

Flow of Job Post

1. Client Connection

- Initially, the client connects to the organization to create a job opening.

2. Terms and Conditions

- When the organization accepts the client, it needs to fill out the **terms and conditions** for the CTC range (up to 1–100 LPA).
- A notification is automatically sent to the client for review.

3. Client Approval or Negotiation

- To create a job post, the client must approve the terms and conditions.
- Alternatively, the client can **negotiate** the terms:
 - Client fills out the **CTC range** and remaining terms.
 - Notification is automatically sent to the agency manager.
 - Daily notifications continue until the agency manager takes action.
- **Negotiation Outcome:**
 - If approved → client can proceed with creating the job post.
 - If rejected → client cannot create the job post with those terms.

4. Job Post Creation

- Client creates the job post including:
 - **Job details**
 - **Skill details**
 - **Interview details**

5. Agency Actions on Job Post

- Agency can:
 - **Approve** – job post moves forward.
 - **Edit** – edit request is sent back to the client:
 - Client reviews and approves edits or adds new fields.
 - Edited post returns to agency for final approval/rejection.
 - (No multiple edit cycles after this round.)
 - **Reject** – agency must provide a reason.
- Automatic notifications are triggered for every action.

6. Assigning Job Post

- If approved, the agency manager assigns the job post to recruiters **based on locations**.
- Multiple recruiters can be assigned to:
 - A single location, or
 - A single job post.

7. Application Submission

- Recruiters submit applications for specific job locations.
- *(Application flow has its own detailed chart for clarity.)*

8. Closing Job Locations and Posts

- Once all positions for a specific location are filled:
 - The **location status** is automatically marked as **closed**.
- When all locations of a job post are closed:
 - The **job post status** is automatically **closed**.
- Status of ongoing applications is updated to **closed** accordingly.

9. Candidate Replacement

- If a selected candidate leaves:
 - Replacement is provided to the client based on eligibility and reason.
 - If replacement is approved:
 - Job post is **reopened**.
 - Client can:
 - Select from **previous applications**, or
 - Request **new applications** from the organization.

Go through this flowchart in mermade editor for visual representation.







