

CDU HARVARD

Referencing Style Guide

(February 2019)

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Reference List

1. Before you write your list of references check with your lecturer/tutor for the referencing style they prefer.
2. Your references should appear on a new page, at the **end of your essay/report** with entries listed **alphabetically by author** (or by title if there is no author).
3. The list is headed by the title: **References**, centred and in bold font.
4. The reference list entry begins with the family name/surname of the author and is followed by the initials then followed by year of publication. There is no comma or full-stop between the name and the year. Commas are used to separate all other elements. The reference entry finishes with a full-stop.
Hepburn, S 2014, *Australian property law: Cases, materials & analysis*, LexisNexis.
5. Each reference appears on a new line, with no hanging indent or numbering. Double line space between each reference entry.
6. **Capitalisation:** In titles and subtitles of articles, chapters, and books, capitalise only the first letter of the first word; the first letter of a subtitle and any proper nouns. For journal titles, you must capitalise the first letter of every word.
Clifford, M 2015, *The greening of Asia: The business case for solving Asia's environmental emergency*, Columbia University Press.
or
Mitchell, A, Madill, J & Chreim, S 2015, 'Marketing and social enterprises: Implications for social marketing', *Journal of Social Marketing*, vol. 5, no. 4, pp. 285-306.
7. An item with no author is cited and referenced by its title. In this case there is no comma or full-stop between the title and year.
8. If a reference has no date, use n.d. as the year e.g. Lewnam, G n.d., *Apps for gifted and high-ability learners*
<http://www.livebinders.com/play/play?id=379477>
9. If the Reference list includes 2 or more entries by the same author(s), list them in chronological order with the earliest first.

Hong, BH & Yeung, KL 2001 ... in-text (Hong & Yeung 2001)
Hong, BH & Yeung, KL 2009 ... in-text (Hong & Yeung 2009)

If both resources used in same sentence: in-text (Hong & Yeung 2001; 2009)

10. If the Reference list entries by the same author were published in the same year, add a letter after the date in the in-text citation and in the Reference list.

Smith JR 2008a, *Ancient civilization* ... in-text (Smith 2008a)

Smith JR 2008b, *Roman times* ... in-text (Smith 2008b)

11. If neither of the Reference list entries by the same author has no date (n.d.) list them as follows:

James M n.d.-a, *Business management* ... in-text (James n.d.-a)

James M n.d.-b, *Business finances* ... in-text (James n.d.-b)

12. All sources that are cited in the text must have full details provided in the reference list.

13. Order the citations of two or more works by different authors within the same parentheses alphabetically in the same order in which they appear in the reference list. Separate the citations with semicolons. For example: “reinforced by ...” (Comert 2013, p. 59; Faw 2013, p. 374).

14. It is possible to use an abbreviated version of an organisational author in-text, but you must use it in full the first time. In-text example: (Australian Competition & Consumer Commission [ACCC] 2019). Use square brackets if it is within parentheses. In your Reference list use the full name of the author.

15. Remember to set your Word preferences to remove hyperlinks from URLs.

16. If you export, copy and paste your referencing information (e.g. from Library Search), check it adheres to CDU Harvard Referencing style.

17. If you use EndNote software to manage your references you will be advised throughout this document of the recommended EndNote reference type. Ensure you download and select *CDU-Harvard* style from the EndNote LibGuide:
<http://libguides.cdu.edu.au/endnote>

