



Do's and Don'ts in Examinations

Do's

- ✓ Reach the allotted Examination Hall at least 10 minutes before the start of exam.
- ✓ Ensure that you carry your Institute ID card.
- ✓ Ensure that you do NOT have Mobile phone, Smart watch, Digital diaries, Palm top, Chits etc.
- ✓ Follow the instructions given by Invigilators/ IC.
- ✓ Ensure to sign the attendance sheet circulated by the Invigilator.
- ✓ Maintain silence and just focus on your question paper and answer sheet.
- ✓ Ensure to hand over the answer sheet to the Invigilator at the end of the exam.
- ✓ In case you need any help, speak only to the Invigilator.

Don'ts

- ✗ Don't bring Mobile phone, Smart watch, Digital diaries, Palm top, Chits etc.
- ✗ Don't exchange any exam-related material with your fellow students.
- ✗ Don't involve yourselves in any kind of unfair means (refer notice for unfair means cases).
- ✗ Don't allow another to copy your work during examination.
- ✗ Don't talk to anyone during the examination.
- ✗ Don't talk to anyone if you go to the washroom during the examination.
- ✗ Don't leave the exam room/hall without handing over the answer sheet to the Invigilator.
- ✗ Don't stay in the examination room/corridors after submitting your answer sheets.