

Guidelines for Generating and Activating UAN (Universal Account Number)

Steps to Generate UAN (Universal Account Number)

Prerequisites For UAN Generation

- To generate UAN you will need **less than 10 mins** if following things are handy
 - Your Aadhaar Card
 - Your Mobile number which is linked with Aadhaar Card, as you will get OTP after every process
 - You will require TCS PF Code which is **“MHBAN0048475000”**
 - You need to enter Personal details like
 - Your Name as per Aadhaar card
 - Aadhaar Card Number
 - Father/Husband Name
 - Marital Status
 - Personal Email ID
 - Qualification



UAN Generation Process

https://www.epfindia.gov.in/site_en/index.php



The screenshot shows the homepage of the Employees' Provident Fund Organisation (EPFO) of India. A blue callout bubble points to the URL in the address bar. The website features a red header with navigation links and a blue navigation bar. A large orange banner celebrates 150 years of Mahatma with the slogan "Cleanliness is next to Godliness". A grid of service buttons is on the right, and a sidebar on the left lists online services. A "What's New" section is at the bottom left, and an "About Us" section is on the right. A "Know Your Balance" pop-up is visible in the bottom right corner.

Go to the EPFO Web Portal

Employees' Provident Fund Organisation, India
Ministry of Labour & Employment, Government of India

150 YEARS OF CELEBRATING THE MAHATMA

"Cleanliness is next to Godliness"

Our Services ▾ Status Of Establishments ▾ EPFO Corner ▾ Miscellaneous ▾ Contact Us ▾ PM-SYM ▾

Establishment Registration KYC Updation (Member)
UMANG ECR/Returns/ Payment
Online Claims Member Account Transfer e-Passbook
Performance of Establishments Shram Suvidha Common ECR (EPFO/ESIC)

Online Services

- Principal Employers-CAIU Portal
- Pensioners' Portal ^{New}
- TRRN Query Search
- International Workers Portal
- eKYC Portal

About Us

- EPFO is one of the World's largest Social Security Organisations in terms of clientele and the volume of financial transactions undertaken. At present it maintains 17.14 crore accounts (Annual Report 2015-16) pertaining to its members.
- The Employees' Provident Fund came into existence with the promulgation of the Employees' Provident Funds Ordinance on the 15th November, 1951. It was replaced by the Employees' Provident Funds Act, 1952. The Employees' Provident Funds Bill was introduced in the Parliament as Bill Number 15 of the year 1952 as a Bill to provide for the institution of provident funds for employees in factories and other establishments which extends to the whole of India except Jammu and Kashmir. The Act framed there under are administered by a tri-partite Board known as the Central Board of Trustees.

What's New

Know Your Balance

- Give a Missed call to 81122901400
- SMS EPFO(UAN) <LAN> to 7738299889

Guidelines for Generating and Activating UAN (Universal Account Number)



Employees' Provident Fund Organisation [IN] | epfindia.gov.in/site_en/index.php

Help Desk/TollFree Number (1800118005) | NLOAD ADMIT CARD FOR LDCE FOR PROMOTION TO THE POST OF SECTION SUPERVISOR | Skip to main content | A+ A- | हिन्दी

Employees' Provident Fund Organisation, India
Ministry of Labour & Employment, Government of India

Our Services ▾ Status Of Establishments ▾ EPFO Corner ▾ Miscellaneous ▾ Contact Us PM-SYM ▾

For Employers
For Employees
For International Workers
For Pensioners - Locate Jeevan Pramaan Centre
Locate an EPFO Office
Who's Who

Pratsahan Yojana

Establishment Registration
KYC Updation (Member)
UMANG
ECR/Returns/ Payment
Online Claims
Member Account Transfer
e-Passbook
Performance of Establishments
Shram Suvidha
Common ECR (EPFO/ESIC)

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Know Your Balance

- Give a Missed call to 01122981486
- SMS EPFOHD<UAN><LAN> to 7738299899

https://www.epfindia.gov.in/site_en/For_Employees.php?id=sm2_index

Guidelines for Generating and Activating UAN (Universal Account Number)



EPFO || For Employees

Employees' Provident Fund Organisation [IN] | epfindia.gov.in/site_en/For_Employees.php

Help Desk/TollFree Number (1800118005) DOWNLOAD ADMIT CARD FOR LDCE FOR PROMOTION TO THE POST OF SECTION SUPERVISOR Skip to main content

Employees' Provident Fund Organisation, India
Ministry of Labour & Employment, Government of India

Our Services ▾ Status Of Establishments ▾ EPFO Corner ▾ Miscellaneous ▾ Contact Us PM-SYM ▾

FOR EMPLOYEES

The three Social Security Schemes run by the Employees' P F Organisation are for the employees engaged in the Industries and establishments and EPFO constantly makes effort to provide better services. Information regarding all the available services and the application forms for Employees and Pensioners are available for download and the process for availing the benefits have been explained in the documents and FAQs. The women employees are also given the benefits at par and there are special benefits for the employees who had to leave the present job due to physical incapacitation. The youth of the country who are our potential customers either by becoming an entrepreneur or an employee can also collect all information on the facilities and the benefits provided by the EPFO.

EPFO Launches "UNIFIED PORTAL" (with UAN based ECR Filing)

SERVICES

- Member Passbook
- Member UAN/Online Service (OCS/OTCP)
- OCS / UMANG - FAQs / Eligibility (170.7KB)
- Know Your Claim Status
- EPFIGMS (Register your Grievance)
- Fillable Application Form for COC
- Pensioner's Portal
- One Employee - One EPF Account

DOWNLOADS

- Contribution Rate (493KB)
- Wage Ceiling (116.8KB)
- Rate of Interest (115.7KB)
- Process for Change in Name & Basic Details of Members (136KB)
- Help - Establishment Search Use (501.8KB)
- EPFO - Mobile Application (UMANG)
- UAN Presentation (639KB)
- Resolution on Service Delivery Ethics (129.8KB)
- EPS 1995 - List of Pension Disbursing Banks (219.3KB)

In "Services" Select second Tab "Member UAN/Online Service (OCS/OTCP)"

Guidelines for Generating and Activating UAN (Universal Account Number)



The screenshot displays the 'Member Home' interface of the Employees' Provident Fund Organisation (EPFO) India. The page includes a header with the EPFO logo and name, and a navigation bar with tabs for 'Ultimatix: Digitally Connected' and 'Member Home'. The main content area is divided into several sections:

- Dear EPF Members !!**: A section with a list of updates and services, including advance claim for COVID-19, member passbook service, Aadhaar-based online claim submission, and information about the UMANG app.
- Benefits of Registration**: A section listing benefits such as downloading/printing the updated passbook, UAN card, and updating KYC information.
- Important Links**: A section with links to 'Activate UAN', 'Know your UAN', 'Direct UAN Allotment by Employees', and 'Death claim filing by beneficiary'.
- Universal Account Number (UAN) MEMBER e-SEWA**: A login section with fields for UAN, Password, and Captcha, along with 'Sign in' and 'Reset' buttons, and a 'Forgot Password' link.

A callout box points to the 'Direct UAN Allotment by Employees' link in the 'Important Links' section, with the text: "Click on 'Direct UAN Allotment by Employees'".

Guidelines for Generating and Activating UAN (Universal Account Number)



unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/viewRegistraton?_HDIV_STATE_=45-8-56F2DBE1DB4556CFAE12F31B8DAAE0A5

Apps Ticket Resolution Ticket Resolution Search UAN esewa.epfoservices... Ticket Resolution https://timesheet.ul... Ultimatix - Manage... Employees' Provide...

