shree Naragram Secondary School, Tankisinwari, Morang, Nepal

Computer Skills Ms Word, Excel, Powerpoint,E-mail,Internet and Tally

Professional Experience

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| --- | --- |
| Duration | Designation and Organization |
| 2010 Sept to Nov 2011 | Worked as an Accountant in AB Enterprises |
| 2013 August | Working as a Merchandiser in Tricot Nepal Industries Pvt Ltd |

Training and Workshop:

* Training on effective Public speaking conducted by Tankisinwari Jaycees.
* Training on effective Public Speaking conducted by Duhabi Jaycees.
* Training of Leadership training conducted by Tankisinwari Jaycees.

Interests: Reading Papers, Magazines, Visiting New Places and Social Service.

Personal Details and Contacts

Name Mrs.Prava Shrestha

Date of Birth 1st November 1986

Father’s Name Mr.Prem Bahadur Shrestha

Civil Status Married

Nationality Nepali

Gender Female

Languages Nepali, English, Hindi (Reading, Writing, Speaking, Understanding)

Permanent Address Krishi Marga, Biratnagar-7, Nepal

Contact +977- 21-522764, 9862207548

E-mail Address [sweetsandesh2000@yahoo.com](mailto:sweetsandesh2000@yahoo.com)

Referees:

Mr.Ramraja Upreti Senior Officer (Everest Bank Limited),Singha Durbar, Kathmandu, Nepal

Mrs.Tripti Upreti Loan Officer (Macchapuchre Bank Limited), Gongabu Branch, Nepal

Certification:

I, the undersigned, certify that these data correctly describes my qualifications, my experiences and me. I understand that any willful misstatement described herein may lead to my disqualification to the desired post.

Prava Shrestha

Signature