



Guidelines for the Award of Punishment to Unfair Means Cases (On Campus Programs)

Code	Offence	Punishment
1.0	Possession of any communication device such as a mobile phone in the examination hall; possession of any written material generally not allowed during examinations.	Warning
2.0	Possession of material, in any form, relevant to the subject but not caught in the act of copying.	Registration cancelled for the said course
3.0	Simple* cases of copying during the examinations / Simple* cases of tampering with the answer book either during the examination or during the distribution of answer scripts	Registration cancelled for the said course
4.0	Severe** cases of copying during the examination / Severe** cases of tampering with the answer book either during the examination or during the distribution of answer scripts	Registration cancelled for the said course and debarred to register for one semester to two years, including summer terms, depending on the degree of severity of the offence.
5.0	Impersonation (deputing a person on one's behalf to write the examination or appearing for a person to write the examination)	Registration cancelled for the said course and discontinued from the programme

* Simple cases of copying/tampering includes spontaneous/ non-premeditated copying or tampering.

** Severe cases of unfair means includes premeditated copying (such as copying from material brought into the examination hall with the intension of copying therefrom, including material stored on cell phone, in print form etc.), copying in collaboration with other student(s), helping a student in the examination hall by unfair means, premeditated tampering etc. Degree of severity to be decided by the examination sub-committee in respective campuses.

- Note:**
1. The word examination includes any component of evaluation in the course.
 2. In case of second and further offences committed by a student, sub-committee of respective campuses will take suitable decision depending on the degree of severity of the offence.
 3. For any other offence not covered above, the Examination Sub Committee can take appropriate action and report to the Examination Committee.
 4. In case of any appeal, the Sub Committees of Examination Committee will go through the appeals and send their recommendations along with the appeal to the Examination Committee for the final decision.