

## Self-Declaration

In terms of the offer letter and other terms of employment executed by me with Accenture Solutions Private Limited (Accenture), it is condition precedent for continuation of my employment to submit certain documents (details reiterated below) in the manner as contained therein and within the timelines as communicated by Accenture.

For ease of understanding the mandatory documents include: Signed offer letter and Terms of Employment; PF Form; all benefits related nomination forms; mandatory declarations outlined in the next section.

Also, I have submitted certain documents like Pan Card, Aadhaar card (not taken for identity purpose) etc., which are necessary for the compliance with regulatory requirements by Accenture, including but not limited enrolling me for provident fund, employee pension scheme etc. Hence, I will ensure that information and contents in the materials submitted by me are accurate and correct.

In view of the above background, I agree and acknowledge as under:

- Out of the mandatory documents, I will scan and sign the following and send or submit to Accenture (on or before onboarding date or such other date specified by Accenture. (However, I agree that nothing waives my obligation to present the original of these documents to Accenture):
  - Appointment Order (Karnataka) - Form Q (if applicable)
  - Letter of Appointment (West Bengal) – Form X (if applicable)
  - Form 11 – Employees' Provident Fund Organization Composite Declaration Form
  - Nomination Form - Employees Provident Funds and Employees' Pension Schemes or a downloaded copy of the e-nomination (if e-nomination has been completed on the EPFO portal)
  - Nomination Form - Other Benefits
  - Gratuity Nomination - Form F
  - Declaration Form – Employees' State Insurance Corporation (if applicable)
  - Women Consent Letter for working in night shift (if applicable)
- For ease of efficiency, I will upload the following documents/share required details on the Accenture portal (as per list below).
  - PAN card
  - Passport size photographs
  - Highest education document [Provisional Degree Certificate/Convocation certificate] (if applicable)
  - ID/DOB proof
  - Aadhaar card
  - Relieving letter
  - Declaration – Mandatory Documents submission
  - Non-compete denial letter (if applicable)
  - New Joiner Confidential Information Checklist (if applicable)
  - PF passbook (if applicable)
  - Bank details for disbursement of ESIC benefits (if applicable)

I completely understand that accuracy of the information being submitted by me is critical and Accenture at this stage will act on information submitted by me. In the event there is discrepancy(ies) found in information I submit, the same needs to be corrected. Accenture would not take any responsibility for any contingencies related to the same including but not limited to issues with submission of social security contributions and other contributions to be made on my behalf.

I also undertake to provide signed originals of documents as mentioned above and when required by Accenture. (To which I understand I will be duly communicated by Accenture). This will be a condition precedent to my terms of employment.

The Company may, in its sole discretion, choose to terminate / suspend my employment or take any other necessary disciplinary action as deemed appropriate if I fail to submit the aforementioned required mandatory documents within 15 days from my date of joining (except for education and employment documents).

I am hereby providing this declaration, voluntarily on Date: 01/03/2024

Signature:   
Candidate Name: SHAMIT PRAKASH

CID: 211931106

Employee ID: