

Optimizing Operations: MIS

Recommendations for

**Geeland International Grocery**

Using Odoo

# 1. Management Information System Demo

## a. Order-to-Cash

### Process:

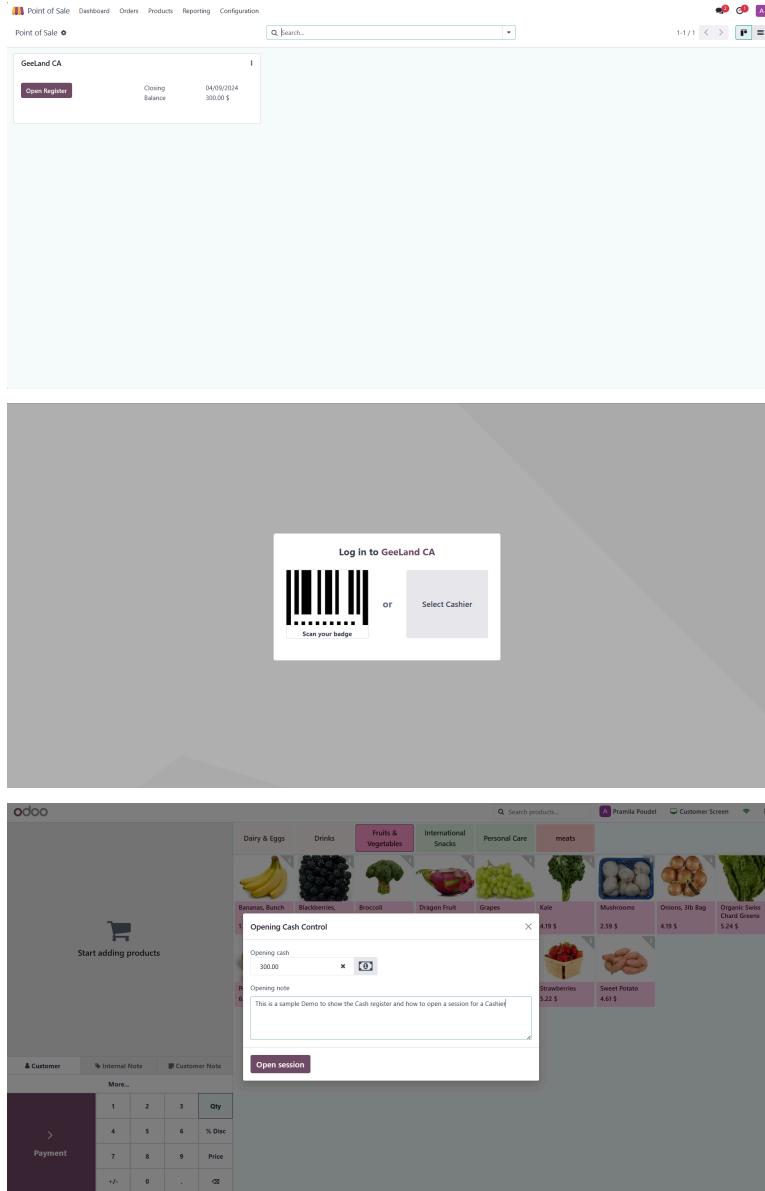
#### 1. Authentication and Authorization

**Role required:** Cashier/ Salesperson

#### Process:

Sign in to the POS Module: The salesperson signs in with their Details.

Confirm Opening Balance and Cash register: Upon confirmation, the session is open for the specified user and all activities are registered in their name.



## 2. Sales Module:

**Role Required:** Cashier, Salesperson

#### Process:

Create a sales order: A salesperson creates a sales order in Odoo's Sales module, specifying the products, quantities, and customer details.

Confirm Sales Order: Upon confirmation, the sales order is converted into a sales quotation.

Confirm Quotation: Once the customer accepts the quotation, it is confirmed, and an invoice is generated.