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment

Note: It is Mandatory that your Aadhar should be linked with your mobile number

Aadhaar Linked Mobile * PLEASE ENTER MOBILE NUMBER

Enter Mobile Number

Captcha * Enter Captcha

Enter Captcha

Generate OTP Reset

Click on "Generate OTP"

Contact Us ? FAQs

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Guidelines for Generating and Activating UAN (Universal Account Number)



unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment

OTP sent successfully to mobile number with OTP id : 3459

MOBILE * 9967699796

Enter OTP *

Resend OTP

2X b D j

Captcha *

Submit Cancel

Enter OTP as sent by EPFO

Enter Captcha

Click "Submit"

Contact Us FAQs

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Guidelines for Generating and Activating UAN (Universal Account Number)



Browser tabs: Ultimatix: Digitally Conn... | Enterprise Analytics Port... | Ultimatix - Management... | EPFO: Home | EPFO || For Employees | EPFO: Home

Address bar: unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/viewEmploymentPage?_HDIV_STATE_=27-0-F0FEB9BE560BA58782740A2...

Navigation bar: Apps | Ticket Resolution | Ticket Resolution | Search UAN | esewa.epfoservices... | Ticket Resolution | https://timesheet.ul... | Ultimatix - Manage... | Employees' Provide...

Header:  **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment Home

Are you employed in any Private Company/ Factory/ Establishment? * ☐ Yes ☐ No

Select "Yes"

Footer: ©2015. Powered by EPFO Fri 23, Aug 2019 (PV 2.1.20) Contact Us ? FAQs


Guidelines for Generating and Activating UAN (Universal Account Number)



Browser tabs: Ultimatix: D, Government, The Code, Wages Bill, The Code, InterestRate, EPFO || For, EPFO: Home, EPFO: Home

Address bar: unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

Navigation bar: Apps, tmi, New Wage Code Bil..., The Code on Wage..., Work and Wages in..., Wage Code bill: Wh..., Decoded: Employe..., Pension | EPFO: Ho..., Supreme Court deci...

Header:  **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment Home

Employment Category *

- Select--
- Select--
- In the establishment/company/factory covered under EPFO**
- In the establishment/company/factory not covered under EPFO
- Self Employed
- Employed directly by person(s)

Select Employment Category as "In the establishment/company /factory covered under EPFO"

Guidelines for Generating and Activating UAN (Universal Account Number)



unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment

Employment Category * In the establishment/company/factory covered under EPFO

Do you know the PF Code number of the establishment?(Yes/No) * ☒ Yes ☐ No

Enter PF Code Number * MHBAN0048475000 Search

Note: TCS PF Code Number is "MHBAN0048475000"

Enter TCS PF Code Number here

Click on "Search"

Contact Us ? FAQs

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Guidelines for Generating and Activating UAN (Universal Account Number)



Ultimatix: Digitally Connected x EPFO: Home x +

← → ↻ 🔒 unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen ☆ 🔍 👤 ⋮

-A A A+ ▲

**EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

In the establishment/company/factory covered under EPFO ▼

Universal Account Number (UAN)
MEMBER e-SEWA

क्या आपको प्रतिष्ठान का PF कोड नंबर पता है? ☒ ☐
Do you know the PF Code number of the establishment? * हाँ/Yes नहीं/No

प्रतिष्ठान PF कोड नंबर
Establishment Id *

MHBAN0048475000

प्रतिष्ठान PF कोड नंबर Establishment Id	प्रतिष्ठान का नाम Establishment Name	प्रतिष्ठान का पता Establishment Address
MHBAN0048475000	TATA CONSULTANCY SERVICES LIMITED	11TH FLOOR, AIR INDIA BUILDING, NARIMAN POINT

शामिल होने की तिथि
Date of Joining *

DD/MM/YYYY

पहचान प्रमाण का प्रकार
Identity Proof Type *

--Select-- ▼

पहचान प्रमाण क्रमांक दर्ज करें
Enter identity number * :

अनुलग्नक
Upload Document 📎 *

No file chosen

Enter your
'Date of
Joining"

Guidelines for Generating and Activating UAN (Universal Account Number)



Ultimatix: Digitally Connected x EPFO: Home x +

unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

क्या आपको प्रतिष्ठान का PF कोड नंबर पता है? ☐ हाँ/Yes ☐ नहीं/No

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Establishment Id *

प्रतिष्ठान PF कोड नंबर Establishment Id	प्रतिष्ठान का नाम Establishment Name	प्रतिष्ठान का पता Establishment Address
MHBAN0048475000	TATA CONSULTANCY SERVICES LIMITED	11TH FLOOR, AIR INDIA BUILDING, NARIMAN POINT