Citing in the text

How to cite a direct quote:	<p>When you incorporate a direct quotation into a sentence, you must cite the source and include a page number. Fit quotations within your sentences, enclosed in quotation marks, making sure the sentences are grammatically correct.</p> <p>E.g: Issues surround the imitation of real world buildings as they “serve the important function of grounding users’ expectations and providing affordances for them to effectively move through space, they can also be limiting” (Ball & Bainbridge 2008, p. 118). Full stops go after the brackets.</p>
Block quotes:	<p>If a quotation is 40 words or more, omit quotation marks and use a block format in which the quotation is indented about 1cm (or 5 spaces) from the left margin and double-space the entire paragraph.</p> <p>Twice in North American Space Agency history, the agency embarked on a long slippery slope that resulted in catastrophe. Each decision, taken by itself, seemed correct, routine, and indeed, insignificant and unremarkable. Yet in retrospect, the cumulative effect was quite stunning (Columbia Accident Investigation Board [CAIB] 2003, p. 26).</p>
How to cite sources with no author:	<p>When a work has no author, cite the title of the document in-text e.g. (Behaviour modification 2007).</p>
How to cite a work with an anonymous author:	<p>When an author is listed as "Anonymous", cite in the text the word Anonymous followed by date e.g. (Anonymous 2006). Only cite and reference an author as anonymous if it is clearly stated as such. If there is no author, reference/cite the work by its title</p>
How to cite multiple authors:	<p>An ampersand (&) is used to connect authors’ names within brackets, but not when they appear as part of a sentence e.g. (Samuelson & Marks 2015) or According to Samuelson and Marks (2015) ...</p> <p>For three or more authors, et al. (meaning “and others”) is used in all citations in-text e.g. (Kotabe et al. 2014)</p> <p>All names must be written in the Reference list e.g. Kotabe, M, Marshall, A, Ang, SH, Griffiths, K, Voola, R & Helsen, K 2014, <i>International marketing</i>, 4th Asia-Pacific edn., John Wiley and Sons.</p>
How to cite the same idea from	<p>When citing more than one publication the authors’ names are ordered alphabetically inside the brackets. Use a semicolon (;) to separate the works cited inside the brackets e.g. Multiple papers</p>

different works	show ... (Taylor 2012; Webster 2001). If the author is the same but the publication years are different use this format: (Smith 2012, 2015), ordering chronologically with a comma separating them.
How to cite a work if no page numbers are available:	If the source indicates paragraph numbers, use the abbreviation "para." and the relevant number in the parentheses. If the paragraph number is not visible, cite the heading and the paragraph number following it. For example: As Myers (2000 para. 5) suggested ... or ... (Beutler 2000, Conclusion, para. 1)
Secondary source (indirect citation)	<p>You read Lister's article. In that article Lister refers to Miller's ideas. You are encouraged to find Miller's work. If you can't find Miller's work, cite Miller's ideas like this:</p> <p>... simple definition of social justice (Miller, as cited in Lister 2007).</p> <p>OR</p> <p>Miller's simple definition of social justice (as cited in Lister 2007).</p> <p>Do not include the date of Miller's work. You include the Lister article in your reference list:</p> <p>Lister, R 2007. 'Social justice: Meanings and politics', <i>Benefits</i>, vol. 15, no. 2, pp. 113–125.</p>
Abbreviated version of author	The first time you cite an organisation/department name, use the full name followed by the abbreviated form in square brackets e.g. (World Health Organization [WHO] 2014). Subsequent citations can use the abbreviated form e.g. (WHO 2014). Put the full name in the Reference list.
Personal communications	<p>Cite personal communications in text only, for example, personal unpublished photos, conversations, emails, interviews, personal files, documents from an intranet (e.g. financial policy) i.e. any resource that is not accessible to your reader.</p> <p>Format: (Author, personal communication, Month date, year):</p> <p>...as stated in the <i>Financial guidelines</i> (Sydney Business Accounting, personal communication, September 4, 2018).</p> <p>... guidelines were provided in a conversation with the Director of Finance (Smith, R, personal communication, September 4, 2018).</p> <p>Materials from Learnline should be referenced because they are available to the reader (e.g. your lecturer or marker) - reference as a website.</p>

Examples

Here are some basic examples of CDU Harvard author-date style. More detailed examples are included throughout this guide, but where no exact example is provided then these general principles should be followed.

