

Vaidya Name, Dr. Atika Kashyap Vaidya Month

MAY

Year: 2022

Center Code: PMS046

Date ➤	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
																																First Half	In Time	Out Time
Total Working Hours Per Day																																		
No of OPD ➤	14	13	14	13	13	13	13	14	13	13	13	13	13	13	14	13	13	13	13	13	13	14	13	13	13	13	13	13	14	13	14			

Monthly Summary

Code	Particular	Days
P	Presents	24
CL	Casual Leave	1
WH	Weekly Holidays	3
L	Leave	1
A	Absentees	
H	Half day working	
No of OPD	Total Out Door Patients	757

Write the reason for absent /Leave.

Date	Reason of absentee/Leave
31/5	Idol Holiday from Harielwar.
27/5	Casual Leave

Center Owner Stamp & Signature

Name of Center owner.

Owner Mobile No

83201115904



Vaidya Mobile No

97231163079

Vaidya Signature

Employee Code

D6000116

Notes:- Scanned Copy of Attendance sheet must be reached before 30/31 Evring of every month at E-mail : hrvaidya@divayoga.com (Patanjali Chikitsalaya) & pmvaidya@patanjaliyurved.org (Patanjali Mega Store). As well as attendance will consider after receiving your OPD report in above prescribed attendance sheet format (Daily bases).