शामिल होने की तिथि
Date of Joining *
Please select date of joining

पहचान प्रमाण का प्रकार
Identity Proof Type *
--Select--
PAY SLIP
OTHER
ID CARD NO
GATE PASS NO
ESIC CARD

अनुलग्नक
Upload Document *
Please upload Identity proof document

Submit

पहचान प्रमाण क्रमांक दर्ज करें
Enter identity number * :

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This site is best viewed at 1920 x 1080 resolution in Mozilla Firefox 50.0

Upload the "TCS ID card as identity proof document"

Click on drop down option "select Identity Proof Type"

Enter "identity number"

Click "Submit"

Guidelines for Generating and Activating UAN (Universal Account Number)



unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment

AADHAAR Number *

Captcha *

Enter your "Aadhar Number"

Enter "Captcha"

Click on "Generate OTP"

Contact Us ? FAQs

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Guidelines for Generating and Activating UAN (Universal Account Number)



unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

OTP sent successfully to mobile number linked with aadhaar.

AADHAAR Number * XXXXXXXX5629

Enter OTP * [Resend OTP](#)

Enter OTP as provided by EPFO through SMS

Captcha *

Enter Captcha

Disclaimer:
☐ I agree to share my Basic Details as available with Aadhaar. I also declare that I don't have any UAN previously and I allow EPFO to generate UAN based on Aadhaar Data.

Guidelines for Generating and Activating UAN (Universal Account Number)



Browser tabs: Ultimatix: Digitally Conn... | Enterprise Analytics Port... | Ultimatix - Management... | EPFO: Home | EPFO || For Employees | EPFO: Home

Address bar: unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

Navigation bar: Apps | Ticket Resolution | Ticket Resolution | Search UAN | esewa.epfoseservices... | Ticket Resolution | https://timesheet.ul... | Ultimatix - Manage... | Employees' Provide...

Logo: EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Enter OTP *
Resend OTP

Captcha *
Invalid Captcha is entered.

Disclaimer:
☒ I agree to share my Basic Details as available with Aadhaar. I also declare that I don't have any UAN previously and I allow EPFO to generate UAN based on Aadhaar Data.

Submit Reset

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Click on the
checkbox

Click "Submit"

Guidelines for Generating and Activating UAN (Universal Account Number)



Browser tabs: Ultimatix: Digitally Conn... | Enterprise Analytics Port... | Ultimatix - Management... | EPFO: Home | EPFO || For Employees | EPFO: Home

Address bar: unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

Navigation: Apps | Ticket Resolution | Ticket Resolution | Search UAN | esewa.epfoservices... | Ticket Resolution | https://timesheet.ul... | Ultimatix - Manage... | Employees' Provide...

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

Online Aadhaar Verified UAN Allotment

PERSONAL DETAILS

Name *	XXXXXXXXXXXXXX	Date of Birth *	XXXXXXXXXX
Gender *	XXXXXXXXXX	Full Postal Address *	XXXXXXXXXXXXXXXXXX
Mobile *	XXXXXXXXXX	Email Id	e-Mail Id
Father's/ Husband's Name *	Mr. FATHER'S NAME	Relation *	--Select--
Marital Status *	--Select--	Qualification *	--Select--

KYC DETAILS

Name as per AADHAAR *	XXXXXXXXXXXXXX	AADHAAR Number *	XXXXXXXXXX
-----------------------	----------------	------------------	------------

After submitting, a page will appear displaying personal details (along with missing details which you have to fill) and KYC Details

Guidelines for Generating and Activating UAN (Universal Account Number)



unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Date of Birth * 04/09/1992

Universal Account Number (UAN)
MEMBER e-SEWA

MAHARASHXXXX

Mobile *	XXXXXXXXXX	Email Id	e-Mail Id
Father's/ Husband's Name *	Mr. FATHER'S NAME	Relation *	--Select--
Marital Status *	--Select--	Qualification *	--Select--