		Customer Screen									
		Pramila Poudel									
		Search products...									
Banana, Bunch	1.00 Units x 1.84 \$ / Units	1.84 \$	Dairy & Eggs	Drinks	Fruits & Vegetables	International Snacks	Personal Care	meats			
Dahi Yogurt Plain , 750g	1.00 Units x 2.38 \$ / Units	2.38 \$									
COCA-COLA Bottle	1.00 Units x 3.66 \$ / Units	3.66 \$									
Asian Snack Delights 10-Count Mixed Pack: Korean Ramen Noodles & Snacks!	1.00 Units x 57.75 \$ / Units	57.75 \$									
Dove Men+Care Deodorant Stick Eucalyptus + Birch with 0% Aluminum	1.00 Units x 1.05 \$ / Units	1.05 \$									
Chicken Breast, Boneless Skinless, 3 Pack	1.00 Units x 1.05 \$ / Units	1.05 \$									
		Total: 67.73 \$	Taxes: 1.22 \$								
& Customer		Internal Note	Customer Note								
More...											
Payment	1	2	3	Qty							
	4	5	6	% Disc							
	7	8	9	Price							
	+/-	0	.	QD							

aboutblank - Work - Microsoft Edge

about:blank

Your Order

Product	Quantity	Price
Bananas, Bunch	1.00 Units	1.84 \$
Dahi Yogurt Plain , 750g	1.00 Units	2.38 \$
COCA-COLA Bottle	1.00 Units	3.66 \$
Asian Snack Delights 10-Count Mixed Pack: Korean Ramen Noodles & Snacks!	1.00 Units	57.75 \$
Dove Men+Care Deodorant Stick Eucalyptus + Birch with 0% Aluminum	1.00 Units	1.05 \$
Chicken Breast, Boneless Skinless, 3 Pack	1.00 Units	1.05 \$

Total: 67.73 \$

Change: 0.00 \$

Powered by odoo

### 3. Invoicing Module:

**Role Required:** Cashier, Salesperson

**Process:**

Generate Invoice: Odoo automatically generates an invoice based on the confirmed sales order.

Send Invoice: The invoice is sent to the customer via email or through the Odoo portal.



Michael Ajeboriogbon  
5, Sani Ameh close,  
Katampe Extension  
Abuja 900108  
Nigeria

### Invoice INV/2024/00003

Invoice Date:	Due Date:	Source:	Reference:
04/13/2024	04/13/2024	Shop/0005	Shop/0005
<b>Description</b>			
Bananas, Bunch		1.00	1.75
Avg weight is 1.15 kg		5 %	1.75 \$
Dahi Yogurt Plain , 750g		1.00	2.27
COCA-COLA Bottle		1.00	3.49
Asian Snack Delights 10-Count Mixed Pack: Korean Ramen Noodles & Snacks!		1.00	55.00
Dove Men+Care Deodorant Stick Eucalyptus + Birch with 0% Aluminum		1.00	1.00
Chicken Breast, Boneless Skinless, 3 Pack		1.00	1.00
<b>Quantity</b>			
<b>Unit Price</b>			
<b>Taxes</b>			
<b>Amount</b>			
<b>Untaxed Amount</b>			
GST			
<b>Total</b>			
Paid on 04/13/2024 using Debit/Credit Card			
<b>Amount Due</b>			



Pramila Poudel <notifications@geeland-international-grocery.odoo.com>  
to me ▾

20:29 (6 minutes ago) ⭐ ⓘ ↵ ⌂



[View Invoice](#) INV/2024/00003 - Michael Ajeborogbon  
67.73 \$

Dear Michael Ajeborogbon,

Here is your invoice **INV/2024/00003** (with reference: Shop/0005) amounting in **67.73 \$** from Geeland International Grocery. This invoice is already paid.

Do not hesitate to contact us if you have any questions.

