

Date: 03rd July 2025

**Mr. Adesh Chandrakant Dalvi**

Emp ID: GMK 9053

Post- Urban bank, MG road

Tal. Nagar, Dist-Ahmednagar 414-001

**Subject: Relieving Letter**

Dear **Mr. ADESH**,

This refers to your resignation letter dated 20th June 2025. We have relieved you from the services of our organization from the closing hours of 03rd July 2025.

We certify that you have joined on 18<sup>th</sup> Dec 2023, GMK Research Laboratories Pvt. Ltd., as a "Trainee Chemist" in Research & Development Department and have been working with us till 3rd July 2025. Your designation at the time of leaving was Junior Chemist R&D with CTC Rs.2,50,000/- per annum. Your performance in work has been marked as satisfactory and as per HR Department protocol, your conduct is satisfactory.

As you are a signatory to the Confidential Agreement with **GMK RESEARCH LABORATORIES PRIVATE LIMITED**, it is mandatory that you maintain confidentiality of all information pertaining to **GMK RESEARCH LABORATORIES PRIVATE LIMITED**. The applicability of the terms of the Confidentiality Agreement extends beyond the relieving of your employment with us. We, therefore expect you to honour the terms and conditions of the aforesaid agreement which is legally binding on you. And also, we maintain in our records duly signed copy of all the respective documents given to you, in case we find any manipulation/fraud of any documents then you will be liable legally.

Your full and final settlement has been cleared with organization. We appreciate your contributions made to the Organization and wish you all the best in your future endeavours.

**For GMK RESEARCH LABORATORIES PVT LTD.**

HR Department

GMK RESEARCH LABORATORIES PRIVATE LIMITED

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