

POWER GRID CORPORATION OF INDIA LIMITED
CORPORATE HR DEPARTMENT

Ref. : CC/HR/ESTTB/IPR/2022

Date: 16th December, 2022

Corporate HR Circular No.: 552/2022

Sub. : Filing of Annual Property Return for the year 2022-reg.

- 1.0 All employees are required to file their Immovable Property Return (IPR) for each calendar year and intimate transactions involving Movable & Immovable Property (in New Property Declaration Portal) as per Rule 16 of POWERGRID CDA Rules.
- 2.0 For the Calendar year 2022, all employees of POWERGRID are required to submit their Immovable Property Return (**IPR**) as per provisions under Rule 16 of POWERGRID CDA Rules. For this purpose, the Property Declaration Portal will be made active from 1st January 2023 to 31st January 2023 in the Employee Intranet>>My Applications>> Property Declaration Portal>> **Click here to declare your properties.**
- 3.0 The IPR for the year 2022 calendar year is to be submitted in Online-Mode only and no printout/email is required to be submitted.
- 4.0 It is also informed that from 01.01.2023 to 25.01.2023, the online IPR Filing Window will be displayed when the system is logged in by the employee. Further to mention that **till 25.01.2023** the option to skip this window will be available to all employees. However, from 26.01.2023 to 31.01.2023, the skip option **will be disabled**. Access to Intranet Portal will be available to the employee only after the IPR has been filed. Such employees who do not submit their IPR even after the stipulated date prescribed under the CDA Rules i.e. after 31st January, will be **denied vigilance clearance** for the entire calendar year 2023.
- 5.0 In addition to above, Disciplinary Action shall be initiated against all such employees who fail to declare their IPR for the year 2022 within stipulated time i.e. 31st January 2023. For detailed information and clarifications, if any, employees are advised to refer FAQ as provided in the Property Declaration Portal.

This issues with the approval of Competent Authority.


(Sudipta Dutta)
Chief GM (HR)

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