KYC DETAILS

Name as per AADHAAR *	XXXXXXXXXX	AADHAAR Number *	XXXXXXXXXX
-----------------------	------------	------------------	------------

MF s⁵ y

Captcha * Enter Captcha

Disclaimer:

Enter
Father's/Husba
nd's Name

Enter Marital
Status

Provide your
Name as per
Aadhar

Enter your
Email ID

Enter Relation
(Father/Husband)

Enter
Qualification

Provide your
Aadhar Number

Guidelines for Generating and Activating UAN (Universal Account Number)



Browser tabs: Ultimatix: Digitally Connect, Enterprise Analytics Port, Ultimatix - Management, EPFO: Home, EPFO || For Employees, EPFO: Home

Address bar: unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

Navigation bar: Apps, Ticket Resolution, Ticket Resolution, Search UAN, esewa.epfoservices..., Ticket Resolution, https://timesheet.ul..., Ultimatix - Manage..., Employees' Provide...

Header: Mr. RUSHIKESH SANKPAL, Relation: Husband, Universal Account Number (UAN) MEMBER e-SEWA

EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Marital Status: XXXXXXXXXXXXXXXX, Qualification: XXXXXXXXXXXXXXXX

KYC DETAILS

Name as per AADHAAR: XXXXXXXXXXXXXXXX, AADHAAR Number: XXXXXXXXXXXXXXXX

Captcha: MFs5y

Disclaimer: ☒ I declare that the details provided above belong to me. I understand that my mobile number will be recorded and in case of any complaint regarding misuse of the facility and/or false declaration as given above, my details may be handed over to the appropriate authority for suitable action.

Buttons: Register, Cancel

Click on the checkbox

After providing your details, enter Captcha as shown in the portal

Click on "Register"


Guidelines for Generating and Activating UAN (Universal Account Number)



Browser tabs: Ultimatix: Digitally Conn... | Enterprise Analytics Port... | Ultimatix - Management... | EPFO: Home | EPFO || For Employees | EPFO: Home

Address bar: unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/registerCitizen

Navigation bar: Apps | Ticket Resolution | Ticket Resolution | Search UAN | esewa.epfoservices... | Ticket Resolution | https://timesheet.ul... | Ultimatix - Manage... | Employees' Provide...

Header:  **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA

KYC DETAILS

Name as per AADHAAR *	Priyanka Rushikesh Sankpal	AADHAAR Number *	XXXXXXXX5629
-----------------------	----------------------------	------------------	--------------

loading...

Captcha *

Disclaimer:
☒ I declare that the details provided above belong to me. I understand that my mobile number will be recorded and in case of any complaint regarding misuse of the facility and/or false declaration as given above, my details may be handed over to the appropriate authority for suitable action.

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Connecting...

Loading Page will appear

Guidelines for Generating and Activating UAN (Universal Account Number)



The screenshot shows a web browser window with multiple tabs. The active tab is 'EPFO: Home' with the URL 'unifiedportal-mem.epfindia.gov.in/memberinterface/no-auth/citizenRegistration/viewRegistraton?_HDIV_STATE_=42-0-9B47BC2FA49FA8CC7C01B7CE17CF376A'. The page header includes the EPFO logo and text: 'EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA' and 'MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA'. On the right, it says 'Universal Account Number (UAN) MEMBER e-SEWA'. The main content area has a green banner with the message: 'Your Application with Ref No 20190828678156 is approved. Your UAN is [masked as XXXX] Please activate your UAN using Activate UAN functionality on https://unifiedportal-mem.epfindia.gov.in/memberinterface/'. Below the banner, there are two blue callout boxes. The first box says 'Your application is approved and UAN is generated successfully'. The second box says 'Your 12 digit UAN will be displayed here. This Number you need to share with us by raising a ticket mentioned at the end of the slide'. The footer of the page contains '©2015. Powered by EPFO Fri 23, Aug 2019 (PV 2.1.20)' and links for 'Contact Us' and 'FAQs'.