--  
Administrator

Geeland International Grocery  
poudepaula03@gmail.com

Powered by [Odoo](#)

One attachment • Scanned by Gmail ⓘ



## 4. Payment Module:

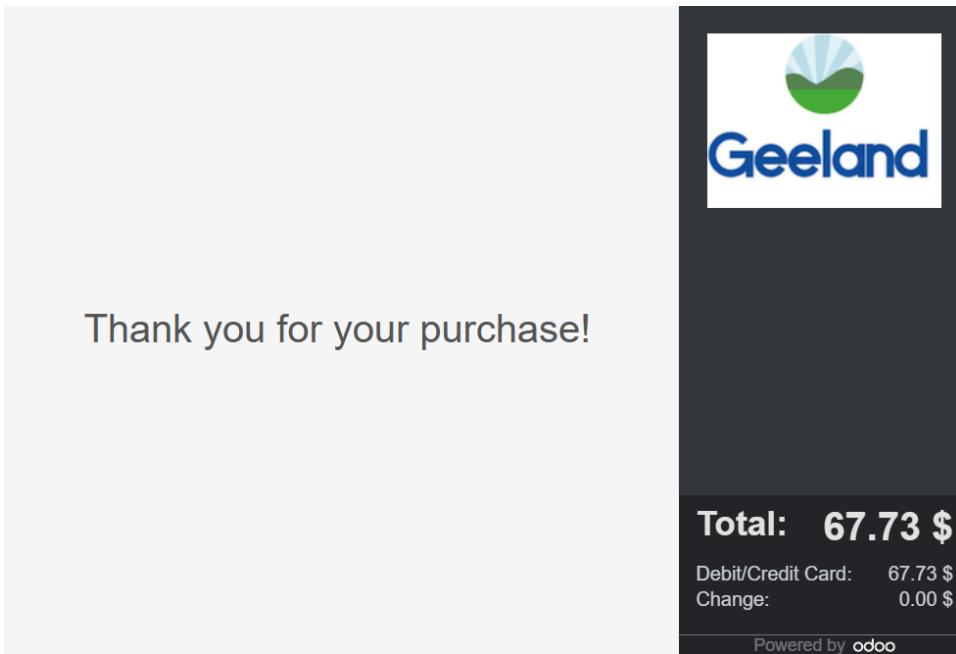
**Role Required:** Cashier, Salesperson

### Process:

**Receive Payment:** The customer makes the payment either online through the Odoo portal or offline via bank transfer or POS.

**Record Payment:** Accounting personnel record the payment in Odoo, marking the invoice as paid.

The screenshot shows the Odoo Payment module. On the left, a sidebar lists payment methods: Cash, Bank Transfer, and Debit/Credit Card (selected). The main area is titled "Payment" and shows a grid for entering payment amounts. The grid has columns for 1, 2, 3, +10, 4, 5, 6, +20, 7, 8, 9, +50, +/-, 0, ., and ☰. At the top of the grid, it says "Remaining 0.00 \$" and "Total Due 67.73 \$". To the right, a sidebar shows customer information (Customer, Invoice selected, Ship Later), and a summary table with one row showing "Debit/Credit Card" and "67.73". At the bottom left, there is a "Validate" button.



poudelpramila03@gmail.com

Served by Pramila Poudel  
601

## 5. Order Fulfilment:

### Process:

Deliver Products: The Order is fulfilled and Order - Cash has been completed.

## b. Procure-to-Pay

### Process:

#### 1. Purchase Module:

**Role Required:** Purchase Manager, Purchaser

### Process:

Create Purchase Order: The purchase Manager creates a purchase order in Odoo's Purchase module, specifying the products, quantities, and supplier details.

Confirm Purchase Order: Upon confirmation, the purchase order is sent to the supplier.