Book and eBook:

Author(s) date Book title edition (if applicable) publisher
↓ ↓ ↓ ↓ ↓
Samuelson, W & Marks, SG 2015, *Managerial economics*, 9th edn., John Wiley & Sons, Inc.

Journal article:

Author(s) date 'Journal article title' Journal Title
↓ ↓ ↓ ↓
Chuah, S, Hoffmann, R & Larner, J 2014, 'Chinese values and negotiation behaviour: A bargaining experiment', *International Business Review*,
vol. 23, no. 6, pp. 1203-1211.
↑ ↑ ↑
vol. no. pages

Web page or individual document from a website:

Author(s) date Web page title
↓ ↓ ↓
Australian Human Rights Commission 2008, *Corporate social responsibility & human rights*,
<https://www.humanrights.gov.au/publications/corporate-social-responsibility-human-rights>
web page URL ↑

Books and eBooks

Cite and reference eBooks in the same way as print

Author, AA & Author, BB Year of publication, *Title of book*, Edition, Publisher.

Reference Type	In-text example	Reference list example	EndNote Reference Type
Single author	(Deegan 2013)	Deegan, C 2013, <i>Financial accounting theory</i> , McGraw-Hill Australia.	Book
2 authors	Fletcher and Crawford (2016) ... “...facilitator and inhibitor of international business” (Fletcher & Crawford 2016, p. 60)	Fletcher, R & Crawford, H 2016, <i>International marketing: An Asia-Pacific perspective</i> , 7 th edn., Pearson Australia. Include the author’s initials as they appear on the document, e.g. Richard Fletcher is Fletcher, R	Book
3 authors or more	First and subsequent citation: (Hancock et al. 2014) (Nankervis et al. 2013)	Hancock, P, Robinson, P & Bazley, ME 2014, <i>Contemporary accounting: A strategic approach for users</i> , 9th edn., Cengage Learning. Nankervis, AR, Baird, M, Coffey, J & Shields, J 2013, <i>Human resource management: Strategy and practice</i> , 8th edn., Cengage Learning. ALL authors are listed in the Reference list entry	Book
No author	(<i>Employment the professional way</i> 2000) OR the book <i>Employment the professional way</i> (2000) Shorten title and put in italics	<i>Employment the professional way: A guide to understanding the Australian job search process for professionally qualified migrants</i> 2000, Australian Multicultural Foundation.	Book

Multiple works by the same author/s	...geology of Queensland's national parks (Willmott 2004; 2006).	Willmott, WF 2004, <i>Rocks and landscapes of the national parks of southern Queensland</i> , Geological Society of Australia, Queensland Division. Willmott, WF 2006, <i>Rocks and landscapes of the national parks of central Queensland</i> , Geological Society of Australia, Queensland Division. Order chronologically in the reference list, earliest first.	Book
Multiple works by author/s in the same year	...as the civilization (Smith 2008a) ...in the Roman times (Smith 2008b)	Smith JR 2008a, Ancient civilisation, ABC Publication. Smith JR 2008b, Roman times, ABC Publication. Add a letter after the date in the in-text citation and in the reference list	
Book: series	... (Healey 2012)	Healy, J (ed.) 2012, <i>International aid</i> , Issues in Society, vol. 34, Spinney Press.	Edited book
Book: edited	Hallinan (2006) states ...	Hallinan, MT (ed.) 2006, <i>Handbook of the sociology of education</i> , Springer.	
Book: multi volumes	... (Christensen 2010)	Christensen, TH 2010, <i>Solid waste technology and management</i> , vol. 2, Wiley.	Book
Chapter in an edited book	(Linden & Teece 2014)	Linden, G & Teece, DJ 2014, 'Managing expert talent', in P Sparrow, H Scullion & I Tarique (eds.), <i>Strategic talent management</i> , Cambridge University Press, pp. 87-116. Chapter author year of publication, 'Chapter title', in Book editor(s) (ed. or eds.), <i>Book title in italics</i> , Publisher, pp. chapter page numbers. If an author(s) is listed at the beginning of a chapter follow this format, otherwise reference as a whole book.	Book section