Online Aadhaar Verified UAN Allotment

Home

Your Application with Ref No 20190828678156 is approved. Your UAN is [masked as XXXX] Please activate your UAN using Activate UAN functionality on <https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

Your application is approved and UAN is generated successfully

Your 12 digit UAN will be displayed here. **This Number you need to share with us by raising a ticket mentioned at the end of the slide**

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Contact Us ? FAQs

Note:

Once UAN is generated and activated You can raise PF Withdrawal request after 7 working days.

Note:

- If due to some reason you are unable to generate and activate UAN, Please follow below process by providing your E-Aadhaar (which has complete D.O.B in dd/mm/yyyy format) by raising a ticket at Ultimatix > Employee Services > TCS Global Helpdesk > IT Service and Others > Raise New IT/HR/Admin/IRC/Other ticket > HR Services Retirals – UAN. (Steps with screenshots are given in next slides)
- Once UAN is generated and activated You can raise PF Withdrawal request after 7 working days.

Steps to Raise ticket under Retiral UAN.

1. Raise GHD ticket in Ultimatix (TCS Global Helpdesk > IT Service and Others)

TCS Global Helpdesk

Dear Associate,

The Global Helpdesk is an integrated system that handles all your incidents, service and change requests under IT, Ultimatix, Admin, HR and other services.

Ultimatix Services / CR Tool

- ◇ Log and track your CR
- ◇ Log and track your tickets related to iEvolve, Payroll, Timesheet, Project billing, GESS, SPEED and others related to Ultimatix Services

Launch

IT Services and Others

- ◇ Log and track your tickets related to IT Infrastructure, Admin, HR services, IRC, Visa services and Tools services including SEG product.
- ◇ Log and track your tickets related to Messaging, Domain, Network, Hardware, Software, Collaboration etc.

Launch

2. Raise New IT/HR/Admin/IRC/Other ticket



Welcome to TCS Global Helpdesk

SBWS Asset Policy

Raise New IT / HR / Admin / IRC / Other Ticket
Icon Ticket: IT, HR, ...

Raise New Ultimatix Ticket

Raise a New Change Request

Check Status of Change Request

Check Ticket Status IT / HR / Admin / IRC / Other tickets

Check Ultimatix services Ticket

Dashboard
Tickets IT Services : 11
Change Request : 2

NextGen GHD

Ultimatix : Ultimatix.helpdesk@tcs.com
IT : global.helpdesk@tcs.com


Toll Free(INDIA) : 1-800-267- 6563
Toll Free(US/CANADA) : 1-877-TCS-INDY
VOIP : 5005555

Other Countries IT : +91-80 67233733
Other Countries Ultimatix : +91-71-26687115 / +91-22-66467810 / +91-80-67233712

3. Select HR Services

Ticket Registration Help

Select issue Category :

Internal IT Services	CDP Services
REMC-Incident Management	Data Protection and Privacy Query
TCS SEG Product Support	IRC
Visa Services	Administration Services
 HR Services	

4. Select Proper category to generate UAN and raise the ticket.

Ticket Registration

Help

Issue Description *

Please enter your complete issue details here for auto suggestion of CTIS.

Category *

Type *

Item *

Summary *

: HR Services

: Corporate Retiral Services

: Retirals -UAN

:

Select

Select

Missing/incorrect details on UAN portal

UAN Activation Process

UAN linking to PF Account

Unable to view UAN

Dear Associate,

Protecting your private information is of importance to you. Please refrain from entering any text that contains Sensitive or Personally Identifiable Information (PII) while logging the ticket or CR.If any PII data is present in the ticket description, it may be visible to solution providers or others to whom the ticket may be forwarded over email for resolution.

Steps to Activate UAN (Universal Account Number)

Your Universal Account Number (UAN) is not active

You can raise PF Withdrawal request only if your UAN is Active. For activating UAN (You can check your UAN in Payslip or PF slip) please follow the below process

- Go to the [EPFO website](#) and click **Activate UAN** on the bottom-right corner of the page.
- Key in your UAN, name, date of birth, mobile number, and the captcha text. Then click **Get Authorization Pin**.
- You will now get a one-time password (OTP) on your mobile number. Copy it.
- Verify all the details on the EPFO page and tick the check-box next to **I Agree**.
- Paste the OTP from your phone next to **Enter OTP** and click **Validate OTP and Activate UAN**.