Product	Description	Quantity	Unit Price	Taxes	Tax excl.
African Snack Box	African Snack Box	120.00	22.45	5% GST	2,694.00 \$
Blackberries, 170g	Blackberries, 170g	800.00	0.00	5% GST	0.00 \$
Broccoli	Broccoli	200.00	7.88	5% GST	1,576.00 \$
[TIPS] Essential Lip Balm, T...	[TIPS] Essential Lip Balm, Twin Pack	550.00	5.99		3,294.50 \$

Untaxed Amount: 7,564.50 \$  
GST: 213.50 \$  
Total: 7,778.00 \$

## Compose Email

X

**Recipients** Followers of the document and  
Asia Supply Co <poudepramila0...> |

**Subject** Geeland International Grocery Order (Ref P00003)

Dear Asia Supply Co

Here is in attachment a request for quotation **P00003** with reference: MIS-DEMO from Geeland International Grocery.

If you have any questions, please do not hesitate to contact us.

Best regards,

--  
Administrator



Attachments

Load template Purchase: Request For Quotation



Geeland International Grocery  
Canada

**Shipping address:**

Geeland International Grocery  
Canada

Asia Supply Co

📞 +1 343-322-3715

## Request for Quotation P00003

Description	Expected Date	Qty
African Snack Box	04/13/2024 20:42:42	120.00
Blackberries, 170g	04/13/2024 20:42:42	800.00
Broccoli	04/13/2024 20:42:42	200.00
[TIPS] Essential Lip Balm, Twin Pack	04/13/2024 20:42:42	550.00



Geeland International Grocery  
Canada



**Warehouse Address:**

Geeland International Grocery  
Canada

**Vendor Address:**

Asia Supply Co  
📞 +1 343-322-3715

**WH/IN/00003**

<b>Order:</b> P00003	<b>Status:</b> Ready	<b>Scheduled Date:</b> 04/13/2024 20:42:42	<b>Weight:</b> 5.50 kg
-------------------------	-------------------------	---	---------------------------

Product	Quantity
African Snack Box	120.00
Blackberries, 170g	800.00
Broccoli	200.00
[TIPS] Essential Lip Balm, Twin Pack	550.00

## 2. Receiving & Inventory Module:

**Role Required:** Warehouse Manager

### **Process:**

**Receive Products:** Upon delivery from the supplier, warehouse personnel receive the products against the purchase order.

**Verify Products:** Warehouse personnel verify the received products against the purchase order and inspect for any damages.

**Stock Products:** Received products are stocked in the inventory, updating the stock levels in Odoo



Geeland International Grocery  
Canada

**Vendor Address:**

Asia Supply Co  
+1 343-322-3715

**Warehouse Address:**

Geeland International Grocery  
Canada

**WH/IN/00003**

**Order:**  
P00003

**Shipping Date:**  
04/13/2024 20:52:20

**Total Weight:**  
5.5 kg

Product	Ordered	Delivered
African Snack Box	120.00 Units	120.00 Units
Blackberries, 170g	800.00 Units	800.00 Units
Broccoli	200.00 Units	200.00 Units
[TIPS] Essential Lip Balm, Twin Pack	550.00 Units	550.00 Units

Purchase Order

**★ P00003**

Vendor <sup>?</sup>	Asia Supply Co	Confirmation Date	04/13/2024 20:50:38
Vendor Reference <sup>?</sup>	MIS-DEMO	Expected Arrival <sup>?</sup>	04/13/2024 20:42:42
		Arrival <sup>?</sup>	04/13/2024 20:52:20

**Products**   **Other Information**

Product	Description	Quantity	Received	Billed	Unit Price	Taxes	Tax excl.
⋮ African Snack Box	African Snack Box	120.00	120.00	0.00	22.45	5% GST	2,694.00 \$
⋮ Blackberries, 170g	Blackberries, 170g	800.00	800.00	0.00	0.00	5% GST	0.00 \$
⋮ Broccoli	Broccoli	200.00	200.00	0.00	7.88	5% GST	1,576.00 \$
⋮ [TIPS] Essential Lip Balm, Twi...	[TIPS] Essential Lip Balm, Twin Pack	550.00	550.00	0.00	5.99	5% GST	3,294.50 \$

[Add a product](#) [Add a section](#) [Add a note](#) [Catalog](#)

Define your terms and conditions ...