<p>Dictionary or Encyclopedia entry (eBook or print)</p>	<p>'Business finance' (2019, p. 14) is "...raising and managing"</p> <p>A portion of a company's earnings are distributed to shareholders ('Dividend', 2016).</p>	<p>'Business finance' 2019, <i>Britannica Academic</i>.</p> <p>'Dividend' 2016, in J Law (ed.), <i>A dictionary of business and management</i>, Oxford University Press.</p> <p>Entry without author in an edited Book</p>	<p>Book section</p>
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Journal articles

Author, AA & Author, BB Year of publication, 'Article title', *Journal Title*, vol., no./iss., p/pp.

Cite and reference electronic *and* print journal articles using the same format.

When citing journal articles with multiple authors, follow the same format for the author field as for books with multiple authors.

Reference type	In-text examples	Reference list example	EndNote ref type
Journal article: print or online Articles appearing online should be cited in the same manner as articles in print journals	<p>"30 percent were dissatisfied, and 8 percent were outright disengaged" (Mirvis 2012, p. 95).</p> <p>... advantages such as fixed and higher variable costs (Banke et al. 2014)</p>	<p>Mirvis, P 2012, 'Employee engagement and CSR: Transactional, relational and developmental approaches', <i>California Management Review</i>, vol. 54, no. 4, pp. 93-117.</p> <p>Banke, R, Byzalov, D & Plehn-Dujowich, J 2014, 'Demand uncertainty and cost behaviour', <i>Accounting Review</i>, vol. 89, no. 3, pp. 839-855.</p>	Journal article
Journal articles: pre-print (submitted, before peer review) post-print (accepted & peer reviewed - not yet published)	<p>Barclay (2008) asserts ...</p> <p>... (Turnbull 2010)</p>	<p>Barclay, L 2008, 'Women and midwives: Position, problems and potential', submitted to <i>Midwifery</i>, [pre-print], http://espace.cdu.edu.au/view/cdu:6640</p> <p>Turnbull, B 2010, 'Scholarship and mentoring: An essential partnership?', <i>International Journal of Nursing Practice</i>, [post-print], http://espace.cdu.edu.au/view/cdu:10014</p> <p>It is recommended to use the published version of a paper if it is available</p>	Electronic article Add details in "type of work" field

Web sources & Online materials

Webpage: Author(s) Year, *Title of page or document*, URL

Streaming video (e.g. YouTube clip): *Title* Year, streaming video, URL

Reference type	In-text examples	Reference list example	EndNote ref type
Webpage with author The author can be an individual author, government body or an organisation	...this agreement (Yates 2009) (Australian Competition and Consumer Commission [ACCC] 2015)	Yates, J 2009, <i>Tax expenditures and housing</i> , http://www.ahuri.edu.au/publications/download/ahuri_judith_yates_research_paper Australian Competition and Consumer Commission 2015, <i>Report on the Australian petroleum market: June quarter 2015</i> , http://www.accc.gov.au/system/files/1004_ACCC%20Petrol%20Report_Macro_July%202015_FA.pdf	Web page
Dictionary or Encyclopedia Online (webpage)	... cause climate change ('Climate change' 2016)	'Climate change' 2016, in <i>Dictionary.com</i> , http://www.dictionary.com/browse/climate-change	Web page
Facebook and Twitter	(Gillard 2011)	Gillard, J 2011, <i>Facebook update</i> , 11 November, https://www.facebook.com/juliagillard/posts/263639040354656	Web page
Blog	Cite as a webpage		Web page

