

Lavanya Gadhagani

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Career Objective:-

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, and leverage my learnings, Be Resourceful to the entity by contributing towards its growth & success.

Professional Qualifications:-

Qualification	Board	Year
CMA	Institute of Cost Accountants of India (ICMAI).	2022
CA IPCC	Institute of Chartered Accountants of India (ICAI).	2014

Educational Qualifications:-

Qualification	Board / College	Year	Percentage %
M.COM	IGNOU	2020	70%
M.B.A	Omega PG College	2016	85%
PGDIBO	IGNOU	2020	78%
PGDBF	BRAOU	2021	70%
B.COM	Bharath Degree College	2011	82%

Strengths:-

- ! Can manage a group and lead well
- ! Ability to handle stress and multi tasks
- ! Can set-up new process and filling process gaps & system failures
- ! Able to learn new processes and interests in diversified learning
- ! Have the ability to manage time lines.
- ! Positive attitude and rational thinking

Technical Skills:-

- ! SAP FI
- ! Tally
- ! Focus, Wings
- ! Quick Books
- ! Command Over Microsoft Office
- ! Blackline
- ! HFM

Experience:-

1. Genpact India Private Limited (Nov 2021 - till now)

As an Assistant Manager - Operations

- ✓ Leading an offshore team for Italy & Spain in GL-RTR Segment.
- ✓ Accountable for RTR Operations like: -
 - a. Booking Entries
 - b. Closing Ledgers
 - c. Account Reconciliations
 - d. Finalizing Trail Balance
 - e. Preparing MIS for Various Financial Information
 - f. Month End Closing Activities
 - g. Reporting of Financial Data inTools like HFM, Blackline Etc.
- ✓ Co-ordination with Offshore Business Unit in time to time on respective matters
- ✓ Statutory Compliance like intrastat, VAT, Conai, Esterometro in offshore (Italy)

2. Raam Group-Raam Two wheelers India Pvt Ltd (1 Yr 7 Months - Aug 2017 to Feb 2019)

As an Assistant General Manager (AGM) Accounts & Finance:-

- ✓ Leading the Team size of 25, to Prepare & Maintain Books of Accounts and Financial Statements of the Organization.
- ✓ Accountable for Accounts & Finance Operations of All 10 Branches in Hyderabad, Telangana.
- ✓ Finalizing the Books of Accounts and Preparation of Financial Statements including Group Companies.
- ✓ Variance Analysis of Forcasts and Budgets Including Working Capital, Revenue, Cost & Capex.
- ✓ Making Financial Analysis and Growth Analysis of Company and Decision Making with Management.
- ✓ Dealing with Project Finance & Various Term Loans
- ✓ Deep dive analysis of revenue, cost & capex and inform Management from time to time about the financial health & Recommend measures.
- ✓ Cost Reduction by Identifying Cost Saving Oppertunities.
- ✓ Dealing with Accounts Receivables and Accounts Payables.
- ✓ Preparation of Monthly MIS Reports and Decision Making with Management

- ✓ Managing Internal Audits, Stock Audits and Ensure compliance with laws & rules Including GST, Income Tax etc.
- ✓ Preparation & Filing of Returns under GST, TDS, TCS etc.
- ✓ Reviewing the Payroll & Finalising Employee Claims & Deductions.
- ✓ Co ordination with Bankers & NBFC's in dealing with Various Financial Issues & Decision Making with Management
- ✓ Co ordination with Departments in VAT, Service Tax & GST Claims & Solving Queries from time to time
- ✓ Co ordination with OEM from time to time in all business related functions & Decision making with management.

3. Audit Associate in SK Kaparathi & Associates (6 Months) - (2017 - Jan to July)

- ✓ Auditing & Preperation of Various MIS Reports for Clients Exclusively:
 - ✓ Raam Two Wheelers Private Limited (Honda Division)
 - ✓ Raam Autobahn India Private Limited (Mercedes Benz Div.)
- ✓ Verification of Payroll & Employee Claims & Deductions
- ✓ Statutory Compliance like TDS, TCS, VAT & ST in terms of Payment & Returns
- ✓ Providing an Overall Outlay of Divisions in Terms of Margin, Profit & Expenditure Spending to Management & Involving in Decision Making.
- ✓ Checking Various Internal Controls and Efforts Made to Streamline the Internal Control System
- ✓ Participated in Designing Proper Internal Control Policies related to HR & Accounts with Management.

4. Sr. Accountant - Solpro Automations Systems (1 Year) - (2016- Jan to Dec)

- ✓ Finalysing the Books of Accounts & Preparation of Financial Statements of The Organization
- ✓ Handling Huge Client base including IVRCL,HIL, Rockwell etc.
- ✓ Dealing with Accounts Receivables and Accounts Payables.
- ✓ Preparation & Filing of VAT, Service Tax & CST Returns
- ✓ Handling VAT & Service Tax assessment with Departments
- ✓ Payroll & Employee Claims & Deductions
- ✓ Excise Invoices Creation & Generation of C Forms
- ✓ Clearance Procedures from Customs and Excise Dept.
- ✓ Handling Cash Flow & Budget Preparation & Maintenance
- ✓ Preparation of MIS Reports & Decision Making in consultation with Management
- ✓ Co ordination with Departments in Excise, Service Tax & VAT Claims & Solving Issues from time to time

5. As an Article Assistant - Krishnaiah Audit Firm - (3 Years) - (Sept 2012-Sept 2015)

- ✓ Conducted Cuncerrent Audits of Various Banks in Mahabubabad.
- ✓ Conducted audit of various flat owners associations in Hyderabad.
- ✓ Audit of Real Estate Companies.
- ✓ Conducted Internal Audits of Various Entities.
- ✓ Filing of Returns and solving various grievances of Individuals and assisting them in Tax planning.
- ✓ Filing of Service Tax returns and Tax computations.

Other Personal Details

Date of Birth : 28-Dec-92
 Address : Uppal, Hyderabad - 500039
 Marital Status : Single
 Languages Known : Telugu, English, Hindi (Manageable)

Declaration: -I hereby declare that the information furnished above Is true and correct to the best of my knowledge.

Place : Hyderabad
 Date :

Signature of Candedate

(Lavanya Gadhagani)