Untaxed Amount: **7,564.50 \$**  
GST: 213.50 \$  
Total: **7,778.00 \$**

Today

- A Pramila Poudel** - 1 minute ago  
The received quantity has been updated.
  - [TIPS] Essential Lip Balm, Twin Pack:  
Received Quantity: 0.0 -> 550.0
- A Pramila Poudel** - 1 minute ago  
The received quantity has been updated.
  - Broccoli:  
Received Quantity: 0.0 -> 200.0
- A Pramila Poudel** - 1 minute ago  
The received quantity has been updated.
  - Blackberries, 170g:  
Received Quantity: 0.0 -> 800.0
- A Pramila Poudel** - 1 minute ago  
The received quantity has been updated.
  - African Snack Box:  
Received Quantity: 0.0 -> 120.0
- A Pramila Poudel** - 3 minutes ago
  - RFQ Sent → [Purchase Order](#) (Status)
- A Pramila Poudel** - 6 minutes ago
  - RFQ → [RFQ Sent](#) (Status)
- A Pramila Poudel** - 6 minutes ago
  - Subject: Geeland International Grocery Order (Ref P00003)  
Dear Asia Supply Co

### **3. Invoicing Module:**

**Role Required:** Accounting Manager, Accountant

**Process:**

**Receive Invoice:** The supplier sends an invoice for the delivered products.

**Validate Invoice:** Accounting personnel validate the received invoice against the purchase order and received products.

Vendor Bill  
BILL/2024/04/0001

Vendor	Asia Supply Co	Bill Date																																									
Bill Reference	MIS-DEMO	Accounting Date	04/13/2024																																								
Auto-Complete?	Select a purchase order or an old bill	Payment Reference?	MIS-DEMO																																								
		Recipient Bank?	Scotia Bank (untrusted)																																								
		Payment terms	30% Now, Balance 60 Days																																								
		Journal	Vendor Bills																																								
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				Total:	7,778.00 \$																																						

## 4. Payment Module:

**Role Required:** Accounting Manager, Accountant

### Process:

**Pay Supplier:** Accounting personnel make the payment to the supplier based on the validated invoice.

Vendor Bill  
BILL/2024/04/0001

Vendor	Asia Supply Co	Bill Date	04/13/2024																																								
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## 2. E-Commerce Demo

### a. Product Page

- Customers navigate to the product page from the homepage or product listings.

- Customers browse through the products and select the product they want to buy by clicking on its image or title

The screenshot shows the homepage of the Geeland International Grocery website. At the top, there's a navigation bar with links for 'Home', 'Products', 'About Us', and 'Contact us'. On the right, there are links for 'My Cart' and 'Sign in'. The main content area features a search bar and a 'Sort By: Featured' dropdown. Below this is a grid of eight fruit products:

Image	Name	Weight / Price
	Bananas, Bunch	1.75 \$
	Red Apple	5.97 \$
	Blackberries, 170g	3.97 \$
	Strawberries	4.97 \$
	Grapes	10.96 \$
	Pears, Bartlett	6.55 \$
	Dragon Fruit	3.99 \$
	Pomegranate	2.97 \$

## b. Product Detail Page

- After selecting a product, customers are directed to the product detail page.
- On this page, they can view detailed information about the product, including images, descriptions, specifications, and pricing
- Customers can add products to the cart by clicking the "Add to Cart" button on the product detail page

The screenshot shows the product detail page for the 'African Snack Box'. At the top, there's a navigation bar with links for 'Home', 'Products', 'About Us', and 'Contact us'. On the right, there are links for 'My Cart' and 'Pramila Poudel'. The main content area shows the product name 'African Snack Box' and its price '67.60 \$'. Below this is a large image of the snack box filled with various snacks. There are also links for 'Terms and Conditions', 'Pickup, today at OTTAWA EAST, ON', and 'Shipping: 2-3 Business Days'. At the bottom, there are social media sharing icons for Facebook, Twitter, LinkedIn, WhatsApp, Pinterest, and Email.