Multimedia

Author(s), Year of publication, *Title*, type of source, Publisher or URL

Reference type	In-text examples	Reference list example	EndNote ref type
DVD	(<i>Crocodile Dundee in Los Angeles</i> 2001)	<i>Crocodile Dundee in Los Angeles</i> 2001, DVD, Universal Studios, Australia.	Film or Broadcast episode & series title in the TITLE field
YouTube or Streaming Video	Monty Python (2008) shows the importance of communication (Killooy et al. 2010)	Monty Python 2008, <i>The parrot sketch: Monty Python's the flying circus</i> , streaming video, https://www.youtube.com/watch?v=npjOSLCR2hE Killooy, A, Earp, J, Alper, L & Jhally, S (director) 2010, <i>Killing us softly</i> , streaming video, https://cdu.kanopy.com/video/killing-us-softly	Online multimedia

Online images

When using images, you must be aware of copyright and licencing restrictions. Not all images are freely available to use. The best types of images to use are those with a [Creative Commons \(CC\) licence](#). Watch this [video](#) on how to find and cite an appropriately licenced image.

Image caption: From *Title of image* by A Author Year, URL, Licence e.g. CC BY 2.0

Reference: Author, AA Year, *Title of image*, URL

If you are reproducing the image, place the in-text citation directly beneath the image as a caption. It's acceptable to resize the caption to a smaller font if it's too long.

Example:



From *Sustainable transport* by A Wellings 2012, <https://flic.kr/p/cpBHSJ>, CC BY-NC 2.0

Reference:

Wellings, A 2012, *Sustainable transport*, <https://flic.kr/p/cpBHSJ>

Reference Type	In-text/caption example	Reference list example
Online image – personal author	<p>From <i>Zebra finch</i> by K Pilon, 2009, https://flic.kr/p/aavSLn, CC BY 2.0</p> <p>From <i>Friendly male koala</i> by Quartl, 2009, https://commons.wikimedia.org/wiki/File:Friendly_Male_Koala.JPG, CC BY-SA 3.0</p> <p>Give the author's name exactly as it appears on the source page of the image.</p>	<p>Pilon, K 2009, <i>Zebra finch</i>, https://flic.kr/p/aavSLn</p> <p>Quartl 2009, <i>Friendly male koala</i>, https://commons.wikimedia.org/wiki/File:Friendly_Male_Koala.JPG</p>
Online image - organisation as author	<p>From <i>Instituting an electronic medical record system</i>, by CDC Global 2014, https://flic.kr/p/oGi1bs, CC BY 2.0</p> <p>If the image has a long title, use only the first few words of the title in the in-text citation.</p>	<p>CDC Global 2014, <i>Instituting an electronic medical record system reduces the need to manage and store growing volumes of patient charts, a major challenge in resource-limited settings</i>, https://flic.kr/p/oGi1bs</p> <p>Include the full title of the image in the reference.</p>
Image in the public domain or with CC0 Licence	<p>From <i>Schematic diagram of the human eye</i>, by Rhcastilhos 2007, https://commons.wikimedia.org/wiki/File:Schematic_diagram_of_the_human_eye_en.svg, In the public domain</p> <p>From <i>Dog swimming</i> by P Singhto, 2013 https://commons.wikimedia.org/wiki/File:Dog_swimming.jpg, CC0 1.0</p> <p>Cite images that are in the public domain or have a CC0 Licence even if no attribution is required.</p>	<p>Rhcastilhos 2007, <i>Schematic diagram of the human eye</i>, https://commons.wikimedia.org/wiki/File:Schematic_diagram_of_the_human_eye_en.svg</p> <p>Singhto, P 2013, <i>Dog swimming</i>, https://commons.wikimedia.org/wiki/File:Dog_swimming.jpg</p>

