

Capstone Project Meeting Agenda/Minutes

Christopher Prasetya Mulya

May. 01, 2024

12:00pm-1:00pm

1. Roll Call

Christopher Prasetya Mulya	P
Jacob Rosen	P
Jade Yu	P
Natalie Crystal Coutinho	P
Pranav Kumar Mahesh	P

2. Agenda

- Team charter.
- Weekly progress presentation for next week.
- Draft proposal.

3. Updates

- Select which key questions we want to tackle for this project (Scope analysis).
 - Each member is in charge of solving 1 key question given by the capstone partner
 - Question 1 (Jules/Lovebird): Jade and Natalie
 - Question 2: Chris
 - Question 3: Jacob
 - Question 4: Pranav

4. To do for next week

- Work on our assigned questions and finalize draft proposal.

- Next meeting to finalize findings:
 - Friday, May 3 @ 12 pm