The screenshot shows the footer of the Geeland International Grocery website. It includes sections for 'Useful Links', 'About us', 'Connect with us', and a 'Footer Text' area.

- Useful Links:**
  - Home
  - About us
  - Products
  - Contact us
- About us:**

Welcome to Geeland International Grocery, your one-stop destination for a diverse selection of quality groceries and household essentials in Ottawa, Ontario. At Geeland International Grocery, we take pride in offering a wide variety of products sourced from around the world to cater to the diverse tastes and preferences of our customers. From fresh produce and meats to pantry staples, ethnic ingredients, and specialty foods, we strive to provide an extensive range of options to meet your culinary needs.
- Connect with us:**
  - Contact us
  - poudelpramila03@gmail.com
  - +1 (819) 743-8548
- Footer Text:**

Whether you're looking for authentic spices to enhance your recipes, fresh fruits and vegetables for healthy meals, or international snacks and beverages for a unique taste experience, you'll find everything you need at Geeland International Grocery. With a

## c. Cart Page

- After adding the product to the cart, customers may receive a notification indicating that the product has been successfully added.

- Customers can access the cart page by clicking on the "My Cart" located in the header
- Upon accessing the cart page, customers are presented with a summary of the items currently in their cart
- Customers can adjust the quantity of each item by updating the quantity field or using the "+" and "-" buttons
- After reviewing their cart contents, customers have the option to continue shopping by clicking on "Continue Shopping"
- Alternatively, they can proceed to checkout by clicking on a "Checkout" button to finalize their purchase

The screenshot shows the Order overview page of the Geeland International Grocery website. At the top, there's a navigation bar with links for Home, Products, About Us, Contact us, a search bar, and buttons for My Cart (2 items) and Sign in. Below the navigation is a breadcrumb trail: Review Order > Shipping > Payment.

**Order overview**

The page displays two items in the cart:

- African Snack Box**: An image of a colorful box of snacks. Quantity: 1. Price: 67.60 \$. Buttons for quantity adjustment (-, +).
- Asian Snack Delights 10-Count Mixed Pack: Korean Ramen Noodles & Snacks!**: An image of a box containing various snacks. Quantity: 1. Price: 55.00 \$. Buttons for quantity adjustment (-, +).

To the right, a summary table shows the following details:

Subtotal	122.60 \$
Taxes	0.00 \$
Total	122.60 \$

Below the table are fields for a Discount code... and an Apply button. A large green button labeled "Checkout >" is prominent, with "or" and "Continue shopping" options below it.

**Useful Links**

- Home
- About us
- Products
- Contact us

**About us**

Welcome to Geeland International Grocery, your one-stop destination for a diverse selection of quality groceries and household essentials in Ottawa, Ontario. At Geeland International Grocery, we take pride in offering a wide variety of products sourced from around the world to cater to the diverse tastes and preferences of our customers. From fresh produce and meats to pantry staples, ethnic ingredients, and specialty foods, we strive to provide an extensive range of options to meet your culinary needs.

Whether you're looking for authentic spices to enhance your recipes, fresh fruits and vegetables for healthy meals, or international snacks and beverages for a unique taste experience, you'll find everything you need at Geeland International Grocery. With a focus on freshness, quality, and affordability, we are committed to delivering exceptional value and convenience to our customers, ensuring a satisfying shopping experience every time you visit our store.

**Connect with us**

✉ Contact us  
✉ poudelpramila03@gmail.com  
📞 +1 (819) 743-8548

## d. Shipping

- Customers are directed to the shipping page.

- Customers are requested to enter the information necessary for order fulfillment and payment processing
- Customers are then directed to the checkout page.

Free Returns and Standard Shipping

My Cart | Sign in

Home Products About Us Contact us

Geeland

Search... Contact Us

Review Order > Shipping > Payment

### Fill in your address or Sign in

Full name

Email Phone

Company Name VAT

Street and Number

Apartment, suite, etc.