Image with no title	<p>The photo of a brown bear is by Rasmus Svinding 2006, https://www.pexels.com/photo/zoo-bear-35435/, CC0</p> <p>Provide a brief description of the image.</p>	<p>Svinding, R 2006, [Brown bear], https://www.pexels.com/photo/zoo-bear-35435/</p> <p>Enclose the brief description of the photo in square brackets.</p>
Image with no author	<p>From <i>Group of female top tennis players, 1902</i> 2012, https://commons.wikimedia.org/wiki/File:Group_of_female_top_tennis_players,_1902.jpg, In the public domain</p>	<p><i>Group of female top tennis players, 1902, 2012</i>, https://commons.wikimedia.org/wiki/File:Group_of_female_top_tennis_players,_1902.jpg</p> <p>Omit the author element. Put the title in place of the author.</p>
Citing an online image without reproducing it	<p>In the photo <i>Autumn Ivy</i> (Curtin University Library 2007).</p>	<p>Curtin University Library, 2007, <i>Autumn ivy</i>, image, https://www.flickr.com/photos/curtinuniversitylibrary/1440410713</p>

Newspaper articles

Author, AA Year of publication, 'Article title', *Newspaper Title*, Day Month.

Reference type	In-text examples	Reference list example	EndNote ref type
Newspaper article (Online or print)	Government policies are lacking (Fitzpatrick 2016)	Fitzpatrick, S 2016, 'Indigenous policies failing', <i>The Australian</i> , 20 May.	Newspaper Article
Newspaper article: no author	... remote communities ('Govt splashes cash on remote NT pools' 2011)	'Govt splashes cash on remote NT pools', 2011, <i>The Koori Mail</i> , 9 February.	Newspaper Article

Thesis

Author, Year of publication, *Title of thesis*, Course title, Publisher.

Reference type	In-text examples	Reference list example	EndNote ref type
Thesis	(Rolls 2011)	Rolls, N 2011, <i>Academic discourses and the twenty first century context empowering all students with comprehension and critical engagement</i> , PhD thesis, Charles Darwin University.	Thesis
	(Rupakheti 2013)	Rupakheti, S 2013, <i>Burst error correcting convolutional codes for broadband wireless transmission system</i> , Masters thesis, Charles Darwin University.	

Lecture notes/ Unit readings/ Personal communication

Lecture Notes/ Unit Readings

Name of author(s) or institution responsible Year of publication, *Title and subtitle of publication*, Type of medium, Name of institution.

Reference type	In-text examples	Reference list example	EndNote ref type
PowerPoint slides or lecture notes from Learnline Module	Mankiw et al. (2016) state... (Foster 2004)	Mankiw, NG, Taylor, MP & Ashwin, A 2016, <i>Elasticity and its application</i> , PowerPoint slides [with modification from the publisher's site], Charles Darwin University. Foster, T 2004, <i>Balance sheets</i> , lecture notes, University of Western Australia.	Generic
Article from eReadings		Reference according to source type e.g. journal article or chapter from an edited book	Approp. ref type
Personal communications	... with the Director of Finance (Smith, R, personal communication, September 4, 2018).	See Personal Communication	Nil

Reports

Author(s) of report, Year of publication, *Title of report*, Report number (if available), Publisher or URL if a web document

Reference type	In-text examples	Reference list examples	EndNote ref type
Report: Industry Report	(Wu 2015).	Wu, T 2015, <i>Finance in Australia</i> , IBISWorld.	Report
Report: Research	(Sharma 2015, p. 56)	Sharma, S 2015, <i>2016 trends to watch: Integration and middleware</i> , https://www.ovumkc.com/Products/Enterprise-ICT/Infrastructure-Solutions/2016-Trends-to-Watch-Integration-and-Middleware/Summary	Report
Report: Government Agency	(Australian Public Service Commission [APSC] 2006) (Department of Immigration and Border Protection [DIBP] 2015)	Australian Public Service Commission 2006, <i>State of the service report 2005-06</i> , http://www.apsc.gov.au/stateoftheservice/0506/report.pdf Department of Immigration and Border Protection 2015, <i>Annual Report 2014-15</i> , http://www.border.gov.au/ReportsandPublications/Documents/annual-reports/DIBP-Annual-Report-2014-15.pdf	Report

