## **Curriculum Vitae**

## 

**Current Address**

RZF 42-43 DEV KUNJ,

SEC-7 DWARKA, NEW DELHI-75

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**CAREER OBJECTIVE**

Regarding my future goals, in the short-term I plan to devote all of my energy to studying in your master’s program and cultivating expertise of Human Resources Management or event management. I also plan to earn my CIPD certificate and then return to my native country to begin my career. Besides the HR department, I also hope to learn from the T&D department how to come up with comprehensive courses for different departments

**WORK EXPERIENCE**

* I had worked part time as computer operator and office administrator in a private firm from

2010 to 2015.

* Started own business in 2015.today,I am self-employed and own a distribution firm as a sole proprietor since 2015 with a turnover of about approximately 1crore (INR) per annum.

I have my own distribution business of GUJURAT CO-OPERATIVE MILK MARKETING FEDERATION (AMUL) ice cream.

**ACADEMIC QUALIFICATIONS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Examination** | College/School | **Board/University** | **Year** | **Percentage** |
| **Pol.Science (h)** | Dayal singh collage | University of Delhi | 2015 | 50.16% |
| **12th** | GURU HARIKRISHAN SCHOOL (VASANT VIHAR) | CBSE | 20011 | 68.20% |
| **10TH** | POORNA PRAJNA PUBLIC SCHOOL (VASANT KUNJ) | CBSE | 2009 | 70.26% |

**MAJOR STRENGTHS**

* Good in resource management
* Ability to effectively interact with members at all levels of the organization.
* Flexible to different kinds of work environment.
* I complete the work as quickly and carefully as possible, leaving me extra time to do other work.
* Willingness to learn and work hard.
* Good leadership qualities

**COMPUTER PROFICIENCY**

* Good Knowledge of MS OFFICE application like Word, Excel & Power Point.
* Proficient in use of internet application in extracting information.
* Has worked on several distribution softwares.

**EXTRA CURRICULAR ACTIVITIES & INTERESTS**

* Play football
* virtual gaming
* Listening to music
* Travelling

**PERSONAL DETAILS**

* Father’s Name : Mr. Sushil awasthy
* Date of Birth : 4th February, 1993
* Nationality : Indian
* Sex : male
* Language Known : English & Hindi
* Marital Status : Single

I declare that each and every statement is correct to the best of my knowledge.

I pay my gratitude as you spent your precious time in reading my resume:

VARUN AWASTHY