City Zip Code

Country State / Province

Canada State / Province...

Ship to the same address

< Discard Continue checkout >

Free Returns and Standard Shipping

2 My Cart | Sign in

Home Products About Us Contact us

Geeland

Search... Contact Us

Review Order > Shipping > Payment

### Fill in your address or Sign in

Full name

Sara

Email Phone

example@gmail.com 819-773-8247

Company Name VAT

Street and Number

1620 Walkley Road

Apartment, suite, etc.

111

City Zip Code

Ottawa K1V 6P5

Country State / Province

Canada Ontario

Ship to the same address

< Discard Continue checkout >

## e. Payment

- Customers are required to provide billing information for the payment process
- Customers can choose the payment method and any additional payment information required by a chosen payment method and click the “Pay now” button to proceed with payment.

Free Returns and Standard Shipping

My Cart Pramila Poudel ▾

Home Products About Us Contact us

Geeland

Search... Contact Us

Review Order > Shipping > Payment

### Confirm order

Billing & Shipping: 1620 Walkley Road, Ottawa ON K1V 6P5, Canada [Edit](#)

Choose a delivery method

Standard delivery Free

Pay with

CHOOSE A PAYMENT METHOD

Demo

Payment Details (test data)  
1234 9586 5234 6754

Payment Status  
Successful

Save my payment details Secured by Demo

Card

Paypal

[Pay now](#)

or

[Back to cart](#)

## f. Confirmation Page

- After the payment is successfully processed and authorized, customers are directed to a confirmation page.
- This page confirms that their order has been successfully placed and provides them with an order confirmation number or receipt for their records.

Home Products About Us Contact us

Search... Contact Us

Thank you for your order.  
Order S00009

[Print](#)

Payment Information

Demo Total: 138.54 \$

Your payment has been successfully processed.

Billing & Shipping: 1620 Walkley Road, Ottawa ON K1V 6P5, Canada

**Useful Links**

[Home](#)  
[About us](#)  
[Products](#)  
[Contact us](#)

**About us**

Welcome to Geeland International Grocery, your one-stop destination for a diverse selection of quality groceries and household essentials in Ottawa, Ontario. At Geeland International Grocery, we take pride in offering a wide variety of products sourced from around the world to cater to the diverse tastes and preferences of our customers. From fresh produce and meats to pantry staples, ethnic ingredients, and specialty foods, we strive to provide an extensive range of options to meet your culinary needs.

Whether you're looking for authentic spices to enhance your recipes, fresh fruits and vegetables for healthy meals, or international snacks and beverages for a unique taste experience, you'll find everything you need at Geeland International Grocery. With a focus on freshness, quality, and affordability, we are committed to delivering exceptional value and convenience to our customers, ensuring a satisfying shopping experience every time you visit our store.

**Connect with us**

Contact us  
 poudelpramila03@gmail.com  
 +1 (819) 743-8548

[f](#) [X](#) [in](#) [h](#)

## g. Receipt

- After successful payment, the system automatically generates an order confirmation email
- An invoice is sent to the customer's email via mail as a part of the order confirmation process.



Geeland International Grocery  
Canada

Geeland International Grocery, Pramila Poudel  
1620 Walkley Road  
Ottawa ON K1V 6P5  
Canada

## Order # S00009

Order Date:  
04/13/2024

Description	Quantity	Unit Price	Taxes	Amount
African Snack Box	1.00 Units	67.60	13%	67.60 \$
Asian Snack Delights 10-Count Mixed Pack: Korean Ramen Noodles & Snacks!	1.00 Units	55.00	13%	55.00 \$
Standard delivery	1.00 Units	0.00	13%	0.00 \$
<b>Untaxed Amount</b>				<b>122.60 \$</b>
<b>HST 13%</b>				<b>15.94 \$</b>
<b>Total</b>				<b>138.54 \$</b>

Terms & Conditions: <https://geeland-international-grocery.odoo.com/terms>

Payment terms: Immediate Payment

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