Statistics

Author Year, *Title*, URL

Reference type	In-text examples	Reference list example	EndNote ref type
Statistics from the ABS	"..." (Australian Bureau of Statistics [ABS] 2015)	Australian Bureau of Statistics 2015, <i>Consumer price index, Australia, Sep 2015</i> , http://www.abs.gov.au/AUSSTATS/abs@.nsf/mf/6401.0?opendocument#from-banner=LN	Statistics

Conference paper

Author, AA & Author, BB Year of publication, 'Title of paper', *Title of conference which may include place held and date(s)*, Publisher, Page number(s).

Reference type	In-text examples	Reference list example	EndNote ref type
Published Conference paper	(Taylor 2006) Paymoonni et al. (2015) emphasised...	Taylor, JA 2006, 'Assessment: A tool for development and engagement in the first year of university study', <i>Engaging Students: 9th Pacific Rim in Higher Education (FYHE) Conference, Griffith University, 12-14 July, Australia</i> . Paymoonni, K, Moghtaderi, B & Doroodchi, E 2015, 'An experimental study on perovskite membrane integration into a chemical looping air separation unit for an efficiency improvement', <i>3rd ASEAN Australian Engineering Congress (AAEC) on Innovative Technologies for Sustainable Development and Renewable Energy</i> , Engineers Australia, pp. 73-77.	Conference paper
Unpublished conference proceedings	"...themselves and developed countries" (Banerjee 2007, p. 97).	Banerjee, A 2007, 'Fixed mobile substitution and lessons for broadband', paper presented to the <i>Australian Competition and Consumer Commission 2007 Regulatory Conference</i> , Queensland, 26 to 27 July.	Conference paper

Standards

Author Year of publication, *Title of standard*, (Number of standard or patent including identifier of issuing country or body), Publisher of standard if available, Place of publication if available

Reference type	In-text examples	Reference list example	EndNote ref type
Standard	... children's clothing (Standards Australia 2007)	Standards Australia 2007, <i>Size coding scheme for infants' and children's clothing-underwear and outerwear (AS 1182-1997)</i> , SAI Global Limited.	Standard

Legislation and Cases

Act

Title of Legislation Year (Jurisdiction)

Bill

Title of Bill Year (Jurisdiction/Legislative Body)

Case

Name of case (Year) Case citation

Reference type	In-text examples	Reference list example	EndNote ref type
Acts of Parliament	<i>(National Health and Medical Research Council Act 1992 (Cth), s 3)</i>	<i>National Health and Medical Research Council Act 1992 (Cth)</i>	Book
Bills	<i>(Northern Territory Environment Protection Authority Bill 2012 (NT), cl 3)</i>	<i>Northern Territory Environment Protection Authority Bill 2012 (NT)</i>	
Cases	<i>(Mabo and others v Queensland (no. 2) (1992) 175 CLR 1)</i>	<i>Mabo and others v Queensland (no. 2) (1992) 175 CLR 1</i>	

Dataset

Author Year, *Title*, Version (optional), Data Type (optional), DOI or URL (if applicable)

Reference type	In-text examples	Reference list example	EndNote ref type
Dataset	<i>... (Department of the Environment [DoE] 2015)</i>	Department of the Environment 2015, <i>Threatened species state lists: 24 Nov 2015</i> , Dataset, http://data.gov.au/dataset/ae652011-f39e-4c6c-91b8-1dc2d2dfce8f/resource/ab6c9078-ac64-41e0-9987-3e38da53d277/download/	Dataset

Abbreviations

app.	appendix	n.d.	no date	rev.	revised
chap.	chapter	no. or nos.	number or numbers	suppl.	supplement
ed. or eds.	editor or editors	p. or pp.	single page or pages	trans.	translator or translators
edn.	edition	para.	paragraph	vol.	volume
et al.	and others (Latin et al)	pt.	part		