Note: Once UAN is activated, you can raise PF withdrawal request after 7 working days

Guidelines for Generating and Activating UAN (Universal Account Number)



1. Go to the [EPFO website](https://unifiedportal-mem.epfindia.gov.in/memberinterface/) and click **Activate UAN** on the bottom-right corner of the page.

<https://unifiedportal-mem.epfindia.gov.in/memberinterface/>

The screenshot displays the EPFO Member e-SEWA portal. The header includes the EPFO logo and the text "EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA" and "MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA". The main heading is "Universal Account Number (UAN) MEMBER e-SEWA". The page is divided into several sections: "Dear EPF Members !!", "Benefits of Registration", "Important Links", and a "NOTE" section. The "Important Links" section contains the "Activate UAN" link, which is highlighted by a blue arrow. The login form on the right includes fields for UAN, Password, and Captcha, along with "Sign in", "Reset", and "Forgot Password" options.

Dear EPF Members !!

- Appeal of Central Vigilance Commission. Click here to view.
- Appeal from Central Vigilance Commission. Click here to read.
- EPFO NEVER ASKS YOU TO SHARE YOUR PERSONAL DETAILS LIKE AADHAAR, PAN, BANK DETAILS ETC OVER PHONE.
- EPFO NEVER CALLS ANY MEMBER TO DEPOSIT ANY AMOUNT IN ANY BANK.
- PLEASE DO NOT RESPOND TO SUCH CALLS.

Benefits of Registration

- Download/Print your Updated Passbook anytime.
- Download/ Print your UAN Card.

NOTE

- Members with authenticated Aadhaar and Bank details seeded against their UAN can now submit their PF Withdrawal/Settlement/Transfer claims online.

Important Links

- Activate UAN
- Know your UAN

UAN: Enter UAN


Password: Password


Captcha: J w j 3 K

Sign in Reset

Forgot Password

2. Key in your UAN, name, date of birth, mobile number, and the captcha text. Then click **Get Authorization Pin**.


 Details to be entered below should be as per EPFO records.

<input checked="" type="radio"/> UAN	<input type="text"/>
<input type="radio"/> Enter Member ID	-- Select State -- <div>Region Office Est Id Est Ext Member Id</div>
<input type="radio"/> AADHAAR	<input type="text"/>
<input type="radio"/> PAN	<input type="text"/>
Name *	<input type="text"/> Enter Name.
Date of Birth *	<input type="text"/> DD/MM/YYYY Enter Date of birth.
Mobile No. *	<input type="text"/> Enter Mobile No.
Email Id	<input type="text"/>
	<div>xc 2 Z w</div>
Captcha *	<input type="text"/> Enter captcha.
<div> <input type="button" value="Get Authorization Pin"/> <input type="button" value="Back"/></div>	

Guidelines for Generating and Activating UAN (Universal Account Number)



3. You will now get a one-time password (OTP) on your mobile number. Copy it.
4. Verify all the details on the EPFO page and tick the check-box next to **I Agree**.
5. Paste the OTP from your phone next to **Enter OTP** and click **Validate OTP and Activate UAN**.
6. Once UAN is generated and activated You can raise PF Withdrawal request after 7 working days.

 **EMPLOYEES' PROVIDENT FUND ORGANISATION, INDIA**
MINISTRY OF LABOUR & EMPLOYMENT, GOVERNMENT OF INDIA

Universal Account Number (UAN)
MEMBER e-SEWA


Activate Your Uan

UAN	
Name *	
Date of Birth *	
Mobile No. *	
Email Id	

Disclaimer:
I declare that the details provided above belong to me. I understand that my mobile number will be recorded and in case of any complaint regarding misuse of the facility and/or false declaration as given above, my details may be handed over to the appropriate authority for suitable action.

☐ **I Agree**

OTP Id	
Enter OTP *	

 **Validate OTP and Activate UAN** **Back**

Thank You